

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
NOVEMBER 3, 2025  
6:00 PM**

**NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 5:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.**

- A. Call to Order
  - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
    - b. Claims
    - c. Payroll
    - d. Other
- F. Presentations
  - 1. 3<sup>RD</sup> Quarter Budget update by Sarah Kazcmarek
  - 2. 2026 Budget Review by Sarah Kazcmarek
- G. Department Reports
- H. Council Business
  - 1. Council Attendance Discussion
  - 2. Critical Areas Ordinance Update
- I. Resolutions
- J. Ordinances
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

**NEXT REGULAR COUNCIL MEETING WILL BE ON NOV 17, 2025 AT 6:00 PM.**

**AGENDA TITLE: CONSENT AGENDA**

**DATE: NOVEMBER 3, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X   
RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_  
MOTION  X

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**EXPLANATION:**

The consent agenda includes the following:  
Minutes of the October 20, 2025, regular council meeting, second pay period October, checks # 60130 – 60139, 901946 direct deposits 10/21/2025 in the amount of \$154,778.15, October 29, 2025, claims check # 60127– 60129, 60140 - 60170 in the amount of \$162,394.47.

**FISCAL IMPACT:**

Payroll checks in the amount of \$154,778.15, claims checks in the amount of \$162,394.47.

**ALTERNATIVES:**

Approve the consent agenda.  
Remove certain items from the consent agenda for further discussion.

**STAFF RECOMMENDATION:**

Approve the consent agenda

**MOTION:**

**I MOVE TO APPROVE THE CONSENT AGENDA.**

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
October 20, 2025  
6:00 PM**

Mayor Dave Jones called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

**ROLL CALL**

**Council Present:** Mayor Dave Jones (Not voting), Council Member Steve Johnston, Council Member Theone Wheeler, Council Member Danielle Clevidence, Council Member Loren Meagher, Council Member Ellie Casey

**Motion:** I move to excuse Council Member Andy Halm, and Council Member Miland Walling,  
**Action:** Motion, **Moved by** Council Member Danielle Clevidence, **Seconded by** Council Member Steve Johnston  
Motion Passed Unanimously

**Staff Present (Not Voting):** City Administrator Sandy Wells, Clerk Treasurer Shelly Enderby, Fire Chief Noah Halm

**CLOSED PUBLIC COMMENT**

No Public Comment

**Public Hearing**

No Public Hearing

**AGENDA AND CONSENT AGENDA**

**Motion:** I move to approve the agenda and consent agenda, **Action:** Motion, **Moved by** Council Member Danielle Clevidence, **Seconded by** Council Member Steve Johnston.  
Motion Passed Unanimously

**PRESENTATIONS**

**FFA Presentation** – FFA members were in attendance and give a presentation on the FFA Program

**DEPARTMENT REPORTS**

**Fire Chief Noah Halm** – The burn ban has been lifted for the whole county also within the city limits. Burn permits can be picked up at city hall and be careful it is still dry out there

**City Administrator Sandy Wells** – At our next meeting we should have the third quarter budget update. You will be getting an email for the budget committee and the ordinance committee we have a couple of items that we need to go through on both of those. An email will be going out to coordinate those meetings

**COUNCIL BUSINESS**

**Critical Areas Update Consultant by Mayor Dave Jones** – There are 2 quotes from DOWL regarding the update on the critical area's ordinance. One quote has Best Available Science Report included in the price, and one has it removed. Staff would like a consensus from the council to determine which scope of work they would like us to contract with DOWL.

**Ethan Spoo with DOWL** - Explained the difference between the two quotes and answered questions from the council

**Council Member Danielle Clevidence** – Would like to know if there has been a science report done in the past before we move forward

**Council Member Loren Meagher** - Would like to know whether cities of a similar geographic size have completed this and what their costs were

**Council Member Theone Wheeler** - We need to work with our local tribes in the beginning stages so there are not any issues

**Mayor Dave Jones** – It seems like the consensus is to compile some more information on this topic and see some more comparables on what other cities our size have done and to seek more input from the County

## **RESOLUTIONS**

No Resolutions

## **ORDINANCES**

No Ordinances

## **REPORT OF OFFICERS**

**Council Member Danielle Clevidence** – The city and other parties have been doing a lot of different things through different initiatives, and I want to encourage people to keep that up. It makes me very proud to be a part of this community

**Council Member Loren Meagher** – Reminder that we are still waiting for a couple years now for a tour of the water shed

**Council Member Theone Wheeler** – Thanks to everyone that put so much effort into the Harvest Festival

**Council Member Steve Johnston** – The Harvest Festival was a smashing success and thank you to all the coordinators for all the time and effort that went into putting it together

**Mayor Dave Jones** – AWC will be having their elected officials training on December 6<sup>th</sup>

## **OPEN PUBLIC COMMENT**

No Public Comment

## **EXECUTIVE SESSION**

**Personnel Matter RCW 42.30.110 (1) (B) – Property Negotiations** the Council went into executive session at 7:06 pm for 10 minutes to discuss personnel matter RCW 42.30.110 (1) (b). The council came out of executive session at 7:16 pm and extended the time by 5 minutes. The council came out of executive session at 7:21 pm and extended the time by 5 minutes. The council came out of executive session at 7:26 pm.

## **ADJOURNMENT**

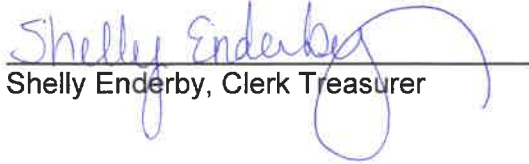
**7:26 PM**

**Motion: I motion to Adjourn the meeting, Action: Motion, Moved by Council Member Ellie Casey, Seconded by Council Member Danielle Clevidence.  
Motion passed unanimously.**



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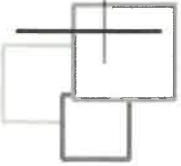
Dave Jones, Mayor



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Shelly Enderby, Clerk Treasurer

# Register



Fiscal: 2025  
 Deposit Period: 2025 - October 2025  
 Check Period: 2025 - October 2025 - 2nd Council Oct 2025

Number	Name	Print Date	Clearing Date	Amount
<b>1st Security Bank of Washington</b>	<b>20016310</b>			
<b>Check</b>				
60127	AT&T Mobility	10/16/2025		\$774.72
60128	AT&T Mobility	10/16/2025		\$964.92
60129	Hattenhauer Energy Co LLC	10/20/2025		\$4,116.05
60140	Valbridge Property Advisors	10/21/2025		\$7,250.00
60141	Avista Utilities	10/21/2025		\$127.06
60142	AT&T Mobility	10/21/2025		\$96.93
60143	Department of Revenue	10/21/2025		\$909.26
60144	Board For Volunteer Firefighters	10/22/2025		\$406.60
60145	WA St Treasurer	10/22/2025		\$1,497.77
60146	US Bank	10/29/2025		Void
60147	Umpqua Bank	10/29/2025		\$9,964.39
60148	Ajax Northwest	11/3/2025		\$45,415.12
60149	Aspect Consulting LLC	11/3/2025		\$6,639.75
60150	Bishop Sanitation Inc	11/3/2025		\$75.00
60151	Bohn's Printing	11/3/2025		\$236.35
60152	Christopher R Lanz Law Office LLC	11/3/2025		\$430.00
60153	Ford Motor Credit Company LLC	11/3/2025		\$4,980.00
60154	Geosyntec Consultants Inc	11/3/2025		\$3,986.50
60155	Goldendale Chamber	11/3/2025		\$1,933.28
60156	Goldendale City of	11/3/2025		\$290.62
60157	Jessica Guthrie	11/3/2025		\$21.20
60158	Josiah Neipp	11/3/2025		\$62.25
60159	JTI The Dalles	11/3/2025		\$67.14
60160	Klickitat County Health Dept	11/3/2025		\$175.00
60161	Norco Inc	11/3/2025		\$55.47
60162	North Central Laboratories	11/3/2025		\$236.06
60163	Pioneer Surveying & Engineering Inc	11/3/2025		\$63,942.00
60164	Quadient Leasing USA Inc	11/3/2025		\$467.62
60165	RH2 Engineering Inc	11/3/2025		\$1,789.39
60166	Richard Lundin	11/3/2025		\$1,000.00
60167	Richard Orthmann	11/3/2025		\$124.36
60168	Shred Northwest Inc	11/3/2025		\$75.25
60169	Sunnyside CDL School LLC	11/3/2025		\$3,895.25

Number	Name	Print Date	Clearing Date	Amount
60170	Vestis	11/3/2025		\$389.16
		<b>Total</b>	<b>Check</b>	<b>\$162,394.47</b>
		<b>Total</b>	<b>20016310</b>	<b>\$162,394.47</b>
		<b>Grand Total</b>		<b>\$162,394.47</b>

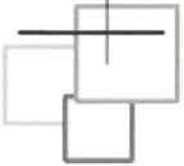
**CITY OF GOLDENDALE  
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 60127 through 60129, 60140 through 60170, in the amount of \$162,394.47, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 29<sup>th</sup> day of October , 2025.

  
Shelly Enderby, Clerk-Treasurer

# Register Activity



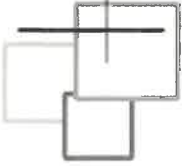
Fiscal: 2025  
 Period: 2025 - October 2025  
 Council Date: 2025 - October 2025 - 2nd Council Oct 2025

Reference	Date	Amount	Notes
<b>Reference Number: 60127</b> <u>287322322398X10132025</u>	<b>AT&amp;T Mobility</b> 10/5/2025	<b>\$774.72</b>	Cell Phones
<b>Reference Number: 60128</b> <u>287322322615X10132025</u>	<b>AT&amp;T Mobility</b> 10/5/2025	<b>\$964.92</b>	Cell Phones
<b>Reference Number: 60129</b> <u>CL23532</u>	<b>Hattenhauer Energy Co LLC</b> 10/15/2025	<b>\$4,116.05</b>	Fuel
<b>Reference Number: 60140</b> <u>WA03-25-0017-001</u>	<b>Valbridge Property Advisors</b> 2/14/2025	<b>\$7,250.00</b>	Riley, Herlihy, Doubravsky Properties
<b>Reference Number: 60141</b> <u>Invoice - 10/21/2025 1:46:30 PM</u>	<b>Avista Utilities</b> 10/13/2025	<b>\$127.06</b>	Utilities
<b>Reference Number: 60142</b> <u>287258483135X10182025</u>	<b>AT&amp;T Mobility</b> 10/10/2025	<b>\$96.93</b>	Chlorination Station
<b>Reference Number: 60143</b> <u>Leasehold Quarterly</u>	<b>Department of Revenue</b> 10/21/2025	<b>\$909.26</b>	3rd Quarter Leasehold Tax
<b>Reference Number: 60144</b> <u>Invoice - 10/22/2025 9:58:39 AM</u>	<b>Board For Volunteer Firefighters</b> 10/22/2025	<b>\$406.60</b>	2025 GPD Reserve Officer Pension
<b>Reference Number: 60145</b> <u>Invoice - 10/22/2025 10:39:10 AM</u>	<b>WA St Treasurer</b> 10/22/2025	<b>\$1,497.77</b>	3rd Quarter 2025
<b>Reference Number: 60147</b> <u>Invoice - 10/29/2025 10:13:02 AM</u>	<b>Umpqua Bank</b> 10/29/2025	<b>\$9,964.39</b>	Credit Cards
<b>Reference Number: 60148</b> <u>Pay Estimate #7</u>	<b>Ajax Northwest</b> 10/24/2025	<b>\$45,415.12</b>	Phase 2 of Waterline Improvement Project
<b>Reference Number: 60149</b> <u>65579Z</u>	<b>Aspect Consulting LLC</b> 10/21/2025	<b>\$6,639.75</b>	ASR Prog Eval and Aquifer Testing

Reference	Date	Amount	Notes
<b>Reference Number: 60150</b> <u>I10762</u>	<b>Bishop Sanitation Inc</b> 10/15/2025	<b>\$75.00</b> \$75.00	Port O Pottle Airport
<b>Reference Number: 60151</b> <u>8764</u> <u>8765</u> <u>8766</u>	<b>Bohn's Printing</b> 10/28/2025 10/28/2025 10/28/2025	<b>\$236.35</b> \$191.57 \$12.93 \$31.85	Copies Copies Copies
<b>Reference Number: 60152</b> <u>4A0143772</u> <u>5A0086299</u> <u>5A0480742</u>	<b>Christopher R Lanz Law Office LLC</b> 10/8/2025 10/8/2025 10/8/2025	<b>\$430.00</b> \$160.00 \$70.00 \$200.00	Brandon Vlaew Nicholas Annala Echo Nelson
<b>Reference Number: 60153</b> <u>1781884</u>	<b>Ford Motor Credit Company LLC</b> 10/23/2025	<b>\$4,980.00</b> \$4,980.00	2024 Ford F-550
<b>Reference Number: 60154</b> <u>657460</u>	<b>Geosyntec Consultants Inc</b> 10/28/2025	<b>\$3,986.50</b> \$3,986.50	Water Resources Tech
<b>Reference Number: 60155</b> <u>1570</u>	<b>Goldendale Chamber</b> 10/22/2025	<b>\$1,933.28</b> \$1,933.28	September 2025 Reimbursement
<b>Reference Number: 60156</b> <u>25-59</u>	<b>Goldendale City of</b> 10/23/2025	<b>\$290.62</b> \$290.62	Bulk Water
<b>Reference Number: 60157</b> <u>Invoice - 10/29/2025 7:41:05 AM</u>	<b>Jessica Guthrie</b> 9/25/2025	<b>\$21.20</b> \$21.20	Reimbursement USPS
<b>Reference Number: 60158</b> <u>Invoice - 10/29/2025 7:42:48 AM</u>	<b>Josiah Neipp</b> 10/22/2025	<b>\$62.25</b> \$62.25	Reimbursement for CDL Permit
<b>Reference Number: 60159</b> <u>D39146</u>	<b>JTI The Dalles</b> 10/28/2025	<b>\$67.14</b> \$67.14	Supplies
<b>Reference Number: 60160</b> <u>INV00007-1025</u>	<b>Klickitat County Health Dept</b> 10/7/2025	<b>\$175.00</b> \$175.00	Bacteria Sample
<b>Reference Number: 60161</b> <u>44745609</u>	<b>Norco Inc</b> 10/7/2025	<b>\$55.47</b> \$55.47	Cylinder Rental
<b>Reference Number: 60162</b> <u>526653</u> <u>526950</u>	<b>North Central Laboratories</b> 10/10/2025 10/17/2025	<b>\$236.06</b> \$193.56 \$42.50	B-12D, Ammonia, Buf-Kit QA/QC Standard

Reference	Date	Amount	Notes
<b>Reference Number: 60163</b>	<b>Pioneer Surveying &amp; Engineering Inc</b>	<b>\$63,942.00</b>	
23-902-27	9/30/2025	\$36,097.00	23-902 Waterline Replacement
24-903-6	9/30/2025	\$300.00	25-901 Misc
24-906.11	9/30/2025	\$5,600.00	24-906 Chip Seal TIB Application
25-902-8	9/30/2025	\$21,945.00	25-902 W Darland Reconstruction
<b>Reference Number: 60164</b>	<b>Quadient Leasing USA Inc</b>	<b>\$467.62</b>	
Q2056937	10/12/2025	\$467.62	Postage Machine Lease
<b>Reference Number: 60165</b>	<b>RH2 Engineering Inc</b>	<b>\$1,789.39</b>	
10379Z	10/15/2025	\$1,789.39	SCADA Support Services
<b>Reference Number: 60166</b>	<b>Richard Lundin</b>	<b>\$1,000.00</b>	
Invoice - 10/29/2025 7:57:05 AM	10/29/2025	\$1,000.00	Airport Manager Payment
<b>Reference Number: 60167</b>	<b>Richard Orthmann</b>	<b>\$124.36</b>	
Invoice - 10/29/2025 7:57:49 AM	10/29/2025	\$124.36	Prescription Reimbursement
<b>Reference Number: 60168</b>	<b>Shred Northwest Inc</b>	<b>\$75.25</b>	
53038102325	10/23/2025	\$75.25	Shred Services
<b>Reference Number: 60169</b>	<b>Sunnyside CDL School LLC</b>	<b>\$3,895.25</b>	
22421	10/23/2025	\$3,895.25	CDL Class Josiah Neipp
<b>Reference Number: 60170</b>	<b>Vestis</b>	<b>\$389.16</b>	
5291785937	10/7/2025	\$16.12	Uniform, Janitorial
5291785938	10/7/2025	\$46.28	Uniform, Janitorial
5291785939	10/7/2025	\$17.96	Uniform, Janitorial
5291785954	10/7/2025	\$17.47	Janitorial
5291790110	10/14/2025	\$16.12	Uniform, Janitorial
5291790111	10/14/2025	\$45.20	Uniform, Janitorial
5291790112	10/14/2025	\$17.96	Uniform, Janitorial
5291790127	10/14/2025	\$17.47	Janitorial
5291794023	10/21/2025	\$16.12	Uniform, Janitorial
5291794024	10/21/2025	\$45.20	Uniform, Janitorial
5291794025	10/21/2025	\$17.96	Uniform, Janitorial
5291794040	10/21/2025	\$17.47	Janitorial
5291798302	10/28/2025	\$16.12	Uniform, Janitorial
5291798303	10/28/2025	\$46.28	Uniform, Janitorial
5291798304	10/28/2025	\$17.96	Uniform, Janitorial
5291798319	10/28/2025	\$17.47	Janitorial

# Register



Number	Name	Fiscal Description	Cleared	Amount
60130	Steve Johnston	2025 - October 2025 - 2nd Council Oct 2025		\$45.35
60131	American Family Life	2025 - October 2025 - 2nd Council Oct 2025		\$209.20
60132	Deferred Comp Program	2025 - October 2025 - 2nd Council Oct 2025		\$985.50
60133	Dept of Labor & Industries	2025 - October 2025 - 2nd Council Oct 2025		\$3,299.30
60134	Dept of Retirement	2025 - October 2025 - 2nd Council Oct 2025		\$11,124.33
60135	Employment Security - PFML	2025 - October 2025 - 2nd Council Oct 2025		\$646.46
60136	Employment Security - WA Cares Fund	2025 - October 2025 - 2nd Council Oct 2025		\$509.46
60137	Employment Security Department	2025 - October 2025 - 2nd Council Oct 2025		\$193.80
60138	Vimly Benefit Solutions Inc	2025 - October 2025 - 2nd Council Oct 2025		\$44,405.96
60139	Washington State Support Registry	2025 - October 2025 - 2nd Council Oct 2025		\$148.87
901946	City of Goldendale	2025 - October 2025 - 2nd Council Oct 2025		\$24,720.96
	Payroll Vendor	2025 - October 2025 - 2nd Council Oct 2025		\$68,488.96
	<b>Direct Deposit Run -</b>			
	<b>10/21/2025</b>			<b>\$154,778.15</b>

**AGENDA BILL: F1**

**AGENDA TITLE: 3<sup>RD</sup> QUARTER BUDGET UPDATE**

**DATE: NOVEMBER 3, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_ PRESENTATION \_\_\_\_\_

MOTION \_\_\_\_\_

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**EXPLANATION:**

Attached is the 3<sup>rd</sup> Quarter Budget review. Sarah Kazcmerek will be in attendance to answer questions



# CITY OF GOLDENDALE

THIRD QUARTER REVIEW - 2025

## 2 2025 REVENUES – GENERAL FUND

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- 2025 revenue collected is 62.81% of the budget compared to 67.67% collected in 2024.
- Actual revenue collected increased 1.87% from prior year due to an increase in property taxes and B&O taxes.

