

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 15, 2021  
7:00 PM**

**NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 6:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.**

- A. Call to Order
  - 1. Pledge of Allegiance
- B. Roll Call
- C. Public Hearing
  - 1. Public Hearing on Revenue Sources
  - 2. Public Hearing on 2022 Budget
- D. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
    - b. Claims
    - c. Payroll
    - d. Other
- E. Presentations
  - 1. Goldendale FFA
- F. Department Reports
- G. Council Business
  - 1. Special Time Capsule Committee
- H. Resolutions
  - 1. Property Tax Levy for 2022
- I. Ordinances
  - 1. 2<sup>nd</sup> Reading 2021 Budget Amendment in Economic Development Fund
- J. Report of Officers and City Administrator – Larry, Council, Mayor
- K. Public Comment – 3 Minute Limit (If you are going to be more than 3 minutes, please request a presentation for the following council meeting)
- L. Executive Session
  - 1. Union Negotiations RCW 42.30.140
- M. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON DECEMBER 6, 2021 AT 7:00 PM.

**NOTICE OF PUBLIC HEARING  
2022 BUDGET**

NOTICE IS HEREBY GIVEN that the preliminary budget for 2022 has been filed with the City Clerk of Goldendale. Copies of the preliminary budget will be available to the public not later than November 12, 2021. The City Council of the City of Goldendale has scheduled public hearings on November 15, 2021 at 7:00 p.m., and December 6, 2021 in the Council Chambers of City Hall, 1103 S Columbus Ave, Goldendale WA. The public hearing may be continued day to day. The purpose of the public hearing is to consider the Final 2022 budget. All interested parties shall have an opportunity to be heard at such time and place.

Connie Byers  
Clerk-Treasurer

Publish: November 3, 2021 and November 10, 2021

**NOTICE OF PUBLIC HEARING  
2022 BUDGET REVENUE SOURCES**

NOTICE IS HEREBY GIVEN that the Goldendale City Council will hold a public hearing on November 15, 2021 at 7:00 p.m. at City Hall, Council Chambers, 1103 S Columbus Ave Goldendale, WA

THE PURPOSE of said hearing is to hear all parties who wish to testify regarding the revenue sources, including tax levies for the 2022 budget.

Connie Byers  
Clerk-Treasurer

Publish: November 3, 2021 and November 10, 2021

**AGENDA TITLE: CONSENT AGENDA**

**DATE: November 15, 2021**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X   
RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_  
MOTION  X

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**EXPLANATION:**

The consent agenda includes the following:  
Minutes of the November 1, 2021 regular council meeting, second pay period October checks # 55046 – 55052, 901370, Direct Deposit 11-05-21 in the amount of \$86,989.11, November 15 claims checks #54997 – 55045, 901367 - 901369 in the amount of \$104,523.52.

**FISCAL IMPACT:**

Payroll checks in the amount of \$86,989.11, claims checks in the amount of \$104,523.52.

**ALTERNATIVES:**

Approve the consent agenda.  
Remove certain items from the consent agenda for further discussion.

**STAFF RECOMMENDATION:**

Approve the consent agenda

**MOTION:**

**I MOVE TO APPROVE THE CONSENT AGENDA.**

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
November 01, 2021  
7:00 PM**

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

**Roll Call**

**Council Present:** Mayor Michael A Canon (Not voting), Council Member Andy Halm, Council Member Darlene Williamson, Council Member Dave Jones, Council Member Ellie Casey, Council Member Filiberto Ontiveros, Council Member Loren Meagher (Via Zoom), Council Member Miland Walling

**Staff Present:** City Administrator Larry Bellamy (Not voting), Police Chief Jay Hunziker (Not voting), Finance Administrative Assistant Sandy Wells (Not Voting), Fire Department Lieutenant Julianna Ontiveros.

**Agenda and Consent Agenda**

**Motion:** I move to approve the agenda and consent agenda, **Action:** Motion, **Moved by** Council Member Andy Halm, **Seconded by** Council Member Ellie Casey.  
Motion passed unanimously.

**Presentations**

**Kay Schmidt: ADA Parking on Main Street**

Kay Schmidt thanked the Council for facilitating a handicap parking space in front of KC Pharmacy.

**Department Reports**

Police Chief Jay Hunziker gave the council an update on Truck and Treat event we had on Main Street on a Halloween Night.

Fire Department Lieutenant Julianna Ontiveros gave a presentation on how the new Life Pack 15 worked and thanked the Council for approving the purchase.

## **Council Business**

### **Budget Message and Preliminary Budget**

Larry Bellamy gave the budget message to the council and give them some of the high points. The preliminary budget that is presented here is due November 1<sup>st</sup> for the fiscal year of 2022. We are carrying over and operation and maintenance budget that is similar to the past budgets. We currently have 25 employees. Larry gave the council an update on the money that will be held over, money that will be spent and where the cities current budget stands.

### **Tourism Packet for 2022**

Larry Bellamy said the city once again announced its call to public agencies and nonprofit organizations requesting grants awards for tourism information and promotion services for the fiscal year 2022. It's expected that \$55,000 will be available for Lodging Tax revenues. The packet includes the formal announcement for request for proposals and funding application.

## **Ordinances**

### **2021 Budget Amendment for the Chamber's "Art at the Heart" Project**

Larry Bellamy as a follow up for the recent presentation by the Chamber of Commerce regarding funding for mural painting at the downtown intersection at Main Street and Columbus Ave. The proposed ordinance that would provide funding for this project from the Economic Development Fund. Mural paintings are intended to be a benefit to the public, beautification, and revitalization of the downtown area. It is also intended that the murals will be come part of and advertised as a corridor of mural paintings from Toppenish, Washington to The Dalles, Oregon.

**Motion:** I move to approve of an increase appropriation from the economic development fund in the amount of \$7500.00 for its 1st reading, **Action:** Motion, **Moved by** Council Member Filiberto Ontiveros, **Seconded by** Council Member Andy Halm. Motion passed unanimously.

