

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
OCTOBER 20, 2025  
6:00 PM**

**NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 5:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.**

- A. Call to Order
  - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
    - b. Claims
    - c. Payroll
    - d. Other
- F. Presentations
  - 1. FFA Presentation
- G. Department Reports
- H. Council Business
  - 1. Critical Areas Update Consultant
- I. Resolutions
- J. Ordinances
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
  - 1. Property Negotiations RCW 42.30.110 (1) (B)
- N. Adjournment

**NEXT REGULAR COUNCIL MEETING WILL BE ON NOV 3, 2025 AT 6:00 PM.**

**AGENDA TITLE: CONSENT AGENDA**

**DATE: OCTOBER 20, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X   
RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_  
MOTION  X

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**EXPLANATION:**

The consent agenda includes the following:  
Minutes of the October 06, 2025 regular council meeting and Minutes of the October 14, 2025 Budget Workshop Meeting, first pay period October checks # 60052 – 60088, 901940 direct deposit 10/6/2025 in the amount of \$142,704.42, October 15, 2025 claims checks # 60047 – 60051, 60089 – 60126, 901941 – 901945 in the amount of \$523,438.31.

**FISCAL IMPACT:**

Payroll checks in the amount of \$142,704.42, claims checks in the amount of \$523,438.31.

**ALTERNATIVES:**

Approve the consent agenda.  
Remove certain items from the consent agenda for further discussion.

**STAFF RECOMMENDATION:**

Approve the consent agenda

**MOTION:**

**I MOVE TO APPROVE THE CONSENT AGENDA.**

**AGENDA TITLE: CONSENT AGENDA**

**DATE: OCTOBER 20, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X  
RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_  
MOTION \_\_\_\_\_ X

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The consent agenda includes the following:

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**FISCAL IMPACT:**

Payroll checks in the amount of \$142,704.42, claims checks in the amount of \$523,438.31.

**ALTERNATIVES:**

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

**STAFF RECOMMENDATION:**

Approve the consent agenda

**MOTION:**

**I MOVE TO APPROVE THE CONSENT AGENDA.**

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
October 6, 2025  
6:00 PM**

Mayor Dave Jones called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

**ROLL CALL**

**Council Present:** Mayor Dave Jones (Not voting), Council Member Andy Halm, Council Member Ellie Casey, Council Member Theone Wheeler (Zoom), Council Member Danielle Clevidence, and Council Member Steve Johnston, Council Member Miland Walling

**Motion:** I move to excuse Council Member Loren Meagher, **Action:** Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Andy Halm

**Council Member Danielle Clevidence** – Would like to address the number of times in a year you can be absent from council meetings

**Mayor Dave Jones** – We will get more information on the rules for that and then you can decide if you would like to take that to a committee or put it on the agenda for council business.

**Ayes:** Council Member Miland Walling, Council Member Andy Halm, Council Member Steve Johnston, Council Member Theone Wheeler

**Nays:** Council Member Danielle Clevidence, Council Member Ellie Casey

Motion Passed (**summary:** Ayes = 4 Nays =2, Abstain =0)

**Staff Present (Not Voting):** City Administrator Sandy Wells, Clerk Treasurer Shelly Enderby, Police Chief Mike Smith

**CLOSED PUBLIC COMMENT**

Larry Hctor, Goldendale – Agrees with part of what was said if you run for a position and get it you need to attend the meetings. If you're not at the meeting, then you are not effective and are not doing your job

**AGENDA AND CONSENT AGENDA**

**Motion:** I move to approve the agenda with the amendment and the consent agenda,

**Action:** Motion, **Moved by** Council Member Steve Johnston, **Seconded by** Council Member Ellie Casey.

Motion Passed Unanimously

**PRESENTATIONS**

No Presentations

**DEPARTMENT REPORTS**

**Police Chief Mike Smith** – Last months stats we had 348 calls for service and 17 arrests including a stolen vehicle that was recovered thanks to the flock camera system

**City Administrator Sandy Wells** – Darland Street project is on hold they are waiting for parts. If everyone is available Tuesday October 14<sup>th</sup> at 6:15 we can schedule a workshop to go over the budget for next year. I will email everyone tonight the packet of what will be discussed so if you have any pre questions that you will have if you send them to me, I will forward them to Sarah to have that prepared

## **COUNCIL BUSINESS**

No Council Business

## **RESOLUTIONS**

No Resolutions

## **ORDINANCES**

### **1. Ord 1548 – Amending Business License Threshold by City Administrator Sandy Wells -**

The Washington State Legislature made changes to the requirements for business licensing by cities and counties that require the city to update its business license ordinance by January 1, 2026. The city may only impose licensing requirements upon individuals or companies “engaging in business with the city”. For businesses that do business within the city but are not physically located in the city, the ordinance establishes a minimum dollar threshold below which businesses are partially or fully exempt from licensing requirements. The ordinance provides a minimum threshold change from \$2,000 to \$4,000. Businesses that operate below the minimum threshold can be exempt from the licensing requirements or require a license at no cost to the business.

**Motion:** I move to approve Ordinance No. 1548 amending the Business License Threshold and waiving the 2<sup>nd</sup> reading, **Action:** Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Danielle Clevidence.  
Motion Passed Unanimously

## **REPORT OF OFFICERS**

**Council Member Steve Johnston** – When will we be finalizing the comprehensive park plan

**Mayor Dave Jones** – I met recently with the Economic Development Specialist that has been helping with that from the Park and Recreation Board and will be meeting with her at the end of this week. I will get an update soon on that and my goal is to have that wrapped up by the end of November

**Council Member Steve Johnston** – It is important to get this done so that we are eligible for grants

**Mayor Dave Jones** – We do have an RCO grant for planning at Ekone Park we spend some of that money on the archaeological aspect of that grant. We have had a local engineer do an engineering blueprint including costs for the shaded picnic area and handicap access to the gazebo at Ekone Park and a couple other projects

**Council Member Steve Johnston** – We also need to be looking at the urban growth boundary

**Council Member Miland Walling** - I think there is potential on the East side of Highway 97 that we should be working on

**Council member Theone Wheeler** – I hope everyone is ready for the Harvest Festival and Trunk or Treat that is coming up

**Council Member Andy Halm** – I also wanted to bring up the Harvest Festival that is coming up on the 18<sup>th</sup>

**Council Member Danielle Clevidence** – The Chamber of Commerce has been doing some fantastic things lately I hope everyone is taking advantage of all the things they are offering

**Council Member Miland Walling** – I received an invitation from the Secretary of State to attend a reception. It was a very good meeting

**Mayor Dave Jones** – On October 13<sup>th</sup> at 10:30am there will be a ribbon cutting ceremony at Ekone Park at the Little League Fields. There was a fantastic new mural that was painted on the storage unit down there by Scott Gray. The Chamber and Art at the Heart and Creative District all worked together to make that happen. At the next council meeting there will be a group from the FFA that will do a presentation on their trip to nationals. They will be doing a fundraiser at the football game on October 24<sup>th</sup> for the local soup kitchen, and they got me to agree to kiss a pig during halftime. The local FFA group and the FFA leaders do such a great job with those kids

#### **OPEN PUBLIC COMMENT**

No Public Comment

#### **EXECUTIVE SESSION**

No Executive Session

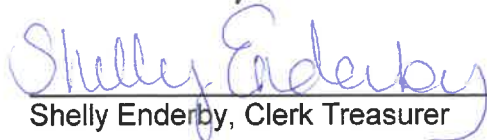
#### **ADJOURNMENT**

**6:38 PM**

**Motion: I motion to Adjourn the meeting, Action: Motion, Moved by Council Member Andy Halm, Seconded by Council Member Ellie Casey. Motion passed unanimously.**



\_\_\_\_\_  
Dave Jones, Mayor



\_\_\_\_\_  
Shelly Enderby, Clerk Treasurer

**GOLDENDALE CITY COUNCIL  
BUDGET WORKSHOP MEETING  
OCTOBER 14, 2025  
7:00 PM**

Mayor Dave Jones called to order the budget workshop meeting of the Goldendale City Council followed by the Pledge of Allegiance.

