

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
MARCH 3, 2025
6:00 PM**

NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 5:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.

- A. Call to Order
 - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
 - 1. Approval of Agenda
 - 2. Consent Agenda
 - a. Approval of Minutes
 - b. Claims
 - c. Payroll
 - d. Other
- F. Presentations
- G. Department Reports
- H. Council Business
 - 1. Interlocal Agreement for District Court Services
 - 2. Interlocal Agreement for Surface Transportation Program Funding
 - 3. East Collins Parking and Traffic Control
 - 4. West Broadway Parking and Traffic Control
 - 5. Lodging Tax Application Funding Recommendation
- I. Resolutions
- J. Ordinances
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON MARCH 17, 2025, AT 6:00 PM.

AGENDA TITLE: CONSENT AGENDA

DATE: MARCH 3, 2025

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X
RESOLUTION _____ OTHER _____
MOTION _____ X

EXPLANATION:

The consent agenda includes the following:

Minutes of the February 3, 2025 regular council meeting, first and second pay period February checks # 59189 – 59199, 59216 – 59226, 901857 direct deposit 2/4/2025 and 901861 direct deposit 2/18/2025 in the amount of \$258,112.98, February 25, 2025 claims checks # 59188, 59200 - 59215, 59227 – 59272, 901856, 901862 - 901866 in the amount of \$495,430.11.

FISCAL IMPACT:

Payroll checks in the amount of \$258,112.98, claims checks in the amount of \$495,430.11.

ALTERNATIVES:

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

STAFF RECOMMENDATION:

Approve the consent agenda

MOTION:

I MOVE TO APPROVE THE CONSENT AGENDA.

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
February 3, 2025
6:00 PM**

Mayor Dave Jones called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

ROLL CALL

Council Present: Mayor Dave Jones (Not voting), Council Member Steve Johnston, Council Member Andy Halm, Council Member Loren Meagher, Council Member Miland Walling, Council Member Theone Wheeler, Council Member Ellie Casey, Council Member Danielle Clevidence

Staff Present (Not Voting): City Administrator Sandy Wells, Clerk Treasurer Shelly Enderby, Police Chief Mike Smith

CLOSED PUBLIC COMMENT

No Comment

PUBLIC HEARING

No Public Hearing

NO COMMENT

No Public Comment

AGENDA AND CONSENT AGENDA

Motion: I move to approve the agenda with the amendment and the consent agenda,

Action: Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Danielle Clevidence.

Motion Passed Unanimously

PRESENTATIONS

No Presentations

DEPARTMENT REPORTS

Police Chief Mike Smith – January ended with 253 calls that was about 10 calls more than in December

City Administrator Sandy Wells- Jen will give the 4th Quarter update on March 3rd

Mayor Dave Jones – Robert requested the Ordinance Committee to meet to discuss noxious weeds. Public Works Committee meeting scheduled for February 11th at 4pm

COUNCIL BUSINESS

Update on the Waterline Project by Dustin Conroy, Dustin gave an update on the Waterline Project

Update on the Waterline Project Phase 2 by Dustin Conroy, Dustin gave an update on the Waterline Project Phase 2

Update on the Chip Seal Project by Dustin Conroy, Dustin gave an update on the Chip Seal Project

Cancel February 18th Council Meeting by Mayor Dave Jones, the Mayor, City Administrator Sandy Wells, Council Member Andy Halm, Council Member Theone Wheeler, Council Member Danielle Clevidence and Council Member Miland Walling will be absent on Tuesday February 18th council meeting. We will be heading to Lacey Washington for the City Action Days Conference. We request to have the meeting cancelled because we will not have a quorum.

Motion: I move to cancel February 18th Council Meeting, **Action:** Motion, **Moved by** Council Member Danielle Clevidence, **Seconded by** Council Member Ellie Casey. Motion Passed Unanimously

RESOLUTIONS

Res No 743 – Tourism Funding by Mayor Dave Jones, The Event Committee has met with the applicants for the award of Tourism dollars. The applications totaled \$83,516.00. The committee gave a recommendation to the council on January 6, 2025 for approval. The recommendation of the committee was to fund requests in the amount of \$61,000.00

Council Member Steve Johnston – My position hasn't changed and where as I respect the privilege of any adult and their sexual identity what I don't support is using public funds to promote any activity that is sexually oriented

Motion: I move to adopt Resolution No. 743 authorizing the funding for Tourism Events for 2025 in the amount of \$61,000.00, **Action:** Motion, **Moved by** Council Danielle Clevidence, **Seconded by** Council Member Ellie Casey

Ayes: Council Member Miland Walling, Council Member Danielle Clevidence, Council Member Ellie Casey, Council Member Theone Wheeler

Nays: Council Member Steve Johnston

Abstain: Council Member Andy Halm and Council Member Loren Meagher
Motion Passed (**summary:** Ayes = 4, Nays =1, Abstain =2)

ORDINANCES

No Ordinances

REPORT OF OFFICERS

Council Member Miland Walling – I am looking forward to the meeting in Olympia where we get to meet with local legislators. AWC will have a list of bills they are

working on. The council will pick the ones that will affect us the most and I feel those one we would be lobbying on.

Mayor Dave Jones – Thanks Miland we sure appreciate all of your experience and look forward to being there with you.

Council Member Danielle Clevidence – Great work Dustin he has been dealing with all the issues with the contractors and things of that nature he seems to do it with a smile and its awesome to see that. Mayor did you get together with WGAP in regard to the firewood on observatory hill

Mayor Dave Jones- We still haven't worked out anything with WAGAP. I need to get with Doug and see if that's a possibility.

Council Member Danielle Clevidence – Have you figured anything out on the fencing

Mayor Dave Jones- We are working on that Loren provided me with some material. I had a meeting with Dustin at Pioneer about it. He was going to look into finding the original documents and see how to proceed.

Council Member Loren Meagher – Thinking about AWC Legislative Days I wonder if we shouldn't have a special meeting in advance and talk about the issues and the bills that are present, and the full council weigh in on what the priorities would be for the City of Goldendale. If we do that we could also provide a letter of support signed by the full council.

Council Member Danielle Clevidence- I would ask that each and every Council member that will be at that meeting have your questions ready so we can go through them in a timely manner.

Council Member Steve Johnston – I would like the Chief of Police to attend the next Public Works Committee meeting to talk about the Broadway parking. I would also like a tour of the water sheds.

Mayor Dave Jones- We will get with the Public Works Director and see what we can come up with. A couple weeks ago I did a ride along with Sargent Lucatero. We spent the first hour patrolling the school zones then responding to various calls for service. It gave me a whole new appreciation for what law enforcement deals with. I encourage anyone who is available to come to our Better Together meeting on the 11th at noon in the County Services Building.

Workshop on February 10th at 5:30pm

Public Works Committee Meeting February 11th at 4:00pm

Ordinance Committee Meeting February 11th at 5:30pm

Events Committee Meeting February 12th at 5:30pm

OPEN PUBLIC COMMENT

Rodger Nichols – I was wondering at this point if you've had a chance to look at some of the bills your concerned about and have anything you can share at this point

Council Member Danielle Clevidence- I have read through them and I've taken notes but nothing I could say affirmatively.

Rodger Nichols – It would be nice to get a report back on what you have accomplished and who you talked to.

ADJOURNMENT

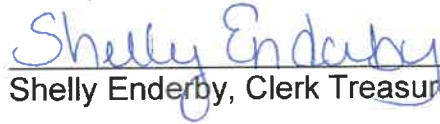
6:49 PM

Motion: I motion to Adjourn the meeting, Action: Motion, Moved by Council Member Andy Halm, Seconded by Council Member Ellie Casey.

Motion passed unanimously.



Dave Jones, Mayor



Shelly Enderby, Clerk Treasurer

Register

Fiscal: 2025

Deposit Period: 2025 - February 2025

Check Period: 2025 - February 2025 - 2nd Council Feb 2025, 2025 - February 2025 - 1st Council Feb 2025

1st Security Bank of Washington

Check

20016310

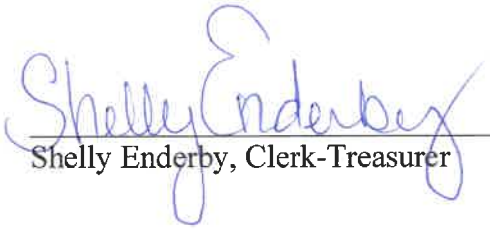
Check	Payee	Print Date	Clearing Date	Amount
59188	Swofford Excavating	2/3/2025		\$262,760.57
59200	Hattenhauer Energy Co LLC	2/5/2025		\$1,342.00
59201	One Call Concepts Inc	2/6/2025		\$10.53
59202	America's Phone Guys	2/6/2025		\$909.30
59203	Republic Services Inc	2/6/2025		\$857.39
59204	Blue Mountain Networks LLC	2/6/2025		\$864.87
59205	Krystal L Smith	2/6/2025		\$1,675.00
59206	Holcombs Market	2/6/2025		\$19.96
59207	Holcombs Market	2/6/2025		\$16.06
59208	Fitzjarrald Law Office	2/6/2025		\$7,350.00
59209	Bishop Sanitation Inc	2/6/2025		\$73.50
59210	Allyns Building Center	2/6/2025		\$362.42
59211	WA St Dept of Ecology	2/6/2025		\$75.00
59212	Carquest Auto Parts	2/6/2025		\$1,495.78
59213	Goldendale City of	2/12/2025		\$3,850.50
59214	Klickitat PUD	2/12/2025		\$21,370.85
59215	Klickitat County	2/12/2025		\$29,344.34
59227	AT&T Mobility	2/19/2025		\$2,533.73
59228	Verizon Wireless	2/19/2025		\$440.11
59229	Hattenhauer Energy Co LLC	2/19/2025		\$2,038.29
59230	Avista Utilities	2/24/2025		\$3,565.29
59231	AT&T Mobility	2/24/2025		\$96.93
59232	Daniel Wedgwood	2/25/2025		\$192.91
59233	Miland Walling	2/25/2025		\$313.60
59234	American Water Works Assoc	3/3/2025		\$91.00
59235	Anatek Labs Inc	3/3/2025		\$170.00
59236	Andrew O'connor	3/3/2025		\$480.00
59237	Aspect Consulting LLC	3/3/2025		\$2,651.25
59238	Christopher R Lanz Law Office LLC	3/3/2025		\$1,150.00
59239	Clifford & Martin Inc	3/3/2025		\$29.37
59240	Columbia Gorge Polishing LLC	3/3/2025		\$7,810.36
59241	FBI-LEEDA	3/3/2025		\$100.00
59242	Fitzjarrald Law Office	3/3/2025		\$7,350.00
59243	Ford Motor Credit Company LLC	3/3/2025		\$4,980.00
59244	General Code	3/3/2025		\$790.13
59245	Goldendale Sentinel	3/3/2025		\$573.60

