



# City of Goldendale

## CITY OF GOLDENDALE

The City of Goldendale is an Equal Opportunity Employer and does not unlawfully discriminate on the basis of race, sex, age, color, religion, national origin, marital status, disability, or any other basis prohibited by federal, state, or local law.

### EMPLOYMENT APPLICATION

Name: \_\_\_\_\_  
[First] (Middle] (last]

Present Address: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Telephone Number: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_

Position(s) Applied for: \_\_\_\_\_

1. ☐ Full Time \_\_\_\_\_

2. ☐ Part Time \_\_\_\_\_

3. ☐ Temporary \_\_\_\_\_

Specify Days and Hours for Which You Are Available: \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary: \_\_\_\_\_

Do you live within 20 minutes from Goldendale? Yes ☐ No ☐

Are you prevented from lawfully working in the United States by visa or immigration status?

Yes ☐ No ☐

*(Documentation of authorization to work in the US. will be required if an offer of employment is made and accepted).*

Have you ever applied here before? Yes ☐ No ☐

If Yes, specify the date(s): \_\_\_\_\_

Have you been employed here before? Yes ☐ No ☐

If yes, specify the date(s): \_\_\_\_\_

Give the names and relationships of any relatives you have working for the City of Goldendale: \_\_\_\_\_

Can you perform the essential functions of the position or positions for which you are applying with or without reasonable accommodation? (See Job Description attached.) Yes ☐ No ☐

Are you at least 18 years of age? Yes ☐ No ☐

### Work Experience History

1. Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Salary: \_\_\_\_\_  
Duties Performed: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_
  
2. Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Salary: \_\_\_\_\_  
Duties Performed: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_
  
3. Employer: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Salary: \_\_\_\_\_  
Duties Performed: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

*(If you need additional space, please continue on a separate sheet of paper.)*

Have you been known by a different name by any of these employers or any educational institutions attended?

Yes ☐ No ☐ If Yes, please identify the employer and state the name:

| Name of School | Location | Years Attended | Did you Graduate? | Year Left School | Major/Minors | Degree Received |
|----------------|----------|----------------|-------------------|------------------|--------------|-----------------|
| High School    |          |                |                   |                  |              |                 |
| College        |          |                |                   |                  |              |                 |
| College        |          |                |                   |                  |              |                 |
| Other          |          |                |                   |                  |              |                 |
| Other          |          |                |                   |                  |              |                 |

**Please Include a Resume with this application**

PLEASE READ CAREFULLY BEFORE SIGNING THIS APPLICATION

I authorize the City to investigate all statements in this application and to secure any necessary information from all my employers, references, and academic institutions. I hereby release all of those employers, references, academic institutions, and the City from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications, and my suitability for employment with the City.

I understand that any offer of employment is contingent upon receipt of a satisfactory report concerning my credit, academic credentials, and employment references. I further understand that any false or misleading statements will be sufficient cause for rejection of my application if the City has not employed me and for immediate dismissal if the City has employed me. I also authorize the City to supply information about my employment record, in whole or in part, in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release the City from any and all liability for it providing this information.

I understand that nothing in this employment application, in the City's policy statements or personnel guidelines, or in my communications with any City official is intended to create an employment contract between the City and me. I also understand that the City has the right to modify its policies without giving me any advance notice of the changes. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the City unless it is made in writing and signed by the Mayor. I understand that if an employment relationship is established, I have the right to terminate my employment relationship at any time for any reason. I also understand that the City retains the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statement.

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Signature of Applicant

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Date