**ROLL CALL**

**Council Present:** Mayor Dave Jones, Council Member Ellie Casey, Council Member Miland Walling, Council Member Andy Halm, Council Member Danielle Clevidence, Council Member Theone Wheeler (via Zoom) (arrived Late)

**Staff Present (Not Voting):** Clerk Treasurer Shelly Enderby, City Administrator Sandy Wells

**Motion:** I move to excuse Council Member Steve Johnston **Action:** Motion, **Moved by** Council Member Andy Halm, **Seconded by** Council Member Ellie Casey  
Motion Passed Unanimously

**Motion:** I move to excuse Council Member Theone Wheeler **Action:** Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Ellie Casey

**Ayes:** Council Member Miland Walling

**Nays:** Council Member Danielle Clevidence, Council Member Ellie Casey; Council Member Andy Halm

Motion Failed (**summary:** Ayes = 1 Nays =3, Abstain =0)

**Motion:** I move to excuse Council Member Loren Meagher **Action:** Motion, **Moved by** Council Member Danielle Clevidence, **Seconded by** Council Member Ellie Casey

**Ayes:**

**Nays:** Council Member Danielle Clevidence, Council Member Ellie Casey; Council Member Andy Halm, Council Member Miland Walling

Motion Failed (**summary:** Ayes = 0 Nays =4, Abstain =0)

**AGENDA**

**Motion:** I move to approve the agenda, **Action:** Motion, **Moved by** Council Member Danielle Clevidence, **Seconded by** Council Member Andy Halm.  
Motion Passed Unanimously.

**2026 Budget Workshop**

The council went over the preliminary current budget numbers and discussed where the city is at for the 2026 Budget.

Council Member Theone Wheeler arrived at 6:38 pm

**Motion:** I move to change my vote to excuse Theone Wheeler **Action:** Motion, **Moved** by Council Member Danielle Clevidence, **Seconded by** Council Member Ellie Casey  
Motion Passed Unanimously

#### **REPORT OF OFFICERS**

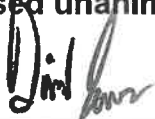
**Council Member Theone Wheeler** – would like the city / county to work on animal control and would like an update on the parks plan

**Council Member Danielle Clevidence** – the American Legion has a new chef. The American Legion is open Tue – Friday.

#### **ADJOURNMENT**

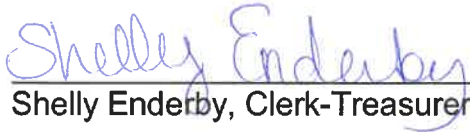
**7:18 PM**

**Motion:** I move to Adjourn the meeting, **Action:** Motion, **Moved by Council Member Andy Halm, Seconded by Council Member Ellie Casey.**  
Motion passed unanimously.



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Dave Jones, Mayor



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Shelly Enderby, Clerk-Treasurer

# Register

Fiscal: 2025  
 Deposit Period: 2025 - October 2025  
 Check Period: 2025 - October 2025 - 1st Council Oct 2025

Number	Name	Print Date	Clearing Date	Amount
<b>1st Security Bank of Washington</b>	<b>20016310</b>			
<b>Check</b>				
60047	America's Phone Guys	10/2/2025		\$910.89
60048	Stearns Bank N.A.	10/2/2025		\$1,360.07
60049	Radcomp Technologies	10/2/2025		\$9,257.65
60050	Michael Hodges	10/2/2025		\$166.28
60051	Hatterhauer Energy Co LLC	10/2/2025		\$2,986.17
60089	Miland Walling	10/6/2025		\$309.40
60090	Republic Services Inc	10/8/2025		\$889.06
60091	Blue Mountain Networks LLC	10/8/2025		\$867.09
60092	Klickitat PUD	10/14/2025		\$19,544.81
60093	Verizon Wireless	10/14/2025		\$440.11
60094	911 Supply Inc	10/15/2025		\$668.91
60095	Ajax Northwest	10/15/2025		\$122,938.06
60096	Allyns Building Center	10/15/2025		\$435.81
60097	Anatek Labs Inc	10/15/2025		\$170.00
60098	Aspect Consulting LLC	10/15/2025		\$3,642.00
60099	Bohn's Printing	10/15/2025		\$237.94
60100	Chris Trunkey	10/15/2025		\$13.19
60101	Clifford & Martin Inc	10/15/2025		\$61.01
60102	Crestline Construction Co. LLC	10/15/2025		\$112,524.12
60103	Emergency Vehicle Solutions LLC	10/15/2025		\$26,657.00
60104	Fitzjarald Law Office	10/15/2025		\$14,700.00
60105	Goldendale Chamber	10/15/2025		\$1,833.17
60106	Goldendale City of	10/15/2025		\$7,120.18
60107	Goldendale Tire Center	10/15/2025		\$210.65
60108	Jessica Bennett	10/15/2025		\$308.00
60109	Klickitat County Auditor	10/15/2025		\$46.00
60110	Klickitat County Department of Corrections	10/15/2025		\$10,000.00
60111	Klickitat Valley Business Unit	10/15/2025		\$467.06
60112	Krystal L Smith	10/15/2025		\$1,675.00
60113	Les Schwab Tire Center	10/15/2025		\$4,490.08
60114	Menke Jackson Beyer LLP	10/15/2025		\$7,974.90
60115	Munsen Paving & Excav	10/15/2025		\$416.65
60116	One Call Concepts Inc	10/15/2025		\$36.14
60117	Robert Thompson	10/15/2025		\$718.20
60118	Rodney Sewell	10/15/2025		\$64.81
60119	S&S Auto Value	10/15/2025		\$329.81

Number	Name	Print Date	Clearing Date	Amount
60120	Shelly Enderby	10/15/2025		\$349.30
60121	Shred Northwest Inc	10/15/2025		\$75.25
60122	Teresa D Johnson CPA Inc	10/15/2025		\$2,608.96
60123	Vestis	10/15/2025		\$500.76
60124	Vic's Auto & Supply	10/15/2025		\$90.87
60125	Vision Municipal Solutions LLC	10/15/2025		\$1,293.70
60126	WA ST Dept Nat Resources	10/15/2025		\$628.45
901941	Department of Revenue	10/14/2025		\$11,825.37
901942	Invoice Cloud	10/14/2025		\$316.70
901943	USDA	10/14/2025		\$134,883.00
901944	HSA Bank Employee Plan Funding	10/15/2025		\$15.75
901945	HSA Bank Employee Plan Funding	10/15/2025		\$16,399.98
	<b>Total</b>		<b>Check</b>	<b>\$523,438.31</b>
	<b>Total</b>		<b>20016310</b>	<b>\$523,438.31</b>
	<b>Grand Total</b>			<b>\$523,438.31</b>

**CITY OF GOLDENDALE  
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 60047 through 60051, 60089 through 60126, 901941 through 901945 in the amount of \$523,438.31, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 15<sup>th</sup> day of October, 2025.