### **Report of Officers and City Administrator**

Council Member Darlene Williamson – Is the Compliance Office and the Animal Control Officer the same employee? Larry said no. The Animal Control Officer is Jessica Guthrie out of the police department and the Code Enforcement officer is Jeff Raley out of City Hall. Darlene also said thank you for those who lit the big "G" up on the hill. Trunk and Treat went great. She would also like to see if the the Main Street businesses would sweep and cleanup the front of their buildings. The County is stopping the in-home care services due to lack of funding.

Council Member Dave Jones – Wanted to thank everyone that was involved in lighting up the “G”. Dave gave the council an update of the Historical Society Meeting.

Council Member Ellie Casey – Trunk and Treat was a blast.

Council Member Andy Halm – He would like to see more ADA accessible areas in the city.

Council Member Filiberto Ontiveros – He would like to start a project at the parks to add more ADA accessible areas with Andy.

Council Member Miland Walling – The Mayor and Miland attending an airport conference in Leavenworth a few weeks ago. Miland met a pilot from the Tri-Cities who belonged to the International Women Pilot Association. They would like to fly into our airport and see the Observatory. I had some discussions with the Mayor, and we are going to send them an email and invite them to Goldendale. I feel the city should provide transportation for them, take them to dine at a local restaurant and for those who want to stay overnight, transport them to their hotel. I think it's a good opportunity to promote the Goldendale Airport.

Mayor Michael Canon – The Mayor said the city should be excited for what it has to offer between Maryhill Museum, Stonehenge, the Observatory, and it's a beautiful city. Something that small airports do is have “fly-ins”. I'm going to be working with the Chamber to make a tourism brochure that promotes our Airport and talks about the fly-ins.

### **Public Comment**

Kay Schmidt – She would like to see us put reflectors by the ditch on Simcoe drive when you come into town.

Kevin Feiock (Via Zoom) – Gave the city kudos for staying open and keeping our restaurants open.

### **Adjournment**

**7:58pm**

**Motion: I move to adjourn the meeting, Action: Motion, Moved by Council Member Andy Halm, Seconded by Council Member Ellie Casey.**

**Motion passed unanimously.**

# Register

Fiscal: 2021  
 Deposit Period: 2021 - Nov 2021  
 Check Period: 2021 - Nov 2021 - 1st Council Nov 2021

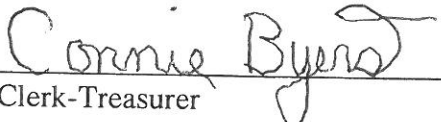
Number	Name	Print Date	Clearing Date	Amount
<b>Columbia State Bank</b>				
<b>Check</b>				
54997	20016310			
54998	Allyns Building Center	11/15/2021		\$238.42
54999	Aramark Uniform Serv Inc	11/15/2021		\$661.67
55000	Basin Feed & Supply	11/15/2021		\$47.08
55001	Bohn's Printing	11/15/2021		\$288.59
55002	Carquest Auto Parts	11/15/2021		\$1,875.85
55003	Cascade Recreation INC	11/15/2021		\$14,106.16
55004	Central Manufacturing Inc	11/15/2021		\$2,365.41
55005	Class 5	11/15/2021		\$765.63
55006	Clifford & Martin Inc	11/15/2021		\$61.81
55007	Eurofins-Cascade Analytical	11/15/2021		\$507.00
55008	Goldendale Auto Supply	11/15/2021		\$21.41
55009	Goldendale Exhaust LLC	11/15/2021		\$186.24
55010	Goldendale High School	11/15/2021		\$1,000.00
55011	Goldendale Market Fresh	11/15/2021		\$4.47
55012	Goldendale Motorsports Assoc	11/15/2021		\$1,783.15
55013	Goldendale Sentinel	11/15/2021		\$136.00
55014	Goldendale Tire Center	11/15/2021		\$1,434.08
55015	Goldendale, City of	11/15/2021		\$197.56
55016	Grainger	11/15/2021		\$430.71
55017	Hattenhauer Energy Co LLC	11/15/2021		\$1,779.90
55018	High Desert Cartridge Company	11/15/2021		\$1,978.00
55019	Holcombs Market	11/15/2021		\$172.29
55020	Inland Environmental Resources Inc	11/15/2021		\$3,507.19
55021	Juan Randall	11/15/2021		\$238.80
55022	L N Curtis & Sons	11/15/2021		\$260.74
55023	Les Schwab Tire Center	11/15/2021		\$737.38
55024	Menke Jackson Beyer LLP	11/15/2021		\$2,049.99
55025	MES Northwest	11/15/2021		\$1,147.55
55026	Norco Inc	11/15/2021		\$49.32
55027	North Central Laboratories	11/15/2021		\$129.68
55028	One Call Concepts Inc	11/15/2021		\$17.12
55029	Pioneer Surveying & Engineering Inc	11/15/2021		\$825.00
55030	Radcomp Technologies	11/15/2021		\$4,268.14
55031	Republic Services Inc	11/15/2021		\$661.88
55032	RH2 Engineering Inc	11/15/2021		\$1,302.26
55032	Riley Brothers Inc	11/15/2021		\$892.65

Number	Name	Print Date	Clearing Date	Amount
55033	Robert Thompson	11/15/2021		\$252.00
55034	Sirennnet.com	11/15/2021		\$2,115.01
55035	Stryker	11/15/2021		\$4,773.60
55036	Uline	11/15/2021		\$966.62
55037	US Cellular	11/15/2021		\$1,778.21
55038	USA Blue Book	11/15/2021		\$274.47
55039	Vision Municipal Solutions Lic	11/15/2021		\$1,004.21
55040	WA Assoc Sheriff & Police	11/15/2021		\$75.00
55041	WA St Dept of Ecology	11/15/2021		\$44,110.00
55042	WA St Dept of Transportation	11/15/2021		\$57.16
55043	Washington Law Enforcement Information and Records Assoc	11/15/2021		\$50.00
55044	Wilde Contracting LLC	11/15/2021		\$624.25
55045	Yakima-Herald Republic	11/15/2021		\$211.00
901367	Invoice Cloud	11/15/2021		\$219.60
901368	Neopost Leasing Inc	11/15/2021		\$544.00
901369	PAYA	11/15/2021		\$1,339.26
	<b>Total</b>	<b>Check</b>		<b>\$104,523.52</b>
	<b>Total</b>	<b>20016310</b>		<b>\$104,523.52</b>
	<b>Grand Total</b>			<b>\$104,523.52</b>

CITY OF GOLDENDALE  
CLAIMS REGISTER

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as shown on Check numbers 54997 through 55045, 901367 -901369 in the amount of \$104,523.52, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 10<sup>th</sup> day of November 2021.