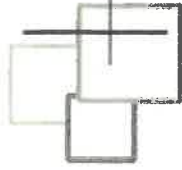
Number	Name	Print Date	Clearing Date	Amount
59246	Goldendale Tire Center	3/3/2025		\$1,015.90
59247	Goldendale Veterinary Clinic	3/3/2025		\$139.96
59248	Grainger	3/3/2025		\$1,980.15
59249	IBS Incorporated	3/3/2025		\$396.05
59250	International Association of Chiefs of Police	3/3/2025		\$220.00
59251	Jane Granum	3/3/2025		\$30.00
59252	Jessica Guthrie	3/3/2025		\$58.82
59253	Klickitat County Health Dept	3/3/2025		\$350.00
59254	L N Curtis & Sons	3/3/2025		\$14,022.20
59255	Lori Lynn Hootor Attorney at Law	3/3/2025		\$2,120.00
59256	Menke Jackson Beyer LLP	3/3/2025		\$8,568.90
59257	Norco Inc	3/3/2025		\$55.99
59258	North Central Laboratories	3/3/2025		\$784.43
59259	O'Reilly	3/3/2025		\$47.46
59260	Pioneer Surveying & Engineering Inc	3/3/2025		\$14,335.00
59261	QTpod	3/3/2025		\$480.00
59262	Radcomp Technologies	3/3/2025		\$7,722.61
59263	RH2 Engineering Inc	3/3/2025		\$32,624.88
59264	Ryan Herco Products Corp	3/3/2025		\$362.92
59265	Sandy Wells	3/3/2025		\$312.20
59266	Snap-On Industrial	3/3/2025		\$46.24
59267	Sound Water Services	3/3/2025		\$3,960.00
59268	Teresa D Johnson CPA Inc	3/3/2025		\$3,082.38
59269	Upanup Studios Inc	3/3/2025		\$4,408.00
59270	Vestis	3/3/2025		\$351.96
59271	Vic's Auto & Supply	3/3/2025		\$667.01
59272	WA St Dept of Ecology	3/3/2025		\$2,590.00
901856	Department of Revenue	1/31/2025		\$7,494.29
901862	HSA Bank Employee Plan Funding	2/25/2025		\$11.25
901863	HSA Bank Employee Plan Funding	2/18/2025		\$15,687.48
901864	Invoice Cloud	1/31/2025		\$313.30
901865	Neopost Leasing Inc	1/29/2025		\$1,600.00
901866	PAYA	1/31/2025		\$1,856.09
	Total	Check		\$495,430.11
	Total	20016310		\$495,430.11
	Grand Total			\$495,430.11

**CITY OF GOLDENDALE
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 59188, 59200 through 59215, 59227 through 59272, 901856, 901862 - 901866, in the amount of \$495,430.11, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 25th day of February, 2025.


Shelly Enderby, Clerk-Treasurer



Register Activity

Fiscal: 2025

Period: 2025 - February 2025

Council Date: 2025 - February 2025 - 2nd Council Feb 2025, 2025 - February 2025 - 1st Council Feb 2025

Reference	Date	Amount	Notes
Reference Number: 59188	Swofford Excavating	\$262,760.57	
<u>Pay Estimate #3 - North Phase Water Line Project</u>	11/11/2024	\$262,760.57	Waterline Improvement Project 2024
Reference Number: 59200	Hattenhauer Energy Co LLC	\$1,342.00	
<u>CL19360</u>	1/31/2025	\$1,342.00	Fuel
Reference Number: 59201	One Call Concepts Inc	\$10.53	
<u>5019085</u>	1/31/2025	\$10.53	Excavation Notifications for January 2025
Reference Number: 59202	America's Phone Guys	\$909.30	
<u>IN-80011164262</u>	2/2/2025	\$909.30	Phone Service
Reference Number: 59203	Republic Services Inc	\$857.39	
<u>3-0487-0504005</u>	1/31/2025	\$857.39	Garbage Service
Reference Number: 59204	Blue Mountain Networks LLC	\$864.87	
<u>187299</u>	3/1/2025	\$864.87	Internet
Reference Number: 59205	Krystal L Smith	\$1,675.00	
<u>Invoice - 2/6/2025 3:03:56 PM</u>	2/4/2025	\$1,675.00	Janitorial Services
Reference Number: 59206	Holcombs Market	\$19.96	
<u>Invoice - 2/6/2025 3:07:13 PM</u>	1/23/2025	\$19.96	Water
Reference Number: 59207	Holcombs Market	\$16.06	
<u>Invoice - 2/6/2025 3:06:34 PM</u>	1/29/2025	\$16.06	Water
Reference Number: 59208	Fitzjarrald Law Office	\$7,350.00	
<u>2025-G01</u>	1/30/2025	\$7,350.00	Attorney Services
Reference Number: 59209	Bishop Sanitation Inc	\$73.50	
<u>CR023312</u>	2/5/2025	\$73.50	Airport Port a Pottie
Reference Number: 59210	Allyns Building Center	\$362.42	
<u>378582</u>	1/2/2025	\$70.91	Ice Melter
<u>378741</u>	1/10/2025	\$2.92	Screws
<u>378742</u>	1/7/2025	\$7.33	Washers

Reference	Date	Amount	Notes
Reference Number: 59210	Allvns Building Center		
378772	1/7/2025	\$362.42	
378863	1/9/2025	\$9.42	Galv Plub
378951	1/13/2025	\$46.50	Painting Supplies
378960	1/13/2025	\$3.54	Picture Wire
378968	1/13/2025	\$26.76	Supplies
379456	1/27/2025	\$4.90	Hex Cap, Hex, Fender Washers
379494	1/28/2025	\$41.37	Nose Pliers, Left Offset Snip
379559	1/29/2025	\$139.74	Heater
		\$9.03	Washer
Reference Number: 59211	WA St Dept of Ecology		
Invoice - 2/6/2025 3:36:25 PM	2/6/2025	\$75.00	
		\$75.00	Michael Hodges Wastewater Certification
Reference Number: 59212	Carquest Auto Parts		
710880	1/2/2025	\$1,495.78	
711028	1/3/2025	\$5.58	Oil Filter
711213	1/3/2025	\$33.01	Ignition Lock Cylinder
711217	1/6/2025	\$1,300.74	Driveline Repair
711259	1/6/2025	\$72.42	Lighter, Socket
712095	1/16/2025	(\$103.06)	Return for Ujoint
712475	1/21/2025	\$14.44	Trailer Connector
		\$23.71	Battery Cable, Solder Silu, HD Butt Connec
712504	1/21/2025	\$45.21	Battery Cable, Gloves
712550	1/22/2025	\$19.62	Air Filter
712677	1/23/2025	\$23.82	Prime Gaurd
713138	1/29/2025	\$13.63	Terminal
713176	1/29/2025	\$62.77	4 Way Connector, Terminal
713183	1/29/2025	(\$16.11)	Refund 4 Way Connector
Reference Number: 59213	Goldendale City of		
Invoice - 2/12/2025 3:04:09 PM	2/12/2025	\$3,850.50	
		\$3,850.50	
Reference Number: 59214	Klickitat PUD		
Invoice - 2/12/2025 3:23:16 PM	2/11/2025	\$21,370.85	
		\$21,370.85	Utilities
Reference Number: 59215	Klickitat County		
Invoice - 2/12/2025 3:37:16 PM	2/12/2025	\$29,344.34	
		\$29,344.34	East District Court Services
Reference Number: 59227	AT&T Mobility		
287322322398X02132025	2/5/2025	\$2,533.73	
287322322615X02132025	2/5/2025	\$1,261.36	Cell Phones
		\$1,272.37	Cell Phones
Reference Number: 59228	Verizon Wireless		
6105197181	2/4/2025	\$440.11	
		\$440.11	GPD Laptops

Reference	Date	Amount	Notes
Reference Number: 59229 <u>CL19589</u>	Hattenhauer Energy Co LLC 2/15/2025	\$2,038.29 \$2,038.29	Fuel
Reference Number: 59230 <u>Invoice - 2/24/2025 8:22:03 AM</u>	Avista Utilities 2/12/2025	\$3,565.29 \$3,565.29	Gas Services
Reference Number: 59231 <u>287258483135X02182025</u>	AT&T Mobility 2/10/2025	\$96.93 \$96.93	Chlorination Station Hotspot
Reference Number: 59232 <u>Invoice - 2/25/2025 4:58:14 PM</u>	Daniel Wedgwood 2/25/2025	\$192.91 \$192.91	Reimbursement on Milage
Reference Number: 59233 <u>Invoice - 2/25/2025 5:01:08 PM</u>	Miland Walling 2/25/2025	\$313.60 \$313.60	Reimbursement on Milage
Reference Number: 59234 <u>SO192843</u>	American Water Works Assoc 10/26/2025	\$91.00 \$91.00	Membership Renewal
Reference Number: 59235 <u>2502950</u>	Anatek Labs Inc 2/6/2025	\$170.00 \$170.00	Fecal Coliform and Bacteria Testing
Reference Number: 59236 <u>Invoice - 2/25/2025 2:03:34 PM</u>	Andrew O'connor 2/25/2025	\$480.00 \$480.00	Professional Services
Reference Number: 59237 <u>610837</u>	Aspect Consulting LLC 2/12/2025	\$2,651.25 \$2,651.25	ASR Prog Eval and Aquifer Testing
Reference Number: 59238 <u>4A0313238</u> <u>4A0326394</u> <u>4A0326396</u> <u>4A0627045</u> <u>4A0627050</u> <u>4A0754298</u>	Christopher R Lanz Law Office LLC 2/10/2025 2/10/2025 2/10/2025 2/10/2025 2/10/2025 2/10/2025	\$1,150.00 \$170.00 \$200.00 \$200.00 \$180.00 \$200.00 \$200.00	Ariel Argueta Joseph Essman Daniel Hunsaker Darlene Glisczynski Richard Justo Patsy Burris
Reference Number: 59239 <u>1283524</u> <u>1288826</u>	Clifford & Martin Inc 1/14/2025 1/31/2025	\$29.37 \$16.47 \$12.90	Water Service Cooler Rent
Reference Number: 59240 <u>Invoice - 2/25/2025 2:18:16 PM</u>	Columbia Gorge Polishing LLC 1/27/2025	\$7,810.36 \$7,810.36	Painting Air Van
Reference Number: 59241 <u>300104621</u>	FBI-LEEDA 2/20/2025	\$100.00 \$50.00	Due for Michael Smith