  
Shelly Enderby, Clerk-Treasurer

# Register Activity

Fiscal: 2025  
 Period: 2025 - October 2025  
 Council Date: 2025 - October 2025 - 1st Council Oct 2025

Reference	Date	Amount	Notes
<b>Reference Number: 60047</b> <u>IN-800111165745</u>	<b>America's Phone Guys</b> 10/2/2025	<b>\$910.89</b> \$910.89	Phone Service
<b>Reference Number: 60048</b> <u>1808183</u>	<b>Stearns Bank N.A.</b> 10/11/2025	<b>\$1,360.07</b> \$1,360.07	Genie Lift
<b>Reference Number: 60049</b> <u>MSP-108258</u>	<b>Radcomp Technologies</b> 10/1/2025	<b>\$9,257.65</b> \$9,257.65	IT Services
<b>Reference Number: 60050</b> <u>Invoice - 10/2/2025 2:14:16 PM</u>	<b>Michael Hodges</b> 10/2/2025	<b>\$166.28</b> \$166.28	Reimbursed for Purchase
<b>Reference Number: 60051</b> <u>CL23287</u>	<b>Hattenhauer Energy Co LLC</b> 9/30/2025	<b>\$2,966.17</b> \$2,966.17	Fuel
<b>Reference Number: 60089</b> <u>Invoice - 10/6/2025 5:36:12 PM</u>	<b>Miland Walling</b> 10/6/2025	<b>\$309.40</b> \$309.40	Observatory and Airport Meeting
<b>Reference Number: 60090</b> <u>0487-000980023</u>	<b>Republic Services Inc</b> 9/30/2025	<b>\$889.06</b> \$889.06	Garbage Services
<b>Reference Number: 60091</b> <u>271822</u>	<b>Blue Mountain Networks LLC</b> 10/8/2025	<b>\$867.09</b> \$867.09	Internet Services
<b>Reference Number: 60092</b> <u>Invoice - 10/14/2025 11:04:51 AM</u>	<b>Klickitat PUD</b> 10/7/2025	<b>\$19,544.81</b> \$19,544.81	Utilities
<b>Reference Number: 60093</b> <u>6125155109</u>	<b>Verizon Wireless</b> 10/4/2025	<b>\$440.11</b> \$440.11	GPD Laptops
<b>Reference Number: 60094</b> <u>INV-1-551526</u>	<b>911 Supply Inc</b> 9/19/2025	<b>\$668.91</b> \$668.91	Tactical Pants
<b>Reference Number: 60095</b> <u>Pay Estimate #6</u>	<b>Ajax Northwest</b> 10/7/2025	<b>\$122,938.06</b> \$122,938.06	Phase 2 of Water Line Improvement Project

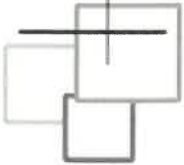
Reference	Date	Amount	Notes
<b>Reference Number: 60096</b>			
388423	9/2/2025	\$19.87	Clamps, Adapter
388486	9/3/2025	\$64.49	Rake
388554	9/4/2025	\$65.54	Coupler, Coupling
388975	9/15/2025	\$32.24	Weed & Feed
388980	9/15/2025	\$32.24	Weed & Feed
389023	9/16/2025	\$12.88	Duct Tape
389034	9/16/2025	\$26.50	Duct Tape, Cable Tie
389350	9/24/2025	\$53.16	Torx Asst, Outlet, Box Connector, Screws
389360	9/24/2025	\$31.48	Snap Link, Screw Eye
389383	9/24/2025	\$13.96	Plug
389447	9/25/2025	\$58.00	Duct Tape
K88408	9/2/2025	\$25.45	Tailpiece, Nut, Washer
<b>Reference Number: 60097</b>			
2526843	10/5/2025	\$170.00	Fecal Coliform, Bacteria
<b>Reference Number: 60098</b>			
651711	9/25/2025	\$3,642.00	ASR Prog Eval and Aquifer Testing
<b>Reference Number: 60099</b>			
8430	9/29/2025	\$237.94	Copies
8431	9/29/2025	\$113.77	Copies
8432	9/29/2025	\$57.47	Copies
		\$66.70	Copies
<b>Reference Number: 60100</b>			
Invoice - 10/14/2025 4:50:21 PM		\$13.19	Credit on Water Acct #3226.0
<b>Reference Number: 60101</b>			
1351970	9/23/2025	\$61.01	Water
1355378	9/30/2025	\$48.11	Cooler Rent
<b>Reference Number: 60102</b>			
Pay Estimate #2		\$112,524.12	2025 West Darland St Reconstruction Project
		\$112,524.12	
<b>Reference Number: 60103</b>			
INV-3122	10/9/2025	\$26,657.00	2025 Ford PIU
		\$26,657.00	
<b>Reference Number: 60104</b>			
2025-G08	9/30/2025	\$14,700.00	August 2025
2025-G09	10/1/2025	\$7,350.00	Sept 2025