  
Clerk-Treasurer

# Register Activity

Fiscal: 2021

Period: 2021 - Nov 2021

Council Date: 2021 - Nov 2021 - 1st Council Nov 2021

Reference	Date	Amount	Notes
<b>Reference Number: 54997</b>			
325288	10/11/2021	\$238.42	
325460	10/14/2021	\$16.02	Joist Hanger
325768	10/20/2021	\$32.33	Lamp Bulbs
325769	10/20/2021	\$18.45	Wedge Anchor
325864	10/21/2021	\$72.73	Staples, Screws, coveralls...
326011	10/25/2021	\$13.96	Tarp
326038	10/26/2021	\$32.20	Stapler, staples
326041	10/26/2021	\$8.91	Lighter
326164	10/28/2021	\$14.53	Staples
		\$29.29	Tape, Ball Valves.....
		<b>\$661.67</b>	
<b>Reference Number: 54998</b>			
23987029	10/30/2021	\$113.93	Parka
529000132630	10/5/2021	\$67.85	Services
529000132651	10/5/2021	\$43.38	Services
529000132658	10/5/2021	\$30.55	Services
529000132668	10/5/2021	\$16.67	Services
529000137472	10/12/2021	\$23.44	Services
529000137475	10/12/2021	\$43.38	Services
529000137476	10/12/2021	\$30.55	Services
529000137478	10/12/2021	\$16.67	Services
529000142359	10/19/2021	\$23.44	Services
529000142370	10/19/2021	\$43.38	Services
529000142371	10/19/2021	\$30.55	Services
529000142374	10/19/2021	\$16.67	Services
529000147094	10/26/2021	\$70.61	Services
529000147104	10/26/2021	\$43.38	Services
529000147110	1/26/2021	\$30.55	Services
529000147115	10/26/2021	\$16.67	Services
		<b>\$47.08</b>	
<b>Reference Number: 54999</b>			
46550	10/6/2021	\$10.74	Feed Pan
47654	10/20/2021	\$16.99	Snap Bolt
47978	10/25/2021	\$19.35	Gloves
		<b>\$288.59</b>	
<b>Reference Number: 55000</b>			
83367	10/26/2021	\$238.80	CH
83368	10/26/2021	\$22.05	FD

Reference	Date	Amount	Notes
<b>Reference Number: 55000</b>			
<u>83369.1</u>	Bohn's Printing 10/26/2021	\$288.59	
		\$27.74	PD
<b>Reference Number: 55001</b>			
<u>4993-577485</u>	Carquest Auto Parts 10/1/2021	\$1,875.85	
<u>4993-577618</u>	10/2/2021	\$698.74	Truck supplies
<u>4993-577928</u>	10/5/2021	\$28.91	Glass Cleaner, towels
<u>4993-57867</u>	10/12/2021	\$5.90	Rod
<u>4993-578818</u>	10/12/2021	\$18.82	Brake Line
<u>4993-578836</u>	10/12/2021	\$35.48	Arctic Ban
<u>4993-578913</u>	10/12/2021	\$32.38	Brake Cleaner
<u>4993-579078</u>	10/13/2021	\$16.64	Brake Line
<u>4993-580453</u>	10/25/2021	\$39.81	Gloves, Baitwell Plug
<u>4993-580457</u>	10/25/2021	\$141.45	Pump, Gear Oil
<u>4993-580463</u>	10/25/2021	\$18.34	UPS
<u>4993-580598</u>	10/26/2021	\$21.48	Supplies
<u>4993-580600</u>	10/26/2021	\$12.87	Dust Mask
<u>4993-580605</u>	10/26/2021	\$245.09	Trans Fluid
<u>4993-580606</u>	10/26/2021	\$185.05	Cooling Lub, Oil, fuel
<u>4993-580641</u>	10/26/2021	\$9.38	Gas
<u>4993-580666</u>	10/26/2021	\$3.16	Prime Guard
<u>4993-580671</u>	10/26/2021	\$146.08	Battery
<u>4993-580701</u>	10/27/2021	\$11.32	Flange
<u>4993-580873</u>	10/28/2021	\$94.35	Air
<u>4993-580920</u>	10/28/2021	\$24.47	Leak Detector
		\$86.13	Batteries
<b>Reference Number: 55002</b>			
<u>9750.2</u>	Cascade Recreation INC 10/21/2021	\$14,106.16	
<u>9756</u>	11/4/2021	\$7,053.08	Bark Chips
		\$7,053.08	Bark Chips
<b>Reference Number: 55003</b>			
<u>9789</u>	Central Manufacturing Inc 11/4/2021	\$2,365.41	
		\$2,365.41	Asphalt
<b>Reference Number: 55004</b>			
<u>139806</u>	Class 5 10/15/2021	\$765.63	
		\$765.63	
<b>Reference Number: 55005</b>			
<u>957792</u>	Clifford & Martin Inc 10/26/2021	\$61.81	
<u>961412</u>	10/31/2021	\$48.91	Water
		\$12.90	Cooler
<b>Reference Number: 55006</b>			
<u>316910</u>	Eurofins-Cascade Analytical 10/31/2021	\$507.00	
		\$507.00	Water Sample Test Fee