Reference	Date	Amount	Notes
Reference Number: 59241 <u>69102535-25</u>	FBI-LEEDA 2/25/2025	\$100.00 \$50.00	Dues for Leo Lucatero
Reference Number: 59242 <u>2025-G02</u>	Fitzjarrald Law Office 2/6/2025	\$7,350.00 \$7,350.00	Attorney Fees
Reference Number: 59243 <u>1780048</u>	Ford Motor Credit Company LLC 2/20/2025	\$4,980.00 \$4,980.00	2024 Ford F-550
Reference Number: 59244 <u>GC0016356</u>	General Code 12/31/2024	\$790.13 \$790.13	Municipal Code Web Update
Reference Number: 59245 <u>158086</u> <u>158107</u> <u>158108</u>	Goldendale Sentinel 2/7/2025 2/12/2025 2/12/2025	\$573.60 \$48.00 \$465.60 \$60.00	Legal Notice Summary of Ordinance Legal Notice Request for Statement of Qualifications Legal Notice Senior Discount
Reference Number: 59246 <u>123452</u> <u>123537</u> <u>123558</u> <u>123826</u>	Goldendale Tire Center 1/8/2025 1/13/2025 1/20/2025 1/27/2025	\$1,015.90 \$713.72 \$80.57 \$141.04 \$80.57	Brakes Oil Change, Rotate Tires Battery Oil Change, Rotate Tires
Reference Number: 59247 <u>204841</u>	Goldendale Veterinary Clinic 2/5/2025	\$139.96 \$139.96	Harley Dog Food
Reference Number: 59248 <u>9387134399</u>	Grainger 1/28/2025	\$1,980.15 \$1,980.15	Cold Patch
Reference Number: 59249 <u>868678-1</u>	IBS Incorporated 2/14/2025	\$396.05 \$396.05	Parts
Reference Number: 59250 <u>0389721</u>	International Association of Chiefs of Police 1/22/2025	\$220.00 \$220.00	Dues
Reference Number: 59251 <u>Invoice - 2/25/2025 2:48:04 PM</u>	Jane Granum 2/15/2025	\$30.00 \$30.00	Patches, Repair Jumpsuit
Reference Number: 59252 <u>Invoice - 2/25/2025 3:25:46 PM</u>	Jessica Guthrie 2/25/2025	\$58.82 \$58.82	Reimbursement for Amazon Purchase
Reference Number: 59253 <u>INV00009-0225</u>	Klickitat County Health Dept 2/25/2025	\$350.00 \$350.00	Bacteria Samples

Reference	Date	Amount	Notes
Reference Number: 59254 <u>INV913423</u>	L N Curtis & Sons 2/5/2025	\$14,022.20 \$14,022.20	FEMA Grant for Gear Dryer
Reference Number: 59255 <u>3A0785606</u> <u>4A0326391</u> <u>4A0326392</u> <u>4A0627042</u> <u>4A0627043</u>	Lori Lynn Hocter Attorney at Law 1/26/2025 1/26/2025 1/26/2025 1/26/2025 1/26/2025	\$2,120.00 \$550.00 \$370.00 \$370.00 \$420.00 \$410.00	Michael Wallace Christy Asa Paul Israel Asa Paul Israel Asa Paul Israel Asa Paul Israel
Reference Number: 59256 <u>Invoice - 2/25/2025 3:34:49 PM</u>	Menke Jackson Beyer LLP 1/31/2025	\$8,568.90 \$8,568.90	Attorney Services
Reference Number: 59257 <u>0042749732</u>	Norco Inc 1/31/2025	\$55.99 \$55.99	Cylinder Rental
Reference Number: 59258 <u>515741</u>	North Central Laboratories 2/12/2025	\$784.43 \$784.43	Test Tubes, M-FC Broth, Filters
Reference Number: 59259 <u>2535-358583</u>	O'Reilly 1/23/2025	\$47.46 \$47.46	Tube, Grease
Reference Number: 59260 <u>19-909-5</u> <u>23-902-19</u> <u>24-906-3</u>	Pioneer Surveying & Engineering Inc 1/29/2025 1/29/2025 1/29/2025	\$14,335.00 \$430.00 \$9,800.00 \$4,105.00	19-909 FEMA Flood Study 23-902 Wateline Replacement 24-906 Chip Seal TIB Application
Reference Number: 59261 <u>1307-SP2025C</u>	QTpod 2/10/2025	\$480.00 \$480.00	1 Year Cell Plan
Reference Number: 59262 <u>MSP-105744</u>	Radcomp Technologies 2/3/2025	\$7,722.61 \$7,722.61	IT Services
Reference Number: 59263 <u>100175</u> <u>99949</u>	RH2 Engineering Inc 2/21/2025 2/13/2025	\$32,624.88 \$2,789.79 \$29,835.09	SCADA Support Services WWTP Improvements-SDC
Reference Number: 59264 <u>B391442</u>	Ryan Herco Products Corp 2/6/2025	\$362.92 \$362.92	Pump Head
Reference Number: 59265 <u>Invoice - 2/25/2025 4:27:17 PM</u>	Sandy Wells 2/25/2025	\$312.20 \$312.20	Reimbursement on Milage

Reference	Date	Amount	Notes
Reference Number: 59266	Snap-On Industrial	\$46.24	
ARV / 63661917	1/20/2025	\$46.24	Supplies
Reference Number: 59267	Sound Water Services	\$3,960.00	
241204-1	12/4/2024	\$3,960.00	Constant Chlor
Reference Number: 59268	Teresa D Johnson CPA Inc	\$3,082.38	
7212	2/3/2025	\$3,082.38	CPA Services
Reference Number: 59269	Upanup Studios Inc	\$4,408.00	
9112	2/15/2025	\$4,408.00	Intranet Platform Services
Reference Number: 59270	Vestis	\$351.96	
5291619700	1/7/2025	\$19.40	Janitorial
5291619703	1/7/2025	\$38.90	Uniforms
5291619704	1/7/2025	\$16.12	Janitorial, Uniforms
5291619706	1/7/2025	\$16.12	Janitorial
5291627063	1/17/2025	\$19.40	Janitorial
5291627064	1/17/2025	\$16.12	Janitorial, Uniforms
5291627065	1/17/2025	\$35.86	Uniforms
5291627067	1/17/2025	\$16.12	Janitorial, Uniforms
5291629395	1/21/2025	\$16.12	Janitorial, Uniforms
5291629397	1/21/2025	\$35.32	Uniforms
5291631630	1/24/2025	\$19.40	Janitorial
5291631633	1/24/2025	\$16.12	Janitorial, Uniforms
5291633246	1/28/2025	\$16.12	Janitorial, Uniforms
5291633261	1/28/2025	\$35.32	Uniforms
5291636145	1/31/2025	\$19.40	Janitorial
5291636147	1/31/2025	\$16.12	Janitorial, Uniforms
Reference Number: 59271	Vic's Auto & Supply	\$667.01	
111588	1/2/2025	\$76.57	Tie Rod/Draglink
111683	1/4/2025	\$65.83	Tie Rod/Draglink
111992	1/9/2025	\$459.15	Hose Fittings, 8MXTX Reel
112368	1/15/2025	\$11.74	Ignition Switch Actuator
112959	1/27/2025	\$53.72	Pliers
Reference Number: 59272	WA St Dept of Ecology	\$2,590.00	
25-WA0021121B-1	2/20/2025	\$2,590.00	2025 Water Quality Program
Reference Number: 901856	Department of Revenue	\$7,494.29	
Invoice - 2/3/2025 5:01:30 PM	1/31/2025	\$7,494.29	Excise Tax January 2025

Reference	Date	Amount	Notes
Reference Number: 901862 W601112	HSA Bank Employee Plan Funding 2/25/2025	\$11.25	HSA Service Fee
Reference Number: 901863 Invoice - 2/25/2025 2:57:40 PM	HSA Bank Employee Plan Funding 2/18/2025	\$15,687.48	HSA Plan Funding
Reference Number: 901864 359-2025 1	Invoice Cloud 1/31/2025	\$313.30	Bill Portal Fee
Reference Number: 901865 Invoice - 2/25/2025 3:36:17 PM	Neopost Leasing Inc 1/29/2025	\$1,600.00	Postage
Reference Number: 901866 Invoice - 2/25/2025 3:47:54 PM	PAYA 1/31/2025	\$1,856.09	Credit Card Fee