### 3 2025 REVENUES – GENERAL FUND

General Fund Revenue Source	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
Regular Property Taxes	\$ 669,076	\$ 1,152,280	58.07%	\$625,983	1,041,000	60.13%	6.88%
Retail Sales Taxes/Criminal Justice Tax	735,390	824,750	89.17%	700,159	800,000	87.52%	5.03%
B&O Taxes	577,582	721,670	80.03%	508,983	659,238	77.21%	13.48%
Leasehold Taxes	2,886	3,000	96.20%	2,531	1,500	168.76%	14.00%
Licenses and Permits	64,959	93,500	69.47%	62,410	64,000	97.52%	4.08%
State and Federal Grants	83,844	722,766	11.60%	178,520	660,000	27.05%	-53.03%
State Shared Revenues/Entitlements	209,306	215,499	97.13%	186,516	209,794	88.90%	12.22%
General Government Charges	54,968	62,000	88.66%	47,056	47,000	100.12%	16.81%
Fines and Penalties	7,637	30,000	25.46%	13,154	30,000	43.85%	-41.94%
Loan Income - Bishop & Overdorf	29,620	44,000	67.32%	-	-	0.00%	6.88%
Interest, Lease and Restitution Income	15,381	32,000	48.07%	80,415	42,500	189.21%	-80.87%
<b>Total:</b>	<b>\$2,450,648</b>	<b>\$3,901,465</b>	<b>62.81%</b>	<b>\$2,405,727</b>	<b>\$3,555,032</b>	<b>67.67%</b>	<b>1.87%</b>

## 4 2025 EXPENDITURES – GENERAL FUND

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- 2025 expenses were 73.21% of the budget compared to 62.76% expended in 2024 at the end of the 3rd quarter.
- Actual expenses increased 19.12% from the prior year due to increased law enforcement and the Airport Fuel system, which is a new budget item for 2025.

# 5 2025 EXPENDITURES – GENERAL FUND

General Fund Department's	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
Legislative	\$ 20,230	\$ 13,883	145.72%	\$ 24,486	\$ 13,802	177.41%	-17.38%
Judicial	119,852	124,500	96.27%	93,040	167,890	55.42%	28.82%
Mayor	15,545	16,475	94.35%	9,188	15,450	59.47%	69.18%
Finance and Records Services	351,214	393,212	89.32%	300,404	372,345	80.68%	16.91%
Legal	19,561	25,750	75.96%	17,600	25,750	68.35%	11.14%
Employee Benefit Programs	16,935	20,891	81.07%	15,884	21,115	75.22%	6.62%
Facilities/Risk Management/Other	151,694	135,100	112.28%	141,507	98,056	144.31%	7.20%
Administration	8,360	10,506	79.57%	9,457	10,300	91.82%	-11.60%
Information Technology	27,148	22,063	123.05%	62,587	121,630	51.46%	-56.62%
Law Enforcement	1,214,659	1,452,823	83.61%	990,340	1,416,199	69.93%	22.65%
Fire Department	181,682	290,427	62.56%	192,773	280,633	68.69%	-5.75%
Protective Inspections	108,922	134,222	81.15%	106,716	96,717	110.34%	2.07%
Emergency Services	-	-	0.00%	-	13,390	0.00%	0.00%
Airport Facilities	36,889	55,364	66.65%	35,602	38,652	92.11%	3.64%
Animal Control	12,043	34,547	34.86%	17,360	26,471	65.58%	-30.63%
Planning and Community Development	37,832	59,916	63.14%	38,211	57,680	66.25%	-0.99%
Redemption of Debt	9,497	9,289	102.24%	9,567	9,289	102.99%	-0.73%
Interest/Other/Transfer Out	303,117	523,976	57.85%	132,000	904,238	14.60%	129.63%
Airport Property Purchase	-	360,000	0.00%	-	-	0.00%	0.00%
Airport Fuel System	92,736	114,000	81.35%	12,592	-	100.00%	636.50%
ARPA Funds Law Enforcement Admin	-	-	0.00%	24,991	5,126	100.00%	-100.00%
ARPA Funds Law Enforcement Operations	51,758	-	100.00%	99,243	23,352	100.00%	-47.85%
<b>Total:</b>	<b>\$ 2,779,685</b>	<b>\$ 3,796,944</b>	<b>73.21%</b>	<b>\$ 2,333,548</b>	<b>\$ 3,718,085</b>	<b>62.76%</b>	<b>19.12%</b>

## 6 2025 REVENUES – UTILITY FUND

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- 2025 revenue collected is 71.78% of the budget compared to 39.80% collected in 2024.
- Actual revenue collected increased 3.58% from the prior year due to an increase in charges for goods and services.

## 7 2025 REVENUES – UTILITY FUND

Revenue Source	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
Water/Sewer Fund 401							
Licenses and Permits	\$30,000	\$20,000	150.00%	\$18,000	\$20,000	90.00%	66.67%
Charges for Goods and Services	2,405,331	2,890,282	83.22%	2,268,385	2,865,928	79.15%	6.04%
Interest on Investments/ Seibert Lease	16,050	11,000	145.91%	9,421	5,000	188.42%	70.36%
Infrastructure Grants/Loans	1,332,277	2,350,000	56.69%	1,357,162	6,288,359	21.58%	100.00%
<b>Total:</b>	<b>\$3,783,658</b>	<b>\$5,271,282</b>	<b>71.78%</b>	<b>\$3,652,967</b>	<b>\$9,179,287</b>	<b>39.80%</b>	<b>3.58%</b>

## 8 2025 EXPENDITURES – UTILITY FUND

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- 2025 expenses were 84.40% of the budget compared to 46.69% expended in 2024.
- Actual expenses increased 2.92% from the prior year due to the PWTF Water Project and an increase in principal and other debt service costs.

## 9 2025 EXPENDITURES – UTILITY FUND

Expenses:	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
<b>Water/Sewer Fund 401</b>							
Water - Administration - General	\$ 502,084	\$ 551,322	91.07%	\$ 445,854	\$ 371,418	120.04%	12.61%
Water - Training	4,213	4,990	84.42%	6,230	4,893	127.33%	-32.38%
Water - Maintenance	54,622	308,364	17.71%	54,214	297,567	18.22%	0.75%
Water - Operations - Customer Service and Marketing	-	41,937	0.00%	-	40,170	0.00%	0.00%
Water - Operations - General	223,534	225,464	99.14%	179,782	171,701	104.71%	24.34%
Water - Other Operating Expenditures	8,936	25,579	34.93%	8,120	24,720	32.85%	10.04%
Sewer - Administration - General	451,162	499,593	90.31%	389,492	328,570	118.54%	15.83%
Sewer - Training	916	1,314	69.67%	454	1,288	35.26%	101.66%
Sewer - Maintenance	15,947	125,630	12.69%	17,907	121,540	14.73%	-10.94%
Sewer - Operations - Customer Service & Marketing	-	-	0.00%	-	10,712	0.00%	0.00%
Sewer - Operations - General	226,979	295,032	76.93%	186,460	243,132	76.69%	21.73%
Sewer - Other Operating Expenditures	4,891	3,993	122.48%	4,258	14,729	28.91%	14.85%
Principal and Other Debt Service Costs	393,337	319,479	123.12%	287,332	355,228	80.89%	36.89%
Interest and Other Debt Service Costs	78,466	144,694	54.23%	66,700	151,213	44.11%	17.64%
Capital Expenditures	7,477	47,000	15.91%	7,477	-	100.00%	0.00%
WW Treatment Plant Improvements	467,695	500,000	93.54%	2,203,700	3,757,500	58.65%	-78.78%
ASR Project	81,623	150,000	54.42%	14,408	200,000	7.20%	100.00%
PWTF Water Project	1,651,085	1,700,000	97.12%	182,012	2,588,359	7.03%	100.00%
<b>Total:</b>	<b>\$ 4,172,965</b>	<b>\$ 4,944,391</b>	<b>84.40%</b>	<b>\$ 4,054,399</b>	<b>\$ 8,682,739</b>	<b>46.69%</b>	<b>2.92%</b>

## 10 2025 REVENUES – STREET FUND

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- 2025 revenue collected is 34.29% of the budget compared to 17.13% collected in 2024.
- Actual revenue collected increased 221.92% from the prior year due to an increase in funds received from the County and funds received for the EV Charging station.

# || 2025 REVENUES – STREET FUND

Revenue - Street Fund 101	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
Special Sales Tax	\$ 235,434	\$ 283,440	83.06%	\$ 214,295	\$ 270,000	79.37%	9.86%
Licenses and Permits	2,515	1,000	251.50%	528	1,000	52.80%	376.33%
Intergovernmental Revenue	449,297	1,831,367	24.53%	48,979	841,002	5.82%	817.32%
Charges for Goods and Services	-	1,000	0.00%	-	1,000	0.00%	0.00%
Operating Transfers In - General Fund	162,000	359,500	45.06%	-	426,959	0.00%	100.00%
<b>Total:</b>	<b>\$ 849,246</b>	<b>\$ 2,476,307</b>	<b>34.29%</b>	<b>\$ 263,803</b>	<b>\$ 1,539,961</b>	<b>17.13%</b>	<b>221.92%</b>

## I2 2025 EXPENDITURES – STREET FUND

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- 2025 expenses were 64.65% of the budget compared to 31.72% expended in 2024.
- Actual expenses increased 295.57% from the prior year due to the Chip Seal project and the EV charging station.

# 13 2025 EXPENDITURES – STREET FUND

Expense - Street Fund 101	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
Roadway	\$ 38,091	\$ 47,742	79.78%	\$ 61,452	\$ 98,880	62.15%	-38.01%
Drainage	224	6,366	3.52%	-	14,420	0.00%	100.00%
Street Lighting	7,746	10,609	73.01%	7,593	41,200	18.43%	2.02%
Traffic Control	3,795	4,000	94.87%	-	27,810	0.00%	100.00%
Snow and Ice	1,788	7,956	22.48%	3,060	21,115	14.49%	-41.55%
Street Cleaning	-	1,591	0.00%	223	9,785	2.28%	-100.00%
Roadside	12	3,000	0.39%	779	20,600	3.78%	-98.50%
Administrative Services	212,936	288,359	73.84%	228,787	91,256	250.71%	-6.93%
Debt Service	144,571	177,433	81.48%	147,602	227,299	64.94%	-2.05%
West Columbus Neighborhood Imp Proj	-	29,400	0.00%	-	-	0.00%	100.00%
South Columbus Avenue Overlay	-	1,000,000	0.00%	-	-	0.00%	100.00%
Byars Street Project	-	900,000	0.00%	-	869,934	0.00%	0.00%
Darland Street Project	185,672	-	100.00%	-	-	0.00%	100.00%
Genie Lift	1,687	6,000	28.11%	1,687	-	100.00%	0.00%
Chip Seal	930,214	-	100.00%	-	-	0.00%	100.00%
EV Charging Station* Originally budgeted in GF	258,000	278,000	92.81%	-	-	0.00%	100.00%
<b>Total:</b>	<b>\$ 1,784,736</b>	<b>\$ 2,760,456</b>	<b>64.65%</b>	<b>\$ 451,181</b>	<b>\$ 1,422,299</b>	<b>31.72%</b>	<b>295.57%</b>

# I4 2025 REVENUES – OTHER FUNDS

	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
<b>Revenue - Parks and Rec Fund 103</b>							
Charges for Goods and Services	\$ 650	\$ 500	130.00%	\$ 32,400	\$ -	100.00%	-97.99%
State Grants	33,190	40,000	82.98%	-	85,000.00	0.00%	100.00%
Operating Transfer In - General Fund	141,117	179,266	78.72%	132,000	132,000	100.00%	6.91%
<b>Total:</b>	<b>\$ 174,957</b>	<b>\$ 219,766</b>	<b>79.61%</b>	<b>\$ 164,400</b>	<b>\$ 217,000</b>	<b>75.76%</b>	<b>6.42%</b>
<b>Revenue - Gdale Housing Rehab Fund 104</b>							
Rehab Loan Interest Income	\$ 1,406	\$ 2,000	70.31%	\$ 1,238	\$ 2,000	61.91%	13.57%
Rehab Loan Principle Income	782	1,000	78.24%	116	1,000	11.58%	575.67%
<b>Total:</b>	<b>\$ 2,189</b>	<b>\$ 3,000</b>	<b>72.95%</b>	<b>\$ 1,354</b>	<b>\$ 3,000</b>	<b>45.13%</b>	<b>61.64%</b>
<b>Revenue - Economic Development Fund 105</b>							
Lease Income AM Todd & Incubator Building A & B	\$ 18,332	\$ 13,000	141.01%	\$ 770	\$ 12,000	6.42%	2279.90%
Intergovernmental Revenue	-	-	100.00%	104,260	-	100.00%	-100.00%
<b>Total:</b>	<b>\$ 18,332</b>	<b>\$ 13,000</b>	<b>141.01%</b>	<b>\$ 105,030</b>	<b>\$ 12,000</b>	<b>875.25%</b>	<b>-82.55%</b>

# 15 2025 REVENUES – OTHER FUNDS

	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
<b>Revenue - Public Safety Reserve Fund 106</b>							
Special Sales Tax	\$ 156,956	\$ 183,562	85.51%	\$ 96,579	\$ 180,000	53.66%	62.52%
Grants	21,638	-	100.00%	7,438	-	100.00%	190.92%
Investment Interest	3,588	1,500	239.23%	1,310	-	100.00%	173.89%
<b>Total:</b>	<b>\$ 182,183</b>	<b>\$ 185,062</b>	<b>98.44%</b>	<b>\$ 105,327</b>	<b>\$ 180,000</b>	<b>58.52%</b>	<b>72.97%</b>
<b>Revenue - Capital Improvement Fund 107</b>							
Taxes - Real Estate Excise Tax	\$ 43,585	\$ 45,000	96.86%	\$ 31,770	\$ 50,000	63.54%	37.19%
<b>Total:</b>	<b>\$ 43,585</b>	<b>\$ 45,000</b>	<b>96.86%</b>	<b>\$ 31,770</b>	<b>\$ 50,000</b>	<b>63.54%</b>	<b>37.19%</b>
<b>Revenue - Criminal Justice Program Fund 108</b>							
State Entitlements, Impact Payments & Taxes	\$ 4,724	\$ 6,327	74.66%	\$ 4,460	\$ 5,785	77.09%	5.92%
<b>Total:</b>	<b>\$ 4,724</b>	<b>\$ 6,327</b>	<b>74.66%</b>	<b>\$ 4,460</b>	<b>\$ 5,785</b>	<b>77.09%</b>	<b>5.92%</b>

# 16 2025 REVENUES – OTHER FUNDS

	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
<b>Revenue - Drug Enforcement/Investigation Fund 109</b>							
Fines and Penalties	\$ 1,652	\$ 5,000	33.03%	\$ 3,658	\$ 5,000	73.17%	-54.85%
Miscellaneous	59	1,000	5.89%	57	1,000	5.67%	3.74%
<b>Total:</b>	<b>\$ 1,711</b>	<b>\$ 6,000</b>	<b>28.51%</b>	<b>\$ 3,715</b>	<b>\$ 6,000</b>	<b>61.92%</b>	<b>-53.96%</b>
<b>Revenue - Tourism Fund 110</b>							
Taxes - Hotel/Motel/Lodging Tax	\$ 53,031	\$ 65,000	81.59%	\$ 60,163	\$ 75,000	80.22%	-11.85%
Charges for Goods and Services	25	4,000	0.63%	-	4,000	0.00%	100.00%
Interest on Investments	1,031	600	171.91%	687	-	100.00%	50.10%
<b>Total:</b>	<b>\$ 54,087</b>	<b>\$ 69,600</b>	<b>77.71%</b>	<b>\$ 60,850</b>	<b>\$ 79,000</b>	<b>77.03%</b>	<b>-11.11%</b>
<b>Revenue - Agency Suspense Fund 650</b>							
Agency Type Deposits	\$ 4,806	\$ 25,000	19.22%	\$ 9,157	\$ 25,000	36.63%	-47.52%
<b>Total:</b>	<b>\$ 4,806</b>	<b>\$ 25,000</b>	<b>19.22%</b>	<b>\$ 9,157</b>	<b>\$ 25,000</b>	<b>36.63%</b>	<b>-47.52%</b>

# 17 2025 EXPENDITURES – OTHER FUNDS

	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
<b>Expense - Parks and Rec Fund 103</b>							
General Parks	\$ 144,699	\$ 152,765	94.72%	\$ 151,955	\$ 135,869	111.84%	-4.77%
Capital Outlay - Playground Equip	15,231	67,000	22.73%	806	85,000	0.95%	1790.87%
Ekone Park Improvement Plan	4,945	-	100.00%	-	-	0.00%	100.00%
<b>Total:</b>	<b>\$ 164,875</b>	<b>\$ 219,765</b>	<b>75.02%</b>	<b>\$ 152,760</b>	<b>\$ 220,869</b>	<b>69.16%</b>	<b>7.93%</b>
<b>Expense - Gdale Housing Rehab Fund 104</b>							
Housing and Community Development	\$ -	\$ 1,050	0	\$ -	\$ 1,030	0	0.00%
<b>Total:</b>	<b>\$ -</b>	<b>\$ 1,050</b>	<b>0</b>	<b>\$ -</b>	<b>\$ 1,030</b>	<b>0</b>	<b>0.00%</b>
<b>Expense - Economic Development Fund 105</b>							
Economic Development	\$ 3,351	\$ 12,607	26.58%	\$ 3,219	\$ 12,360	26.04%	4.10%
DOC - Small Business Innovation Grant	2,458	-	100.00%	3,628	-	100.00%	-32.27%
<b>Total:</b>	<b>\$ 5,808</b>	<b>\$ 12,607</b>	<b>46.07%</b>	<b>\$ 6,847</b>	<b>\$ 12,360</b>	<b>55.40%</b>	<b>-15.17%</b>

# 18 2025 EXPENDITURES – OTHER FUNDS

	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
<b>Expense - Public Safety Reserve Fund 106</b>							
Debt Repayment	\$ 28,567	\$ 28,567	100.00%	\$ 27,208	\$ 27,209	100.00%	4.99%
Interest and Other Debt Costs	3,080	5,443	56.59%	3,759	6,837	54.97%	-18.05%
Capital Expenditures	133,126	146,000	91.18%	215,499	145,954	147.65%	-38.22%
<b>Total:</b>	<b>\$ 164,773</b>	<b>\$ 180,010</b>	<b>91.54%</b>	<b>\$ 246,466</b>	<b>\$ 180,000</b>	<b>136.93%</b>	<b>-33.15%</b>
<b>Expense - Capital Improvement Fund 107</b>							
Transfer Out - Streets	\$ -	\$ 15,000	0.00%	\$ -	\$ 15,000	0.00%	-100.00%
<b>Total:</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>0.00%</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>0.00%</b>	<b>-100.00%</b>
<b>Expense - Criminal Justice Program Fund 108</b>							
Operating Supplies	\$ 2,881	\$ 3,000	96.03%	\$ 1,383	\$ 1,545	89.53%	100.00%
<b>Total:</b>	<b>\$ 2,881</b>	<b>\$ 3,000</b>	<b>96.03%</b>	<b>\$ 1,383</b>	<b>\$ 1,545</b>	<b>89.53%</b>	<b>100.00%</b>

# 19 2025 EXPENDITURES – OTHER FUNDS

	3Q 2025 Actual	2025 Budget	3Q % of Budget	3Q 2024 Actual	2024 Budget	3Q % of Budget	3Q 2025 vs 3Q 2024
<b>Expense - Drug Enforcement/Investigation Fund 109</b>							
K-9 Expenses	\$ 3,182	\$ 5,253	60.58%	\$ 3,772	\$ 5,150	73.24%	-15.63%
<b>Total:</b>	<b>\$ 3,182</b>	<b>\$ 5,253</b>	<b>60.58%</b>	<b>\$ 3,772</b>	<b>\$ 5,150</b>	<b>73.24%</b>	<b>-15.63%</b>
<b>Expense - Tourism Fund 110</b>							
Administration - General	\$ 1,553	\$ -	0.00%	\$ -	\$ -	100.00%	100.00%
Tourism Money Awarded - Chamber	13,233	22,000	60.15%	20,224	46,350	43.63%	-34.57%
Tourism Money Awarded - Pride Event	2,804	2,000	140.20%	1,250	11,330	11.03%	0.00%
Tourism Money Awarded - Community Days	15,000	15,000	0.00%	-	-	0.00%	0.00%
Tourism Money Awarded - ABATE	3,814	4,000	95.34%	7,000	13,390	52.28%	-45.52%
Tourism Money Awarded - Brighter Goldendale	-	18,000	0.00%	-	11,330	0.00%	0.00%
Tourism Money Awarded - Old Hwy 97 Cruisers	4,552	-	100.00%	-	-	0.00%	100.00%
Operating Supplies	-	23,048	0.00%	-	-	0.00%	0.00%
<b>Total:</b>	<b>\$ 40,956</b>	<b>\$ 84,048</b>	<b>48.73%</b>	<b>\$ 28,474</b>	<b>\$ 82,400</b>	<b>34.56%</b>	<b>43.83%</b>
<b>Expense - Agency Suspense Fund 650</b>							
Nonexpenditures	\$ 5,362	\$ 30,000	17.87%	\$ 7,624	\$ 30,000	25.41%	-29.67%
<b>Total:</b>	<b>\$ 5,362</b>	<b>\$ 30,000</b>	<b>17.87%</b>	<b>\$ 7,624</b>	<b>\$ 30,000</b>	<b>25.41%</b>	<b>-29.67%</b>

# 20 2025 AIRPORT

Airport	3Q 2025 Actual	2025 Budget	3Q % of Budget
<b>Income</b>			
Airport Fuel System	\$ 83,844	\$ 84,000	99.81%
Airport Fuel Sales	13,872	42,000	33.03%
<b>Total Income</b>	<b>97,716</b>	<b>126,000</b>	<b>77.55%</b>
<b>Expense</b>			
Salaries & Wages	80	500	15.97%
Personnel Benefits	15.53	100	15.53%
Operating Supplies	1,148	-	100.00%
Fuel	11,644	-	100.00%
Operating Assessments	77	-	100.00%
Professional Services	5,000	39,812	12.56%
Liability Insurance	6,000	4,202	142.79%
Property/Equip Insurance	10,947	9,699	112.86%
Utility Services	1,186	1,051	112.80%
Registration/training	803	-	100.00%
Construction	33,088	114,000	29.02%
Equipment	59,649	-	100.00%
<b>Total Expense</b>	<b>\$ 129,635</b>	<b>\$ 169,364</b>	<b>76.54%</b>
<b>Net Surplus (Deficit)</b>	<b>\$ (31,919)</b>	<b>\$ (43,364)</b>	<b>73.61%</b>

## 21 QUESTIONS

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- Thank you!