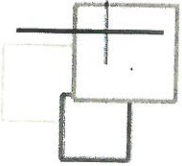
Reference	Date	Amount	Notes
<b>Reference Number: 55007</b>			
S5-7065492	Goldendale Auto Supply	\$21.41	Respirator
S5-7069741	10/26/2021	(\$8.26)	Mini Bulb
	10/27/2021		
<b>Reference Number: 55008</b>			
10324850	Goldendale Exhaust LLC	\$186.24	Oil change
10324852	10/18/2021	\$93.12	Oil Change
	10/20/2021	\$93.12	Oil Change
<b>Reference Number: 55009</b>			
47.1	Goldendale High School	\$1,000.00	Donation
	11/5/2021	\$1,000.00	Donation
<b>Reference Number: 55010</b>			
01-1487565	Goldendale Market Fresh	\$4.47	Pepper
	9/15/2021	\$4.47	Pepper
<b>Reference Number: 55011</b>			
106.2	Goldendale Motorsports Assoc	\$1,783.15	Car Show
	10/26/2021	\$1,783.15	Car Show
<b>Reference Number: 55012</b>			
154328	Goldendale Sentinel	\$136.00	Advertisement
	11/4/2021	\$136.00	Advertisement
<b>Reference Number: 55013</b>			
342875	Goldendale Tire Center	\$1,434.08	Wheel Balance, new Tires
342884	10/21/2021	\$402.87	New Tires
343003	10/21/2021	\$588.63	Wheel Balance
343085	10/26/2021	\$90.09	Battery
	10/28/2021	\$352.49	Battery
<b>Reference Number: 55014</b>			
21-258	Goldendale, City of	\$197.56	Bulk Water
	11/9/2021	\$197.56	Bulk Water
<b>Reference Number: 55015</b>			
9090838864	Grainger	\$430.71	Wire Leads
9102972065	10/19/2021	\$321.21	Multi Tool
	10/28/2021	\$109.50	Fuel
<b>Reference Number: 55016</b>			
CL00871	Hattenhauer Energy Co LLC	\$1,779.90	bullets
	10/31/2021	\$1,779.90	bullets
<b>Reference Number: 55017</b>			
Invoice - 11/9/2021 3:50:14 PM	High Desert Cartridge Company	\$1,978.00	Water
	11/3/2021	\$1,978.00	Supplies
<b>Reference Number: 55018</b>			
Invoice - 11/9/2021 3:52:27 PM	Holcombs Market	\$172.29	Magnesium Hydroxide
Invoice - 11/9/2021 3:54:21 PM	8/24/2021	\$155.74	
	10/27/2021	\$16.55	
<b>Reference Number: 55019</b>			
2021-2412	Inland Environmental Resources Inc	\$3,507.19	
	10/29/2021	\$3,507.19	

Reference	Date	Amount	Notes
Reference Number: 55020 IND1419	Juan Randall 10/31/2021	\$238.80 \$238.80	Pesticide Spraying
Reference Number: 55021 INV537358 INV539991 INV540242	L N Curtis & Sons 10/25/2021 10/29/2021 11/2/2021	\$260.74 \$139.75 \$73.10 \$47.89	Pants POLO POLO
Reference Number: 55022 34800255660	Les Schwab Tire Center 10/6/2021	\$737.38 \$737.38	Brakes
Reference Number: 55023 Invoice - 11/9/2021 4:08:39 PM Invoice - 11/9/2021 4:09:26 PM Invoice - 11/9/2021 4:09:53 PM	Menke Jackson Beyer LLP 10/31/2021 10/31/2021 10/31/2021	\$2,049.99 \$317.26 \$1,102.50 \$630.23	Account #017 Account #044 Account #442
Reference Number: 55024 IN1637510	MES Northwest 10/27/2021	\$1,147.55 \$1,147.55	Gloves
Reference Number: 55025 33419092	Norco Inc 10/31/2021	\$49.32 \$49.32	Cylinder Rental
Reference Number: 55026 461501	North Central Laboratories 10/21/2021	\$129.68 \$129.68	Remote Cert
Reference Number: 55027 1109076	One Call Concepts Inc 10/31/2021	\$17.12 \$17.12	Excavation Notifications
Reference Number: 55028 21-903-3	Pioneer Surveying & Engineering Inc 10/27/2021	\$825.00 \$825.00	21-903 Simcoe Sewer
Reference Number: 55029 MSP-89730	Radcomp Technologies 11/3/2021	\$4,268.14 \$4,268.14	Gold Package
Reference Number: 55030 0487-000746291	Republic Services Inc 10/31/2021	\$661.88 \$661.88	Garbage
Reference Number: 55031 83610	RH2 Engineering Inc 10/12/2021	\$1,302.26 \$1,302.26	Scada Support
Reference Number: 55032 0016084	Riley Brothers Inc 10/1/2021	\$892.65 \$892.65	Gravel

Reference	Date	Amount	Notes
Reference Number: 55033 Invoice - 11/9/2021 4:41:36 PM	Robert Thompson 10/25/2021	\$252.00	Travel
Reference Number: 55034 0259011 0259241	Sirennet.com 9/17/2021 10/11/2021	\$2,115.01 \$1,834.52 \$280.49	Hook Kit Transmission
Reference Number: 55035 3557351	Stryker 10/21/2021	\$4,773.60	Maintenance Agreement
Reference Number: 55036 140239208 140329987	Uline 10/20/2021 10/22/2021	\$966.62 \$775.85 \$190.77	Coveralls Hand Truck
Reference Number: 55037 0470472644	US Cellular 10/24/2021	\$1,778.21	Cell phone
Reference Number: 55038 765901	USA Blue Book 10/20/2021	\$274.47	Coveralls
Reference Number: 55039 6850	Vision Municipal Solutions Llc 11/7/2021	\$1,004.21	Billing/ utility mailing
Reference Number: 55040 Dues.2021-00644	WA Assoc Sheriff & Police 10/1/2021	\$75.00	Dues
Reference Number: 55041 22-WA0021121-1 LN-000001545	WA St Dept of Ecology 11/1/2021 11/1/2021	\$44,110.00 \$1,858.68 \$42,251.32	#Water Dues Loan L0100021
Reference Number: 55042 RE-313-ATB11019052	WA St Dept of Transportation 10/19/2021	\$57.16	US 97/ Centerville Rd VIC
Reference Number: 55043 1129.1	Washington Law Enforcement Information and Records Assoc 10/22/2021	\$50.00	Training
Reference Number: 55044 2969	Wilde Contracting LLC 10/20/2021	\$624.25	Furnance Repair
Reference Number: 55045 988499	Yakima-Herald Republic 10/27/2021	\$211.00	Ad