Register

Number	Name	Fiscal Description	Cleared	Amount
59189	Johnston, Steve	2025 - February 2025 - 1st Council Feb 2025		\$45.22
59190	Council Trust Acct.	2025 - February 2025 - 1st Council Feb 2025		\$575.55
59191	Deferred Comp Program	2025 - February 2025 - 1st Council Feb 2025		\$635.50
59192	Dept of Labor & Industries	2025 - February 2025 - 1st Council Feb 2025		\$2,553.35
59193	Dept of Retirement	2025 - February 2025 - 1st Council Feb 2025		\$13,383.77
59194	Employment Security - PFML	2025 - February 2025 - 1st Council Feb 2025		\$882.21
59195	Employment Security - WA Cares Fund	2025 - February 2025 - 1st Council Feb 2025		\$495.87
59196	Employment Security Department	2025 - February 2025 - 1st Council Feb 2025		\$189.10
59197	Goldendale, City of	2025 - February 2025 - 1st Council Feb 2025		\$80.00
59198	Washington State Labor Coalition	2025 - February 2025 - 1st Council Feb 2025		\$280.00
59199	Washington State Support Registry	2025 - February 2025 - 1st Council Feb 2025		\$148.87
901857	City of Goldendale	2025 - February 2025 - 1st Council Feb 2025		\$25,179.65
	Payroll Vendor	2025 - February 2025 - 1st Council Feb 2025		\$68,103.95
Direct Deposit Run -				\$112,553.04
2/4/2025				

Register

Number	Name	Fiscal Description	Cleared	Amount
<u>59216</u>	Hodges, Michael R	2025 - February 2025 - 2nd Council Feb 2025		\$2,035.95
<u>59217</u>	Johnston, Steve	2025 - February 2025 - 2nd Council Feb 2025		\$45.22
<u>59218</u>	American Family Life	2025 - February 2025 - 2nd Council Feb 2025		\$110.50
<u>59219</u>	Deferred Comp Program	2025 - February 2025 - 2nd Council Feb 2025		\$635.50
<u>59220</u>	Dept of Labor & Industries	2025 - February 2025 - 2nd Council Feb 2025		\$2,596.01
<u>59221</u>	Dept of Retirement	2025 - February 2025 - 2nd Council Feb 2025		\$12,719.85
<u>59222</u>	Employment Security - PFML	2025 - February 2025 - 2nd Council Feb 2025		\$833.42
<u>59223</u>	Employment Security - WA Cares Fund	2025 - February 2025 - 2nd Council Feb 2025		\$465.09
<u>59224</u>	Employment Security Department	2025 - February 2025 - 2nd Council Feb 2025		\$178.48
<u>59225</u>	Vimly Benefit Solutions Inc	2025 - February 2025 - 2nd Council Feb 2025		\$42,465.28
<u>59226</u>	Washington State Support Registry	2025 - February 2025 - 2nd Council Feb 2025		\$148.87
<u>901861</u>	City of Goldendale	2025 - February 2025 - 2nd Council Feb 2025		\$22,989.39
<u>Direct Deposit Run - 2/18/2025</u>	Payroll Vendor	2025 - February 2025 - 2nd Council Feb 2025		\$60,336.38
				\$145,559.94

AGENDA BILL: H1

**AGENDA TITLE: INTERLOCAL AGREEMENT BETWEEN THE
CITY OF GOLDENDALE AND KICKITAT
COUNTY FOR DISTRICT COURT SERVICES**

DATE: MARCH 3, 2025

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X _____

RESOLUTION _____ OTHER _____

MOTION _____ X _____

EXPLANATION:

Attached is an interlocal agreement between Klickitat County and the City of Goldendale for East District Court Services. There were no changes to this contract from last year other than the dates. The term of the new contract is for 2025 – 2027. Last year's contract is attached to the packet for your review.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

**I MOVE TO AUTHORIZE THE MAYOR TO EXECUTE AN INTERLOCAL
AGREEMENT BETWEEN KICKITAT COUNTY AND THE CITY OF GOLDENDALE
FOR DISTRICT COURT SERVICES.**

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF GOLDENDALE AND KLICKITAT
COUNTY FOR DISTRICT COURT SERVICES**

THIS AGREEMENT is made this ____ day of _____, 2025 by and between the CITY OF GOLDENDALE, a municipal corporation, hereinafter called "City" and KLICKITAT COUNTY, a political subdivision of the State of Washington, hereinafter called "County."

WHEREAS, the County has an established District Court System; and

WHEREAS, the city has been utilizing the services of East District Court for many years with an interlocal agreement; and

WHEREAS, in 2023 the County has requested that the pro rata share paid by the city is expanded to include the salary and benefits of the Judge and salaries and benefits of East District Court personnel; and

WHEREAS, the purpose of this Interlocal Agreement is to set for the terms of usage of East District Court by the City pursuant to RCW 39.34.180;

NOW THEREFORE, BE IT AGREED by and between the parties as follows:

- (1) **East District Court Services.** The County and its District Court shall furnish to the City the facilities and services of the East District Court for all cases wherein the City is the plaintiff in the East District Court, over which the East District Court has jurisdiction, for purposes of enforcing violation of state statutes or city ordinances committed by persons within the City's jurisdiction that constitute gross misdemeanors, misdemeanors, or civil infractions. Nothing in this Agreement shall permit the City to regulate the administration of the court.
- (2) **Compensation.**
 - (a) Calculation of Percentage of Usage. The parties have determined, and do hereby agree, that in return for facility usage and services of the District Court, the City shall pay the County, the City's pro rata share of the total costs of the salaries and benefits of the East District Court judge and courtroom personnel. The Washington State Caseload Reports will be the source for this utilization. The pro rata share shall be an amount equal to the ratio of the total number of violations filed wherein the City is the plaintiff, whether infractions or criminal violations, to the total number of (1) violations filed by all jurisdictions in East District Court, plus (2) felony complaints filed in East District Court, plus (3) small claims cases filed, plus (4) civil cases filed, plus (5) civil protection orders, plus (6) petitions for anti-harassment orders, plus (7) parking infractions.
 - (b) Costs to be Allocated by Percentage. The total costs allocated by paragraph (2)(a) above shall include, but are not limited to, and the salaries and benefits of the East District Court judge, salaries and benefits of the East District Court personnel for the adopted budget year, excluding (i) the costs of public defense for criminal defendants in East District Court; and (ii) the costs of housing of prisoners that are reflected in a separate budget line and in agreement with the Klickitat County Sheriff's Office.
 - (c) Time Period for Determining Percentage. The ratio described above in paragraph (2) (a) shall for each year be determined by the average percentage of the City of Goldendale's previous 3 years of total Court filings.
- (3) **Billings.** The County will invoice the City quarterly for the City's pro rata share of the agreed-upon figure for the calendar year. All sums due to the County shall be paid within thirty (30) days of mailing such invoice, via regular mail or electronic mail.

- (4) **Distributions of Revenues to the City.** All money received by the East District Court pursuant to court action in a case filed by the City, including penalties, fines, bail forfeitures, fees and costs, except as otherwise prohibited herein, shall be paid by the East District Court to the City; provided that the County may retain all money received as payments of assessments for probation costs ordered in the City's cases. The City shall not be entitled to any revenue received by East District Court other than revenues received pursuant to court action in a case filed by the City.
- (5) **Term.** This Agreement shall be effective upon execution by the parties and recording with the Klickitat County Auditor and shall remain in effect through December 31, 2027, unless earlier terminated pursuant to the terms of this Agreement or extended by written amendment. The Parties will negotiate the cost of East District Court Services every two (2) years. The County is responsible for sending a proposal to the City no later than February 15, 2027.
- (6) **Termination and Notice of Termination.** This Agreement is terminable by either party without cause if such party provides written notice of intent to terminate in accordance with RCW 3.50.810 and 35.20.010. Any such notice from the City must be received by the Chairperson of the Klickitat County Board of County Commissioners by the statutorily required date, and any such notice from the County must be received by the Mayor of the City by the statutorily required date.
- (7) **Ownership of Property.** All real and personal property used in the operation of East District Court has been and shall continue to be acquired by the County, owned by the County and may be disposed of at the discretion of the County.
- (8) **Waiver of Binding Arbitration.** Provided that this Agreement is not earlier terminated pursuant to the terms stated above, this Agreement will expire on December 31, 2027, unless a written renewal Agreement is executed prior to such date. The City and the County waive and release any right to invoke binding arbitration under RCW 3.62.070, 35.20.010, 39.34.180 or other applicable law as related to this Agreement, any extension or amendment of this Agreement, or any discussions or negotiations relating thereto.
- (9) **Indemnification Regarding City Ordinances.** The City agrees that the County does not assume any liability or responsibility for or release the City from any liability or responsibility which arises in whole or in part from the existence or effect of City ordinances, rules or regulations, policies or procedures as well as any and all cases filed by the Municipal Prosecutor and/or cited by members of City Police Departments. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any City ordinance, rule, regulation, policy or procedure is at issue or conduct or acts of Municipal Prosecutor and/or City Police Departments the City shall defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and attorney fees. This provision shall survive the termination of this Agreement.
- (10) **General Indemnification.** The City and the County each agree to defend and indemnify the other and its elected and appointed officials, officers, employees and agents against all claims, losses, damages, suits, and expenses, including reasonable attorneys' fees and costs, to the extent they arise out of, or result from, the negligence or willful misconduct of the indemnitor or its elected or appointed officials, officers, employees and agents in the performance of this Agreement. The indemnitor's duty to defend and indemnify extends to claims by the elected or appointed officials, officers, employees or agents of the indemnitor or of any contractor or subcontractor or indemnitor. The indemnitor waives its immunity under Title 51 of the Revised Code of Washington solely for the purpose of this provision and acknowledges that this waiver was mutually negotiated. This provision shall survive the termination of this Agreement.
- (11) **Captions.** The paragraph and subsection captions used in this Agreement are for convenience only and shall not control or affect the meaning or construction of any provisions of this Agreement.
- (12) **Entire Agreement.** This Agreement contains the entire Agreement and understanding of the parties with

respect to the subject matter hereof, and supersedes all prior oral or written understandings, agreements, promises or other undertakings between the parties, including but not limited to the interlocal agreement executed by the parties in 2009 for District Court Services.