Reference	Date	Amount	Notes
<b>Reference Number: 60105</b> <u>1562</u>	<b>Goldendale Chamber</b> 10/1/2025	<b>\$1,833.17</b>	August 2025 Reimbursement
<b>Reference Number: 60106</b> <u>Invoice - 10/14/2025 5:09:44 PM</u>	<b>Goldendale City of</b> 10/5/2025	<b>\$7,120.18</b>	Utilities
<b>Reference Number: 60107</b> <u>128353</u>	<b>Goldendale Tire Center</b> 9/4/2025	<b>\$210.65</b>	Battery
<b>Reference Number: 60108</b> <u>Invoice - 10/14/2025 5:17:27 PM</u>	<b>Jessica Bennett</b> 10/14/2025	<b>\$308.00</b>	Travel Reimbursement
<b>Reference Number: 60109</b> <u>25-2737-C1</u>	<b>Klickitat County Auditor</b> 9/2/2025	<b>\$46.00</b>	
<u>25-2738</u>	9/2/2025	\$21.00	Stephen and Pamela Reed Lien 501 W. Broadway
<u>25-2749</u>	9/3/2025	\$4.00	Stephen and Pamela Reed Lien 501 W. Broadway
		\$21.00	Floyd Bartmess Lien 501 E. Broadway
<b>Reference Number: 60110</b> <u>2025-3</u>	<b>Klickitat County Department of Corrections</b> 10/1/2025	<b>\$10,000.00</b>	Incarceration of City Prisoners for FY 2025
<b>Reference Number: 60111</b> <u>Invoice - 10/14/2025 5:29:45 PM</u>	<b>Klickitat Valley Business Unit</b> 10/14/2025	<b>\$467.06</b>	GD Fire Dept Sept 2025
<b>Reference Number: 60112</b> <u>919916</u>	<b>Krystal L. Smith</b> 10/3/2025	<b>\$1,675.00</b>	Janitorial Oct 2025
<b>Reference Number: 60113</b> <u>34800377817</u>	<b>Les Schwab Tire Center</b> 9/25/2025	<b>\$4,490.08</b>	Tube for Mower
<u>34800378248</u>	9/30/2025	\$3,919.39	Tires for Loader
<u>34800378252</u>	9/30/2025	\$528.71	Tires for Tilt Deck Trailer
<b>Reference Number: 60114</b> <u>Invoice - 10/14/2025 5:38:01 PM</u>	<b>Menke Jackson Beyer LLP</b> 9/30/2025	<b>\$7,974.90</b>	Attorney Services
<b>Reference Number: 60115</b> <u>394805</u>	<b>Munsen Paving &amp; Excav</b> 9/18/2025	<b>\$416.65</b>	Mod C
<b>Reference Number: 60116</b> <u>5099086</u>	<b>One Call Concepts Inc</b> 9/30/2025	<b>\$36.14</b>	Excavation Notifications
<b>Reference Number: 60117</b> <u>Invoice - 10/14/2025 5:46:44 PM</u>	<b>Robert Thompson</b> 10/14/2025	<b>\$718.20</b>	Reimbursement Travel

Reference	Date	Amount	Notes
<b>Reference Number: 60117</b>	<b>Robert Thompson</b>	<b>\$718.20</b>	
Invoice - 10/14/2025 5:47:07 PM	10/14/2025	\$319.20	Reimbursement Travel
<b>Reference Number: 60118</b>	<b>Rodney Sewell</b>	<b>\$64.81</b>	
Invoice - 10/14/2025 5:45:43 PM	10/14/2025	\$64.81	Reimbursement Credit on Water Acct #2234.0
<b>Reference Number: 60119</b>	<b>S&amp;S Auto Value</b>	<b>\$329.81</b>	
<u>732129</u>	9/2/2025	\$5.13	RainX
<u>732164</u>	9/3/2025	\$38.64	Washer Fluid
<u>732179</u>	9/3/2025	\$55.87	Supplies
<u>732314</u>	9/4/2025	\$26.86	Supplies
<u>732631</u>	9/9/2025	\$10.38	Duct Tape
<u>732740</u>	9/10/2025	\$81.68	Rubber Flap
<u>732741</u>	9/10/2025	\$54.88	Hub Cap, Gasket
<u>732874</u>	9/11/2025	\$25.33	Bearings
<u>734126</u>	9/27/2025	\$31.04	Beams
<b>Reference Number: 60120</b>	<b>Shelly Enderby</b>	<b>\$349.30</b>	
Invoice - 10/14/2025 5:53:03 PM	10/14/2025	\$349.30	Travel Reimbursement
<b>Reference Number: 60121</b>	<b>Shred Northwest Inc</b>	<b>\$75.25</b>	
53038092525	9/25/2025	\$75.25	Shred Services
<b>Reference Number: 60122</b>	<b>Teresa D. Johnson CPA Inc</b>	<b>\$2,608.96</b>	
7594	9/30/2025	\$2,608.96	September 2025 Accounting Services
<b>Reference Number: 60123</b>	<b>Vestis</b>	<b>\$500.76</b>	
<u>5291765679</u>	9/2/2025	\$39.99	Uniforms
<u>5291765696</u>	9/2/2025	\$16.12	Uniforms, Janitorial
<u>5291765698</u>	9/2/2025	\$17.96	Uniforms, Janitorial
<u>5291765713</u>	9/2/2025	\$17.47	Janitorial
<u>5291770048</u>	9/9/2025	\$16.12	Uniforms, Janitorial
<u>5291770049</u>	9/9/2025	\$67.42	Uniforms
<u>52917700500</u>	9/9/2025	\$17.96	Uniforms, Janitorial
<u>5291770066</u>	9/9/2025	\$17.47	Janitorial
<u>5291773779</u>	9/16/2025	\$16.12	Uniforms, Janitorial
<u>5291773780</u>	9/16/2025	\$45.20	Uniforms
<u>5291773781</u>	9/16/2025	\$17.96	Uniforms, Janitorial
<u>5291773796</u>	9/16/2025	\$17.47	Janitorial
<u>5291777930</u>	9/23/2025	\$16.12	Uniforms, Janitorial
<u>5291777931</u>	9/23/2025	\$45.20	Uniforms
<u>5291777932</u>	9/23/2025	\$17.96	Uniforms, Janitorial
<u>5291777947</u>	9/23/2025	\$17.47	Janitorial
<u>5291781892</u>	9/30/2025	\$16.12	Uniforms, Janitorial

Reference	Date	Amount	Notes
<b>Reference Number: 60123</b>		<b>\$500.76</b>	
<u>5291781893</u>	9/30/2025	\$45.20	Uniforms
<u>5291781894</u>	9/30/2025	\$17.96	Uniforms, Janitorial
<u>5291781908</u>	9/30/2025	\$17.47	Janitorial
<b>Reference Number: 60124</b>		<b>\$90.87</b>	
<u>129673</u>	9/18/2025	\$14.95	Antifreeze
<u>130410</u>	9/29/2025	\$75.92	Crate
<b>Reference Number: 60125</b>		<b>\$1,293.70</b>	
<u>Invoice - 10/15/2025 7:59:42 AM</u>	10/15/2025	\$1,293.70	Utility Billing
<b>Reference Number: 60126</b>		<b>\$628.45</b>	
<u>18025785</u>	10/2/2025	\$605.45	Fire Cache Supplies
<u>9186409</u>	9/29/2025	\$23.00	Forest Land Assessment
<b>Reference Number: 901941</b>		<b>\$11,825.37</b>	
<u>Invoice - 10/14/2025 5:00:09 PM</u>	10/14/2025	\$11,825.37	Excise Tax
<b>Reference Number: 901942</b>		<b>\$316.70</b>	
<u>359-2025_9</u>	9/30/2025	\$316.70	Bill Portal Fee
<b>Reference Number: 901943</b>		<b>\$134,883.00</b>	
<u>Invoice - 10/14/2025 5:57:12 PM</u>	10/14/2025	\$134,883.00	USDA 2009 Water Project
<b>Reference Number: 901944</b>		<b>\$15.75</b>	
<u>W655013</u>	10/15/2025	\$15.75	HSA Service Fee
<b>Reference Number: 901945</b>		<b>\$16,399.98</b>	
<u>Invoice - 10/15/2025 8:12:14 AM</u>	10/14/2025	\$16,399.98	HSA Plan Funding