Reference	Date	Amount	Notes
Reference Number: 901367 359-2021_10	Invoice Cloud 10/31/2021	\$219.60	
		\$219.60	Billor Portal Fee
Reference Number: 901368 Invoice - 11/9/2021 4:11:48 PM	Neopost Leasing Inc 10/29/2021	\$544.00	
		\$544.00	Postage Refill
Reference Number: 901369 Invoice - 11/9/2021 4:21:53 PM	PAYA 11/9/2021	\$1,339.26	
		\$1,339.26	Visa/Utility

# Register



Number	Name	Fiscal Description	Cleared	Amount
55046	American Family Life	2021 - Oct 2021 - 2nd Council Oct 2021		\$677.55
55047	Deferred Comp Program	2021 - Oct 2021 - 2nd Council Oct 2021		\$380.00
55048	Dept of Labor & Industries	2021 - Oct 2021 - 2nd Council Oct 2021		\$2,739.40
55049	Dept of Retirement	2021 - Oct 2021 - 2nd Council Oct 2021		\$10,922.88
55050	Employment Security	2021 - Oct 2021 - 2nd Council Oct 2021		\$144.76
55051	ICMA Retirement Trust (Plan 302195)	2021 - Oct 2021 - 2nd Council Oct 2021		\$112.50
55052	Washington State Support Registry	2021 - Oct 2021 - 2nd Council Oct 2021		\$337.50
901370	City of Goldendale	2021 - Oct 2021 - 2nd Council Oct 2021		\$19,896.56
Direct Deposit Run - 11/5/2021	Payroll Vendor	2021 - Oct 2021 - 2nd Council Oct 2021		\$51,777.96
				<b>\$86,989.11</b>

AGENDA BILL: G1

AGENDA TITLE: Special Time Capsule Committee

DATE: November 15, 2021

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X   
RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_  
MOTION  X

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**EXPLANATION:**

Please find attached a memo from the mayor regarding his request to create a special committee for a special event related to opening of the time capsule for the City of Goldendale.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION:**

**I MOVE TO CREATE A SPECIAL COMMITTEE REGARDING THE OPENING OF THE TIME CAPSULE AND TO CONFIRM THE MAYOR'S APPOINTMENTS.**

# Memo

To: Council  
From: Mayor Mike Canon  
CC: Larry Bellamy, City Administrator  
Date: 11/10/2021  
Re: Request to create a special committee regarding the opening of the time capsule for the City of Goldendale

---

In accordance with Section 2.04.070, I am requesting the council create a special committee to advise the council on a special event surrounding the opening of the time capsule. The issues the committee intends to discuss include, but are not limited to, the following:

1. Identify ways the community can be engaged around the opening of the time capsule for the year 2022.
2. Discuss techniques to coordinate with the Chamber of Commerce and the City to market the event within the Community Days weekend.
3. Work with the Klickitat County Historical Society on historical aspects of the year of 2022 for the existence of the City of Goldendale.
4. Discuss the establishment of a new time capsule to be opened by future generations.

In accordance with the creation of the special committee, I wish to appoint, with confirmation by the council:

Dave Jones – City Councilmember, Chairman  
Andy Halm – City Councilmember  
Ellie Casey – City Councilmember  
Nicole Lundin – Chamber Executive Director  
Casey Neher  
Jenny Balcom  
Daniel Lefever  
Ken Marvel  
Kacie Bane

## Chapter 2.04 CITY COUNCIL

Sections:

- 2.04.010 Election--Eligibility--Tenure.**
- 2.04.020 Authority.**
- 2.04.030 Meetings.**
- 2.04.040 Special meetings.**
- 2.04.050 Presiding officers.**
- 2.04.060 Quorum.**
- 2.04.070 Committees, boards, commissions and task forces.**
- 2.04.075 Standing committees.**
- 2.04.080 Records.**
- 2.04.090 Disturbing meetings.**
- 2.04.100 Sergeant-at-arms.**
- 2.04.110 Order of business.**
- 2.04.120 Council action/votes/motions.**
- 2.04.130 Resolutions.**
- 2.04.140 Addressing meetings.**
- 2.04.150 Robert's Rules of Order.**
- 2.04.160 City attorney.**
- 2.04.170 Consideration and adoption of ordinances.**
- 2.04.180 Council library.**

**2.04.190 Secretarial services and travel expenses for council.****2.04.200 Contracts let in open meetings.****2.04.210 Media at council meetings.****2.04.220 Vacancies.****2.04.230 Council involvement in city property.****2.04.240 Request for information.****2.04.010 Election—Eligibility—Tenure.**

The members of the city council shall be elected and serve for such terms as is provided by statute. (Ord. 1182 (part), 1996)

**2.04.020 Authority.**

The Goldendale city council shall be the legislative body of the city government, and in accordance with state statutes, may determine it's own rules of conduct, proceedings and business, and have such powers and duties as provided in this chapter and the Revised Code of Washington, as now or hereafter amended. (Ord. 1182 (part), 1996)

**2.04.030 Meetings.**

A. The regular meetings of the council shall be held on the first and third Monday of each month at the hour of seven p.m.; provided, that if the regular meeting falls on a legal holiday, the meeting shall take place on the next business day at the same hour. Adjourned meetings may be held at such times as the council may determine. All regular meetings of the city council shall be held at the council chambers in the city hall at Goldendale, Washington. Meetings shall last until nine p.m. unless sooner adjourned, with one-half-hour extensions allowed by a majority vote. Unfinished business will be continued to the next regular meeting or recessed to another time.