- (13) **Governing Law.** This Agreement shall be interpreted in accordance with the laws and court rules of the State of Washington in effect on the date of execution of this Agreement. In the event any party deems it necessary to institute legal action or proceedings to ensure any right or obligation under this Agreement, the parties agree that such action shall be brought in a court of competent jurisdiction situated in Klickitat County, Washington.
- (14) **No Third-Party Rights.** Except as expressly provided herein, nothing in this Agreement shall be construed to permit anyone other than the parties hereto to rely upon the covenants and agreements herein contained nor to give any such third party a cause of action (as a third-party beneficiary or otherwise) on account of any nonperformance hereunder.
- (15) **Amendment or Waiver.** This Agreement may not be modified or amended except by resolution or ordinance adopted by the City and the County. No course of dealing between the parties or any delay in exercising rights hereunder shall operate as a waiver of any rights of any party.

IN WITNESS WHEREOF, the parties here to have signed this agreement this ____ day of _____, 2025.

City of Goldendale
Goldendale, Washington

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

Mayor

Chairman

APPROVED AS TO FORM:

Commissioner

Goldendale City Attorney

Commissioner

ATTEST:
Clerk of the Board

In and for the County of Klickitat,
State of Washington

APPROVED AS TO FORM:

David R. Quesnel
Klickitat County Prosecuting Attorney

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF GOLDENDALE AND KLICKITAT
COUNTY FOR DISTRICT COURT SERVICES**

THIS AGREEMENT is made this 12th day of December, 2023 by and between the CITY OF GOLDENDALE, a municipal corporation, hereinafter called "City" and KLICKITAT COUNTY, a political subdivision of the State of Washington, hereinafter called "County."

WHEREAS, the County has an established District Court System; and

WHEREAS, the City has been utilizing the services of East District Court for many years without an interlocal agreement; and

WHEREAS, the City has historically paid its pro rata share of the Judge's salary and benefits; and

WHEREAS, the County has requested that the pro rata share paid by the City is expanded to include the salary and benefits of the Judge and salaries and benefits of East District Court personnel; and

WHEREAS, the purpose of this Interlocal Agreement is to set for the terms of usage of East District Court by the City pursuant to RCW 39.34.180;

NOW THEREFORE, BE IT AGREED by and between the parties as follows:

- (1) East District Court Services. The County and its District Court shall furnish to the City the facilities and services of the East District Court for all cases wherein the City is the plaintiff in the East District Court, over which the East District Court has jurisdiction, for purposes of enforcing violation of state statutes or city ordinances committed by persons within the City's jurisdiction that constitute gross misdemeanors, misdemeanors, or civil infractions. Nothing in this Agreement shall permit the City to regulate the administration of the court.
- (2) **Compensation.**
 - (a) Calculation of Percentage of Usage. The parties have determined, and do hereby agree, that in return for facility usage and services of the District Court, the City shall pay the County, the City's pro rata share of the total costs of the salaries and benefits of the East District Court judge and courtroom personnel. The Washington State Caseload Reports will be the source for this utilization. The pro rata share shall be an amount equal to the ratio of the total number of violations filed wherein the City is the plaintiff, whether infractions or criminal violations, to the total number of (1) violations filed by all jurisdictions in East District Court, plus (2) felony complaints filed in East District Court, plus (3) small claims cases filed, plus (4) civil cases filed, plus (5) civil protection orders, plus (6) petitions for anti-harassment orders, plus (7) parking infractions.
 - (b) Costs to be Allocated by Percentage. The total costs allocated by paragraph (2)(a) above shall include, but are not limited to, and the salaries and benefits of the East District Court judge, salaries and benefits of the East District Court personnel for the adopted budget year, excluding (i) the costs of public defense for criminal defendants in East District Court; and (ii) the costs of housing of prisoners that are reflected in a separate budget line and in agreement with the Klickitat County Sheriff's Office.
 - (c) Time Period for Determining Percentage. The ratio described above in paragraph (2) (a) shall for each year be based on the average case count for the previous 3 calendar years.
- (3) **Billings.** The County will invoice the City quarterly for the City's pro rata share of the agreed-upon figure for the calendar year. All sums due to the County shall be paid within thirty (30) days of mailing such invoice, via regular mail or electronic mail.

- (4) **Distributions of Revenues to the City.** All money received by the East District Court pursuant to court action in a case filed by the City, including penalties, fines, bail forfeitures, fees and costs, except as otherwise prohibited herein, shall be paid by the East District Court to the City; provided that the County may retain all money received as payments of assessments for probation costs ordered in the City's cases. The City shall not be entitled to any revenue received by East District Court other than revenues received pursuant to court action in a case filed by the City.
- (5) **Term.** This Agreement shall be effective upon execution by the parties and recording with the Klickitat County Auditor and shall remain in effect through December 31, 2025, unless earlier terminated pursuant to the terms of this Agreement or extended by written amendment. The Parties will negotiate the cost of East District Court Services every two (2) years. The County is responsible for sending a proposal to the City no later than February 15, 2025.
- (6) **Termination and Notice of Termination.** This Agreement is terminable by either party without cause if such party provides written notice of intent to terminate in accordance with RCW 3.50.810 and 35.20.010. Any such notice from the City must be received by the Chairperson of the Klickitat County Board of County Commissioners by the statutorily required date, and any such notice from the County must be received by the Mayor of the City by the statutorily required date.
- (7) **Ownership of Property.** All real and personal property used in the operation of East District Court has been and shall continue to be acquired by the County, owned by the County and may be disposed of at the discretion of the County.
- (8) **Waiver of Binding Arbitration.** Provided that this Agreement is not earlier terminated pursuant to the terms stated above, this Agreement will expire on December 31, 2025, unless a written renewal Agreement is executed prior to such date. The City and the County waive and release any right to invoke binding arbitration under RCW 3.62.070, 35.20.010, 39.34.180 or other applicable law as related to this Agreement, any extension or amendment of this Agreement, or any discussions or negotiations relating thereto.
- (9) **Indemnification Regarding City Ordinances.** The City agrees that the County does not assume any liability or responsibility for or release the City from any liability or responsibility which arises in whole or in part from the existence or effect of City ordinances, rules or regulations, policies or procedures as well as any and all cases filed by the Municipal Prosecutor and/or cited by members of City Police Departments. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any City ordinance, rule, regulation, policy or procedure is at issue or conduct or acts of Municipal Prosecutor and/or City Police Departments the City shall defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and attorney fees. This provision shall survive the termination of this Agreement.
- (10) **General Indemnification.** The City and the County each agree to defend and indemnify the other and its elected and appointed officials, officers, employees and agents against all claims, losses, damages, suits, and expenses, including reasonable attorneys' fees and costs, to the extent they arise out of, or result from, the negligence or willful misconduct of the indemnitor or its elected or appointed officials, officers, employees and agents in the performance of this Agreement. The indemnitor's duty to defend and indemnify extends to claims by the elected or appointed officials, officers, employees or agents of the indemnitor or of any contractor or subcontractor or indemnitor. The indemnitor waives its immunity under Title 51 of the Revised Code of Washington solely for the purpose of this provision and acknowledges that this waiver was mutually negotiated. This provision shall survive the termination of this Agreement.
- (11) **Captions.** The paragraph and subsection captions used in this Agreement are for convenience only and shall not control or affect the meaning or construction of any provisions of this Agreement.
- (12) **Entire Agreement.** This Agreement contains the entire Agreement and understanding of the parties with

respect to the subject matter hereof, and supersedes all prior oral or written understandings, agreements, promises or other undertakings between the parties, including but not limited to the interlocal agreement executed by the parties in 2009 for District Court Services.

- (13) **Governing Law.** This Agreement shall be interpreted in accordance with the laws and court rules of the State of Washington in effect on the date of execution of this Agreement. In the event any party deems it necessary to institute legal action or proceedings to ensure any right or obligation under this Agreement, the parties agree that such action shall be brought in a court of competent jurisdiction situated in Klickitat County, Washington.
- (14) **No Third Party Rights.** Except as expressly provided herein, nothing in this Agreement shall be construed to permit anyone other than the parties hereto to rely upon the covenants and agreements herein contained nor to give any such third party a cause of action (as a third party beneficiary or otherwise) on account of any nonperformance hereunder.
- (15) **Amendment or Waiver.** This Agreement may not be modified or amended except by resolution or ordinance adopted by the City and the County. No course of dealing between the parties or any delay in exercising rights hereunder shall operate as a waiver of any rights of any party.

IN WITNESS WHEREOF, the parties here to have signed this agreement this 12th day of December, 2023.

City of Goldendale
Goldendale, Washington




Mayor Michael Canon

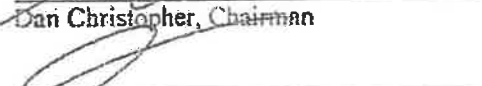
APPROVED AS TO FORM:

Goldendale City Attorney

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington



Dan Christopher, Chairman

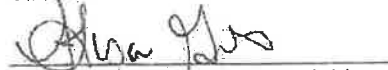


Jacob Anderson, Commissioner



Lori Zoller, Commissioner

ATTEST:
Clerk of the Board



In and for the County of Klickitat,
State of Washington

APPROVED AS TO FORM:

/s/Rebecca Cranston for

David R. Quesnel
Klickitat County Prosecuting Attorney

RCW 39.34.180

Criminal justice responsibilities—Interlocal agreements—Termination.

(1) Each county, city, and town is responsible for the prosecution, adjudication, sentencing, and incarceration of misdemeanor and gross misdemeanor offenses committed by adults in their respective jurisdictions, and referred from their respective law enforcement agencies, whether filed under state law or city ordinance, and must carry out these responsibilities through the use of their own courts, staff, and facilities, or by entering into contracts or interlocal agreements under this chapter to provide these services. Nothing in this section is intended to alter the statutory responsibilities of each county for the prosecution, adjudication, sentencing, and incarceration for not more than one year of felony offenders, nor shall this section apply to any offense initially filed by the prosecuting attorney as a felony offense or an attempt to commit a felony offense. The court of any county, city, or town that wishes to offer probation supervision services may enter into interlocal agreements under subsection (6) of this section to provide those services.