# Register



Number	Name	Fiscal Description	Cleared	Amount
60052	Jeremy L Carper	2025 - October 2025 - 1st Council Oct 2025		\$346.31
60053	Morgan Jane Coyne	2025 - October 2025 - 1st Council Oct 2025		\$415.57
60054	Kevin Grimes	2025 - October 2025 - 1st Council Oct 2025		\$369.40
60055	Abraham L Grindling	2025 - October 2025 - 1st Council Oct 2025		\$138.52
60056	Noah M Halm (Qrtly)	2025 - October 2025 - 1st Council Oct 2025		\$738.80
60057	John Halm	2025 - October 2025 - 1st Council Oct 2025		\$253.96
60058	Jack Halm	2025 - October 2025 - 1st Council Oct 2025		\$277.05
60059	Sasha C Halm	2025 - October 2025 - 1st Council Oct 2025		\$808.06
60060	Kelsey Howell (Qrtly)	2025 - October 2025 - 1st Council Oct 2025		\$1,246.73
60061	Marty Hudson	2025 - October 2025 - 1st Council Oct 2025		\$277.05
60062	Alexsandrina Hyer	2025 - October 2025 - 1st Council Oct 2025		\$761.89
60063	Joelah Hyer	2025 - October 2025 - 1st Council Oct 2025		\$69.26
60064	Riley Hyer	2025 - October 2025 - 1st Council Oct 2025		\$812.68
60065	Anders T Johnson	2025 - October 2025 - 1st Council Oct 2025		\$203.17
60066	Steve Johnston	2025 - October 2025 - 1st Council Oct 2025		\$45.35
60067	Sohn L Kartes (Qrtly)	2025 - October 2025 - 1st Council Oct 2025		\$392.49
60068	Micah R Messenger	2025 - October 2025 - 1st Council Oct 2025		\$277.05
60069	Moses M Messenger	2025 - October 2025 - 1st Council Oct 2025		\$184.70
60070	Timothy D Neher	2025 - October 2025 - 1st Council Oct 2025		\$323.22
60071	Jake S Randall	2025 - October 2025 - 1st Council Oct 2025		\$230.87
60072	Joseph R Randall	2025 - October 2025 - 1st Council Oct 2025		\$361.75
60073	Michael Stelljes (Qrtly)	2025 - October 2025 - 1st Council Oct 2025		\$346.31
60074	Dairren J Stelter	2025 - October 2025 - 1st Council Oct 2025		\$461.75
60075	Isaac Stuart	2025 - October 2025 - 1st Council Oct 2025		\$600.27
60076	Christopher Todd	2025 - October 2025 - 1st Council Oct 2025		\$784.97
60077	Jonathan Todd	2025 - October 2025 - 1st Council Oct 2025		\$715.71
60078	Michael I Todd	2025 - October 2025 - 1st Council Oct 2025		\$415.57
60079	Council Trust Acct.	2025 - October 2025 - 1st Council Oct 2025		\$639.50
60080	Deferred Comp Program	2025 - October 2025 - 1st Council Oct 2025		\$960.50
60081	Dept of Labor & Industries	2025 - October 2025 - 1st Council Oct 2025		\$3,229.55
60082	Dept of Retirement	2025 - October 2025 - 1st Council Oct 2025		\$11,492.83
60083	Employment Security - PFML	2025 - October 2025 - 1st Council Oct 2025		\$714.02
60084	Employment Security - WA Cares Fund	2025 - October 2025 - 1st Council Oct 2025		\$567.16
60085	Employment Security Department	2025 - October 2025 - 1st Council Oct 2025		\$214.31
60086	Goldendale, City of	2025 - October 2025 - 1st Council Oct 2025		\$95.00
60087	Washington State Labor Coalition	2025 - October 2025 - 1st Council Oct 2025		\$700.00
60088	Washington State Support Registry	2025 - October 2025 - 1st Council Oct 2025		\$148.87
901940	City of Goldendale	2025 - October 2025 - 1st Council Oct 2025		\$29,551.47

Number	Name	Fiscal Description	Cleared	Amount
Direct Deposit Run - 10/6/2025	Payroll Vendor	2025 - October 2025 - 1st Council Oct 2025		\$82,532.75
				<b>\$142,704.42</b>

**AGENDA BILL: F1**

**AGENDA TITLE: FFA PRESENTATION**

**DATE: OCTOBER 20, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_ Presentation \_\_\_\_\_

MOTION \_\_\_\_\_

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**EXPLANATION:**

The FFA will be in attendance to give a presentation on the FFA Program

# GOLDENDALE MIDDLE SCHOOL FFA

*Who are we?*

**73 members in grades 7-8**

**Established in 2020**

**65% of Students in Our School**

**Rural Community of 3,600**

**5 Member Officer Team**



# COMMUNICATION EXPRESS

## GROWING LEADERS LEADERSHIP

**Arrival**  
February 28,  
2025

**Destination**  
Goldendale Middle  
School Ag Room

**Passengers**  
71 FFA  
members

- Attractions**
- Committee members created 3 games
  - 71 FFA practiced communication in games
  - 68 FFA members completed a self-reflection to be displayed



# Unlocking Your Potential

## GROWING LEADERS PERSONAL GROWTH

"I enjoyed making the games and testing my intelligence. It helped me understand my abilities and myself better." -

Sarae L.

### Arrival-

March 26, 2025

**Destination-** Goldendale Middle School Ag Room

### Passengers-

72 FFA members

### Attractions-

- 28 Members complete a self-evaluation and create games
- 72 FFA members play the games
- 28 FFA members create an

Instagram post about improving their weakness



53 KODAK PORTRA 400

400

53

KODAK PORTRA 400

400



# Guess Who Ag Careers

**Arrival** - March 6, 2025

**Passengers** - 48 FFA Members

**Destination** - Goldendale Middle  
School Ag Room

## Attractions -

- 48 FFA members research an ag career of interest from survey results
- FFA committee members selected 25 careers to create the game
- 70 members play the career game and reflected on ag careers

**GROWING LEADERS  
CAREER SUCCESS**



“I know I like working with plants. Turf management sounds like a pretty cool job.” - Bo H.

## BUILDING COMMUNITIES HUMAN RESOURCES



"We really appreciate that FFA was able to donate biodegradable takeout containers through their bottle redemption program."

-Sharon C.

## Cans for Containers

**Arrival**  
12/27/24

**Destination**  
The Dalles, Oregon

**Passengers**  
67 FFA members and officers,  
21 community members

**Attractions**  
- 67 FFA members collect, sort  
and return cans  
- FFA members raise \$386  
- FFA members purchase 1,700  
eco-friendly containers to be  
donated to the soup kitchen.



# BLOOMING BONDS OVER LUNCH BUILDING COMMUNITIES

## CITIZENSHIP

### Arrival

2/13/25

### Destination

Senior Center

### Passengers

69 FFA members, 60 senior citizens

### Attractions

- 69 FFA members made 109 handmade cards
- 7 members served food and hosted a candy rose craft

"I love that you guys came and made roses with our guests. This was very special." Jackie L.