B. The city council, by majority vote, may cancel or reschedule regular meetings to a different date or time.

C. All official meetings of the council shall be open to the public except for executive sessions, as set forth in RCW [42.30](#), or meetings which are not subject to RCW [42.30](#) such as quasi-judicial hearings or collective bargaining issues, as set forth in RCW [42.30.140](#). Nothing shall prevent the council from holding an executive session during a regular or special meeting.

D. Seating and arrangement of the council chambers shall be determined by the council. (Ord. 1221 (part), 1998: Ord. 1182 (part), 1996)

#### **2.04.040 Special meetings.**

Special meetings of the council may be called by the mayor or by a request of a majority of the councilmembers; provided that a written notice or phone call of such meetings and its agenda shall be given to each member of the council and the press at least twenty-four hours before the time set for the meeting; provided, further, that in the case all of the elected members of the council are present at any special meeting then the requirement of notice shall be unnecessary and shall be deemed waived; provided, further, if, by reason of emergency, as described in RCW [42.30](#) there is the need for expedited action by the council, the foregoing requirement for notice shall be suspended and a meeting of the council may be held at a site other than the regular meeting site.

Special meetings are any meetings of the council, other than regular meetings, that include workshops, study sessions, and retreats. No final action may be taken on any matter not on the agenda. (Ord. 1182 (part), 1996)

#### **2.04.050 Presiding officers.**

The mayor shall be the presiding officer of the council at all regular or special meetings and when the council meets as a committee of the whole. In the absence of the mayor and mayor pro tempore, the council shall designate another member of the council as presiding officer as described in RCW [35A.12.110](#). (Ord. 1182 (part), 1996)

#### **2.04.060 Quorum.**

At all meetings of the city council, four councilmembers, who are present and eligible to vote shall constitute a quorum thereof, but no ordinance or measure for the expenditure of money or for the grant or revocation of any franchise or license shall be passed except upon the favorable vote of a majority of the elected members as provided by statutes. (Ord. 1182 (part), 1996)

#### **2.04.070 Committees, boards, commissions and task forces.**

The council may create special committees, boards and commissions to assist in the conduct of the operation of the city government with such duties as the council may specify, not inconsistent with the Goldendale Municipal Code or the Revised Code of Washington. Special, ad hoc and citizen advisory committees, or task forces may be created and its members appointed by the mayor with confirmation by the council. Any special, ad hoc and citizen advisory committee, or task force so created shall have no powers other than advisory to the council, and shall cease to exist upon the accomplishment of the special purpose for which it was created, or when abolished by a majority vote of the council. All special, ad hoc and citizen advisory committees, task forces, boards and commissions, whether

statutory, or created and appointed by the city, shall provide the city council with copies of the minutes, if any, or a report of the action or discussion that has taken place. These minutes and reports shall be noted in the official minutes of the council. (Ord. 1182 (part), 1996)

### **2.04.075 Standing committees.**

A. Created. The following standing committees of the city council are created and established:

1. Finance;
2. Ordinance;
3. Public works;
4. Event.

B. Purpose. The purpose of each committee shall be to review matters within the following subject areas:

1. Finance Committee. The primary purpose of the finance committee is to review and advise the city council upon all matters involving financial affairs of the city, including the annual budget and amendments thereto, review of capital and financial planning, financial tracking and reports, and such other matters as may be assigned to this committee.
2. Ordinance. The primary purpose of the ordinance committee is to review and advise the city council on all matters involving the amendment and preparation of new ordinances for the Goldendale Municipal Code and other such matters as may be assigned to the committee.
3. Public Works. The primary purpose of the public works committee is to review and advise the city council upon all matters involving public utilities, including streets, storm drains, street lighting, water supply, treatment and distribution, wastewater treatment plant and collection system, and parks and other such matters as may be assigned to the committee.
4. Event. The primary purpose of the event committee is to review and advise the city council upon all matters pertaining to tourism development and promotion.

C. Term. The term and membership of each committee shall commence on the first regular meeting of the city council in January of every even year, and shall terminate effective the date prior to such meeting. The appointment to each council committee shall be made by the council during the first meeting of the council in January of every even year. No councilmember should serve on more than two committees at one time. The mayor shall be ex officio member of each committee.

D. Duties and Responsibilities. The committees shall consider, review and make recommendations to the council concerning matters referred to them by the council. The mayor, committee chairpersons and boards and commissions are encouraged to suggest items to the council which should be considered by a committee.

E. Committee Support. Respective department heads may attend council committee meetings to provide information, draft documents and other support as reasonably requested by the committee. (Ord. 1463 §1, 2016)

#### **2.04.080 Records.**

The city clerk-treasurer or designee, as approved by council, shall keep the minutes and records of the council proceedings and enter them into a book constituting the official records of the council which shall be kept at city hall for public inspection. It is the policy of the city to record on tape all open meetings of the council and to preserve them for a period of two years. The city clerk-treasurer or designee shall store the tapes in a secure fashion. Access to the original shall be limited to clerk-treasurer or designee. Copies of the tape may be made available for public inspection by the clerk-treasurer or designee. (Ord. 1182 (part), 1996)

#### **2.04.090 Disturbing meetings.**

A. It is unlawful to disturb any meetings of the city council or of any committee thereof, or to behave in a disorderly manner at any such meeting.

