

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
NOVEMBER 4, 2024
6:00 PM**

NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 5:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.

- A. Call to Order
 - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
 - 1. Approval of Agenda
 - 2. Consent Agenda
 - a. Approval of Minutes
 - b. Claims
 - c. Payroll
 - d. Other
- F. Presentations
 - 1. 2025 Budget Review by Jen Forsberg
 - 2. Update on the 2024 North Phase Waterline Improvement Project by Dustin Conroy
 - 3. Update on the Wastewater Treatment Plant Improvement Project by Katrina Olson from RH2 Engineering
- G. Department Reports
- H. Council Business
- I. Resolutions
- J. Ordinances
 - 1. Ord No 1541 – Hearing Examiner Review
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON NOV 18, 2024 AT 6:00 PM.

AGENDA TITLE: CONSENT AGENDA

DATE: NOVEMBER 4, 2024

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X

RESOLUTION _____ OTHER _____

MOTION _____ X

EXPLANATION:

The consent agenda includes the following:

Minutes of the October 21, 2024, regular council meeting, second pay period October checks #58829 – 58838, 901823 in the amount of \$144,829.65, October 29, 2024 claims checks # 58827 – 58828, 58839 - 58872 in the amount of \$140,549.67.

FISCAL IMPACT:

Payroll checks in the amount of \$144,829.65, claims checks in the amount of \$140,549.67.

ALTERNATIVES:

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

STAFF RECOMMENDATION:

Approve the consent agenda

MOTION:

I MOVE TO APPROVE THE CONSENT AGENDA.

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
October 21, 2024
6:00 PM**

Mayor Dave Jones called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

ROLL CALL

Council Present: Mayor Dave Jones (Not voting), Council Member Steve Johnston, Council Member Theone Wheeler (Zoom), Council Member Loren Meagher, Council Member Ellie Casey, Council Member Andy Halm, Council Member Danielle Clevidence, and Council Member Miland Walling

Council Member Loren Meagher needs to excuse himself at 7:00 for another meeting

Staff Present (Not Voting): City Administrator Sandy Wells, Clerk Treasurer Shelly Enderby, Assistant Fire Chief Michael Stelljes

CLOSED PUBLIC COMMENT

No Public Comment

AGENDA AND CONSENT AGENDA

Motion: I move to approve that with a friendly amendment to just bump up the third item in the presentation to the first line if Dustin is ready to present so that we can respect the time of our community members that have shown up this evening for that topic, **Action:** Motion, **Moved by** Council Member Loren Meagher, **Seconded by** Council Member Miland Walling.
Motion Passed Unanimously

PRESENTATIONS

Update on the 2024 North Phase Waterline Improvement Project by Dustin Conroy, Dustin gave an update on the waterline project

Public Comments

Susan Eoff – 310 NW High
Shannon Bighorn – 1025 Malinda Ln
Alicia Hatfield – 231 NW High St
Rebecca Martin – 318 NW High St
Rob Wing – 130 NW High St

They all spoke about the poor conditions on NW High St

2024 3rd Quarter Budget Review by Jen Forsberg, via zoom Jen Forsberg went over the 2024 3rd Quarter Budget

2025 Budget Review by Jen Forsberg, via zoom Jen Forsberg went over the 2025 budget

Motion: I move to have the Mayor and Staff review the budget questions around ARPA and just report back what the original intentions with that funding mechanism was, **Action:** Motion, **Moved by** Council Member Loren Meagher, **Seconded by** Council Member Danielle.
Motion Passed Unanimously

Council Member Loren Meagher would like to have the pages numbered so they are easy to reference

Jen Forsberg added that we needed to hold a Public Hearing which is scheduled for November 18th at 6pm to pass a property tax resolution that needs to be done before the end of November

City Administrator Sandy Wells would like to have all the council members questions emailed to her prior to the hearing so she can get them to Jen to have answers ready

Council Member Loren Meagher left the meeting at 7:03pm

DEPARTMENT REPORTS

Assistant Fire Chief Michael Stelljes – the burn ban sounds like it will be lifted on Wednesday October 23rd

COUNCIL BUSINESS

No Council Business

RESOLUTIONS

No Resolutions

ORDINANCES

Ord. No. 1540 – Park Use by Mayor Dave Jones, the Ordinance Committee has met to discuss the changes and revision of the park use code. The Council accepted the ordinance for its first reading. The ordinance is in the correct format and is ready for approval by the Council.