**AGENDA BILL: F2**

**AGENDA TITLE: 2026 BUDGET REVIEW**

**DATE: NOVEMBER 3, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_

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**EXPLANATION:**

Attached is the Cities 2026 Budget Review. Sarah Kazcmerek will be in attendance to answer any questions

# CITY OF GOLDENDALE

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2026 PROPOSED BUDGET



## 2 2025 BUDGET INFORMATION

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- 2% overall increase in expenditures across the board
- Revenues reviewed individually and adjusted as needed or kept constant with FY25
- Utilities increased for known rate increases from Water/Sewer
- 1% increase in the property tax levy

### 3 2026 PROJECT INFORMATION

- ASR Water Grant

\$ 79,422.25



# 4 2026 SUMMARY

	Current Expense 001	Streets 101	Parks and Rec 103	Gdlae Housing 104	Economic Development 105	Public Safety Reserve 106	Capital Improvement 107	Criminal Justice 108	Drug Enforcement 109	Tourism 110	Water/Sewer 401	TOTAL
2026 Beginning Balances:												
Restricted	-	-	-	-	-	-	275,100	39,249	-	153,753	250,000	718,102
Committed	-	-	-	-	-	406,275	-	-	8,624	-	-	414,899
Assigned	-	78,814	42,129	76,932	151,727	-	-	-	-	-	1,530,292	1,879,894
Unassigned	632,357	-	-	-	-	-	-	-	-	-	-	632,357
Add Expected 2026 Revenues	3,581,864	381,376	208,124	3,770	37,233	205,973	49,965	6,300	2,425	54,137	3,533,019	8,064,187
Less Expected 2026 Expenses	3,508,093	381,376	208,124	-	22,591	204,975	-	3,561	320	47,238	3,193,118	7,569,398
<b>Expected Ending 2026 Fund Balance</b>	<b>706,128</b>	<b>78,813</b>	<b>42,129</b>	<b>80,702</b>	<b>166,369</b>	<b>407,272</b>	<b>325,066</b>	<b>41,988</b>	<b>10,729</b>	<b>160,652</b>	<b>2,120,193</b>	<b>4,140,041</b>

2026 Surplus (deficit) - not counting fund balance \*

73,771	(0)	0	3,770	14,642	997	49,965	2,739	2,105	6,899	339,901	494,789
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Beginning fund balance is an estimate and will change based on actual 2025 performance



## 5 2026 REVENUES – CURRENT EXPENSE FUND

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
001-000-000-311-10-00-00	Real & Personal Property Tax	\$ 986,695.70	\$ 1,152,280.00	\$ 1,083,905.18	\$ 1,141,453.00
001-000-000-313-11-00-00	Local Sales & Use Tax	\$ 488,745.29	\$ 474,750.00	\$ 489,311.84	\$ 489,311.84
001-000-000-313-61-00-00	Brokered Natural Gas Use Tax	\$ 343,000.00	\$ 350,000.00	\$ 343,000.00	\$ 343,000.00
001-000-000-316-43-00-00	Private Util Tax (Gas)	\$ 85,366.75	\$ 122,161.00	\$ 115,036.58	\$ 134,477.76
001-000-000-316-44-00-00	Private Util Tax (Electric)	\$ 329,483.43	\$ 329,112.00	\$ 361,992.92	\$ 392,038.33
001-000-000-316-45-00-00	Private Util Tax (Solid Waste)	\$ 31,232.29	\$ 38,897.00	\$ 38,429.60	\$ 41,734.55
001-000-000-316-47-00-00	Private Util Tax (Telephone)	\$ 37,055.83	\$ 40,000.00	\$ 51,091.52	\$ 51,091.52
001-000-000-316-48-00-00	Private Util Tax Water	\$ 168,636.85	\$ 106,000.00	\$ 188,717.44	\$ 217,109.14
001-000-000-316-49-00-00	Private Util Tax Sewer	\$ -	\$ 75,000.00	\$ -	\$ 187,653.66
001-000-000-316-81-00-00	Gambling Taxes-Punch Board/Pull Tabs	\$ 6,708.06	\$ 10,500.00	\$ 8,256.38	\$ 8,256.38
001-000-000-316-82-00-00	Gambling Tax-Bingo/Raffles	\$ 621.43	\$ -	\$ 861.74	\$ 861.74
001-000-000-317-20-00-00	Local Leasehold Tax	\$ 2,619.28	\$ 3,000.00	\$ 1,469.30	\$ 1,500.00
001-000-000-321-91-00-00	Franchise Fees	\$ 12,020.81	\$ 18,000.00	\$ 6,075.88	\$ 6,075.88
001-000-000-321-99-00-00	Business Licenses (General)	\$ 22,140.00	\$ 25,000.00	\$ 26,810.00	\$ 26,810.00
001-000-000-322-10-10-00	Non-Business/Building Permits	\$ 38,991.29	\$ 45,000.00	\$ 36,356.56	\$ 36,356.56
001-000-000-322-30-10-00	Non-Business/Animal Licenses	\$ 2,198.75	\$ 4,500.00	\$ 1,902.50	\$ 1,902.50
001-000-000-322-30-20-00	Non-Business/Impound Fees	\$ 1,482.57	\$ 1,000.00	\$ 2,025.14	\$ 2,025.14
001-000-000-334-04-20-22	Airport Fuel System	\$ -	\$ 84,000.00	\$ 83,844.00	\$ -
001-000-000-334-04-90-00	Department of Health	\$ 766.00	\$ -	\$ -	\$ -
001-000-000-334-06-90-00	Other State Agency Revenue	\$ -	\$ 638,766.00	\$ -	\$ 40,000.00

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
001-000-000-335-00-91-00	PUD Privilege Tax	\$ 62,451.29	\$ 63,000.00	\$ 63,447.60	\$ 64,459.60
001-000-000-336-00-98-00	City Assistance	\$ 117,424.69	\$ 98,285.00	\$ 131,879.68	\$ 131,879.68
001-000-000-336-06-42-00	Marijuana Excise Tax	\$ 5,590.20	\$ 5,250.00	\$ 5,065.28	\$ 5,065.28
001-000-000-336-06-51-00	Dui - Cites	\$ 339.26	\$ -	\$ 280.52	\$ 280.52
001-000-000-336-06-94-00	Liquor Excise Tax	\$ 23,979.75	\$ 23,058.00	\$ 20,331.36	\$ 24,080.00
001-000-000-336-06-95-00	Liquor Profits	\$ 26,308.07	\$ 25,906.00	\$ 26,205.44	\$ 25,795.00
001-000-000-341-33-01-00	Local Crime Fee	\$ -	\$ -	\$ 9.40	\$ 9.40
001-000-000-341-33-02-00	Warrant Costs	\$ 262.55	\$ -	\$ 139.14	\$ 139.14
001-000-000-341-35-00-00	Copy Fees	\$ 944.52	\$ -	\$ 765.70	\$ 765.70
001-000-000-342-21-00-00	Fire Control Services	\$ 20,500.60	\$ -	\$ 23,986.48	\$ 23,986.48
001-000-000-342-30-00-00	Housing of Prisoners	\$ 1,807.22	\$ -	\$ 920.00	\$ 920.00
001-000-000-344-50-00-00	Airport Fuel Sales	\$ 14,614.15	\$ 42,000.00	\$ 14,928.06	\$ 14,928.06
001-000-000-345-22-00-00	Nuisance Control	\$ -	\$ 1,000.00	\$ -	\$ -
001-000-000-345-81-00-00	Gen. Gov't/Zoning & Subdiv	\$ 1,300.00	\$ 1,000.00	\$ 1,200.00	\$ 1,200.00
001-000-000-345-83-00-00	Plan Check Fees	\$ 8,267.25	\$ 18,000.00	\$ 14,328.62	\$ 14,328.62
001-000-000-353-10-00-00	Traffic Infractions	\$ 4,999.79	\$ 15,000.00	\$ 4,109.92	\$ 4,109.92
001-000-000-353-70-00-00	Other Non-Parking Infractions	\$ -	\$ -	\$ 42.72	\$ 42.72
001-000-000-355-20-00-00	DWI Penalties	\$ 31.45	\$ -	\$ 13.88	\$ 13.88
001-000-000-355-80-00-00	Other Criminal Traffic Penalty	\$ 9,273.28	\$ 5,000.00	\$ 6,296.80	\$ 6,296.80
001-000-000-356-50-00-00	Investigative Fund Assessment	\$ -	\$ -	\$ 30.86	\$ 30.86
001-000-000-356-90-00-00	Other Criminal Non-Traffic	\$ 1,572.82	\$ 3,000.00	\$ 731.74	\$ 731.74
001-000-000-357-33-00-00	Public Defense Costs	\$ 201.00	\$ 7,000.00	\$ -	\$ -
001-000-000-361-11-00-00	Interest On Investments	\$ 20,617.22	\$ 24,500.00	\$ 5,648.30	\$ 5,648.30
001-000-000-361-40-00-00	Interest-Receiptables, Contr.	\$ 4,218.44	\$ -	\$ 4,397.06	\$ 4,397.06

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
001-000-000-361-41-00-00	Bishop - 724 W Darland Int	\$ 10,007.85	\$ 14,000.00	\$ 10,142.56	\$ 10,142.56
001-000-000-361-42-00-00	Slater - 819 Railroad Int	\$ -	\$ 4,000.00	\$ -	\$ -
001-000-000-361-43-00-00	Overdorf - 749 Railroad Int	\$ 7,133.01	\$ 7,500.00	\$ 6,444.88	\$ 6,444.88
001-000-000-362-50-00-00	Space & Facility Leases	\$ 2,400.00	\$ -	\$ 2,500.00	\$ 2,500.00
001-000-000-362-51-00-00	Industrial Park Lease	\$ -	\$ -	\$ -	\$ 86,400.00
001-000-000-369-10-00-00	Sale of Scrap/Junk	\$ 1,704.60	\$ 1,000.00	\$ -	\$ -
001-000-000-369-40-00-00	Judgments and Settlements	\$ 14,947.94	\$ -	\$ -	\$ -
001-000-000-369-91-00-00	Other Misc. Revenue	\$ 13,819.55	\$ 2,500.00	\$ 2,330.86	\$ 2,330.86
001-000-000-389-00-00-00	Non Revenue	\$ 4.82	\$ -	\$ -	\$ -
001-000-000-395-11-00-00	Bishop - 724 W Darland Prm	\$ 11,485.11	\$ 12,000.00	\$ 11,350.40	\$ 11,350.40
001-000-000-395-13-00-00	Overdorf - 749 Railroad Prm	\$ 10,866.99	\$ 10,500.00	\$ 11,555.12	\$ 11,555.12
001-000-000-395-20-00-00	Insurance Recovery/Restitution	\$ 2,534.00	\$ -	\$ 300.00	\$ 300.00
001-000-000-395-22-00-00	Fire Restitution	\$ -	\$ -	\$ 73.76	\$ 73.76
<b>Total Current Expense Fund</b>		<b>\$ 2,957,371.75</b>	<b>\$ 3,901,465.00</b>	<b>\$ 3,208,542.72</b>	<b>\$ 3,581,864.35</b>