B. Any person violating any provision of this section shall be fined not less than one dollar nor more than ten dollars for each offense. (Ord. 1182 (part), 1996)

#### **2.04.100 Sergeant-at-arms.**

The chief of police ex officio shall be the sergeant-at-arms. (Ord. 1457 §2(part), 2015; Ord. 1372 §1(part), 2008; Ord. 1182 (part), 1996)

#### **2.04.110 Order of business.**

A. The order of business at meetings of the city council shall be as follows:

1. Call to order:
  - a. Pledge of Allegiance;
2. Roll call;
3. Public hearing;

4. Agenda:
  - a. Approval of agenda,
  - b. Consent agenda:
    - i. Approval of minutes,
    - ii. Claims,
    - iii. Payroll,
    - iv. Other;
5. Presentations;
6. Department reports;
7. Council business:
  - a. Regular business (staff and administration),
  - b. New business (council concerns);
8. Resolutions;
9. Ordinances:
  - a. First reading,
  - b. Second reading;
10. Report of officers and city administrator:
  - a. Mayor,
  - b. Councilmembers,
  - c. City administrator;
11. Public comment;

12. Executive session (if called for);
  13. Adjournment.
- B. With the concurrence of the council, items may be:
1. Taken out of the agenda order;
  2. Be introduced for action as a new item.
- C. At a regular meeting, the city council may discuss the agenda for the next regular meeting.
- D. Any item may be placed on the agenda by the mayor, any councilmember or department head (or designee) advising the clerk or city administrator, prior to the agenda deadline. The agenda for council meetings shall be set by Wednesday noon, before any regular meeting.
- E. Agenda packets, containing all necessary information for council review at the forthcoming meeting, shall be placed in each councilmember's mailbox (located near the council chambers) by Thursday, five p.m., before the council meeting. Each councilmember shall be given a key to the outside entry door of the council chambers, which shall be returned to the city at the termination of his or her office. (Ord. 1221 (part), 1998; Ord. 1182 (part), 1996)

#### **2.04.120 Council action/votes/motions.**

A motion may be made at any time, regarding any subject under consideration, by any councilmember who has obtained the floor, and if seconded, shall be voted on after discussion. At any time before the vote is taken, any councilmember may request the mover to modify or restate the motion. A motion to reconsider the vote may be made only at the same meeting. A roll call vote may be requested by any councilmember at which time each member shall be given an opportunity to explain his or her vote. The yeas and nays of all council votes shall be entered into the official minutes and, except for abstentions, all non-votes shall be counted with the majority. The presiding officer shall announce the results after each vote taken. No vote or action of the city council shall be rescinded at any special meeting unless there be present at such special meeting as many members of the council as were present at the meeting when such vote or action was taken, as provided by statute. (Ord. 1182 (part), 1996)

#### **2.04.130 Resolutions.**

Any resolution submitted to the city council shall be reduced to writing before being voted upon, at the request of any two members of the council.

A resolution is an internal legislative act, a formal but temporary statement of policy concerning the affairs of the city. A motion, once approved and entered into the official record shall have the equivalence of a resolution in those instances where a resolution is not required by law. (Ord. 1182 (part), 1996)

#### **2.04.140 Addressing meetings.**

No person other than the mayor or a member of the city council or other municipal officer or employee shall address that body at any regular or special meeting of the council except upon consent of a majority of the members present.

After approval, the public may address the council as a whole, not individual councilmembers. Persons making personal, impertinent or slanderous remarks, or become threatening, boisterous, intimidating or disrespectful in any way, may be banned from addressing the council in the future unless permission to continue is granted by majority vote of the council. All persons addressing the council during public comment shall state their name and address and shall be allowed to speak for such period of time not to exceed three minutes.

Public comments shall adhere to the business on the agenda. The council will not entertain complaints or suggestions that are administrative in nature. No questions shall be asked the councilmembers except through the presiding officer at which time the council shall consider the disposition of the issue and shall suggest a solution or appointment with the citizen. These rules, regarding citizen comments, may be overridden by a majority vote of the council. (Ord. 1182 (part), 1996)

#### **2.04.150 Robert's Rules of Order.**

Except when in conflict with the foregoing provisions, Robert's Rules of Order (Newly Revised) shall govern the deliberations of the council. (Ord. 1182 (part), 1996)

#### **2.04.160 City attorney.**

The city attorney shall advise the city authorities and officers in all legal matters pertaining to the business of the city and shall approve all ordinances as to form. Any member of the council may, at any time during a regular or special meeting of the council, call upon the city attorney for an oral or written opinion to decide any question of law. (RCW [35.23.114](#)) (Ord. 1182 (part), 1996)

#### **2.04.170 Consideration and adoption of ordinances.**

No ordinance shall be prepared for presentation to the council unless requested by the city administrator, the mayor or any two councilmembers. All ordinances, before final passage, shall be reviewed by the city attorney. No ordinance, except an appropriation ordinance, an ordinance adopting or embodying an administrative or governmental code, or an ordinance adopting a code of

ordinances, shall relate to more than one subject, which shall be clearly stated in its title. All ordinances authorizing an expenditure of money shall include the exact source of the funds to be expended. When passed by the council, an ordinance shall be signed by the presiding officer and be attested by the city clerk and it shall be immediately filed and thereafter preserved in the office of the clerk-treasurer.

Prior to the adoption or amendment of an ordinance by the city council, the adoption or amendment must be placed on the council meeting agenda for a first reading and discussion. Following the first reading and discussion, the adoption or amendment must be placed on a subsequent council meeting agenda for a second reading and citizen comment, limited to two minutes per person, prior to approval or rejection of the adoption or amendment. Council may, by a consensus of the majority, waive the second reading requirement and adopt or reject an ordinance during the meeting at which it is introduced. (Ord. 1182 (part), 1996)

#### **2.04.180 Council library.**

A council library shall be created and maintained in the council chambers or conference room and if budgeted, any publication shall be added to the library at the request of the council. A list of the publications shall be registered with the clerk and shall be provided to all councilmembers.