# BUILDING COMMUNITIES STAKEHOLDER ENGAGEMENT

# SETTING THE TABLE TOGETHER



**Arrival:** March 14, 2025  
**Destination:** Goldendale  
Grange

**Passengers:** 35 FFA  
Members, 15 Grange Members  
and 103 Community Members

## Attractions:

- 35 FFA members collaborated with 15 Grange members
- Hosted a commodities dinner with 5 educational stations
- Educate 103 community members about agriculture and commodities

“I really enjoy learning about the different retail and primal cuts of beef.” -

Tillie G.

# FLOWERS WITH FRIENDS

**Arrival** - February 18, 2025  
**Destination** - Goldendale High School  
Ag Room

**Passengers** - 43 FFA members, 1  
National Officer, 1 National FFA staff  
member, 14 FFA supporters

## **Attractions**

- 16 FFA members assist 14 supporters and 2 guests in making their arrangements
- 27 FFA members make arrangements to deliver to 19 supporters not present



# STRENGTHENING AG SUPPORT GROUP



**“I had an amazing opportunity to help a local rancher and long-time supporter make a floral centerpiece, and I got to talk to her about what I do in FFA.” - Emily W.**

# BAKING FOR BLUE JACKETS

## STRENGTHING AGRICULTURE CHAPTER RECRUITMENT



*Recipe:*  
"We were able to raise money to purchase our jackets. I am so excited to have my own!" -  
Brielle S.

**Arrival:** February 14, 2025

**Passengers:** 22 FFA members, 5 adults

**Destinations:** Goldendale High School  
Home Economics Room and IGA Store

### **Attractions:**

- 22 FFA members prepared and sold food items
- Prepared 21 dozen items
- Raised \$1,177 to buy 15 FFA jackets

# STRENGTHENING AGRICULTURE AGRICULTURAL ADVOCACY

## TEACH AG OLYMPICS

**Arrival-** September 19, 2024

**Destination-** Ki-Be High School

**Passengers-** 67 FFA members,  
7 ag teachers, 1 CTE para

### Attractions:

- 7 ag teachers and 1 para host 8 stations to highlight their career
- 67 members from 8 chapters participated



“My favorite station was making the boutonnières, because I could be creative with the flowers. I didn’t realize this was part of the career.”

• Autumn D.



**AGENDA BILL: H1**

**AGENDA TITLE: CRITICAL AREAS UPDATE CONSULTANT**

**DATE: OCTOBER 20, 2025**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_ X \_\_\_\_\_

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**EXPLANATION:**

Attached are 2 quotes from DOWL regarding the update on the critical area's ordinance. One quote has Best Available Science Report included in the price, and one has it removed. Staff would like a consensus from the council to determine which scope of work they would like us to contract with DOWL.

Ethan Spoo from DOWL is on zoom to answer any questions about the Critical Areas Update and to give the Council information regarding the Best Available Science Report.

Once the staff gets a consensus from the Council, we will have a contract at the next council meeting with DOWL for approval.

## **Exhibit A to DOWL Standard Terms and Conditions**

### **Scope of Services and Fee Proposal**

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#### **PROJECT UNDERSTANDING**

The City of Goldendale (City) is required to complete its periodic review under the Growth Management Act by December 31, 2027. The two primary components of the periodic update include updating the City's critical areas ordinance (CAO) and designating natural resource lands (agriculture, forest, and mineral resources). However, most cities do not have or intend to designate natural resource lands, so the bulk of the periodic update is focused on the critical areas ordinance update.

The City is eligible to receive a non-competitive grant from the Washington Department of Commerce (Commerce) for \$20,000 to complete the periodic update. The minimum required deliverables to meet Commerce's grant requirements are divided into two fiscal years and include:

- Year 1
  - Completing the Periodic Update Checklist for Partially Planning Jurisdictions
  - Completing the Critical Areas Update Checklist
  - Completing a State Environmental Policy Act (SEPA) Checklist
- Year 2
  - Drafting the Critical Areas Ordinance and Draft Adoption Resolution
  - Draft resolution for natural resource lands

Given the limited funding available from Commerce and in City funds, DOWL is providing a scope of work and fee to complete this work that is focused on meeting the minimum deliverable requirements. At the City's request, this scope of work does not include completion of a best available science report or public involvement beyond planning commission and city council meetings. Because a best available science report will not be produced, the City will need to incorporate state guidance and will have less flexibility to customize for local conditions. Should the City later determine that it would like a best available science report or public involvement to accompany the critical areas ordinance update, a contract amendment will be required.

#### **SCOPE OF SERVICES**

##### **PHASE 1: Project Management**

The Consultant will manage the project scope, schedule, and budget through the following activities:

- Conduct up to five project management team (PMT) meetings
- Provide monthly project invoices
- Provide a project schedule

##### ***Assumptions:***

- Project management meetings will include designated City staff, the Consultant Project Manager and additional DOWL team members as needed based on the meeting agenda.
- The project management meetings will be virtual and up to one hour each

##### **Deliverables:**

- Up to 10 monthly invoices
- Draft and final project schedule

## **PHASE 2: Complete State Checklists**

DOWL will audit the City's CAO using Commerce's critical areas checklist. The checklist will note required updates to comply with State requirements based on the most recent best available science in state guidance for riparian areas and wetlands. DOWL will revise the checklist once based on input from the City.

DOWL will also complete the Periodic Update Checklist for Partially Planning Jurisdictions and revise it once based on input from City staff.

### ***Assumptions:***

- One round of review by the City on all work products
- The critical areas and periodic update checklists will be provided in Microsoft Word

### ***Deliverables:***

- Draft and final critical areas checklist
- Draft and final periodic update checklist

## **PHASE 3: SEPA Checklist**

DOWL will develop a draft non-project SEPA checklist. Because a SEPA checklist is required during the first year of the periodic update prior to the completion of a draft critical areas ordinance, the draft SEPA checklist will contain draft analysis and mitigation measures, but will not yet be customized to the City of Goldendale's draft CAO.

Once the draft CAO is complete (Phase 5), DOWL will develop a final SEPA checklist and provide it to the City for noticing to public agencies and interested parties as part of the standard SEPA review process.

### ***Assumptions:***

- Based on WAC 197-11-315, the City will determine that Part B (the project portion) of the SEPA checklist is not useful to the analysis and only Part C (the non-project portion) needs to be completed.
- One round of review by the City on the draft SEPA checklist
- The City will develop and issue the determination of non-significance using the project description in the SEPA checklist developed by DOWL.

### ***Deliverables:***

- Draft and revised non-project SEPA checklist

## **PHASE 4: Critical Areas Ordinance**

The consultant will revise the City's critical areas ordinance in draft and final versions based on staff and state agency input. The basis for the new critical areas ordinance will be the critical areas provisions that were completed as part of the Shoreline Master Program update in 2023 so that the critical areas in and outside shoreline jurisdiction are regulated similarly as required by state law.