# 8 2026 EXPENDITURES – CURRENT EXPENSE FUND

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Current Expense Fund</b>					
<b>Expenditure</b>					
<b>Legislative</b>					
001-000-000-511-30-44-00	Official Publication Service	3,982.72	2,101.00	8,522.86	8,693.32
001-000-000-511-60-11-00	Salaries & Wages	19,400.00	8,652.00	13,200.00	13,200.00
001-000-000-511-60-20-00	Personnel Benefits	1,807.42	1,030.00	1,280.88	1,383.35
001-000-000-511-60-31-00	Operating Supplies	60.14	525.00	129.00	131.58
001-000-000-511-60-41-00	Professional Services	733.33	525.00	-	-
001-000-000-511-60-42-00	Communications	505.28	-	863.88	881.16
001-000-000-511-60-43-00	Travel Expenses	571.48	525.00	7,544.72	7,695.61
001-000-000-511-60-49-20	Registrations	2,280.57	525.00	-	-
001-000-000-511-60-49-30	Dues and Subscriptions	262.50	-	-	-
<b>Total Legislative</b>		<b>\$ 29,603.44</b>	<b>\$ 13,883.00</b>	<b>\$ 31,541.34</b>	<b>\$ 31,985.02</b>
<b>Judicial</b>					
001-000-000-512-52-40-00	Intergov'l Prof Serv (East District Court)	12,067.92	16,000.00	50,000.00	51,000.00
001-000-000-512-52-41-00	Professional Services (Pros Atty)	84,590.00	75,000.00	75,500.00	77,010.00
001-000-000-512-52-41-10	Professional Services (Public Dfender)	35,142.50	33,500.00	39,108.00	39,890.16
<b>Total Judicial</b>		<b>\$ 131,800.42</b>	<b>\$ 124,500.00</b>	<b>\$ 164,608.00</b>	<b>\$ 167,900.16</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Mayor</b>					
001-000-000-513-10-11-00	Salaries & Wages	12,800.00	12,360.00	19,200.00	19,200.00
001-000-000-513-10-20-00	Personnel Benefits	1,019.04	1,030.00	1,506.48	1,627.00
001-000-000-513-10-31-00	Operating Supplies	168.17	525.00	-	-
001-000-000-513-10-41-00	Professional Services	383.33	1,000.00	-	-
001-000-000-513-10-42-00	Communications	-	1,030.00	-	-
001-000-000-513-10-43-00	Travel Expenses	-	530.00	-	-
001-000-000-513-10-49-20	Registrations	1,149.00	-	-	-
<b>Total Mayor</b>		<b>\$ 15,519.54</b>	<b>\$ 16,475.00</b>	<b>\$ 20,706.48</b>	<b>\$ 20,827.00</b>
<b>Financial and Records</b>					
001-000-000-514-20-11-00	Salaries & Wages	222,147.49	212,180.00	297,588.32	168,813.16
001-000-000-514-20-12-00	Salaries & Wages - Overtime	57.19	-	-	-
001-000-000-514-20-20-00	Personnel Benefits	96,417.37	79,181.00	134,607.48	86,205.88
001-000-000-514-20-31-00	Operating Supplies	297.07	525.00	-	-
001-000-000-514-20-40-00	Intergov'l Prof Serv (Auditor)	36,340.35	26,265.00	3,054.56	37,067.16
001-000-000-514-20-41-00	Professional Services	87,890.30	50,000.00	48,562.12	49,533.36
001-000-000-514-20-43-00	Travel Expenses	1,932.99	1,500.00	-	-
001-000-000-514-20-44-00	Advertising	1,446.00	-	1,027.20	1,047.74
001-000-000-514-20-46-10	Property/Equip Insurance	-	525.00	-	-
001-000-000-514-20-49-20	Registrations	-	1,500.00	-	-
001-000-000-514-20-49-30	Dues And Subscriptions	4,339.99	3,677.00	7,057.92	7,199.08
001-000-000-514-20-49-40	Wire Transfer/Bank Fees	4,286.82	4,202.00	239.50	244.29
001-000-000-514-40-40-00	Election Costs	3,129.64	4,202.00	15,414.44	15,722.73
001-000-000-514-90-40-00	Voters Registration	6,756.66	9,455.00	9,455.00	9,644.10
<b>Total Financial and</b>		<b>\$ 465,041.87</b>	<b>\$ 393,212.00</b>	<b>\$ 517,006.54</b>	<b>\$ 375,477.50</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Legal</b>					
001-000-000-515-31-41-00	Professional Services	28,033.32	25,750.00	30,755.14	31,370.24
<b>Total Legal</b>		<b>\$ 28,033.32</b>	<b>\$ 25,750.00</b>	<b>\$ 30,755.14</b>	<b>\$ 31,370.24</b>
<b>Employee Benefit</b>					
001-000-000-517-20-20-00	Leoff 1 Medical Ins. Prem	17,717.28	18,540.00	19,027.68	20,549.89
001-000-000-517-20-20-01	Leoff 1 Medical Not Paid	302.22	250.00	261.10	266.32
001-000-000-517-60-26-00	Awc Retro Spective Program	2,410.98	2,101.00	5,068.24	5,169.60
<b>Total Employee Benefit</b>		<b>\$ 20,430.48</b>	<b>\$ 20,891.00</b>	<b>\$ 24,357.02</b>	<b>\$ 25,985.82</b>
<b>Centralized Services</b>					
<b>Property Management</b>					
001-000-000-518-20-30-00	Property & Leasehold Taxes	2,719.55	2,421.00	3,345.56	3,412.47
<b>City Hall</b>					
001-000-000-518-21-20-00	Personnel Benefits	-	-	-	-
001-000-000-518-21-31-00	Office Supplies	12,287.64	12,607.00	39,728.54	40,523.11
001-000-000-518-21-32-00	Fuel	-	-	464.58	473.87
001-000-000-518-21-41-00	Professional Services	5,972.92	3,500.00	5,374.06	5,481.54
001-000-000-518-21-44-00	Advertising	138.00	-	296.00	301.92
001-000-000-518-21-45-00	Rents & Leases	2,232.16	3,152.00	2,218.80	2,263.18
001-000-000-518-21-46-20	Property/Equip Insurance	15,612.04	15,703.00	16,916.34	17,631.36
001-000-000-518-21-47-00	Utilities	10,163.70	6,514.00	13,225.76	13,490.28
001-000-000-518-21-48-00	Repairs & Maintenance	17,008.50	2,101.00	3,792.78	3,868.64
001-000-000-518-21-49-20	Training	239.66	-	5,618.60	5,730.97
<b>Total City Hall</b>		<b>\$ 63,654.62</b>	<b>\$ 43,577.00</b>	<b>\$ 87,635.46</b>	<b>\$ 89,764.86</b>
<b>Total Property</b>		<b>\$ 66,374.17</b>	<b>\$ 45,998.00</b>	<b>\$ 90,981.02</b>	<b>\$ 93,177.33</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Administration</b>					
001-000-000-518-30-42-00	Communications	12,091.03	10,506.00	11,246.04	11,470.96
<b>Total Administration</b>		<b>\$ 12,091.03</b>	<b>\$ 10,506.00</b>	<b>\$ 11,246.04</b>	<b>\$ 11,470.96</b>
<b>Information Technology</b>					
001-000-000-518-80-30-00	Computer Software/Hardware	2,678.89	6,304.00	6,304.00	6,430.08
001-000-000-518-80-41-00	Professional Services	45,344.64		8,816.00	8,992.32
001-000-000-518-80-48-00	Repair & Maintenance	22,338.72	15,759.00	15,759.00	16,074.18
<b>Total Information</b>		<b>\$ 70,362.25</b>	<b>\$ 22,063.00</b>	<b>\$ 30,879.00</b>	<b>\$ 31,496.58</b>
<b>Total Centralized</b>		<b>\$ 148,827.45</b>	<b>\$ 78,567.00</b>	<b>\$ 133,106.06</b>	<b>\$ 136,144.87</b>
<b>Risk Management Services</b>					
001-000-000-519-00-46-00	Liability Insurance	85,860.18	89,102.00	89,101.32	90,399.54
<b>Total Risk Management</b>		<b>\$ 85,860.18</b>	<b>\$ 89,102.00</b>	<b>\$ 89,101.32</b>	<b>\$ 90,399.54</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Law Enforcement</b>					
<b>Administration</b>					
001-000-000-521-10-11-00	Salaries & Wages	219,069.86	233,429.00	226,803.54	233,607.65
001-000-000-521-10-12-00	Salaries & Wages/OT	339.15	-	91.38	94.12
001-000-000-521-10-20-00	Personnel Benefits	151,540.76	164,115.00	164,681.10	117,849.82
001-000-000-521-10-20-00	Personnel Benefits	-	-	-	20,000.00
001-000-000-521-10-26-00	Clothing Allowance	504.18	1,051.00	567.02	578.36
001-000-000-521-10-31-00	Office Supplies	899.24	4,202.00	1,703.80	1,737.88
001-000-000-521-10-41-00	Professional Services	5,914.33	2,101.00	70.92	72.34
001-000-000-521-10-42-00	Communications	14,023.89	15,234.00	10,776.78	10,992.32
001-000-000-521-10-43-00	Travel Expenses	1,571.93	3,152.00	1,807.44	1,843.59
001-000-000-521-10-44-00	Advertising	48.00	-	-	-
001-000-000-521-10-45-00	Operating Rents & Leases	613.76	1,051.00	447.58	456.53
001-000-000-521-10-49-30	Dues and Subscriptions	1,124.04	473.00	1,110.00	1,132.20
001-000-000-521-10-49-40	Wire Transfers/Bank Fees	-	-	4.44	4.53
<b>Total Administration</b>		<b>\$ 395,649.14</b>	<b>\$ 424,808.00</b>	<b>\$ 408,064.00</b>	<b>\$ 388,369.33</b>
<b>Investigation</b>					
001-000-000-521-21-31-00	Office & Operating Supplies	289.91	1,051.00	424.26	432.75
001-000-000-521-21-41-00	Professional Services	-	525.00	-	-
001-000-000-521-21-43-00	Travel Expenses	942.82	263.00	263.00	268.26
<b>Total Investigation</b>		<b>\$ 1,232.73</b>	<b>\$ 1,839.00</b>	<b>\$ 687.26</b>	<b>\$ 701.01</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Police Operations</b>					
001-000-000-521-22-11-00	Salaries & Wages	531,295.06	564,698.00	581,524.86	731,304.78
001-000-000-521-22-12-00	Salaries & Wages - Overtime	30,315.81	26,523.00	25,536.84	33,557.08
001-000-000-521-22-20-00	Personnel Benefits	192,687.51	222,901.00	239,643.82	402,552.92
001-000-000-521-22-26-00	Uniforms & Clothing Allowance	15,354.02	15,759.00	1,524.22	1,554.70
001-000-000-521-22-31-00	Office Supplies	3,861.70	16,810.00	3,212.16	3,276.40
001-000-000-521-22-35-00	Body Cam	-	-	19,730.94	-
001-000-000-521-22-40-00	Intergov't Dispatch Services	48,725.74	52,530.00	76,352.70	77,879.75
001-000-000-521-22-42-00	Communications	5,960.29	-	5,281.32	5,386.95
001-000-000-521-22-44-00	Advertising	-	-	-	1,000.00
001-000-000-521-22-49-30	Dues And Subscriptions	687.00	263.00	100.00	102.00
	Retro Pay	-	-	15,509.06	-
	<b>Total Police Operations</b>	<b>\$ 828,887.13</b>	<b>\$ 899,484.00</b>	<b>\$ 968,415.92</b>	<b>\$ 1,256,614.58</b>
<b>Total Law Enforcement</b>					
001-000-000-521-23-20-00	Personnel Benefits	-	800.00	-	-
001-000-000-521-23-20-11	Disability Insurance	380.00	-	-	-
001-000-000-521-23-20-20	Intergov'l Prof Serv (Jail Services)	51,267.48	42,024.00	54,033.12	55,113.78
001-000-000-521-40-31-00	Operating Supplies-Training	8,808.90	6,829.00	4,437.32	4,526.07
001-000-000-521-40-43-00	Travel	343.09	7,880.00	10,426.86	10,635.40
001-000-000-521-40-49-20	Registrations	2,030.51	6,304.00	14,430.00	14,718.60
001-000-000-521-50-11-00	Salaries & Wages	103.50	500.00	-	-
001-000-000-521-50-20-00	Personnel Benefits	-	100.00	-	-
001-000-000-521-50-31-00	Office & Operating Supplies	2,458.91	3,152.00	1,096.50	1,118.43
001-000-000-521-50-32-00	Fuel Consumed	14,944.80	16,810.00	17,664.62	18,017.91
001-000-000-521-50-35-00	Equipment Leases	27,990.47	1,051.00	18,000.00	-
001-000-000-521-50-41-00	Professional Services	4,803.80	2,101.00	20,314.18	20,720.46
001-000-000-521-50-46-20	Property/Equip Insurance	16,457.14	16,553.00	17,761.44	18,512.18
001-000-000-521-50-47-00	Utilities	7,999.86	7,354.00	8,191.72	8,355.55
001-000-000-521-50-48-10	Repair & Maint/Equipment	4,865.99	3,152.00	7,494.36	7,644.25
001-000-000-521-50-48-20	Repair & Maint/Building	3,334.71	1,576.00	954.56	973.65
001-000-000-521-50-48-30	Repair & Maint/Computer	34,790.59	10,506.00	28,657.80	29,230.96
	<b>Total Law Enforcement</b>	<b>\$ 1,355,081.27</b>	<b>\$ 1,410,799.00</b>	<b>\$ 1,580,629.66</b>	<b>\$ 1,835,252.16</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
001-000-000-522-10-11-00	Salaries & Wages (Officers)	38,704.80	53,045.00	40,981.20	40,981.20
001-000-000-522-10-11-10	Volunteer Firemen Pay	65,394.76	92,700.00	47,184.58	47,184.58
001-000-000-522-10-20-00	Personnel Benefits	3,320.64	4,326.00	3,406.42	3,678.93
001-000-000-522-10-20-10	Volunteer Firemen Personal Benefits	3,996.52	3,245.00	2,883.62	3,114.31
001-000-000-522-10-20-11	Pension & Disability Ins.	2,580.00	3,152.00	7,840.00	7,996.80
001-000-000-522-10-26-00	Uniforms & Clothing Allowance	4,497.69	10,506.00	3,045.40	3,106.31
001-000-000-522-10-31-00	Office & Operating Supplies	11,023.57	10,506.00	15,534.86	15,845.56
001-000-000-522-10-41-00	Professional Service	12,805.28	6,304.00	4,920.00	5,018.40
001-000-000-522-10-42-00	Communications	7,625.30	3,152.00	3,173.88	3,237.36
001-000-000-522-10-44-00	Advertising	45.00	-	-	-
001-000-000-522-10-45-00	Rent & Leases	425.57	-	263.08	268.34
001-000-000-522-10-48-30	Repair Maint/Computer	22,442.83	17,860.00	23,497.80	23,967.76
001-000-000-522-10-49-30	Dues And Subscriptions	1,200.00	1,576.00	948.16	967.12
001-000-000-522-50-31-00	Operating Supplies	1,412.40	3,152.00	4,677.72	4,771.27
001-000-000-522-50-46-20	Property/Equip Insurance	24,804.34	24,949.00	26,108.64	27,212.20
001-000-000-522-50-47-00	Utility Services	12,216.74	10,506.00	14,049.25	16,156.64
001-000-000-522-50-48-20	Repair Maint/Building	-	2,521.00	-	-
001-000-000-522-60-31-00	Operating Supplies	23,138.26	22,440.00	45,000.00	45,900.00
001-000-000-522-60-32-00	Fuel Consumed	5,964.70	6,304.00	5,343.74	5,450.61
001-000-000-522-60-45-00	Rents & Leases	602.06	-	665.32	678.63
001-000-000-522-60-48-10	Repair Maint/Equipment	2,680.70	13,658.00	16,012.78	16,333.04
001-000-000-524-20-11-00	Salaries & Wages	38,165.40	40,887.00	36,489.56	37,585.50
001-000-000-524-20-12-00	Salaries & Wages - Overtime	648.30	-	-	-
001-000-000-524-20-20-00	Personnel Benefits	20,272.93	19,354.00	13,978.02	13,339.92
001-000-000-524-20-31-00	Office Supplies	4,886.64	1,576.00	444.70	453.59
001-000-000-524-20-32-00	Fuel Consumed	172.78	525.00	127.16	129.70
001-000-000-524-20-41-00	Professional Services	5,000.00	-	-	-
001-000-000-524-20-42-00	Communications	172.87	525.00	689.96	703.76
001-000-000-524-20-43-00	Travel Expenses	976.77	-	6,053.70	6,174.77
001-000-000-524-20-44-00	Advertising	150.00	-	-	-

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
001-000-000-524-20-46-20	Property/Equip Insurance	9,642.41	9,699.00	10,946.71	11,409.41
001-000-000-524-20-48-10	Repair & Maint/Equipment	-	-	16.34	16.67
001-000-000-524-20-49-20	Registrations	625.00	-	3,821.26	3,897.69
001-000-000-524-20-49-30	Dues And Subscriptions	219.00	-	2,218.00	2,262.36
001-000-000-524-60-11-00	Salary & Wages	36,104.71	33,963.00	37,595.08	38,720.43
001-000-000-524-60-12-00	Salary & Wages/OT	184.55	376.00	-	-
001-000-000-524-60-20-00	Personal Benefits	12,330.60	15,674.00	9,970.30	13,742.73
001-000-000-524-60-31-00	Code Enforcement Supplies	192.20	249.00	-	-
001-000-000-524-60-32-00	Code Enforcement Fuel Consumed	172.82	-	127.16	129.70
001-000-000-524-60-41-00	Code Enforcement Prof Services	6,235.23	9,054.00	17,000.00	47,340.00
001-000-000-524-60-42-00	Communications	326.71	525.00	1,689.96	1,723.76
001-000-000-546-20-11-00	Salaries & Wages	472.58	500.00	159.72	93.42
001-000-000-546-20-20-00	Personnel Benefits	165.90	100.00	31.06	46.86
001-000-000-546-20-31-00	Operating Supplies	1,177.00	-	1,845.00	1,881.90
001-000-000-546-20-32-00	Fuel	34,324.19	-	-	34,000.00
001-000-000-546-20-40-00	Operating Assessments	76.63	-	153.08	156.14
001-000-000-546-20-41-00	Professional Services	-	39,812.00	2,000.00	2,040.00
001-000-000-546-20-46-10	Liability Insurance	3,896.00	4,202.00	6,000.00	6,120.00
001-000-000-546-20-46-20	Property/Equip Insurance	9,642.41	9,699.00	10,946.71	11,409.41
001-000-000-546-20-47-00	Utility Services	1,509.07	1,051.00	1,735.43	1,995.75
001-000-000-546-20-49-20	Registration/Training	401.02	-	-	-
001-000-000-546-20-49-30	Dues/Subscriptions	202.00	-	-	-
001-000-000-546-20-49-40	Bank Fee	202.13	-	-	-
001-000-000-554-30-11-00	Salaries & Wages	-	11,330.00	-	-
001-000-000-554-30-12-00	Salaries & Wages - Overtime	-	515.00	-	-
001-000-000-554-30-20-00	Personnel Benefits	-	8,755.00	-	-
001-000-000-554-30-26-00	Uniforms & Clothing Allowance	84.90	525.00	-	-

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
001-000-000-554-30-31-00	Operating Supplies	130.60	250.00	-	-
001-000-000-554-30-32-00	Fuel Consumed	266.03	525.00	-	-
001-000-000-554-30-41-00	Professional Services	3,754.63	2,101.00	-	-
001-000-000-554-30-42-00	Communications	2,153.69	525.00	-	-
001-000-000-554-30-43-00	Travel	2,786.53	-	-	-
001-000-000-554-30-46-20	Property/Equip Insurance	9,965.07	10,021.00	11,269.37	11,745.70
001-000-000-554-30-49-20	Registration/Training	653.02	-	-	-
001-000-000-558-60-11-00	Salaries & Wages	31,056.48	29,705.00	36,489.56	37,585.50
001-000-000-558-60-20-00	Personnel Benefits	10,094.37	15,502.00	9,678.06	13,339.92
001-000-000-558-60-31-00	Office & Operating Supplies	3,025.06	-	-	-
001-000-000-558-60-41-00	Professional Service	6,792.78	5,253.00	4,040.00	4,120.80
001-000-000-558-60-41-01	Professional Services Contract	7,947.79	8,405.00	-	-
001-000-000-558-60-42-00	Communications	-	-	400.00	408.00
001-000-000-558-60-44-00	Advertising	1,092.00	1,051.00	1,134.00	1,156.68
001-000-000-591-95-71-03	Baker Street Building Upgrade	9,566.99	9,289.00	9,288.32	9,288.32
001-000-000-592-95-83-03	Baker Street Building Upgrade	-	210.00	208.99	139.32
001-000-000-594-18-64-00	Capital Outlay - General Government	40,445.69	638,000.00	-	-
001-000-000-597-42-00-00	Transfer-City Streets	-	344,500.00	-	-
001-000-000-597-76-00-00	Transfer-Park Fund	274,000.00	179,266.00	192,601.00	207,724.00
<b>Total Expenditure</b>		<b>\$ 3,170,727.11</b>	<b>\$ 3,960,944.00</b>	<b>\$ 3,290,546.22</b>	<b>\$ 3,512,145.08</b>
<b>Airport Fuel System</b>					
001-022-000-594-46-41-00	Professional Services	12,591.53	-	-	-
001-022-000-594-46-63-00	Construction	-	114,000.00	32,917.45	-
001-022-000-594-46-64-00	Equipment	-	-	59,648.75	-
<b>Total Airport Fuel System</b>		<b>\$ 12,591.53</b>	<b>\$ 114,000.00</b>	<b>\$ 92,566.20</b>	<b>\$ -</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>ARPA Funds Law Enforcement</b>					
001-026-000-521-10-11-00	Salaries & Wages	18,072.55	-	-	-
001-026-000-521-10-20-00	Personnel Benefits	6,918.55	-	-	-
<b>Total ARPA Funds Law</b>		<b>\$ 24,991.10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ARPA Funds Law Enforcement</b>					
001-027-000-521-22-11-00	Salaries & Wages	87,297.19	-	35,567.30	-
001-027-000-521-22-12-00	Salaries & Wages OT	4,529.73	-	1,263.41	-
001-027-000-521-22-20-00	Personnel Benefits	32,991.88	-	11,344.53	-
<b>Total ARPA Funds Law</b>		<b>\$ 124,818.80</b>	<b>\$ -</b>	<b>\$ 48,175.24</b>	<b>\$ -</b>
<b>Total Current Expense Fund</b>					
		<b>\$ 3,333,128.54</b>	<b>\$ 4,074,944.00</b>	<b>\$ 3,431,287.66</b>	<b>\$ 3,512,145.08</b>



Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Licenses and Permits</b>					
401-000-000-322-10-01-00	Water Permits	9,000.00	10,000.00	9,000.00	9,000.00
401-000-000-322-10-02-00	Sewer Permits	9,000.00	10,000.00	9,000.00	9,000.00
	<b>Total Licenses and Permits</b>	<b>18,000.00</b>	<b>20,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>
<b>Charges for Goods and Services</b>					
401-000-000-343-40-00-00	Water Sales	1,688,857.39	1,536,915.00	1,644,766.22	1,809,242.84
401-000-000-343-40-01-00	Installation Costs (Existing Customer)	250.00	4,000.00		700.00
401-000-000-343-40-03-00	T/On - T/Off	5,525.00	7,000.00	6,635.26	6,635.26
401-000-000-343-40-04-00	Bulk Water Sales	24,238.49	15,000.00	19,256.60	19,256.60
401-000-000-343-40-10-00	Installation Costs (New Service)	3,000.00	5,000.00		
401-000-000-343-40-11-00	Connection Fee (New Customer)	12,043.56	20,000.00	1,914.16	1,914.16
401-000-000-343-40-13-00	NSF Return Check Charge	435.00	300.00	390.00	390.00
401-000-000-343-40-14-00	Penalties	12,729.88	10,000.00	16,638.40	16,638.40
401-000-000-343-50-00-00	Sewer Sales (25%)	1,247,115.64	1,292,067.00	1,336,564.56	1,563,780.54
401-000-000-343-50-01-00	Installation Costs (Existing Customer)	200.00		500.00	500.00
401-000-000-343-50-10-00	Installation Costs (New Customer)	3,000.00			
	<b>Total Charges for Goods and Services</b>	<b>2,997,394.96</b>	<b>2,890,282.00</b>	<b>3,027,365.20</b>	<b>3,419,057.80</b>
<b>Miscellaneous Revenues</b>					
401-000-000-361-11-00-00	Interest On Investments	15,118.69	9,000.00	8,207.38	8,207.38
401-000-000-362-90-35-00	Chris Seibert Lease	-	2,000.00	8,331.52	8,331.52
	<b>Total Miscellaneous Revenues</b>	<b>15,118.69</b>	<b>11,000.00</b>	<b>16,538.90</b>	<b>16,538.90</b>
<b>Other Financing Sources</b>					
401-000-000-391-20-00-00	ASR Project Grant - DOE	33,368.00	150,000.00	79,422.25	79,422.25
401-000-000-391-80-03-00	WWTP Upgrade Rev.	2,302,013.45	1,700,000.00	1,697,986.55	
401-000-000-391-80-05-00	PWTF Loan Proceeds - Waterline Project	619,736.86		455,537.01	
401-000-000-391-80-32-00	DOE - LKR Sewer Project		500,000.00		
	<b>Total Other Financing Sources</b>	<b>2,955,118.31</b>	<b>2,350,000.00</b>	<b>2,232,945.81</b>	<b>79,422.25</b>
	<b>Total Water/Sewer Fund</b>	<b>5,985,631.96</b>	<b>5,271,282.00</b>	<b>5,294,849.91</b>	<b>3,533,018.95</b>