(2) The following principles must be followed in negotiating interlocal agreements or contracts: Cities and counties must consider (a) anticipated costs of services; and (b) anticipated and potential revenues to fund the services, including fines and fees, criminal justice funding, and state-authorized sales tax funding levied for criminal justice purposes.

(3) If an agreement as to the levels of compensation within an interlocal agreement or contract for gross misdemeanor and misdemeanor services cannot be reached between a city and county, then either party may invoke binding arbitration on the compensation issued by notice to the other party. In the case of establishing initial compensation, the notice shall request arbitration within thirty days. In the case of nonrenewal of an existing contract or interlocal agreement, the notice must be given one hundred twenty days prior to the expiration of the existing contract or agreement and the existing contract or agreement remains in effect until a new agreement is reached or until an arbitration award on the matter of fees is made. The city and county each select one arbitrator, and the initial two arbitrators pick a third arbitrator. This subsection does not apply to the extent that the interlocal agreement is for probation supervision services.

(4) A city or county that wishes to terminate an agreement for the provision of court services must provide written notice of the intent to terminate the agreement in accordance with RCW 3.50.810 and 35.20.010. This subsection does not apply to the extent that the interlocal agreement is for probation supervision services. The city or county shall provide a copy of the written notice to terminate an agreement for the provision of court services to the administrative office of the courts not less than one year prior to the expiration of the agreement.

(5) For cities or towns that have not adopted, in whole or in part, criminal code or ordinance provisions related to misdemeanor and gross misdemeanor crimes as defined by state law, this section shall have no application until July 1, 1998.

(6) Municipal courts or district courts may enter into interlocal agreements for pretrial and/or postjudgment probation supervision services pursuant to ARLJ 11. Such agreements shall not affect the jurisdiction of the court that imposes probation supervision, need not require the referral of all supervised cases by a jurisdiction, and may limit the referral for probation supervision services to a single case. An agreement for probation supervision services is not valid unless approved by the presiding judge of each participating court. The interlocal agreement may not require approval of the local executive and legislative bodies unless the interlocal agreement requires the expenditure of additional funds by the jurisdiction. If the jurisdiction providing probation supervision services is found liable for inadequate supervision, as provided in RCW 4.24.760(1), or is impacted by increased costs pursuant to the interlocal agreement, the presiding judge of the jurisdiction imposing probation supervision shall consult with the executive authority of the jurisdiction imposing probation supervision and determine whether to terminate the interlocal agreement for probation supervision services. All proceedings to grant, modify, or revoke probation must be held in the court that imposes probation supervision. Jail costs and the cost of other sanctions remain with the jurisdiction that imposes probation supervision.

The administrative office of the courts, in cooperation with the district and municipal court judges association and the Washington association of prosecuting attorneys, shall develop a model interlocal agreement.

[2024 c 61 s 6; 2021 c 41 s 2; 2001 c 68 s 4; 1996 c 308 s 1.]

NOTES:

Effective date—1996 c 308: "This act shall take effect January 1, 1997." [1996 c 308 s 2.]



KLICKITAT COUNTY
BOARD OF COUNTY COMMISSIONERS

COUNTY SERVICES BUILDING, 115 WEST COURT, ROOM 201, GOLDENDALE WASHINGTON 98620 • VOICE 509 773-4612

JACOB ANDERSON, DISTRICT #1

LORI ZOLLER, DISTRICT #2

DAN CHRISTOPHER, DISTRICT #3



September 5, 2024

Sandy Wells
City of Goldendale
1103 S. Columbus
Goldendale, WA 98620

RE: 2024 District Court Judicial Services

Dear Sandy:

Allow this communication to serve as official billing to the City of Goldendale for 2024 District Court Judicial services through December 31, 2024 in the total amount of \$29,344.34.

This figure is based on the previous three-year average of 6.5% for filings during the calendar years 2021, 2022 and 2023 as reported by East District Court to the Office of the Administrator of the Courts.

The current billing amount is based on the Judge and Court personnel annual salaries and benefits $= (\$451,451.34 \times 6.5\% = \$29,344.34)$.

001 512 8240

This billing is for the 2024 year. Payment should be made payable to Klickitat County and remitted directly to this office.

Should you have any questions, please feel free to contact our office at 773-4612.

Sincerely,

A handwritten signature in cursive script that reads "Lori Zoller".
Lori Zoller, Chairman

LZ/ag

cc: Rick Hansen, East District Court Judge
Jane Edmonds, Court Administrator
Dave Jones, Mayor

AGENDA BILL: H2

AGENDA TITLE: INTERLOCAL AGREEMENT – STP TRADED DOLLARS, BETWEEN KICKITAT COUNTY AND THE CITY OF GOLDENDALE

DATE: MARCH 3, 2025

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION: Please find attached an Interlocal Agreement – STP Traded Dollars between Klickitat County and the City of Goldendale. Klickitat County receives funding through the Infrastructure Investment and Jobs Act and is administered through WSDOT. When Klickitat County expends funding for certain projects, money is distributed to the city. These traded-funds received by the City can only be used for transportation improvement purposes only. In the past, the City has used funding from this source for matching funds on Transportation Improvement Board (TIB) projects.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO AUTHORIZE THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT FOR DISTRIBUTION OF SURFACE TRANSPORTATION PROGRAM FUNDING BETWEEN KICKITAT COUNTY AND THE CITY OF GOLDENDALE.

INTERLOCAL AGREEMENT

BETWEEN

Klickitat County and the City of Goldendale

For

The Distribution of Surface Transportation Program Funding Within Klickitat
County Appropriated Under the Infrastructure Investment and Jobs Act (IIJA)

THIS AGREEMENT is made and entered into by and between Klickitat County ("County") and City of Goldendale ("City"), and each are a party to this agreement.

WHEREAS, a legacy for users (IIJA), enacted November 15, 2021 as Public Law 117-59; and

WHEREAS, appropriations from the act fund the Surface Transportation Program (STP); and

WHEREAS, the expenditure of STP funds must be administered by WSDOT or a "Certification Acceptance Agency"; and

WHEREAS, the most efficient use of STP funds will be realized if Klickitat County continues to buy STP funds from each city municipality using county road funds.

NOW, THEREFORE, under the provisions and intent of the Interlocal Cooperation Act, RCW 39.34 and in consideration of the mutual benefits contained herein, the member municipality agree as follows:

SECTION I - DISTRIBUTION OF FUNDS

Funds shall be distributed to each incorporated city based on 25% by population and 75% by mileage. Population shall be determined by the most current publication of the Office of Financial Management, State of Washington. Mileage shall be based on the Major Collector classification as approved by WSDOT.

SECTION II - SALE/PURCHASE OF FUNDS

The City agrees to trade to County on a dollar-for-dollar basis their distributed amount. County agrees to accept the distribution and expend these funds in conformance with "Certification Acceptance" procedures. The funds traded to the City shall be expended only for purposes described in Section III.

SECTION III - USE OF FUNDS

The City agrees to expend traded funds for transportation improvement purposes only. The City's highest priority shall be to use these funds to leverage and/or match other funding sources. This includes priority for transportation projects that serve more than one jurisdiction.

SECTION IV - PAYMENT TO CITIES

The payment to the City shall be made yearly following the County's receipt of the STP funds from WSDOT. The payment to cities will be a percentage of STP funds received by the County as shown by the following table.

AGENCY	POPULATION*	%	25%	07 MILES**	%	75%	TOTAL %
Bingen	685	3.39%	0.848%	0.000	0.00%	0.000%	0.848%
Goldendale	3745	18.54%	4.635%	2.530	1.19%	0.891%	5.525%
White Salmon	2,220	10.99%	2.748%	0.54	0.25%	0.190%	2.9376%
Klickitat Co.	13,550	67.08%	16.770%	210	98.56%	73.92%	90.689%
TOTALS	20,200	100.00%	25.000%	213.07	100.000%	75.000%	100.000%

*2020 Population as estimated by the Washington State Office of Financial Management

**Road miles based on Klickitat County Road Logs

SECTION V - ADVANCE TO CITIES

The City shall be allowed to petition the Board of County Commissioners for an advance payment expected to be received during a succeeding twelve-month period. Interest on the amount advanced will be accrued at the rate of 5.7%. The cities agree to return any portion of the advance plus accrued interest not eventually earned through this agreement.

SECTION VI - EFFECTIVE DATE AND DURATION

This agreement shall become effective immediately upon signature of all parties and shall remain in effect for five (5) years.

SECTION VII – ADMINISTRATION AND DISPUTE RESOLUTION

There shall be no separate legal entity created by this agreement. In the event of a dispute under this agreement the City and County shall attempt to resolve the matter informally. If the City and County are unable to resolve the matter informally the matter may be referred to non-binding mediation. Each party shall be responsible for their own costs and share the costs of the mediator equally.

In the event that any litigation should arise concerning the construction or interpretation of any of the terms of this agreement, the venue of such action shall be in the courts of the State of Washington in and for Klickitat County. The agreement shall be governed by the law of the State of Washington. Each party shall be responsible for its own attorney fees.

VIII – INDEPENDENT CONTRACTOR

Nothing herein shall be construed as creating the relationship of employer and employee, or principal and agent between City and County or any of the employees or agents of either party. City and County shall comply with all relevant Federal, State, and municipal laws, rules and regulations. Nothing in this agreement shall make an employee of City an employee of County or an employee of County an employee of City for any purpose.

IX- HOLD HARMLESS/INDEMNIFICATION

Each party agrees to indemnify, defend, save and hold harmless the other, its officials, employees and volunteers from any and all liability, demands, claims, causes of action, suits or judgments including costs, attorney fees and expenses, arising out of or resulting from the negligent acts, errors or omissions of the parties relating to or arising out or in connect with, or incident to, its negligent acts or omissions under this agreement.