Councilmember shall be welcome to freely use the Council Library for study purposes (RCW [42.30.070](#)). (Ord. 1182 (part), 1996)

#### **2.04.190 Secretarial services and travel expenses for council.**

The city shall provide general secretarial service to the mayor and councilmembers and shall reimburse them for costs incurred while performing the regular duties of their office. A travel and training request form shall be filled out and presented to the council for approval in advance of any elected official wishing to travel or obtain training at the city's expense. The rate of reimbursement shall be the same as for employees of the city. (Ord. 1182 (part), 1996)

#### **2.04.200 Contracts let in open meetings.**

No contract, lease or agreement shall be let, entered into, or canceled except by a majority vote of the council in an open public council meeting. (Ord. 1182 (part), 1996)

#### **2.04.210 Media at council meetings.**

All open meetings of the council shall be freely subject to recording by radio, television, newspaper reporters, and photographic services, except executive session, provided that such arrangements do not interfere with the orderly conduct of the meetings. The media shall be forbidden to televise or record executive session in any direct or indirect manner. (Ord. 1182 (part), 1996)

**2.04.220 Vacancies.**

If a vacancy occurs in the office of a councilmember the council will follow the procedure outlined in RCW [35A.12.050](#), RCW [42.12.070](#) and RCW [42.30.060](#) (2). (Ord. 1182 (part), 1996)

**2.04.230 Council involvement in city property.**

Prior to the acquisition, or sale of city property the price and conditions of such transaction shall first be discussed with and determined by the city council in executive session. (Ord. 1182 (part), 1996)

**2.04.240 Request for information.**

All requests by councilmember(s) for information regarding the status of the city shall be provided to the councilmember(s), in a reasonably expedient manner, relative to developments, trends, conditions and issues in the various functional areas of city government. (Ord. 1182 (part), 1996)

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The Goldendale Municipal Code is current through Ordinance 1502, passed July 20, 2020.

Disclaimer: The city clerk's office has the official version of the Goldendale Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.ci.goldendale.wa.us/>

City Telephone: (509) 773-3771

[Code Publishing Company](#)

AGENDA BILL: H1

AGENDA TITLE: Resolutions

DATE: November 15, 2021

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X   
RESOLUTION  X  OTHER \_\_\_\_\_  
MOTION  X

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**EXPLANATION:**

This is the tax levy that council approves every year. The maximum increase of 1% is exclusive of additional revenue resulting from new construction, improvement to property, and increase in the value of state assessed property, and annexations that have occurred and refunds made.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION:**

**I MOVE TO ADOPT RESOLUTION NO. 720 AUTHORIZING A PROPERTY TAX LEVY INCREASE.**

**CITY OF GOLDENDALE  
Klickitat County, Washington**

**RESOLUTION NO. 720**

**IN THE MATTER OF REGULAR TAX LEVY FOR 2022 BUDGET**

**WHEREAS**, the City Council of the City of Goldendale has met and considered its budget for the calendar year 2022; and,

**WHEREAS**, the City's actual levy amount from the previous year was \$951,942.69; and,

**WHEREAS**, the population of this district is less than 10,000; and,

**WHEREAS**, the City Council of the City of Goldendale, after hearing and after duly considering all relevant evidence and testimony presented;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldendale that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$9,519.43, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexations that have occurred and refunds made.

**READ, APPROVED AND PASSED**, this 15<sup>th</sup> day of November, 2021.

CITY OF GOLDENDALE

\_\_\_\_\_  
Michael A Canon, Mayor

Attest:

\_\_\_\_\_  
Connie Byers, Clerk-Treasurer

AGENDA BILL: 11

AGENDA TITLE: Ordinances

DATE: November 15, 2021

**ACTION REQUIRED:**

ORDINANCE     X    

COUNCIL INFORMATION     X    

RESOLUTION \_\_\_\_\_

OTHER \_\_\_\_\_

MOTION     X    

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**EXPLANATION:**

After the ordinance was approved for its 1<sup>st</sup> reading it was reviewed by the city's attorney. No changes were recommended, and the ordinance is ready for final adoption.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION:**

**I MOVE TO ADOPT ORDINANCE NO. 1511 INCREASING THE APPROPRIATIONS IN THE ECONOMIC DEVELOPMENT FUND IN THE AMOUNT OF \$7,500.00.**

**CITY OF GOLDENDALE  
GOLDENDALE, WASHINGTON**

**ORDINANCE NO. 1511**

**AN ORDINANCE AMENDING ORDINANCE NO. 1503 WHICH IS THE 2021 BUDGET AND PROVIDING FOR INCREASED APPROPRIATIONS FROM THE ECONOMIC DEVELOPMENT FUND**

**WHEREAS**, it has become necessary to increase appropriations in the Economic Development Fund, and

**WHEREAS**, sufficient funding and additional revenue estimates exist, and

**WHEREAS**, the Chamber of Commerce requested the City of Goldendale support the “Art at the Heart of Goldendale” campaign which is drawing murals on the buildings at the key downtown intersection of Main Street and Columbus Avenue, and

**WHEREAS**, the murals are part of a corridor of mural paintings from Toppenish, Washington to The Dalles, Oregon

**WHEREAS**, the painting of murals is a benefit to the public, beautification, and revitalization of the downtown area, and

**WHEREAS**, the Chamber of Commerce wishes to start the project with an initial mural painting in the year of 2021,

**WHEREAS**, the Chamber of Commerce estimates the expenses for this project would not exceed \$15,000, of which the City of Goldendale’s share is \$7,500, and,

**WHEREAS**, the Chamber of Commerce has requested matching funds in the amount of \$7,500 from Klickitat County Economic Development funding, and

**WHEREAS**, the funding of the project by the City will come from the Economic Development Fund and using the return funds from the Housing Rehabilitation Fund for “leveraging funds in economic development projects, or in other economic developments strategies approved by the council”, Goldendale Municipal Code, Section 3.36.020 (E), **NOW THEREFORE**

**THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON DOES ORDAIN AS FOLLOWS:**

Ordinance No. 1503 is hereby amended as follows:

Section 1: The Economic Development Fund is increasing its appropriations in the amount of \$7,500 to cover reimbursable expense for mural painting as a part of the revitalization of downtown Goldendale. Revenues to cover the increased appropriations will come from available cash reserves.

EFFECTIVE DATE: This ordinance shall take effect five (5) days after its publication according to law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
GOLDENDALE, WASHINGTON, THIS 15<sup>th</sup> DAY OF NOVEMBER, 2021.**

APPROVED:

\_\_\_\_\_  
Michael Canon, Mayor

ATTEST:

\_\_\_\_\_  
Connie Byers  
Clerk-Treasurer

APPROVED AS TO FORM ONLY:

\_\_\_\_\_  
City Attorney