**20 2026 EXPENDITURES – UTILITY FUND**

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Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Water/Sewer Fund</b>					
<b>Administration - General</b>					
401-000-000-534-10-11-00	Salaries & Wages	\$ 191,626.46	\$ 217,101.00	\$ 211,464.04	\$ 338,012.10
401-000-000-534-10-12-00	Salaries & Wages (Overtime)	8,593.23	8,000.00	4,474.38	7,269.67
401-000-000-534-10-20-00	Personnel Benefits	108,955.95	118,634.00	120,007.90	175,750.66
401-000-000-534-10-26-00	Uniforms & Clothing Allowance	982.97	-	792.04	807.88
401-000-000-534-10-31-00	Office Supplies	2,023.93	4,202.00	463.28	472.55
401-000-000-534-10-32-00	Fuel Consumed	29.56	-	-	-
401-000-000-534-10-40-00	Excise Taxes	80,167.66	52,530.00	84,276.54	85,962.07
401-000-000-534-10-41-00	Professional Services	24,663.64	33,619.00	26,198.90	26,722.88
401-000-000-534-10-42-00	Communications	28,384.91	17,650.00	20,289.34	20,695.13
401-000-000-534-10-44-00	Advertising	99.00	1,576.00	183.12	186.78
401-000-000-534-10-45-00	Rentals & Leases	651.70	-	623.48	635.95
401-000-000-534-10-46-10	Liability Insurance	61,328.70	63,644.00	63,643.80	64,571.10
401-000-000-534-10-46-20	Property/Equip Insurance	34,167.39	34,366.00	35,471.69	36,971.01
401-000-000-534-10-47-00	Utilities	1,133.77	-	1,003.18	1,023.24
401-000-000-534-10-48-30	Repair & Maintenance - Computer	8,608.74	-	9,399.10	9,587.08
401-000-000-534-10-49-20	Registrations	955.00	-	-	-
401-000-000-534-10-49-30	Dues And Subscriptions	97.00	-	470.54	479.95
401-000-000-534-10-49-40	Wire Transfer/Bank Fees	14,288.70	-	14,683.24	14,976.90
<b>Total Administration -</b>		<b>\$ 566,758.31</b>	<b>\$ 551,322.00</b>	<b>\$ 593,444.57</b>	<b>\$ 784,124.95</b>
<b>Training</b>					
401-000-000-534-40-43-00	Travel Expenses	\$ 2,917.73	\$ 2,889.00	\$ 482.98	\$ 492.64
401-000-000-534-40-49-20	Registration/Training	3,559.02	2,101.00	315.00	321.30
<b>Total Training</b>		<b>\$ 6,476.75</b>	<b>\$ 4,990.00</b>	<b>\$ 797.98</b>	<b>\$ 813.94</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Maintenance</b>					
401-000-000-534-50-11-00	Salaries & Wages	\$ -	\$ 131,552.00	\$ -	\$ -
401-000-000-534-50-12-00	Salaries & Wages-Overtime	-	2,101.00	-	-
401-000-000-534-50-20-00	Personnel Benefits	-	69,757.00	-	-
401-000-000-534-50-26-00	Uniform Allowance	-	1,051.00	-	-
401-000-000-534-50-31-00	Operating Supplies	57,311.31	73,542.00	27,738.48	28,293.25
401-000-000-534-50-34-00	Inventory - Parts & Fittings	3,468.44	15,759.00	2,684.40	2,738.09
401-000-000-534-50-35-00	Small Tools & Minor Equipment	-	2,521.00	-	-
401-000-000-534-50-41-00	Professional Services	2,017.98	2,101.00	860.00	877.20
401-000-000-534-50-48-00	Repairs/Maintenance	1,320.95	9,455.00	3,296.72	3,362.65
401-000-000-534-50-49-30	Dues and Subscriptions	5,359.68	525.00	2,002.00	2,042.04
	<b>Total Maintenance</b>	\$ 69,478.36	\$ 308,364.00	\$ 36,581.60	\$ 37,313.23
<b>Operations - Customer</b>					
401-000-000-534-70-11-00	Salaries & Wages	\$ -	\$ 23,340.00	\$ -	\$ -
401-000-000-534-70-12-00	Salaries & Wages-Overtime	-	1,051.00	-	-
401-000-000-534-70-20-00	Personnel Benefits	-	14,394.00	-	-
401-000-000-534-70-31-00	Operating Supplies	-	3,152.00	-	-
	<b>Total Operations - Customer</b>	\$ -	\$ 41,937.00	\$ -	\$ -
<b>Operations - General</b>					
401-000-000-534-80-11-00	Salaries & Wages	\$ 81,194.00	\$ 94,849.00	\$ 84,432.58	\$ 86,965.56
401-000-000-534-80-12-00	Salaries & Wages-Overtime	8,757.62	12,000.00	7,605.22	7,273.37
401-000-000-534-80-20-00	Personnel Benefits	29,689.17	30,679.00	37,878.70	50,976.95
401-000-000-534-80-26-00	Uniforms & Clothing Allowance	-	210.00	-	-
401-000-000-534-80-31-00	Operating Supplies	39,160.96	12,607.00	50,000.00	40,000.00
401-000-000-534-80-35-00	Small Tools & Minor Equipment	-	1,576.00	-	-
401-000-000-534-80-40-00	DOH/Water Permit Fee	6,384.30	4,728.00	5,742.60	5,857.45
401-000-000-534-80-41-00	Professional Services	11,215.76	7,880.00	13,265.52	13,530.83
401-000-000-534-80-44-00	Advertising	660.00	-	-	-
401-000-000-534-80-47-00	Utility Services	70,505.60	57,783.00	82,491.55	96,515.12
401-000-000-534-80-48-00	Repair & Maintenance	-	3,152.00	-	-
401-000-000-534-80-49-60	Immunizations/Physicals	128.00	-	350.00	357.00
	<b>Total Operations - General</b>	\$ 247,695.41	\$ 225,464.00	\$ 281,766.17	\$ 301,476.27

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Other Operating Expenditures</b>					
401-000-000-534-90-11-00	Salaries & Wages	\$ -	\$ 8,487.00	\$ -	\$ -
401-000-000-534-90-12-00	Salaries & Wages - Overtime	-	525.00	-	-
401-000-000-534-90-20-00	Personnel Benefits	-	5,536.00	-	-
401-000-000-534-90-31-00	Operating Supplies	-	4,202.00	-	-
401-000-000-534-90-32-00	Fuel Consumed	10,993.10	5,253.00	9,464.46	9,653.75
401-000-000-534-90-46-00	Insurance	-	1,051.00	-	-
401-000-000-534-90-48-00	Repair & Maintenance	-	525.00	-	-
<b>Total Other Operating</b>		<b>\$ 10,993.10</b>	<b>\$ 25,579.00</b>	<b>\$ 9,464.46</b>	<b>\$ 9,653.75</b>
<b>Total Water Utilities</b>		<b>901,401.93</b>	<b>1,157,656.00</b>	<b>922,054.78</b>	<b>1,133,382.14</b>
<b>Sewer Utilities</b>					
<b>Administration - General</b>					
401-000-000-535-10-11-00	Salaries & Wages	\$ 200,193.82	\$ 217,099.00	\$ 205,029.44	\$ 338,011.73
401-000-000-535-10-12-00	Salaries & Wages - Overtime	8,593.25	12,000.00	4,474.38	7,269.67
401-000-000-535-10-20-00	Personnel Benefits	106,039.31	115,516.00	117,162.38	175,750.86
401-000-000-535-10-26-00	Uniforms & Clothing allowance	851.92	-	800.24	816.24
401-000-000-535-10-31-00	Office Supplies	27,818.28	19,961.00	13,660.78	13,934.00
401-000-000-535-10-40-00	Excise Taxes	25,021.62	21,012.00	28,351.96	28,919.00
401-000-000-535-10-41-00	Professional Services	23,656.39	36,771.00	38,618.50	39,390.87
401-000-000-535-10-42-00	Communications	28,708.36	12,607.00	14,062.94	14,344.20
401-000-000-535-10-44-00	Advertising	1,224.00	-	158.88	162.06
401-000-000-535-10-45-00	Rents & Leases	651.70	-	623.48	635.95
401-000-000-535-10-46-10	Liability Insurance	32,708.64	33,944.00	33,943.36	34,437.92
401-000-000-535-10-46-20	Property/Equip Insurance	30,505.89	30,683.00	31,810.19	33,154.74
401-000-000-535-10-48-00	Repair & Maintenance	4,374.48	-	823.96	840.44
401-000-000-535-10-48-30	Repair & Maintenance - Computer	8,823.86	-	8,224.26	8,388.75
401-000-000-535-10-49-30	Dues And Subscriptions	1,494.80	-	3,792.00	3,867.84
401-000-000-535-10-49-40	Wire Transfer/Bank Fees	14,037.96	-	14,683.20	14,976.86
<b>Total Administration - General</b>		<b>\$ 514,704.28</b>	<b>\$ 499,593.00</b>	<b>\$ 516,219.95</b>	<b>\$ 714,901.11</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Training</b>					
401-000-000-535-40-43-00	Travel Expenses	\$ 15.49	\$ 1,051.00	\$ 201.04	\$ 205.06
401-000-000-535-40-49-20	Registrations/Training	438.50	263.00	1,418.00	1,446.36
	<b>Total Training</b>	\$ 453.99	\$ 1,314.00	\$ 1,619.04	\$ 1,651.42
<b>Maintenance</b>					
401-000-000-535-50-11-00	Salaries & Wages	\$ -	\$ 42,436.00	\$ -	\$ -
401-000-000-535-50-12-00	Salaries & Wages-Overtime	-	525.00	-	-
401-000-000-535-50-20-00	Personnel Benefits	-	24,360.00	-	-
401-000-000-535-50-26-00	Uniform Allowance	-	1,051.00	-	-
401-000-000-535-50-31-00	Operating Supplies	7,216.73	26,265.00	15,035.52	15,336.23
401-000-000-535-50-34-00	Inventory - Parts & Fittings	661.74	2,627.00	846.10	863.02
401-000-000-535-50-35-00	Small Tools & Minor Equipment	-	1,051.00	-	-
401-000-000-535-50-41-00	Professional Services	8,325.32	2,101.00	6,285.00	6,410.70
401-000-000-535-50-48-00	Repairs & Maintenance	5,570.88	25,214.00	316.88	323.22
	<b>Total Maintenance</b>	\$ 21,774.67	\$ 125,630.00	\$ 22,483.50	\$ 22,933.17
<b>Operations - General</b>					
401-000-000-535-80-11-00	Salaries & Wages	\$ 85,647.31	\$ 99,475.00	\$ 89,060.78	\$ 93,198.77
401-000-000-535-80-12-00	Salaries & Wages-Overtime	9,894.91	7,354.00	9,891.06	7,844.42
401-000-000-535-80-20-00	Personnel Benefits	31,939.06	35,813.00	40,802.96	52,235.13
401-000-000-535-80-26-00	Clothing And Uniform Allowance	-	315.00	-	-
401-000-000-535-80-31-00	Operating Supplies	92.18	21,012.00	-	-
401-000-000-535-80-35-00	Small Tools & Minor Equipment	-	5,253.00	20,385.36	20,793.07
401-000-000-535-80-40-00	DOE/WW Permit Fee	1,721.49	5,253.00	3,282.62	3,348.27
401-000-000-535-80-41-00	Professional Services	1,320.00	10,506.00	1,369.50	1,396.89
401-000-000-535-80-44-00	Advertising	52.50	-	-	-
401-000-000-535-80-47-00	Utility Services	119,687.47	107,161.00	140,034.34	163,840.18
401-000-000-535-80-48-00	Repair & Maintenance	-	2,627.00	-	-
401-000-000-535-80-49-30	Subscription and Dues	-	263.00	-	-
401-000-000-535-80-49-60	Immunizations/Physicals	78.00	-	156.00	159.12
	<b>Total Operations - General</b>	\$ 250,432.92	\$ 295,032.00	\$ 304,982.62	\$ 342,815.85

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Other Operating Expenditures</b>					
401-000-000-535-90-32-00	Fuel Consumed	\$ 5,459.30	\$ 2,627.00	\$ 5,033.00	\$ 5,133.66
401-000-000-535-90-46-00	Insurance	-	1,366.00	-	-
<b>Total Other Operating Expenditures</b>		<b>\$ 5,459.30</b>	<b>\$ 3,993.00</b>	<b>\$ 5,033.00</b>	<b>\$ 5,133.66</b>
<b>Total Sewer Utilities</b>		<b>\$ 792,825.16</b>	<b>\$ 925,562.00</b>	<b>\$ 850,338.11</b>	<b>\$ 1,087,435.21</b>
<b>Principal and Other Debt Service</b>					
401-000-000-591-34-72-07	DOH-Chlorination Station Well	\$ 47,369.00	\$ -	\$ -	\$ -
401-000-000-591-34-72-08	DOH-Chlorination Well #2	9,369.10	9,670.00	9,369.10	9,369.10
401-000-000-591-34-72-10	USRD-2009 Water Project	62,563.94	62,564.00	62,563.94	64,440.86
401-000-000-591-34-72-13	DWSRF Lower Reservoir Replacement	67,903.60	67,904.00	67,903.60	67,903.61
401-000-000-591-34-72-14	Utility Trucks - Principal	8,396.25	5,048.00	39,055.00	45,854.90
401-000-000-591-34-72-15	Water Line Imp Project Design - Principal	-	-	74,664.24	33,058.13
401-000-000-591-34-72-16	Water Line Imp Project - Principal	-	-	40,874.57	25,658.12
401-000-000-591-35-72-05	DOE - Little Klicitat River Sewer Project	116,446.92	121,233.00	121,232.27	124,546.35
401-000-000-591-35-72-06	PWTF - LKR Sewer Project	15,397.64	15,059.00	15,058.83	15,058.82
401-000-000-591-35-72-07	USRD - WCNIP	10,872.00	6,001.00	6,000.11	6,112.61
401-000-000-591-35-72-09	Vac Truck Payment - Principal	30,845.31	32,000.00	32,820.31	34,661.32
<b>Total Principal and Other Debt</b>		<b>\$ 369,163.76</b>	<b>\$ 319,479.00</b>	<b>\$ 469,541.97</b>	<b>\$ 426,663.82</b>
<b>Interest and Other Debt Service Costs</b>					
401-000-000-591-35-83-05	DOE WWTP - Principal	\$ -	\$ -	\$ 48,639.90	\$ 98,157.07
401-000-000-592-34-83-07	DOH-Chlorination Station Well	236.84	-	-	-
401-000-000-592-34-83-08	DOH-Chlorination St. Well #2	140.54	94.00	93.69	46.85
401-000-000-592-34-83-10	USRD-2009 Water Project	72,319.06	72,320.00	72,319.06	70,442.14
401-000-000-592-34-83-13	DWSRF Lower Reservoir Replacement	11,204.09	10,186.00	10,185.54	9,166.98
401-000-000-592-34-83-14	Utility Trucks - Interest	1,563.75	-	15,725.00	13,905.10
401-000-000-592-34-83-15	Water Line Imp Project Design - Interest	-	-	903.55	694.22
401-000-000-592-34-83-16	Water Line Imp Project - Int	-	-	4,447.27	6,419.66
401-000-000-592-35-83-04	Interest PWTF-WWTP Const	-	-	13,149.20	25,421.14
401-000-000-592-35-83-05	DOE - Little Klicitat River Sewer Project	47,754.58	42,970.00	42,969.23	39,655.15
401-000-000-592-35-83-06	PWTF - LKR Sewer Project	-	302.00	301.18	263.53
401-000-000-592-35-83-07	USRD - WCNIP	-	4,872.00	4,871.89	4,759.39
401-000-000-592-35-83-09	Vac Truck Payment - Interest	13,956.13	13,950.00	8,711.07	5,799.02
<b>Total Interest and Other Debt Service</b>		<b>\$ 147,174.99</b>	<b>\$ 144,694.00</b>	<b>\$ 222,316.58</b>	<b>\$ 274,730.25</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Capital Expenditures</b>					
401-000-000-594-34-64-00	Capital Expenditures	\$ -	\$ 30,000.00	\$ -	\$ -
401-000-000-594-34-64-01	Genie Lift	5,981.52	12,000.00	5,981.52	3,000.00
401-000-000-594-35-64-01	Genie Lift	5,233.80	5,000.00	5,233.80	3,000.00
<b>Total Capital Expenditures</b>		<b>\$ 11,215.32</b>	<b>\$ 47,000.00</b>	<b>\$ 11,215.32</b>	<b>\$ 6,000.00</b>
<b>General Sewer/Wastewater Facility</b>					
401-000-011-594-35-41-00	Professional Services	\$ -	\$ -	\$ -	\$ 89,000.00
<b>Total General Sewer/Wastewater</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,000.00</b>
<b>WW Treatment Plant Improvements</b>					
401-000-049-594-35-41-00	Professional Services	174,386.50	500,000.00	105,610.22	-
401-000-049-594-35-63-00	Construction	2,868,431.16	-	723,423.69	-
<b>Total WW Treatment Plant</b>		<b>\$ 3,042,817.66</b>	<b>\$ 500,000.00</b>	<b>\$ 829,033.91</b>	<b>\$ -</b>
<b>PWTF Water Project</b>					
401-000-050-594-35-63-00	Construction	487,504.33	-	1,475,935.78	-
401-000-050-596-34-41-00	Professional Services	249,398.44	1,700,000.00	176,919.88	-
401-000-050-596-34-44-00	Advertising	423.00	-	1,176.00	-
<b>Total PWTF Water Project</b>		<b>\$ 737,325.77</b>	<b>\$ 1,700,000.00</b>	<b>\$ 1,654,031.66</b>	<b>\$ -</b>
<b>ASR Project - Grant DOE</b>					
401-000-053-594-34-41-00	Professional Services	19,680.00	150,000.00	79,422.25	79,422.25
<b>Total ASR Project - Grant DOE</b>		<b>\$ 19,680.00</b>	<b>\$ 150,000.00</b>	<b>\$ 79,422.25</b>	<b>\$ 79,422.25</b>
<b>ASR Project - G'dale Water Resource</b>					
401-000-054-594-34-41-00	Professional Services	-	-	7,337.54	7,484.29
<b>Total ASR Project - G'dale Water</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,337.54</b>	<b>\$ 7,484.29</b>
<b>Total Water/Sewer Fund</b>		<b>\$ 6,021,604.59</b>	<b>\$ 4,944,391.00</b>	<b>\$ 9,303,276.78</b>	<b>\$ 8,352,276.73</b>

## 27 2025 REVENUES – STREET FUND

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
101-000-000-313-11-00-00	Special Sales Tax	\$ 293,247.18	\$ 283,440.00	\$ 293,587.10	\$ 293,587.10
101-000-000-322-40-00-00	Non-Business/Street Permits	528.00	1,000.00	220.00	220.00
101-000-000-334-03-60-01	Stp Funds-Pass Through County	-	-	143,439.59	-
101-000-000-334-03-80-15	TIB Grant-Chip Seal	-	950,000.00	1,000,000.00	-
101-000-000-334-03-80-30	TIB Darland Street Project	-	810,000.00	916,989.00	-
101-000-000-334-04-20-01	EV Charging Station Grant	-	-	278,000.00	-
101-000-000-336-00-71-00	Multimodal Transpo City	4,467.77	4,464.00	4,450.28	4,445.00
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax - City	61,686.47	66,903.00	57,227.28	60,655.00
101-000-000-344-10-00-00	Maint.& Repair Chgs	-	1,000.00	-	-
101-000-000-397-20-00-00	Oper. Transfers-In-Gener	-	344,500.00	-	-
101-000-000-397-30-00-00	Oper. Transfer-Cap. Imp. Fund	-	15,000.00	-	-
101-000-000-397-40-00-00	Oper. Transfer - Economic Development	-	-	-	22,469.00
<b>Total Street Fund</b>		<b>\$ 359,929.42</b>	<b>\$ 2,476,307.00</b>	<b>\$ 2,693,913.25</b>	<b>\$ 381,376.10</b>