City of Goldendale

Mayor

Date

Date: _____

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

ATTEST:

Clerk of the Board

In and for the County of Klickitat
State of Washington

APPROVED AS TO FORM:

David R. Quesnel
Klickitat County Prosecuting Attorney

Ron Ihrig, Chairman

Todd Andrews, Commissioner

Lori Zoller, Commissioner

AGENDA BILL: H3

AGENDA TITLE: EAST COLLINS PARKING AND TRAFFIC CONTROL

DATE: MARCH 3, 2025

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X_____

RESOLUTION_____ OTHER_____

MOTION_____X_____

EXPLANATION:

The Public Works Committee recommends eliminating parking on East Collins between the Roosevelt intersection and Sanders Way. They also recommend turning the intersection of Roosevelt and Collins into a four-way stop. The committee would like to hold a public hearing on this topic.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

I MOVE TO HOLD A PUBLIC HEARING ON THE TOPIC OF ELIMINATING PARKING ON EAST COLLINS BETWEEN ROOSEVELT AND COLLINS AND TO TURN THE INTERSECTION OF ROOSEVELT AND COLLINS INTO A FOUR-WAY STOP.



AGENDA BILL: H4

**AGENDA TITLE: WEST BROADWAY PARKING AND
TRAFFIC CONTROL**

DATE: MARCH 3, 2025

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X _____

RESOLUTION _____ OTHER _____

MOTION _____ X _____

EXPLANATION:

The Public Works Committee recommends eliminating parking on West Broadway and turning the intersection of Broadway and Mill Street into a four-way stop to help with traffic control. The committee would like to hold a public hearing on this topic.

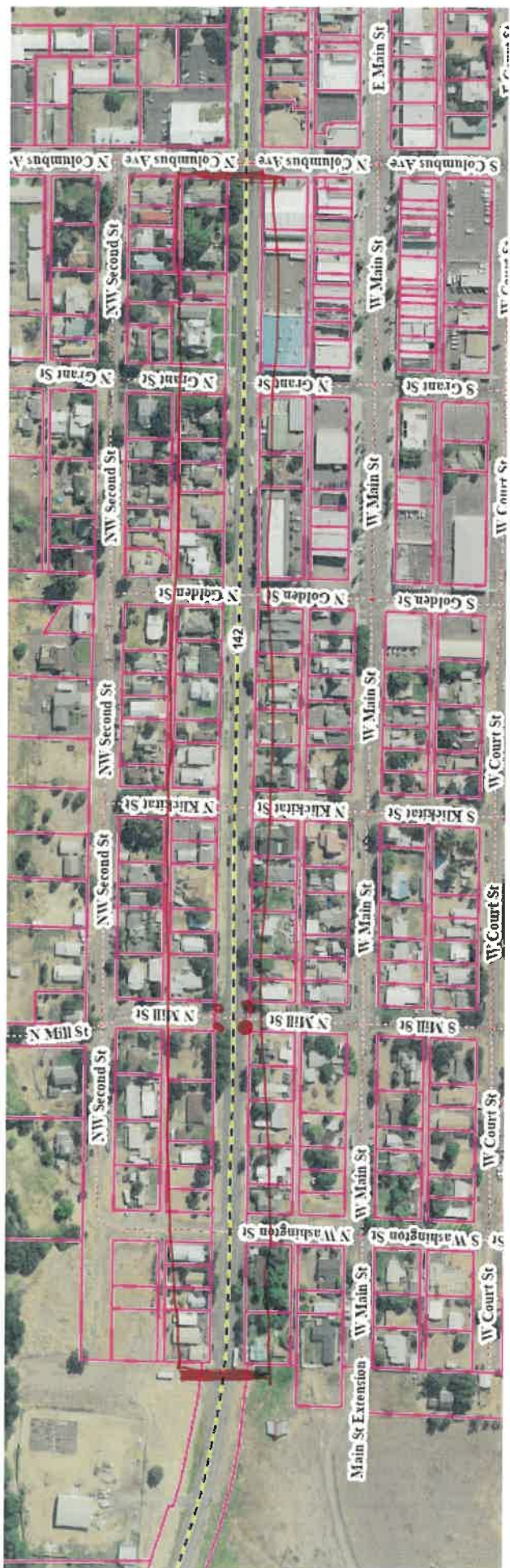
FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

**I MOVE TO HOLD A PUBLIC HEARING ON THE TOPIC OF ELIMINATING WEST
BROADWAY PARKING AND TO TURN THE INTERSECTION OF WEST
BROADWAY AND MILL STREET INTO A FOUR WAY STOP**



AGENDA BILL: H5

**AGENDA TITLE: LODGING TAX APPLICATION FUNDING
RECOMMENDATION**

DATE: MARCH 3, 2025

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X

RESOLUTION _____ OTHER _____

MOTION _____ X

EXPLANATION:

The Events Committee has reviewed a submitted application (please see attached Application). The Events Committee will present the committee's recommendation.

FISCAL IMPACT: \$3,900

ALTERNATIVES:

STAFF RECOMMENDATION:

MOTION:

**I MOVE TO APPROVE THE FUNDING OF THE LODGING TAX APPLICATION AS
PRESENTED**

CITY OF GOLDENDALE
2025 LODGING TAX FUNDING
APPLICATION



SUBMISSION DEADLINE:
December 2, 2024

City of Goldendale
1103 South Columbus Avenue
Goldendale, WA 98620
(509) 773-3771

**2025 LODGING TAX FUNDS
GENERAL INFORMATION AND INSTRUCTIONS**

The City of Goldendale has established the Event Committee to support tourism promotion projects within the City of Goldendale. The purpose is to provide funding to eligible organizations or groups for the purpose of positively impacting tourism in the City of Goldendale. Pursuant to RCW 67.28.1817, funding and specific awards are dependent on recommendations of the Event Committee and final decision by the City Council. The City Council may allocate all, none, or a portion of the available funds.

The Event Committee is accepting proposals for tourism related services to be provided during the 2025 calendar year and funded by revenue from the City's lodging tax. Lodging taxes available for 2025 are estimated to be \$80,000. Selected proposals will be based on their emphasis and ability to create events and activities that will result in positive user impacts on lodging, restaurants, and retail markets in the City of Goldendale.

To be considered an application must be complete and submitted by December 2, 2024. Please send the application via email in MS Word or .pdf format and include all attachments in .pdf format to: tgunnyon@ci.goldendale.wa.us. If you have questions, please call 509-773-3771.

or

Mail application to:	City of Goldendale Committee 1103 South Columbus Avenue Goldendale, WA 98620
----------------------	--

Incomplete and/or late applications will not be considered.

GENERAL INFORMATION

The lodging tax is an existing (sales tax) authorized by Washington State law in RCW 67.28, Public Stadium, Convention, Arts and Tourism Facilities. The City of Goldendale receives revenue from the Washington State Revenue Department under a special Hotel-Motel Tax. The tax is a charge placed on consumers for lodging at hotels, motels, rooming houses, private campgrounds, recreational vehicle parks, and similar facilities for continuous periods of less than one month.

Funding for this program comes from the City of Goldendale Tourism Fund which receives hotel/motel taxes from lodging establishments from inside the city limits. The city collects a four percent tax on charges for overnight lodging 2% is considered a basic hotel/motel tax and the second 2% is a credit against the sales tax that lodging establishments collect.

The City of Goldendale considers lodging tax funded proposals from public agencies and non-profit organizations. Proposals must completely address the questions in the application, and all requested supplemental information must be provided.

EVENT COMMITTEE ALLOCATION EVALUATION CRITERIA

The criteria listed below constitute the standards by which applications for funding from the Lodging Tax Fund are judged. In some cases, by their nature, some applicant events, activities, programs, organizations and facilities will not be able to meet all criteria. However, the more criteria met the stronger the application.

Community Economic Impact

Potential positive economic impact of tourism on the community is a significant benefit that can be measured. In its most fundamental effect, tourism impacts the community's economy through the dollars brought to and spent in the City of Goldendale. Overnight stays generate more revenue than day visits.

The total impact can be measured in terms of direct dollar expenditures made by the visitors themselves and indirect dollar expenditures made as the money moves through the community. In evaluating applications in this area, more weight will be given to direct expenditures as they are more readily measurable.

In assessing the probable economic impact of the proposal, the Committee will consider: (a) The estimated number of visits to be generated; (b) The estimated number of overnight stays to be generated; (c) The duration of the event, activity or program; (d) The event's generation of economic activity during off-peak tourism seasons or periods; (e) The use of local firms and resources in the proposed event, activity, program or facility; and (f) New or first time events or activities.

Resources Available for Event or Facility

The applicant should identify other community capital and/or labor sources to ensure project success. Each year applications submitted for funding proposal is not guaranteed for subsequent years.

Providing seed money that will help establish the activity, program, event, organization, or facility which will later function successfully on its own are preferred.

Builds on Identified Community Assets

Community assets include natural amenities, facilities, festivals, events and activities that distinguish the City of Goldendale in the region, state and nation. Those things both help constitute and promote the County's positive image.

Meets Community Objectives

Events, projects, activities, and facilities that also serve the broader community will be given preference. The Committee will assess whether the proposal furthers the success of and coordinates with scheduled community events, facilities, and community promotion and marketing efforts.

Meets the Requirements of the Lodging Tax Law RCW 67.28.080 & 67.28.1815

Information on the requirements can be found on the Washington State Legislature website at: <http://apps.leg.wa.gov/rcw/> Committee will only consider proposals meeting statutory requirements.

ADDITIONAL GUIDELINES & REQUIREMENTS

Eligibility

Each applicant will concisely define the project or event to be pursued and demonstrate how it will do so. The project or event must be in compliance with Washington State statutes and the City of Goldendale guidelines established in this program.

Project Description and Scope of Work

The applicant will submit a scope of work that describes the project in detail.

Promotion Plan

If applicable, the proposal will include a detailed description of the plan to advertise, publicize and distribute information related to the project.

Schedule/Timeline

The scope of work will include a timeline indicating when each element will be undertaken and completed. Projects are expected to be completed during the funding year. It is within the City Council's discretion to revoke the funding if funds are not expended within the funding year without proper explanation.

Budget

The project will include both income and expense categories; all income (including in-kind) will be broken out by amount, source and eligible expenses will be itemized.

Insurance

As part of its contract for performance, the City requires contractors to maintain liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate coverage.