### ***Assumptions:***

- One round of review by City staff and state agencies of the draft CAO
- The City will circulate the draft CAO with state agencies for their review and input
- The City will not depart from BAS in the revisions to the critical areas ordinance.
- Revisions to the critical areas regulations that were established as part of Shoreline Master Program will be relatively minor and will be focused on riparian area buffers and wetland buffers needed to comply with recent state guidance.
- Because revisions to the CAO are anticipated to be minor, public engagement activities will be limited to a 30-day public notice period and public hearings before the Planning Commission and City Council.
- Updates to the Shoreline Master Program or critical areas provisions of the shoreline master program are excluded

### ***Deliverables:***

- Draft and final CAO

**PHASE 5: Adoption**

DOWL will support the adoption of the CAO by attending, presenting at, and answering questions before the Planning Commission and City Council. DOWL will attend and present at the following meetings: one Planning Commission workshop, one Planning Commission public hearing, one City Council workshop, and one City Council public hearing. DOWL will develop a Microsoft PowerPoint presentation that will be used to present draft changes to the CAO for the workshops and public hearings.

DOWL will also develop draft and final versions of two adoption resolutions: (1) a critical areas adoption resolution and (2) a natural resource lands designation resolution.

**Assumptions:**

- The DOWL project manager will attend the Planning Commission and City Council workshops in person and virtually attend the public hearings.
- The workshops and public hearings are assumed to be 1 hour each and will be conducted in the City Council chambers in Goldendale
- The PowerPoint presentation will be approximately 15 slides or less.
- No natural resource lands are located within the city and no designation analysis will be necessary.

**Deliverables:**

- Draft and final PowerPoint presentation
- Draft and final critical areas adoption resolution
- Draft and final natural resource lands adoption resolution

**Phase 6: Reimbursable Expenses**

Reimbursable expenses, when incurred, will be included on the invoices issued to the City. Travel reimbursement will be permitted for mileage at the maximum IRS rate.

**COMPENSATION by CLIENT to DOWL**

Reimbursement shall be on a **Lump Sum Fixed Fee** basis not to exceed the identified budgets without client authorization. DOWL shall invoice no more often than monthly for services performed in the previous month. The following project related expenses are reimbursed at cost:

- Copy and Reproduction Services
- Express Postage

**FEE BREAKDOWN**

Phase 1: Project Management	\$ 12,096
Phase 2: Complete State Checklists	\$ 5,838
Phase 3: SEPA Checklist	\$ 5,376
Phase 4: Critical Areas Ordinance	\$ 21,928
Phase 5: Adoption	\$ 9,576
Phase 6: Reimbursable Expenses	\$ 161
<b>Total Budget</b>	<b>\$ 54,975</b>

## **Exhibit A to DOWL Standard Terms and Conditions**

### **Scope of Services and Fee Proposal**

---

#### **PROJECT UNDERSTANDING**

The City of Goldendale (City) is required to complete its periodic review under the Growth Management Act by December 31, 2027. The two primary components of the periodic update include updating the City's critical areas ordinance (CAO) and designating natural resource lands (agriculture, forest, and mineral resources). However, most cities do not have or intend to designate natural resource lands, so the bulk of the periodic update is focused on the critical areas ordinance update.

The City is eligible to receive a non-competitive grant from the Washington Department of Commerce (Commerce) for \$20,000 to complete the periodic update. The minimum required deliverables to meet Commerce's grant requirements are divided into two fiscal years and include:

- Year 1
  - Completing the Periodic Update Checklist for Partially Planning Jurisdictions
  - Completing the Critical Areas Update Checklist
  - Completing a State Environmental Policy Act (SEPA) Checklist
- Year 2
  - Drafting the Critical Areas Ordinance and Draft Adoption Resolution
  - Draft resolution for natural resource lands

Given the limited funding available from Commerce and in City funds, DOWL is providing a scope of work and fee to complete this work that is focused on meeting the minimum deliverable requirements. However, additional work may be required during the course of the project such as a best available science report and a public participation plan. State statute (RCW 36.70A.172) requires that agencies include the best available science in their critical area regulations. A public participation plan and process may become necessary if the City determines that public input is needed in coordination with property owners and local stakeholders. Should these needs arise, they would have to be addressed through a contract amendment.

#### **SCOPE OF SERVICES**

##### **PHASE 1: Project Management**

The Consultant will manage the project scope, schedule, and budget through the following activities:

- Conduct up to five project management team (PMT) meetings
- Provide monthly project invoices
- Provide a project schedule

##### ***Assumptions:***

- Project management meetings will include designated City staff, the Consultant Project Manager and additional DOWL team members as needed based on the meeting agenda.
- The project management meetings will be virtual and up to one hour each

##### **Deliverables:**

- Up to 10 monthly invoices
- Draft and final project schedule

## **PHASE 2: Complete State Checklists**

DOWL will audit the City's CAO using Commerce's critical areas checklist. The checklist will note required updates to comply with State requirements based on the most recent best available science in state guidance for riparian areas and wetlands. DOWL will revise the checklist once based on input from the City.

DOWL will also complete the Periodic Update Checklist for Partially Planning Jurisdictions and revise it once based on input from City staff.

### ***Assumptions:***

- One round of review by the City on all work products
- The critical areas and periodic update checklists will be provided in Microsoft Word

### ***Deliverables:***

- Draft and final critical areas checklist
- Draft and final periodic update checklist

## **PHASE 3: Best Available Science Report**

DOWL will develop a BAS report including critical areas maps showing coverage of critical areas within the City. The BAS report will summarize the findings of scientific literature and state guidance applicable to Goldendale. The BAS report will include a review of literature including scientific publications and state guidance from resource agencies; a list of the relevant sources of BAS used to develop the critical areas ordinance, and critical areas maps showing the distribution of critical areas within the City.

### ***Assumptions:***

- One round of review by the City on all work products.
- The critical areas maps are for reference only and will not be adopted into the critical areas ordinance.
- The critical areas maps will use existing databases and information available from state and federal sources.
- DOWL will not develop new GIS data aside from showing existing and proposed riparian area buffers.

### ***Deliverables:***

- Draft and final BAS report with data appendices and GIS data.

## **PHASE 4: SEPA Checklist**

DOWL will develop a draft non-project SEPA checklist. Because a SEPA checklist is required during the first year of the periodic update prior to the completion of a draft critical areas ordinance, the draft SEPA checklist will contain draft analysis and mitigation measures, but will not yet be customized to the City of Goldendale's draft CAO.

Once the draft CAO is complete (Phase 5), DOWL will develop a final SEPA checklist and provide it to the City for noticing to public agencies and interested parties as part of the standard SEPA review process.

### ***Assumptions:***

- Based on WAC 197-11-315, the City will determine that Part B (the project portion) of the SEPA checklist is not useful to the analysis and only Part C (the non-project portion) needs to be completed.
- One round of review by the City on the draft SEPA checklist
- The City will develop and issue the determination of non-significance using the project description in the SEPA checklist developed by DOWL.

### ***Deliverables:***

- Draft and revised non-project SEPA checklist

## **PHASE 5: Critical Areas Ordinance**

The consultant will revise the City's critical areas ordinance in draft and final versions based on staff and state agency input. The basis for the new critical areas ordinance will be the critical areas provisions that were completed as part of

the Shoreline Master Program update in 2023 so that the critical areas in and outside shoreline jurisdiction are regulated similarly.