**28 2026 EXPENDITURES – STREET FUND**

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Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Street Fund</b>					
<b>Street Operations and Maintenance</b>					
<b>Roadway</b>					
101-000-000-542-30-31-00	Operating Supplies	\$ 69,794.53	\$ 35,010.00	\$ 35,010.00	\$ 35,710.20
101-000-000-542-30-35-00	Small Tools & Minor Equipment	\$0.00	\$2,122.00	\$0.00	
101-000-000-542-30-44-00	Advertising	12.00	-	144.00	146.88
101-000-000-542-30-45-00	Operating Rentals & Leases	-	5,305.00	8,793.50	8,969.37
101-000-000-542-30-48-00	Repair & Maintenance	\$2,442.89	\$5,305.00	\$0.00	
101-000-000-542-30-49-20	Registration/Training	-	-	1,800.00	1,836.00
<b>Total Roadway</b>		<b>\$ 72,249.42</b>	<b>\$ 47,742.00</b>	<b>\$ 45,747.50</b>	<b>\$ 46,662.45</b>
<b>Drainage</b>					
101-000-000-542-40-31-00	Operating Supplies	\$ -	1,061.00	394.76	402.66
101-000-000-542-40-41-00	Professional Services	-	5,305.00	-	5,305.00
<b>Total Drainage</b>		<b>\$ -</b>	<b>\$ 6,366.00</b>	<b>\$ 394.76</b>	<b>\$ 5,707.66</b>
<b>Street Lighting</b>					
101-000-000-542-63-47-00	Utility Services	\$ 10,115.58	10,609.00	11,632.92	13,377.85
<b>Total Street Lighting</b>		<b>\$ 10,115.58</b>	<b>\$ 10,609.00</b>	<b>\$ 11,632.92</b>	<b>\$ 13,377.85</b>
<b>Traffic Control</b>					
101-000-000-542-64-31-00	Operating Supplies	\$ -	2,000.00	7,589.50	7,741.29
101-000-000-542-64-48-00	Repair & Maintenance	-	2,000.00	-	
<b>Total Traffic Control</b>		<b>\$0.00</b>	<b>\$4,000.00</b>	<b>\$7,589.50</b>	<b>\$7,741.29</b>
<b>Snow and Ice</b>					
101-000-000-542-66-20-00	Personnel Benefits	\$ -	6,365.00	-	-
101-000-000-542-66-31-00	Operating Supplies	3,059.61	1,591.00	-	1,591.00
<b>Total Snow and Ice</b>		<b>\$3,059.61</b>	<b>\$7,956.00</b>	<b>\$0.00</b>	<b>\$1,591.00</b>
<b>Street Cleaning</b>					
101-000-000-542-67-31-00	Operating Supplies	\$ 223.41	1,591.00	-	1,591.00
<b>Total Street Cleaning</b>		<b>\$ 223.41</b>	<b>\$ 1,591.00</b>	<b>\$ -</b>	<b>\$ 1,591.00</b>

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Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Roadside</b>					
101-000-000-542-70-31-00	Operating Supplies	\$ 779.02	\$ 3,000.00	\$ 23.32	\$ 23.79
<b>Total Roadside</b>		<b>\$ 779.02</b>	<b>\$ 3,000.00</b>	<b>\$ 23.32</b>	<b>\$ 23.79</b>
<b>Administrative Services</b>					
101-000-000-543-30-11-00	Salaries & Wages	\$ 140,301.14	\$ 143,456.00	\$ 148,495.94	\$ 67,584.87
101-000-000-543-30-12-00	Salaries & Wages - Overtime	8,407.88	5,000.00	3,947.70	1,990.53
101-000-000-543-30-20-00	Personnel Benefits	71,000.68	73,876.00	75,382.34	36,057.65
101-000-000-543-30-26-00	Uniforms & Clothing Allowance	414.60	-	395.84	403.76
101-000-000-543-30-31-00	Office Supplies	6,756.29	6,000.00	4,470.18	4,559.58
101-000-000-543-30-34-00	Purchase of Inventory Parts	1,352.76	-	-	-
101-000-000-543-30-41-00	Professional Services	15,362.23	6,000.00	670.90	684.32
101-000-000-543-30-42-00	Communications	2,639.92	3,000.00	2,124.00	2,166.48
101-000-000-543-30-43-00	Travel Expenses	-	500.00	593.02	604.88
101-000-000-543-30-44-00	Advertising	96.00	300.00	134.40	137.09
101-000-000-543-30-47-00	Utility Services	2,058.67	2,300.00	2,367.47	2,722.59
101-000-000-543-30-48-30	Repair & Maintenance - Computer	4,279.13	-	3,994.62	4,074.51
101-000-000-543-30-49-20	Registrations/Training	150.00	2,000.00	-	-
101-000-000-543-30-49-30	Dues And Subscriptions	395.27	-	7,000.00	7,140.00
101-000-000-543-50-31-00	Operating Supplies	12.19	1,061.00	-	-
101-000-000-543-50-32-00	Fuel Consumed	6,634.05	5,305.00	2,428.00	2,476.56
101-000-000-543-50-46-10	Liability Insurance	24,531.48	25,458.00	25,457.52	25,828.44
101-000-000-543-50-46-20	Property/Equip Insurance	15,388.41	14,103.00	16,009.13	16,329.31
<b>Total Administrative Services</b>		<b>\$ 299,780.70</b>	<b>\$ 288,359.00</b>	<b>\$ 293,471.06</b>	<b>\$ 172,760.57</b>
<b>Debt Service</b>					
<b>Redeption of Long Term Debt - Principal</b>					
101-000-000-591-95-71-02	PWTF-E. Collins Pre-Const-Princ	\$ 3,181.23	\$ -	\$ -	\$ -
101-000-000-591-95-71-03	PWTF-E. Collins-Const-Principal	44,257.26	43,490.00	43,823.37	-
101-000-000-591-95-71-04	ECNIP - Principal	87,184.73	45,120.00	45,120.02	-
101-000-000-591-95-71-05	Cashmere GO Bond - WCNIP Princ	40,391.55	44,169.00	45,483.00	45,185.00
101-000-000-591-95-71-06	Street Sweeper Payment - Principal	23,269.27	24,000.00	24,000.00	25,000.00
<b>Total Redeption of Long Term Debt -</b>		<b>\$ 198,284.04</b>	<b>\$ 156,779.00</b>	<b>\$ 158,426.39</b>	<b>\$ 70,185.00</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Redemption of Long Term Debt - Interest</b>					
101-000-000-592-95-83-03	PWTF-E. Collins-Const.-Interest	\$ -	\$ 433.00	\$ -	\$ -
101-000-000-592-95-83-04	ECNIP - Interest	5,150.39	1,049.00	1,049.04	-
101-000-000-592-95-83-05	Cashmere GO Bond - WCNIP Interest	9,948.45	6,172.00	4,857.00	5,155.00
101-000-000-592-95-83-06	Street Sweeper Payment - Interest	10,528.31	13,000.00	13,000.00	13,000.00
	<b>Total Redemption of Long Term Debt -</b>	<b>\$ 25,627.15</b>	<b>\$ 20,654.00</b>	<b>\$ 18,906.04</b>	<b>\$ 18,155.00</b>
	<b>Total Debt Service</b>	<b>\$ 223,911.19</b>	<b>\$ 177,433.00</b>	<b>\$ 177,332.43</b>	<b>\$ 88,340.00</b>
<b>Street Lights</b>					
101-016-000-595-30-41-00	Professional Services	\$ -	\$ 29,400.00	\$ -	\$ 41,000.00
	<b>Total Street Lights</b>	<b>\$ -</b>	<b>\$ 29,400.00</b>	<b>\$ -</b>	<b>\$ 41,000.00</b>
<b>South Columbus Avenue Overlay II</b>					
101-024-000-595-30-41-00	Professional Services	870.00	-	29,025.00	-
101-024-000-595-30-63-00	Construction	-	1,000,000.00	-	-
	<b>Total South Columbus Avenue Overlay II</b>	<b>\$ 870.00</b>	<b>\$ 1,000,000.00</b>	<b>\$ 29,025.00</b>	<b>\$ -</b>
<b>Byars Street Project</b>					
101-025-000-595-30-63-00	Construction	-	900,000.00	-	-
	<b>Total Byars Street Project</b>	<b>\$ -</b>	<b>\$ 900,000.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fire Department DOH Trauma Grant</b>					
101-027-000-594-22-31-00	DOH Trauma Grant EMS Supplies	-	-	(778.00)	-
	<b>Total Fire Department DOH Trauma Grant</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(778.00)</b>	<b>\$ -</b>
101-029-000-594-44-64-00	Capital Expenditures-Equipment	2,530.08	6,000.00	2,530.08	2,580.68
<b>Darland Street Project</b>					
101-030-000-595-30-41-00	Professional Services	-	-	199,440.00	-
101-030-000-595-30-44-00	Advertising	-	-	558.00	-
101-030-000-595-30-63-00	Construction	-	-	824,074.00	-
	<b>Total Darland Street Project</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,024,072.00</b>	<b>\$ -</b>



Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Chip Seal Project</b>					
101-031-000-595-30-41-00	Professional Services	\$ -	\$ -	\$ 109,830.00	\$ -
101-031-000-595-30-44-00	Advertising	-	-	276.50	-
101-031-000-595-30-63-00	Construction	-	-	942,525.50	-
<b>Total Chip Seal Project</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,052,632.00</b>	<b>\$ -</b>
<b>EV Charging Station Project</b>					
101-032-000-595-30-63-00	Construction	\$ -	\$ -	\$ 278,000.00	\$ -
<b>Total EV Charging Station Project</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 278,000.00</b>	<b>\$ -</b>
<b>Total Street Fund</b>		<b>\$ 614,742.53</b>	<b>\$ 2,482,456.00</b>	<b>\$ 3,639,246.49</b>	<b>\$ 811,563.90</b>

**33 2026 REVENUES – OTHER FUNDS**

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Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Parks &amp; Rec. Fund</b>					
103-000-000-334-20-40-00	State Grants	\$ -	\$ 40,000.00	\$ 33,245.00	\$ -
103-000-000-337-00-00-00	Parks - Donation	32,000.00	-	-	-
<b>Charges for Goods and Services</b>					
103-000-000-347-30-00-00	Activity Fees	400.00	500.00	400.00	400.00
<b>Total Charges for Goods and</b>		<b>400.00</b>	<b>500.00</b>	<b>33,645.00</b>	<b>400.00</b>
<b>Other Financing Sources</b>					
103-000-000-397-00-00-00	Operating Transfer In	274,000.00	179,266.00	192,601.00	207,724.00
<b>Total Other Financing Sources</b>		<b>274,000.00</b>	<b>179,266.00</b>	<b>192,601.00</b>	<b>207,724.00</b>
<b>Total Parks &amp; Rec. Fund</b>		<b>\$ 306,400.00</b>	<b>\$ 219,766.00</b>	<b>\$ 259,491.00</b>	<b>\$ 208,124.00</b>
<b>Gdale Housing Rehab</b>					
<b>Miscellaneous Revenues</b>					
104-000-000-361-11-00-00	Interest On Investments	\$ 820.66	\$ -	\$ 419.78	\$ 419.78
104-000-000-361-41-00-00	Mesocher Rehab Loan - Int	2,340.97	2,000.00	1,785.28	1,785.28
<b>Total Miscellaneous Revenues</b>		<b>3,161.63</b>	<b>2,000.00</b>	<b>2,205.06</b>	<b>2,205.06</b>
<b>Sale of Capital Assets</b>					
104-000-000-395-11-00-00	Mesocher Rehab Loan - Prn	409.03	1,000.00	1,564.72	1,564.72
<b>Total Sale of Capital Assets</b>		<b>409.03</b>	<b>1,000.00</b>	<b>1,564.72</b>	<b>1,564.72</b>
<b>Total Gdale Housing Rehab</b>		<b>\$ 3,570.66</b>	<b>\$ 3,000.00</b>	<b>\$ 3,769.78</b>	<b>\$ 3,769.78</b>
<b>Economic Dev. Fund</b>					
<b>Intergovernmental Revenue</b>					
105-000-000-334-04-20-00	Department of Commerce	\$ 103,680.00	\$ -	\$ -	\$ -
<b>Total Intergovernmental Revenue</b>		<b>103,680.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous Revenues</b>					
105-000-000-361-11-00-00	Investment Interest	1,442.71	1,000.00	803.20	803.20
105-000-000-362-90-01-00	AM Todd Lease	-	12,000.00	16,294.00	16,294.00
105-000-000-362-90-02-00	Incubator Building A	528.03	-	3,420.00	6,840.00
105-000-000-362-90-03-00	Incubator Building B	361.01	-	103.16	13,296.00
<b>Total Miscellaneous Revenues</b>		<b>2,331.75</b>	<b>13,000.00</b>	<b>20,620.36</b>	<b>37,233.20</b>
<b>Total Economic Dev. Fund</b>		<b>\$ 106,011.75</b>	<b>\$ 13,000.00</b>	<b>\$ 20,620.36</b>	<b>\$ 37,233.20</b>



Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Public Safety Reserve</b>					
106-000-000-313-21-00-00	Special Sales Tax Police	\$ 107,386.34	\$ 91,781.00	\$ 97,862.36	\$ 97,862.36
106-000-000-313-22-00-00	Special Sales Tax Fire	41,827.48	91,781.00	97,862.34	97,862.34
<b>CFDA</b>					
106-000-000-331-97-04-40	Assistance to Firefighters Lifepack	177,753.81	-	-	-
<b>Total CFDA</b>		<b>177,753.81</b>	<b>-</b>	<b>-</b>	<b>-</b>
106-000-000-334-02-30-00	DNR Equipment Grant	7,437.82	-	21,638.46	8,000.00
<b>Miscellaneous Revenues</b>					
106-000-000-361-11-00-00	Investment Interest	2,958.93	1,500.00	2,247.80	2,247.80
106-000-000-367-11-00-00	Contributions/Private Sources	-	-	1,000.00	-
<b>Total Miscellaneous Revenues</b>		<b>2,958.93</b>	<b>1,500.00</b>	<b>24,886.26</b>	<b>10,247.80</b>
<b>Total Public Safety Reserve</b>		<b>\$ 337,364.38</b>	<b>\$ 185,062.00</b>	<b>\$ 220,610.96</b>	<b>\$ 205,972.50</b>
<b>Capital Imp. Fund</b>					
<b>Taxes</b>					
107-000-000-318-34-00-00	Real Estate Excise Tax-1	\$ 36,552.81	\$ 45,000.00	\$ 49,965.38	\$ 49,965.38
<b>Total Taxes</b>		<b>36,552.81</b>	<b>45,000.00</b>	<b>49,965.38</b>	<b>49,965.38</b>
<b>Total Capital Imp. Fund</b>		<b>\$ 36,552.81</b>	<b>\$ 45,000.00</b>	<b>\$ 49,965.38</b>	<b>\$ 49,965.38</b>
<b>Criminal Justice Prog.</b>					
<b>State Entitlements, Impact</b>					
108-000-000-336-06-21-00	Crim Jus-POP	\$ 1,331.99	\$ 1,406.00	\$ 1,364.70	\$ 1,400.00
108-000-000-336-06-26-00	CJ - Special Programs	4,679.81	4,921.00	4,786.54	4,900.00
<b>Total State Entitlements, Impact</b>		<b>6,011.80</b>	<b>6,327.00</b>	<b>6,151.24</b>	<b>6,300.00</b>
<b>Total Criminal Justice Prog.</b>		<b>\$ 6,011.80</b>	<b>\$ 6,327.00</b>	<b>\$ 6,151.24</b>	<b>\$ 6,300.00</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Drug Enf./Investig.</b>					
<b>Fines and Penalties</b>					
109-000-000-356-50-00-00	Investigative Fund Assessment	\$ 3,809.67	\$ 5,000.00	\$ 2,371.92	\$ 2,371.92
<b>Total Fines and Penalties</b>		<b>3,809.67</b>	<b>5,000.00</b>	<b>2,371.92</b>	<b>2,371.92</b>
<b>Miscellaneous Revenues</b>					
109-000-000-361-11-00-00	Imprest Fund Interest Earnings	104.45	-	53.34	53.34
109-000-000-369-30-00-00	Confiscated Property	-	1,000.00	-	-
<b>Total Miscellaneous Revenues</b>		<b>104.45</b>	<b>1,000.00</b>	<b>53.34</b>	<b>53.34</b>
<b>Total Drug Enf./Investig.</b>		<b>\$ 3,914.12</b>	<b>\$ 6,000.00</b>	<b>\$ 2,425.26</b>	<b>\$ 2,425.26</b>
<b>Tourism Fund</b>					
<b>Taxes</b>					
110-000-000-313-31-00-00	Hotel/Motel Lodging/Stadium	\$ 87,164.57	\$ 65,000.00	\$ 53,221.78	\$ 53,221.78
<b>Total Taxes</b>		<b>87,164.57</b>	<b>65,000.00</b>	<b>53,221.78</b>	<b>53,221.78</b>
<b>Charges for Goods and Services</b>					
110-000-000-347-40-00-00	Event Admissions	-	1,000.00	-	-
110-000-000-347-90-00-00	Event Sponsorships	-	2,000.00	-	-
110-000-000-347-91-00-00	Vendor Space Charges	-	1,000.00	50.00	50.00
<b>Total Charges for Goods and</b>		<b>-</b>	<b>4,000.00</b>	<b>50.00</b>	<b>50.00</b>
<b>Miscellaneous Revenues</b>					
110-000-000-361-11-00-00	Interest On Investments	1,381.27	600.00	865.30	865.30
<b>Total Miscellaneous Revenues</b>		<b>1,381.27</b>	<b>600.00</b>	<b>865.30</b>	<b>865.30</b>
<b>Total Tourism Fund</b>		<b>\$ 88,545.84</b>	<b>\$ 69,600.00</b>	<b>\$ 54,137.08</b>	<b>\$ 54,137.08</b>

**37 2026 EXPENDITURES – OTHER FUNDS**

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Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Parks &amp; Rec. Fund</b>					
<b>General Parks</b>					
103-000-000-576-80-11-00	Salaries & Wages	\$ 76,538.17	\$ 58,068.00	\$ 104,405.84	\$ 83,318.07
103-000-000-576-80-12-00	Salaries & Wages - Overtime	3,008.17	3,000.00	2,087.68	1,790.31
103-000-000-576-80-20-00	Personnel Benefits	36,044.25	30,848.00	45,267.92	42,691.39
103-000-000-576-80-26-00	Clothing & Uniform Allowance	195.98	-	216.00	220.32
103-000-000-576-80-31-00	Operating Supplies	16,299.33	17,335.00	12,255.80	12,500.92
103-000-000-576-80-32-00	Fuel Consumed	3,527.06	1,483.00	2,679.14	2,732.72
103-000-000-576-80-34-00	Purchase of Inventory Parts	13.31	-	-	-
103-000-000-576-80-35-00	Small Tools & Minor Equipment	-	525.00	-	-
103-000-000-576-80-41-00	Professional Services	761.33	4,202.00	311.60	317.83
103-000-000-576-80-42-00	Communications	1,242.33	-	1,356.28	1,383.41
103-000-000-576-80-44-00	Advertising	229.50	-	117.60	119.95
103-000-000-576-80-46-20	Property/Equip Insurance	12,541.06	12,614.00	13,845.36	14,430.58
103-000-000-576-80-47-00	Utility Services	18,787.08	22,063.00	21,605.14	24,845.91
103-000-000-576-80-48-00	Repair & Maintenance	707.94	2,627.00	475.26	484.77
103-000-000-576-80-48-30	Repair & Maintenance - Computer	2,348.86	-	1,879.82	1,917.42
103-000-000-576-80-49-30	Dues And Subscriptions	157.00	-	-	-
103-000-000-576-80-53-00	Property Tax	24.52	-	49.04	50.02
<b>Total General Parks</b>		<b>\$ 172,425.89</b>	<b>\$ 152,765.00</b>	<b>\$ 206,552.48</b>	<b>\$ 186,803.61</b>
<b>Capital Outlay</b>					
103-000-000-594-76-63-00	Capital Outlay-Improvements	\$ 70,249.49	\$ 45,000.00	\$ -	\$ 10,000.00
103-000-000-594-76-64-00	Equipment	1,208.28	22,000.00	1,208.28	1,232.45
<b>Total Capital Outlay</b>		<b>\$ 71,457.77</b>	<b>\$ 67,000.00</b>	<b>\$ 1,208.28</b>	<b>\$ 11,232.45</b>
103-000-002-576-80-41-00	Professional Services	\$ 28,245.00	\$ -	\$ 9,890.00	\$ 10,087.80
<b>Total Parks &amp; Rec. Fund</b>		<b>\$ 516,012.32</b>	<b>\$ 439,530.00</b>	<b>\$ 425,411.52</b>	<b>\$ 406,159.91</b>
<b>Gdale Housing Rehab</b>					
<b>Housing and Community Development</b>					
104-000-000-559-30-49-50	Recording Fees	\$ -	\$ 1,050.00	\$ -	\$ -
<b>Total Housing and Community</b>		<b>\$ -</b>	<b>\$ 1,050.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Gdale Housing Rehab</b>		<b>\$ -</b>	<b>\$ 1,050.00</b>	<b>\$ -</b>	<b>\$ -</b>



Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Economic Dev. Fund</b>					
<b>Economic Development</b>					
105-000-000-558-70-30-00	Excise Tax	\$ 59.88	\$ -	119.76	\$ 122.16
105-000-000-558-70-40-00	MCEDD	3,159.00	-	-	-
105-000-000-558-70-41-00	Professional Services	-	12,607.00	-	-
<b>Total Economic Development</b>		<b>\$ 3,218.88</b>	<b>\$ 12,607.00</b>	<b>\$ 119.76</b>	<b>\$ 122.16</b>
<b>DOC - Small Business Innovation Grant</b>					
105-001-000-594-58-41-00	Professional Services	2,207.62	-	725.63	-
105-001-000-594-58-47-00	Utilities	1,730.36	-	683.62	-
<b>Total DOC - Small Business Innovation</b>		<b>\$ 3,937.98</b>	<b>\$ -</b>	<b>\$ 1,409.25</b>	<b>\$ -</b>
105-001-000-597-42-00-00	Transfer to Streets	\$ -	\$ -	\$ -	\$ 22,469.00
<b>Total Economic Dev. Fund</b>		<b>\$ 7,156.86</b>	<b>\$ 12,607.00</b>	<b>\$ 1,529.01</b>	<b>\$ 22,591.16</b>
<b>Public Safety Reserve</b>					
106-000-000-591-22-71-02	Fire Truck - Principal	27,208.27	28,567.00	28,568.69	29,997.12
106-000-000-592-22-83-02	Fire Truck - Interest	6,836.94	5,443.00	3,078.37	3,978.37
106-000-000-594-21-64-00	Police Vehicle Purchases	21,950.61	90,000.00	90,000.00	128,000.00
106-000-000-594-22-48-50	Firefighting	6,906.88	-	21,184.96	8,000.00
106-000-000-594-22-64-00	Capital Outlay - Fire Dept Equip	187,398.81	56,000.00	30,000.00	35,000.00
<b>Total Public Safety Reserve</b>		<b>\$ 250,301.51</b>	<b>\$ 180,010.00</b>	<b>\$ 172,832.02</b>	<b>\$ 204,975.49</b>
<b>Capital Imp. Fund</b>					
107-000-000-597-42-00-00	Operating Transfers - City Streets	-	15,000.00	-	-
<b>Total Capital Imp. Fund</b>		<b>\$ -</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Criminal Justice Prog.</b>					
108-000-000-521-30-31-00	Operating Supplies	1,503.23	3,000.00	3,491.20	3,561.02
<b>Total Criminal Justice Prog.</b>		<b>\$ 1,503.23</b>	<b>\$ 3,000.00</b>	<b>\$ 3,491.20</b>	<b>\$ 3,561.02</b>

Account Number	Description	Actual 2024	Budget 2025	Expected 2025	Budget 2026
<b>Drug Enf./Investig.</b>					
109-000-000-521-21-31-00	Office & Operating Supplies	\$ -	\$ -	\$ 314.00	\$ 320.28
109-000-000-521-21-31-01	K-9 Expenses	3,942.74	5,253.00	2,983.28	
<b>Total Drug Enf./Investig.</b>		<b>\$ 3,942.74</b>	<b>\$ 5,253.00</b>	<b>\$ 3,297.28</b>	<b>\$ 320.28</b>
<b>Tourism Fund</b>					
110-000-000-557-30-31-00	Office And Operating Supplies	\$ -	\$ -	\$ 451.22	\$ 460.24
110-000-000-557-30-44-00	Advertising	168.00	-	448.50	457.47
<b>Tourism Money Awarded - Chamber</b>					
110-000-001-557-30-41-00	Professional Services - Chamber	26,999.90	22,000.00	19,134.80	19,517.50
<b>Total Tourism Money Awarded - Chamber</b>		<b>\$ 26,999.90</b>	<b>\$ 22,000.00</b>	<b>\$ 19,134.80</b>	<b>\$ 19,517.50</b>
<b>Tourism Money Awarded - ABATE</b>					
110-000-004-557-30-31-00	Supplies - ABATE	7,000.00	4,000.00	3,777.65	3,853.20
<b>Total Tourism Money Awarded - ABATE</b>		<b>\$ 7,000.00</b>	<b>\$ 4,000.00</b>	<b>\$ 3,777.65</b>	<b>\$ 3,853.20</b>
<b>Tourism Money Awarded - Brighter</b>					
110-000-009-557-30-31-00	Supplies	7,000.00	23,048.00	-	-
110-000-009-557-30-44-00	Advertising - Brighter Goldendale	-	18,000.00	-	-
<b>Total Tourism Money Awarded - Brighter</b>		<b>\$ 7,000.00</b>	<b>\$ 41,048.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Goldendale Pride Event</b>					
110-000-014-557-30-31-00	Office Supplies - G'dale Pride Event	-	2,000.00	2,500.00	2,550.00
<b>Total Goldendale Pride Event</b>		<b>\$ -</b>	<b>\$ 2,000.00</b>	<b>\$ 2,500.00</b>	<b>\$ 2,550.00</b>
<b>Tourism Money Award - Community Days</b>					
110-000-015-557-30-31-00	Office Supplies - Community Days	-	15,000.00	15,000.00	15,300.00
<b>Total Tourism Money Award - Community</b>		<b>\$ -</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ 15,300.00</b>
<b>Tourism Money Award - Old Hwy 97</b>					
110-000-016-557-30-31-00	Office Supplies - Old Hwy 97 Cruisers	-	-	5,000.00	5,100.00
<b>Total Tourism Money Award - Old Hwy 97</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 5,100.00</b>
<b>Total Tourism Fund</b>		<b>\$ 41,167.90</b>	<b>\$ 84,048.00</b>	<b>\$ 46,312.17</b>	<b>\$ 47,238.41</b>

## NEXT STEPS/QUESTIONS

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- Further refinement of the budget numbers
- Public hearings will be set for November 17th
- Hold the public hearings and pass the budget

**AGENDA BILL: H1**

**AGENDA TITLE: COUNCIL ATTENDANCE**

**DATE: NOVEMBER 3, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION  X

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**EXPLANATION:**

On the October 20<sup>th</sup>, 2025 council meeting, the council has requested to add council attendance to the council agenda. Council Member Danielle Clevidence will be presenting.

RCW 35A.12.060 states that “a council position shall become vacant if the councilmember fails to attend three consecutive regular meetings of the council without being excused by the council.”

Staff did contact our attorney if the council can adopt or amend the council procedure manual codified at GMC chapter 2.04 to address attendance and Quinn Plant said the council can.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION:**

**AGENDA BILL: H2**

**AGENDA TITLE: CRITICAL AREAS UPDATE**

**DATE: NOVEMBER 3, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_

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**EXPLANATION:**

Attached are the four quotes we received to do the critical areas ordinance update. We contacted a few cities, and some haven't responded yet.

- Exhibit A – WSP Quote \$99,500 (8 pages)
- Exhibit B – 1<sup>st</sup> Quote from DOWL \$84,840 (4 pages)
- Exhibit C – 2<sup>nd</sup> Quote from DOWL \$54,975 (3 pages)
- Exhibit D – Facet Quote \$20,509 (4 pages)

Stevenson is in the process of adopting by Resolution with Skamania County.

Bingen did part of the work themselves and then hired Facet to do the rest. Klickitat County also hired Facet to do some of the critical areas. We reached out to Facet, and their quote is attached to the council packet.

The staff also reached out to previous Administrator Larry Bellamy and his recollection is we did not do the Best Available Science Report and just went with the state guidelines. Dan Nickel at Facet did say that instead of doing the report, you can also reference where we got the information instead of doing the report. Dan also said in his experience, we can't adopt Klickitat Counties Critical Areas Ordinance until it is adopted and final. If it is being contested, we must wait until that process is done before we can move forward.

**MOTION:**



August 21, 2025

Sandy Wells  
City of Goldendale  
1103 S. Columbus Ave  
Goldendale, WA 98620

Subject: Draft Scope of Work – City of Goldendale Critical Areas Ordinance Update and Commerce Grant Materials

Dear Sandy,

Thank you for the opportunity to submit this proposal to assist the City of Goldendale (City) with the update to the City’s Critical Areas Ordinance (CAO) in compliance with the Washington Growth Management Act (GMA) (RCW 36.70A). This scope of work is being provided to the City to outline the project understanding and tasks associated with this proposal. The City has been awarded a grant to complete work from the Department of Commerce (Commerce). As part of this proposal, WSP will assist the city in preparing materials needed to secure the grant funds and complete the required CAO update.

## PROJECT UNDERSTANDING

The City of Goldendale received an award letter from Commerce to assist in funding efforts to complete required periodic updates to the City’s Comprehensive Plan and CAO under Goldendale Municipal Code (GMC) Chapter 18.08. The GMA statutory deadline to complete the update is June 30, 2027, however, the City is not required to update their comprehensive plan since the city is not considered a ‘fully planning’ jurisdiction under GMA. However, updates to the CAO are still required. The City requests WSP’s assistance to submit application materials to Commerce to receive the award amount of \$20,000 to partially fund these updates. The City of Goldendale has requested that WSP provide services outlined below to assist with securing the Commerce grant and subsequently updating the CAO. Updates to the CAO are required every eight years to ensure that the CAO meets best available science (BAS) and state guidance, and continues to safeguard the functions that critical areas provide to the community.

Critical areas mapping is not required per Commerce’s Critical Areas Checklist and therefore is not included in this scope. The CAO update will reference existing data sources and online webmaps as available. Additional mapping for the CAO update could be provided with a scope amendment.

WSP will assist the client in updating its CAO by:

- Applying for Commerce grant funding;
- Reviewing scientific literature and guidance documents to establish a BAS baseline;

- Auditing the client's existing CAO to outline update's necessary for compliance;
- Creating materials for City-led public engagement; and
- Providing draft and final adoption-ready CAO.

## OVERALL PROJECT ASSUMPTIONS

This draft scope of work was developed based on the following overall assumptions. Any relevant task-specific assumptions are included in the tasks below.

- Critical areas mapping work is excluded but can be added through a scope amendment.
- The City will be responsible for all public outreach, meeting notices, work sessions, and hearings. WSP attendance at these meetings is included.
- The City will be responsible for conducting the State Environmental Policy Act analysis and the 60-day Commerce notification.
- Work associated with any appeals of the revised CAO is excluded.
- The project will be completed by June 30, 2027.
- One round of review on all work products, based on consolidated comments provided by the City from staff, stakeholders, and decision makers, is included.
- All work products will be provided in Microsoft Word, PDF, Excel, or PowerPoint.
- City staff will provide documentation to City Planning Commission and City Council for adoption in compliance with GMA.
- Legal services are not being provided.
- WSP will virtually attend Planning Commission and City Council workshops and adoption hearings related to the project.
- BAS-departures documentation, assistance, or coordination is excluded. If the City wishes to depart from BAS for its CAO, a contract amendment is required.

## SCOPE OF WORK

The following scope of work details tasks WSP will undertake to update the City's CAO.

### **Task 1.0. Project Management**

WSP will participate in project management activities throughout the project. This task includes the following:

- Client Kickoff Meeting. Attendance by one senior planner and one senior natural resource scientist at one 60-minute in-person meeting.

- Code Audit Meeting. Attendance by one senior planner and one senior natural resource scientist at one 60-minute virtual meeting to discuss the draft code.
- Check-in Meetings. Attendance by one senior planner and one senior natural resource scientist at up to four 30-minute virtual check-in meetings.
- Email correspondence
- Monthly invoicing

**Assumptions**

- Two, 60-minute meetings with the client. The kickoff meeting will be held in-person at the City.
- Four, 30-minute check-in meetings with the client.
- Virtual meetings will be held on Teams.

**Deliverables**

- Draft and final meeting agendas and notes.
- Monthly invoicing.

**Task 2.0 Critical Areas Checklist**

Upon award of the Commerce grant allocation, one of the requirements of the grant package submittal to Commerce is the completion of the Commerce Critical Areas Checklist. This task will include a draft, revised, and final Commerce CAO checklist. WSP will make recommendations in the checklist, in addition to noting what must be changed to meet BAS or state law.

**Assumptions**

- WSP to complete Commerce's CAO checklist as provided in Microsoft Word using the latest BAS, guidance, and/or state law.

**Deliverables**

- Draft, revised, and final CAO checklist.

**Task 3.0 Public Engagement**

WSP will assist the City with all public engagement activities and events for the CAO update. This includes drafting and preparing a public participation plan (PPP), which will outline public engagement activities such as tabling sessions and an open house. In addition to preparing for and attending the public engagement activities, WSP will provide flyers and periodic webpage update outlines for public engagement. Lastly, WSP will provide a public engagement summary once all events are completed.

**Assumptions**

- WSP will provide two project flyers in PDF format. Paper copies will be provided by the City. Each flyer will be one-page front to back. The first flyer will provide key details on

what the project entails, key dates and details, and contact information which will be distributed at the tabling events below. The second flyer will highlight changes made to the CAO and how the community can review the draft CAO and provide comments, which will be provided at the open house event below.

- The City will create a CAO update webpage on the City's website for the duration of the project. WSP will provide three webpage outlines at key project milestones for the City to use and update accordingly.
- WSP will provide draft webpage outlines using Microsoft Word for City review. WSP will revise and final each webpage outline for the City.
- The City will prepare comment cards and email sign-up sheets to be used at public engagement events.
- One round of review by the City on all communication materials.
- The City will identify two City events for WSP to table at to engage the public on the CAO update process. A project factsheet, comment card, email signup sheet, and a board will be used for these events. WSP will provide one factsheet and one board to be used at the tabling events. Each tabling session will be up to 2 hours.
- One WSP staff member will attend each tabling session.
- One virtual open house event planning meeting will be held with the City and WSP. The meeting will be one hour.
- The open house will last two hours and will include in-person participation by up to four WSP team members.
- The City will facilitate and pay for any expense associated with venue rental for the open house and will supply necessary equipment for the event, including tables and chairs.
- Up to four display boards, one flyer, and one comment card will be developed.
- The City will facilitate publication and distribution of event advertisement.
- WSP will draft one public engagement summary memo.

**Deliverables**

- Draft, revised, and final PPP.
- Draft, revised, and final project flyers.
- Draft, revised, and final webpage outlines.
- Draft, revised, and final tabling board.
- Draft, revised, and final open house boards.
- Draft, revised, and final open house comment card.
- Draft, revised, and final public engagement summary memo.

#### **Task 4.0 BAS Report**

A foundational element of all CAO updates is documenting the BAS supporting the new and/or revised regulations. WSP will develop a BAS report by summarizing commonly referenced scientific papers and agency recommendations as well as locally specific special studies that may exist. We will build on BAS source information researched for other jurisdictions and will also include locally-specific information for Goldendale. For this task, WSP will:

- Research BAS guidance available through the Washington State Department of Ecology (Ecology), Department of Natural Resources, Washington Department of Fish and Wildlife (WDFW), Natural Resources Conservation Service County Conservation Service districts, Washington State Department of Agriculture, Washington Department of Health (DoH), Commerce, and the Klickitat shoreline inventory and characterization.
- Provide a draft report for review to the City documenting compiled BAS information sources by type of critical area.
- Revise the BAS report based on one round of compiled comments from City staff.

The report will summarize scientific findings and regulatory and management recommendations for each type of critical area and establish a scientific foundation for the CAO. The report will support revisions to the CAO (Task 5.0).

#### **Assumptions**

- WSP will address up to 10 substantive comments by staff in the final report.
- The report will be approximately 35 pages excluding references.

#### **Deliverables**

- Draft, revised, and final BAS report.

#### **Task 5.0 CAO Code Drafts and Optional Updates Memorandum**

WSP will provide a redlined version of the City's existing CAO consistent with the list of required items identified in the critical area checklist. Revisions will include required items identified in preparation of the checklist (Task 2.0) and BAS report (Task 4.0) and may include the following required items:

- **General:** Referencing critical area designations and definitions to match Revised Code of Washington 36.70A and Washington Administration Code 365-190; updating reasonable use exceptions to reference "economic use of a property;" and correcting inconsistent use of standards and terminology in the CAO.
- **Wetlands:** Referencing the correct U.S. Army Corps of Engineers delineation manual and regional supplement and the 2014 Ecology rating manual. Updating wetland buffer widths and mitigation ratios per the latest Ecology guidance.
- **Critical Aquifer Recharge Areas (CARA):** Updating CARA-specific regulations and critical area report requirements based on Commerce and Department of Health guidance and typical requirements from other jurisdictions.

- **Flood Hazards:** making provisions consistent with National Flood Insurance program (NFIP) requirements.
- **Geotechnical:** Providing recommended development standards for geologically hazardous areas based on BAS research, our experience working with geologically hazardous areas codes in other jurisdictions, and typical requirements in other codes.
- **Fish and Wildlife Habitat Conservation Areas:** Updating sources to reference WDFW species protection documents and new riparian management and Oregon white oak habitat recommendations.
- **Optional Updates:** providing comments in the revised code document with recommendations for optional updates the City could undertake.

WSP will complete one revision of the draft CAO based on one round of consolidated comments from staff, decision makers, and agencies provided to WSP by the City.

#### **Assumptions**

- The City will provide WSP with written feedback to the draft amendments after any work session, hearing, and agency comment during the 60-day adoption notice and review period to Commerce and will consolidate comments for one round of revision by WSP. The City will be responsible for notifying and submitting required materials to Commerce for the 60-day adoption notice.
- Revisions to the CAO will be restricted to changes associated with required revisions identified in the critical areas checklist, BAS report, and those changes identified in this scope of work and limited to 20 substantive changes. If changes fall outside of those specifically identified in this scope, a contract amendment will be required.
- WSP will propose optional updates for the City to consider with the initial redline draft of the CAO. If more than 5 substantive optional updates are selected by the City, a contract amendment will be required.
- The City will lead Planning Commission and City Council workshops and adoption hearings. WSP will provide draft and final CAO for workshops and adoption hearings.

#### **Deliverables**

- Draft, revised, and final CAO (hearing-ready version in track changes format).

#### **Task 6.0 Public Meetings & Adoption**

WSP will prepare one SEPA non-project checklist to document the environmental impacts of the updated CAO and natural resource lands designations. One revision of the SEPA checklist will be completed after receiving input from the City. WSP will also prepare for and attend public meetings and public hearings with the Planning Commission and City Council. The first public meeting will be a joint work session with the Planning Commission and City Council as a project

kickoff and obtain input on key issues for the CAO. The second public meeting will be a joint work session with the Planning Commission and City Council to review and provide input on the draft CAO. Lastly, the Planning Commission and City Council will each have separate public hearings on the updated CAO.