Where automobiles are used in conjunction with the performance of this agreement, throughout the life of this Agreement the Contractor and its Subcontractors shall, at their own expense, maintain automobile liability insurance with a carrier licensed to do business in the state of Washington and with minimum coverage as follows: Bodily Injury Liability and Property Damage Liability Insurance, \$1,000,000 each occurrence or combined single limit coverage of \$1,000,000.

General Liability insurance and, if applicable, automobile liability insurance coverage shall be provided under a comprehensive general and automotive liability form of insurance, such as is usual to the practice of the insurance industry, including, but not limited to all usual coverage referred to as Personal Injury including coverage A, B, and C. If applicable, automobile liability insurance shall include coverage for owned, non-owned, leased or hired vehicles.

The City of Goldendale shall be named as an additional insured on all policies except automobile insurance and all such insurance as is carried by the Contractor shall be primary over any insurance carried by the City of Goldendale. The Contractor shall provide a certificate of insurance

Reimbursement

The City intends to enter into cost reimbursement contracts.

Reporting

When the project is complete, applicants will complete and return a *Final Event/Project Report* with original receipts and documentation for reimbursement. State law, under RCW 67.28.1816, requires that local jurisdictions receiving Lodging Tax revenues must submit an annual economic impact report.

Selection Process

After applications are submitted to the Event Committee, they will be reviewed and evaluated by committee members and staff for eligibility, quality of proposal, and consideration of the project/event. Applicants may be contacted to provide clarification, make corrections or supply additional information. Applications that do not meet the guidelines will be disqualified and returned.

Applicants may be requested to attend a meeting of the Event Committee or City Council. They will be notified of the date, time and meeting location.

Applicable Definitions from RCW 67.28.080

(1) "Acquisition" includes, but is not limited to, siting, acquisition, design, construction, refurbishing, expansion, repair, and improvement, including paying or securing the payment of all or any portion of general obligation bonds, leases, revenue bonds, or other obligations issued or incurred for such purpose or purposes under this chapter.

(2) "Municipality" means any county, city or town of the state of Washington.

- (3) "Operation" includes, but is not limited to, operation, management, and marketing.
- (4) "Person" means the federal government or any agency thereof, the state or any agency, subdivision, taxing district or municipal corporations thereof other than county, city or town, any private corporation, partnership, association, or individual.
- (5) "Tourism" means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- (6) "Tourism promotion" means activities and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing of special events and festivals designed to attract tourists.
- (7) "Tourism-related facility" means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor, and used to support tourism, performing arts, or to accommodate tourist activities.
- (8) "Tourist" means a person who travels from a place of residence to a different town, city, county, state, or country, for purposes of business, pleasure, recreation, education, arts, heritage, or culture.

Disclaimer: *The City of Goldendale reserves the right, in its sole discretion, to fund or not fund any particular project or program for which an application is submitted. The determination of whether to fund a particular project or program will be based upon a number of factors, including, but not limited to, the ability of the program or project to promote tourism in the City of Goldendale, the relative merits of the project or program compared to other applications, and the overall availability of funding. The City is the sole judge of its obligation to fund any particular project or program regardless of its merits under these factors.*

**CITY OF GOLDENDALE
LODGING TAX FUNDS APPLICATION**

Application Deadline: December 2, 2024
Submit Original To: City of Goldendale
1103 South Columbus Avenue
Goldendale, WA 98620

Project Title: CAR Show community Days **Amount Requested** \$ 5'000 -
Project/Event Location Goldendale Main street
Project/Event Date(s) 7/12 9/13 **Project/Event Hours** 8 Am 4 Pm

ESTIMATE EVENT ATTENDANCE FOR THE FOLLOWING:

# Event Attendance	Estimated Local # of Attendees	# of Attendees Staying only the day (more than 50 miles)
<u>4500</u>	<u>3000</u>	<u>1000</u>
Estimated # of Attendees Staying Overnight		Estimated # of Attendees Out-of-State & other countries
<u>200</u>		<u>100</u>
# of Attendees Staying in Unpaid Accommodations		# of Lodging Stays Generated (rooms rented)
<u>300</u>		<u>90</u>

Category:

- ☐ Tourism Promotion Activities
☐ Tourism Related Facility/Operation
☒ Events/Festivals

Organization Status: ☒ Non-Profit ☐ Public Agency ☐ Cooperative Project

Organization: Old Hwy 97 Cruisers

Address: PO Box 141

City: Goldendale **State:** WA **Zip Code:** 98620

Website: Highway Cruisers @ Facebook

Contact: Clinton Baze

Telephone: 360 - 214-6659 **Cell Phone:** Same

Email: Hwy 97 CRUISERS @ Yahoo!com

PROJECT/EVENT SUMMARY

Please insert answers and responses following each question with the suggested word count. If additional sheets are required, please have sheets coincide with summary questions.

Provide a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over-all project. However, focus your response on the portion to be funded. (Approximately 250 words or less)

The funds will be used for advertising to promote the community days' car show, and community days. We hope to bring in participants from 50 to 350 miles away. Car shows are a rapidly growing event in the NW a lot of the in person festivities have been hurt from covid. These events are pulling tourism back into communities boosting funds for tourism.

SCOPE OF WORK

What are the goals for the project, such as the following:

- (a) How and why the community will benefit? (specifically lodging, food service sectors and community facilities)
 - (b) The expected event attendance;
 - (c) Describe the marketing /promotion methods
 - (d) What are the beginning and ending dates of your project?
 - (e) Do you expect this project to be an annual activity or a one-time event/project?
- (Approximately 200 words or less)

A. a large attendance will fill up motels and restaurants.

B. APPROX 4500

C. Social media, Radio, News Paper, Flyers, Banners

D. Friday July 11th and July 12th.

E. We plan as a group to do the car show every year during community days and promoting other activities going on during the dates of community days.

COMMUNITY ECONOMIC IMPACT

Estimate the number of participants who will attend in each of the following categories:

- (a) Staying overnight in paid accommodations away from their place of residence or business;
- (b) Staying overnight in unpaid accommodations (e.g., with friends & family) and traveling fifty miles or more one way from their place of residence or business;
- (c) Staying for the day only and traveling more than fifty miles or more one way from their place of residence or business;
- (d) Attending but not included in one of the three categories above; and
- (e) Estimated number of participants in any of the above categories that will attend from out-of-state (includes other countries).

A. APPROX 100

b. APPROX 1500

C. APPROX 300

D. APPROX 100

e APPROX 200

Describe methods you will use to determine attendance from visitor categories above. (Approximately 100 words or less)

we will Hand out Numbered Entry forms and Sign in Books for visitors

TOURISM OBJECTIVES

In what way will the project/event/Visitor Information Center encourage spending in the City of Goldendale attractions and businesses? (Approximately 50 words or less)

The Event is held Down town main st Bars, Restaurants, Grocery stores and coffee stands as well as motels.

Will this project/event/Visitor Information Center have a broad-based community benefit or appeal? (Approximately 35 words or less)

Yes this will promote Goldendale and its surrounding attractions.

What measures will you be able to provide to evaluate the success of the project/event/Visitor Information Center? (Approximately 50 words or less)

We will have Numbered Entry forms and Visitor Book Sign in

Please provide a project schedule/timeline identifying relevant milestones.

The car show will be held during community days Event on July 11th 12th

DETAILED BUDGET

Income

Please list the income source, approximate amount and availability status of any other income that is planned to fund the project/event for which you are applying.

Are you seeking lodging taxes from any other municipality? ☐ Yes ☐ No
 Are you seeking or will you provide matching funds? ☐ Yes ☐ No
 Are you seeking in-kind services from City of Goldendale? ☐ Yes ☐ No
 If so, what type(s) of services: ☐ Police ☐ EMS/Fire ☐ Parks ☐ Public Works
☒ Location ☒ Other (Please Specify Dumpster)

Source of Other Funding	In-Kind or Cash (specify)	Amount	Availability Status
		\$	
		\$	
		\$	
		\$	

Expenses

Activity	Total Cost for Project/Event	Lodging Tax Funds Requested
All Personnel (salaries & benefits)	5000	5000

Do not include personnel costs for the following activities. Note: Insurance costs are not eligible for reimbursement

Activity	Total Cost for Project/Event	Lodging Tax Funds Requested
Administration (rent, utilities, office expense, supplies, postage, janitorial, etc.)	\$ 1000-	\$ 1000
Marketing/Promotion		
Website	\$ 50-	\$ 50
Brochures	\$ 150-	\$ 150
Radio/TV	\$ 1500	\$ 1500
Print Media	\$ 2000	\$ 2000
Construction/Renovation	\$	\$
Other (describe on additional sheet)	\$	\$
City of Goldendale services (if applicable)	\$ 500-	\$ 500
TOTAL COSTS	\$ 5200-	\$ 5200-

ATTACHMENTS

Please provide the following as attachments and convert documents to .pdf format if e-mailing. Include your organization's name (abbreviation is acceptable) and type of document (such as "State Certificate")

Non-Profit Organizations

- State certificate of non-profit incorporation and/or federal copy of 501(C)(3) or 501(C)(6)
- IRS Tax ID number
- Articles of incorporation
- Most recent proposed and approved budgets of the overall organization
- Names and titles of the organization's board of directors and principal staff
- Copy of meeting minutes showing official approval of project and authorization of application or a signed resolution of the board of directors authorizing the application

Public Agencies

- Meeting minutes approving project and authorization of application or a letter or resolution indicating official approval of project and application

Incomplete and/or late applications may not be considered.

APPLICATION CERTIFICATION

I attest that the information provided in the Lodging Tax Fund application is true, complete and accurate. I understand that the Lodging Tax Funds being applied for can be used only in accordance with the purposes outlined in RCW67.28.1815. I further agree that if my application is approved by City Council of the City of Goldendale that I will provide the Final Project Report in compliance with the application reporting requirements within 30 days after the event and that I may be subject to a state audit of expenditures for the lodging tax funds. Should I furnish any false information in this application, I hereby agree that such act shall constitute denial, suspension or revocation of my application.

SIGNATURE: Clinton Baze

NAME: Clinton Baze

TITLE: Board member

DATE: 2 20 25