***Assumptions:***

- One round of review by City staff and state agencies of the draft CAO
- The City will circulate the draft CAO with state agencies for their review and input
- The City will not depart from BAS in the revisions to the critical areas ordinance.
- Revisions to the critical areas regulations that were established as part of Shoreline Master Program will be relatively minor and will be focused on riparian area buffers and wetland buffers needed to comply with recent state guidance.
- Because revisions to the CAO are anticipated to be minor, public engagement activities will be limited to a 30-day public notice period and public hearings before the Planning Commission and City Council.
- Updates to the shoreline master program or critical areas provisions of the shoreline master program are excluded

***Deliverables:***

- Draft and final CAO

**PHASE 6: Adoption**

DOWL will support the adoption of the CAO by attending, presenting at, and answering questions before the Planning Commission and City Council. DOWL will attend and present at the following meetings: one Planning Commission workshop, one Planning Commission public hearing, one City Council workshop, and one City Council public hearing. DOWL will develop a Microsoft PowerPoint presentation that will be used to present draft changes to the CAO for the workshops and public hearings.

DOWL will also develop draft and final versions of two adoption resolutions: (1) a critical areas adoption resolution and (2) a natural resource lands designation resolution.

***Assumptions:***

- The DOWL project manager will attend the Planning Commission and City Council workshops in person and attend virtually attend the public hearings.
- The workshops and public hearings are assumed to be 1 hour each and will be conducted in the City Council chambers in Goldendale
- The PowerPoint presentation will be approximately 15 slides or less.
- No natural resource lands are located within the city and no designation analysis will be necessary.

***Deliverables:***

- Draft and final PowerPoint presentation
- Draft and final critical areas adoption resolution
- Draft and final natural resource lands adoption resolution

**Phase 7: Reimbursable Expenses**

Reimbursable expenses, when incurred, will be included on the invoices issued to the City. Travel reimbursement will be permitted for mileage at the maximum IRS rate.

**COMPENSATION by CLIENT to DOWL**

Reimbursement shall be on a **Lump Sum Fixed Fee** basis not to exceed the identified budgets without client authorization. DOWL shall invoice no more often than monthly for services performed in the previous month. The following project related expenses are reimbursed at cost:

- Copy and Reproduction Services
- Express Postage

**FEE BREAKDOWN**

Phase 1: Project Management	\$ 12,096
Phase 2: Complete State Checklists	\$ 5,838

Phase 3: Best Available Science Report	\$ 29,865
Phase 4: SEPA Checklist	\$ 5,376
Phase 5: Critical Areas Ordinance	\$ 21,928
Phase 6: Adoption	\$ 9,576
Expenses	<u>\$ 161</u>
<b>Total Budget</b>	<b>\$ 84,840</b>

**AGENDA BILL: M1**

**AGENDA TITLE: EXECUTIVE SESSION**

**DATE: OCTOBER 20, 2025**

**ACTION REQUIRED:**

ORDINANCE\_\_\_\_\_ COUNCIL INFORMATION\_\_\_\_\_

RESOLUTION\_\_\_\_\_ OTHER Executive Session

MOTION\_\_\_\_\_

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**EXPLANATION:**

**Executive Session to discuss Property Negotiations RCW 42.30.110 (1) (B)**

**No Motion will follow the Executive Session**

## RCW 42.30.110

### Executive sessions.

(1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:

(a)(i) To consider matters affecting national security;

(ii) To consider, if in compliance with any required data security breach disclosure under RCW 19.255.010 and 42.56.590, and with legal counsel available, information regarding the infrastructure and security of computer and telecommunications networks, security and service recovery plans, security risk assessments and security test results to the extent that they identify specific system vulnerabilities, and other information that if made public may increase the risk to the confidentiality, integrity, or availability of agency security or to information technology infrastructure or assets;

(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;

(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs;

(e) To consider, in the case of an export trading company, financial and commercial information supplied by private persons to the export trading company;

(f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

(h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public;

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

This subsection (1)(i) does not permit a governing body to hold an executive session solely because an attorney representing the agency is present. For purposes of this subsection (1)(i), "potential litigation" means matters protected by RPC 1.6 or RCW 5.60.060(2)(a) concerning:

(i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;

(ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or

(iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;

(j) To consider, in the case of the state library commission or its advisory bodies, western library network prices, products, equipment, and services, when such discussion would be likely to adversely affect the network's ability to conduct business in a competitive economic climate. However, final action on these matters shall be taken in a meeting open to the public;

(k) To consider, in the case of the state investment board, financial and commercial information when the information relates to the investment of public trust or retirement funds and when public knowledge regarding the discussion would result in loss to such funds or in private loss to the providers of this information;

(l) To consider proprietary or confidential nonpublished information related to the development, acquisition, or implementation of state purchased health care services as provided in RCW 41.05.026;

(m) To consider in the case of the life sciences discovery fund authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;

(n) To consider in the case of a health sciences and services authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;

(o) To consider information regarding staff privileges or quality improvement committees under RCW 70.41.205;

(p) To consider proprietary or confidential data collected or analyzed pursuant to chapter 70.405 RCW;

(q) To consider greenhouse gas allowance auction bidding information that is prohibited from release or disclosure under RCW 70A.65.100(8).

(2) Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer. The announced purpose of excluding the public must be entered into the minutes of the meeting required by RCW 42.30.035.

[ 2024 c 277 s 2. Prior: 2022 c 153 s 13; 2022 c 115 s 12; 2019 c 162 s 2; 2017 c 137 s 1; 2014 c 174 s 4; 2011 1st sp.s. c 14 s 14; 2010 1st sp.s. c 33 s 5; 2005 c 424 s 13; 2003 c 277 s 1; 2001 c 216 s 1; 1989 c 238 s 2; 1987 c 389 s 3; 1986 c 276 s 8; 1985 c 366 s 2; 1983 c 155 s 3; 1979 c 42 s 1; 1973 c 66 s 2; 1971 ex.s. c 250 s 11.]

## NOTES:

**Findings—Intent—2024 c 277:** "The climate commitment act requires some publicly owned natural gas and electric utilities and other government agencies to obtain greenhouse gas allowances to cover a portion of emissions. Because the allowance auctions must be carefully regulated to guard against market interference, market participants are strictly prohibited from disclosing any information about how they plan to participate in a specific auction. Investor-owned utilities, which are governed by a private board of directors, are able to keep this information confidential. In contrast, many public agencies are overseen by governing boards that are subject to the open public meetings act, which requires that deliberations be conducted in public. This act allows the governing body of a public agency to meet in executive session to consider the information necessary to comply with the climate commitment act's protection of all information necessary to participate in the greenhouse gas allowance market." [ 2024 c 277 s 1.]

**Findings—Intent—2022 c 115:** See note following RCW 42.30.230.

**Intent—2014 c 174:** See note following RCW 28B.50.902.

**Severability—Effective date—1987 c 389:** See notes following RCW 41.06.070.