**Assumptions**

- City staff will attend, present, and answer questions at all public meetings and hearings with the Planning Commission and City Council. WSP will virtually attend all public meetings and public hearings.
- City staff will be responsible for drafting ordinance to adopt the updated critical areas regulations.
- WSP attendance at each meeting and public hearing will include one WSP planner and one WSP natural resource scientist.
- Each public meeting and hearing is assumed to be up to two hours long.
- Any additional public meetings or hearings beyond this scope will require a contract amendment.
- WSP will not provide appeal assistance.

**Deliverables**

- Draft, revised, and final SEPA checklist.
- Draft, revised, and final PowerPoint presentations for each public meeting and public hearing.

## FEE

The following professional fees, including \$1,500 amount in expenses, will be billed as incurred, and will not exceed \$99,500 without written authorization:

Task	Fee Estimate
Task 1.0 Project Management	\$9,562
Task 2.0 Critical Areas Checklist	\$6,586
Task 3.0 Public Engagement	\$17,685
Task 4.0 BAS Report	\$12,706
Task 5.0 CAO Code and Optional Updates	\$36,932
Task 6.0 Adoption	\$14,529
Expenses	\$1,500
<b>Total</b>	<b>\$99,500</b>

## CLOSING

If you wish to accept this proposal, please provide us with a contract. This proposal is valid for 30 days.

We thank you for the opportunity to provide this proposal and we look forward to working with you. If you have questions, please call Dusty Day at 360-823-6109.

Sincerely,



Dustin Day  
Vice President, Environmental Scientist

## Exhibit A to DOWL Standard Terms and Conditions

### Scope of Services and Fee Proposal

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#### **PROJECT UNDERSTANDING**

The City of Goldendale (City) is required to complete its periodic review under the Growth Management Act by December 31, 2027. The two primary components of the periodic update include updating the City's critical areas ordinance (CAO) and designating natural resource lands (agriculture, forest, and mineral resources). However, most cities do not have or intend to designate natural resource lands, so the bulk of the periodic update is focused on the critical areas ordinance update.

The City is eligible to receive a non-competitive grant from the Washington Department of Commerce (Commerce) for \$20,000 to complete the periodic update. The minimum required deliverables to meet Commerce's grant requirements are divided into two fiscal years and include:

- Year 1
  - Completing the Periodic Update Checklist for Partially Planning Jurisdictions
  - Completing the Critical Areas Update Checklist
  - Completing a State Environmental Policy Act (SEPA) Checklist
- Year 2
  - Drafting the Critical Areas Ordinance and Draft Adoption Resolution
  - Draft resolution for natural resource lands

Given the limited funding available from Commerce and in City funds, DOWL is providing a scope of work and fee to complete this work that is focused on meeting the minimum deliverable requirements. However, additional work may be required during the course of the project such as a best available science report and a public participation plan. State statute (RCW 36.70A.172) requires that agencies include the best available science in their critical area regulations. A public participation plan and process may become necessary if the City determines that public input is needed in coordination with property owners and local stakeholders. Should these needs arise, they would have to be addressed through a contract amendment.

#### **SCOPE OF SERVICES**

##### **PHASE 1: Project Management**

The Consultant will manage the project scope, schedule, and budget through the following activities:

- Conduct up to five project management team (PMT) meetings
- Provide monthly project invoices
- Provide a project schedule

##### ***Assumptions:***

- Project management meetings will include designated City staff, the Consultant Project Manager and additional DOWL team members as needed based on the meeting agenda.
- The project management meetings will be virtual and up to one hour each

##### **Deliverables:**

- Up to 10 monthly invoices
- Draft and final project schedule

## **PHASE 2: Complete State Checklists**

DOWL will audit the City's CAO using Commerce's critical areas checklist. The checklist will note required updates to comply with State requirements based on the most recent best available science in state guidance for riparian areas and wetlands. DOWL will revise the checklist once based on input from the City.

DOWL will also complete the Periodic Update Checklist for Partially Planning Jurisdictions and revise it once based on input from City staff.

### ***Assumptions:***

- One round of review by the City on all work products
- The critical areas and periodic update checklists will be provided in Microsoft Word

### ***Deliverables:***

- Draft and final critical areas checklist
- Draft and final periodic update checklist

## **PHASE 3: Best Available Science Report**

DOWL will develop a BAS report including critical areas maps showing coverage of critical areas within the City. The BAS report will summarize the findings of scientific literature and state guidance applicable to Goldendale. The BAS report will include a review of literature including scientific publications and state guidance from resource agencies; a list of the relevant sources of BAS used to develop the critical areas ordinance, and critical areas maps showing the distribution of critical areas within the City.

### ***Assumptions:***

- One round of review by the City on all work products.
- The critical areas maps are for reference only and will not be adopted into the critical areas ordinance.
- The critical areas maps will use existing databases and information available from state and federal sources.
- DOWL will not develop new GIS data aside from showing existing and proposed riparian area buffers.

### ***Deliverables:***

- Draft and final BAS report with data appendices and GIS data.

## **PHASE 4: SEPA Checklist**

DOWL will develop a draft non-project SEPA checklist. Because a SEPA checklist is required during the first year of the periodic update prior to the completion of a draft critical areas ordinance, the draft SEPA checklist will contain draft analysis and mitigation measures, but will not yet be customized to the City of Goldendale's draft CAO.

Once the draft CAO is complete (Phase 5), DOWL will develop a final SEPA checklist and provide it to the City for noticing to public agencies and interested parties as part of the standard SEPA review process.

### ***Assumptions:***

- Based on WAC 197-11-315, the City will determine that Part B (the project portion) of the SEPA checklist is not useful to the analysis and only Part C (the non-project portion) needs to be completed.
- One round of review by the City on the draft SEPA checklist
- The City will develop and issue the determination of non-significance using the project description in the SEPA checklist developed by DOWL.

### ***Deliverables:***

- Draft and revised non-project SEPA checklist

## **PHASE 5: Critical Areas Ordinance**

The consultant will revise the City's critical areas ordinance in draft and final versions based on staff and state agency input. The basis for the new critical areas ordinance will be the critical areas provisions that were completed as part of

the Shoreline Master Program update in 2023 so that the critical areas in and outside shoreline jurisdiction are regulated similarly.

***Assumptions:***

- One round of review by City staff and state agencies of the draft CAO
- The City will circulate the draft CAO with state agencies for their review and input
- The City will not depart from BAS in the revisions to the critical areas ordinance.
- Revisions to the critical areas regulations that were established as part of Shoreline Master Program will be relatively minor and will be focused on riparian area buffers and wetland buffers needed to comply with recent state guidance.
- Because revisions to the CAO are anticipated to be minor, public engagement activities will be limited to a 30-day public notice period and public hearings before the Planning Commission and City Council.
- Updates to the shoreline master program or critical areas provisions of the shoreline master program are excluded

***Deliverables:***

- Draft and final CAO

**PHASE 6: Adoption**

DOWL will support the adoption of the CAO by attending, presenting at, and answering questions before the Planning Commission and City Council. DOWL will attend and present at the following meetings: one Planning Commission workshop, one Planning Commission public hearing, one City Council workshop, and one City Council public hearing. DOWL will develop a Microsoft PowerPoint presentation that will be used to present draft changes to the CAO for the workshops and public hearings.

DOWL will also develop draft and final versions of two adoption resolutions: (1) a critical areas adoption resolution and (2) a natural resource lands designation resolution.

***Assumptions:***

- The DOWL project manager will attend the Planning Commission and City Council workshops in person and attend virtually attend the public hearings.
- The workshops and public hearings are assumed to be 1 hour each and will be conducted in the City Council chambers in Goldendale
- The PowerPoint presentation will be approximately 15 slides or less.
- No natural resource lands are located within the city and no designation analysis will be necessary.

***Deliverables:***

- Draft and final PowerPoint presentation
- Draft and final critical areas adoption resolution
- Draft and final natural resource lands adoption resolution

**Phase 7: Reimbursable Expenses**

Reimbursable expenses, when incurred, will be included on the invoices issued to the City. Travel reimbursement will be permitted for mileage at the maximum IRS rate.

**COMPENSATION by CLIENT to DOWL**

Reimbursement shall be on a **Lump Sum Fixed Fee** basis not to exceed the identified budgets without client authorization. DOWL shall invoice no more often than monthly for services performed in the previous month. The following project related expenses are reimbursed at cost:

- Copy and Reproduction Services
- Express Postage

**FEE BREAKDOWN**

Phase 1: Project Management	\$ 12,096
Phase 2: Complete State Checklists	\$ 5,838

Phase 3: Best Available Science Report	\$ 29,865
Phase 4: SEPA Checklist	\$ 5,376
Phase 5: Critical Areas Ordinance	\$ 21,928
Phase 6: Adoption	\$ 9,576
Expenses	<u>\$ 161</u>
<b>Total Budget</b>	<b>\$ 84,840</b>

## Exhibit A to DOWL Standard Terms and Conditions

### Scope of Services and Fee Proposal

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#### PROJECT UNDERSTANDING

The City of Goldendale (City) is required to complete its periodic review under the Growth Management Act by December 31, 2027. The two primary components of the periodic update include updating the City's critical areas ordinance (CAO) and designating natural resource lands (agriculture, forest, and mineral resources). However, most cities do not have or intend to designate natural resource lands, so the bulk of the periodic update is focused on the critical areas ordinance update.

The City is eligible to receive a non-competitive grant from the Washington Department of Commerce (Commerce) for \$20,000 to complete the periodic update. The minimum required deliverables to meet Commerce's grant requirements are divided into two fiscal years and include:

- Year 1
  - Completing the Periodic Update Checklist for Partially Planning Jurisdictions
  - Completing the Critical Areas Update Checklist
  - Completing a State Environmental Policy Act (SEPA) Checklist
- Year 2
  - Drafting the Critical Areas Ordinance and Draft Adoption Resolution
  - Draft resolution for natural resource lands

Given the limited funding available from Commerce and in City funds, DOWL is providing a scope of work and fee to complete this work that is focused on meeting the minimum deliverable requirements. At the City's request, this scope of work does not include completion of a best available science report or public involvement beyond planning commission and city council meetings. Because a best available science report will not be produced, the City will need to incorporate state guidance and will have less flexibility to customize for local conditions. Should the City later determine that it would like a best available science report or public involvement to accompany the critical areas ordinance update, a contract amendment will be required.

#### SCOPE OF SERVICES

##### **PHASE 1: Project Management**

The Consultant will manage the project scope, schedule, and budget through the following activities:

- Conduct up to five project management team (PMT) meetings
- Provide monthly project invoices
- Provide a project schedule

##### ***Assumptions:***

- Project management meetings will include designated City staff, the Consultant Project Manager and additional DOWL team members as needed based on the meeting agenda.
- The project management meetings will be virtual and up to one hour each

##### **Deliverables:**

- Up to 10 monthly invoices
- Draft and final project schedule

## **PHASE 2: Complete State Checklists**

DOWL will audit the City's CAO using Commerce's critical areas checklist. The checklist will note required updates to comply with State requirements based on the most recent best available science in state guidance for riparian areas and wetlands. DOWL will revise the checklist once based on input from the City.

DOWL will also complete the Periodic Update Checklist for Partially Planning Jurisdictions and revise it once based on input from City staff.

### ***Assumptions:***

- One round of review by the City on all work products
- The critical areas and periodic update checklists will be provided in Microsoft Word

### ***Deliverables:***

- Draft and final critical areas checklist
- Draft and final periodic update checklist

## **PHASE 3: SEPA Checklist**

DOWL will develop a draft non-project SEPA checklist. Because a SEPA checklist is required during the first year of the periodic update prior to the completion of a draft critical areas ordinance, the draft SEPA checklist will contain draft analysis and mitigation measures, but will not yet be customized to the City of Goldendale's draft CAO.

Once the draft CAO is complete (Phase 5), DOWL will develop a final SEPA checklist and provide it to the City for noticing to public agencies and interested parties as part of the standard SEPA review process.

### ***Assumptions:***

- Based on WAC 197-11-315, the City will determine that Part B (the project portion) of the SEPA checklist is not useful to the analysis and only Part C (the non-project portion) needs to be completed.
- One round of review by the City on the draft SEPA checklist
- The City will develop and issue the determination of non-significance using the project description in the SEPA checklist developed by DOWL.

### ***Deliverables:***

- Draft and revised non-project SEPA checklist

## **PHASE 4: Critical Areas Ordinance**

The consultant will revise the City's critical areas ordinance in draft and final versions based on staff and state agency input. The basis for the new critical areas ordinance will be the critical areas provisions that were completed as part of the Shoreline Master Program update in 2023 so that the critical areas in and outside shoreline jurisdiction are regulated similarly as required by state law.

### ***Assumptions:***

- One round of review by City staff and state agencies of the draft CAO
- The City will circulate the draft CAO with state agencies for their review and input
- The City will not depart from BAS in the revisions to the critical areas ordinance.
- Revisions to the critical areas regulations that were established as part of Shoreline Master Program will be relatively minor and will be focused on riparian area buffers and wetland buffers needed to comply with recent state guidance.
- Because revisions to the CAO are anticipated to be minor, public engagement activities will be limited to a 30-day public notice period and public hearings before the Planning Commission and City Council.
- Updates to the Shoreline Master Program or critical areas provisions of the shoreline master program are excluded

### ***Deliverables:***

- Draft and final CAO

**PHASE 5: Adoption**

DOWL will support the adoption of the CAO by attending, presenting at, and answering questions before the Planning Commission and City Council. DOWL will attend and present at the following meetings: one Planning Commission workshop, one Planning Commission public hearing, one City Council workshop, and one City Council public hearing. DOWL will develop a Microsoft PowerPoint presentation that will be used to present draft changes to the CAO for the workshops and public hearings.

DOWL will also develop draft and final versions of two adoption resolutions: (1) a critical areas adoption resolution and (2) a natural resource lands designation resolution.

**Assumptions:**

- The DOWL project manager will attend the Planning Commission and City Council workshops in person and virtually attend the public hearings.
- The workshops and public hearings are assumed to be 1 hour each and will be conducted in the City Council chambers in Goldendale
- The PowerPoint presentation will be approximately 15 slides or less.
- No natural resource lands are located within the city and no designation analysis will be necessary.

**Deliverables:**

- Draft and final PowerPoint presentation
- Draft and final critical areas adoption resolution
- Draft and final natural resource lands adoption resolution

**Phase 6: Reimbursable Expenses**

Reimbursable expenses, when incurred, will be included on the invoices issued to the City. Travel reimbursement will be permitted for mileage at the maximum IRS rate.

**COMPENSATION by CLIENT to DOWL**

Reimbursement shall be on a **Lump Sum Fixed Fee** basis not to exceed the identified budgets without client authorization. DOWL shall invoice no more often than monthly for services performed in the previous month. The following project related expenses are reimbursed at cost:

- Copy and Reproduction Services
- Express Postage

**FEE BREAKDOWN**

Phase 1: Project Management	\$ 12,096
Phase 2: Complete State Checklists	\$ 5,838
Phase 3: SEPA Checklist	\$ 5,376
Phase 4: Critical Areas Ordinance	\$ 21,928
Phase 5: Adoption	\$ 9,576
Phase 6: Reimbursable Expenses	<u>\$ 161</u>
<b>Total Budget</b>	<b>\$ 54,975</b>

# PROPOSAL

## CRITICAL AREAS ORDINANCE PERIODIC UPDATE

### SCOPE OF WORK AND BUDGET

#### Task 1: Project Management and Coordination

1. **Project Kick-off.** Facet will work closely with City staff to lay the groundwork for project success which will include the development of a project schedule and communication plan.
2. **Project Coordination.** Periodic check-in meetings will be scheduled with the City team and various other City staff, as needed. Facet will meet virtually with City staff to coordinate, review objectives, discuss tasks and timeline. This includes one virtual meeting with WDFW staff.

##### Deliverables:

- Project kick-off meeting, including development of a project schedule
- Attendance at periodic virtual project team meetings (as needed) with City staff (6 anticipated)
- Attendance at one virtual project meeting with WDFW and City staff

#### Task 2: Best Available Science (BAS) Review and Gaps Analysis

1. **BAS Review.** The review of BAS will be done concurrently with a regulatory review of the existing CAO. The BAS review will utilize the recently completed efforts by other local jurisdictions and State agencies to summarize relevant science and apply this to Goldendale rather than conduct an exhaustive new literature review. Facet will prepare a Gap Analysis memo to link BAS-based requirements to proposed amendments. Specific subtasks include:
  - Review the City's current CAO
  - Review relevant BAS
  - Review state regulations and guidelines
  - Review WDFW GIS data information regarding site potential tree height (SPTH) to support the review of stream buffers

##### Deliverables:

- Draft and Final BAS Memo
- Draft and Final Gaps Analysis Memo
- Commerce Critical Areas Checklist
- GIS Analysis of local WDFW SPTH data

##### Assumptions:

- Preparation of critical areas maps are not included as part of this effort.
- One round of review and comment by the City is included for each draft product.

### Task 3: Drafting of Code Amendments

1. **Preliminary Draft CAO.** Facet will provide preliminary draft amendments to the CAO. Sidebar notes will be provided in this draft to clearly describe the supporting rationale for the proposed amendments.
2. **Public review draft CAO.** Facet will incorporate City comments and prepare an initial public review draft of the CAO in an underline/strikethrough format. City staff will be responsible for sharing the public review draft for comment.
3. **Respond to public comments.** Facet will respond to public comments in a comment matrix format unless otherwise specified by the City staff.
4. **Prepare final draft CAO.** Facet will prepare a revised, final draft of the CAO that incorporates any necessary changes from public comments.

#### Deliverables:

- A preliminary draft of proposed code updates for City review
- A preliminary draft of proposed code updates for public review
- Comment Response Matrix
- Final draft CAO

#### Assumptions:

- Each work product includes one round of consolidated comments from the City
- City will consolidate public comments for the Consultant team's review
- Discussion of specific code amendments will be incorporated into regularly scheduled check-in meetings.

### Task 4. Local Adoption

This CAO Update is anticipated to be minor in nature. Facet's work during Tasks 2 and 3 will help develop proposed amendments that are straightforward and easily understood. The Gap Analysis in Task 2 will provide the rationale for proposed amendments. Thus, Facet does not anticipate being needed for public meeting support. Such meeting support could be added, if necessary, under separate approval from the City. Specific tasks included during this phase:

1. **SEPA Support.** Facet we will prepare a draft SEPA checklist for City use. The City will be responsible for issuing a SEPA determination. The City will also be responsible for preparing and submitting a 60-day notice to Commerce and issuing a notice of decision.
2. **Local Adoption Support.** Support City staff in answering technical questions posed by Planning Commission or City Council. Meeting attendance is not included.
3. **Final CAO Land Use Code Amendment for Adoption.** Following all public deliberation and hearings, the City will prepare a final CAO for adoption by City Council. Facet will be available to answer technical questions to support this final version.

**Deliverables:**

- Draft SEPA Checklist
- Technical support, as needed, for City adoption process

**Assumptions:**

- The City will be responsible for issuing a SEPA determination.
- The City will be responsible for providing Commerce 60-day notice and issuing notice of decision.
- The City will coordinate meeting logistics and request technical input from the Consultant, as needed.
- The City will handle all public outreach and meeting facilitation.

## CRITICAL AREAS ORDINANCE PERIODIC UPDATE COMPENSATION

<b>Task #</b>	<b>Task</b>	<b>Total Hours</b>	<b>Total Cost</b>
1	Project Management and Coordination	13	\$2,242
2	Best Available Science (BAS) Review and Gaps Analysis	69	\$10,799
3	Drafting of Code Amendments	40	\$6,018
4	Local Adoption	8	\$1,443
<b>Total</b>			<b>\$20,509</b>

As the City progresses with this project, funding between the task listed above may shift as necessary.