Motion: I move to approve ordinance no.1540 amending the Goldendale Municipal Code Chapter 12.24 park use code for its 2nd reading, **Action:** Motion, **Moved by** Council Member Danielle Clevidence, **Seconded by** Council Member Andy Halm

Ayes: Council Member Steve Johnston, Council Member Miland Walling, Council Member Danielle Clevidence, Council Member Andy Halm, Council Member Ellie Casey

Nays: Council Member Theone Wheeler

Motion Passed (**summary:** Ayes = 5, Nays =1, Abstain =0)

REPORT OF OFFICERS

Council Member Steve Johnston – wanted to give kudos to the organizer of the recent harvest festival

Council Member Theone Wheeler – thanked the Chamber and Trisha for doing an amazing job. Thursday November 7th from 6pm – 8pm there will be a Tribal Art Exhibit at the Goldendale Observatory

Council Member Ellie Casey – we are inside our 18 day early voting window. Ballots were mailed out last week you should be receiving them and turn them into your ballot boxes

Council Member Andy Halm – thank you to Trisha and the Chamber and remember to vote

Council Member Miland Walling – glad the people were here to talk about the street, and I will be going up there to personally look at it

Mayor Dave Jones – park plan public input meeting is on October 24th at 6pm in the Mt. Adams meeting room at the new county services building. Hoping for a good turnout. Our attorney Quinn Plant would like to set up an ordinance meeting regarding the hearing examiner. I will be emailing to get a meeting set up

OPEN PUBLIC COMMENT

No Public Comment

Public Hearing November 18th at 6pm

ADJOURNMENT

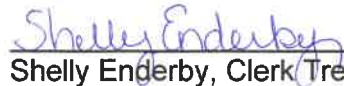
7:11PM

Motion: I motion to Adjourn the meeting, Action: Motion, Moved by Council Member Andy Halm, Seconded by Council Member Ellie Casey.

Motion passed unanimously.



Dave Jones, Mayor



Shelly Enderby, Clerk/Treasurer

Register

Fiscal: 2024
Deposit Period: 2024 - Oct 2024
Check Period: 2024 - Oct 2024 - 2nd Council Oct 2024

Number	Name	Print Date	Clearing Date	Amount
1st Security Bank of Washington				
Check 20016310				
58827	Hattenhauer Energy Co LLC	10/16/2024		\$1,312.64
58828	WA St Treasurer	10/21/2024		\$2,977.09
58839	Pierre Ford of Hermiston	10/21/2024		\$41,117.41
58840	Stearns Bank N.A.	10/29/2024		\$1,360.07
58841	AT&T Mobility	10/29/2024		\$86.93
58842	Avista Utilities	10/29/2024		\$166.17
58843	Umpqua Bank	10/29/2024		\$15,157.40
58844	Anatek Labs Inc	11/4/2024		\$45.00
58845	Basin Feed & Supply	11/4/2024		\$39.76
58846	Christopher R Lanz Law Office LLC	11/4/2024		\$700.00
58847	Clifford & Martin Inc	11/4/2024		\$27.90
58848	Corinne Thayer	11/4/2024		\$782.73
58849	Cortes Properties LLC	11/4/2024		\$9.45
58850	Cowgirl Collaboration LLC	11/4/2024		\$300.50
58851	Goldendale Chamber	11/4/2024		\$2,198.68
58852	Goldendale City of	11/4/2024		\$189.42
58853	Goldendale Tire Center	11/4/2024		\$1,565.89
58854	Goldendale Veterinary Clinic	11/4/2024		\$2,325.11
58855	H.D. Fowler	11/4/2024		\$1,805.13
58856	Jane Granum	11/4/2024		\$310.00
58857	Klickitat County Fire Dist #7	11/4/2024		\$165.00
58858	Klickitat County Health Dept	11/4/2024		\$175.00
58859	L N Curtis & Sons	11/4/2024		\$2,532.46
58860	Optimist Printers	11/4/2024		\$225.75
58861	Pioneer Surveying & Engineering Inc	11/4/2024		\$29,932.50
58862	Quadient Leasing USA Inc	11/4/2024		\$467.62
58863	Radcomp Technologies	11/4/2024		\$1,343.75
58864	Resources NW Inc	11/4/2024		\$56.19
58865	RH2 Engineering Inc	11/4/2024		\$15,622.93
58866	Riley Brothers Inc	11/4/2024		\$377.00
58867	Shield Assessments	11/4/2024		\$1,540.00
58868	Shred Northwest Inc	11/4/2024		\$75.25
58869	Signature Energy	11/4/2024		\$14,997.86
58870	Troy Witherite	11/4/2024		\$203.48
58871	Vic's Auto & Supply	11/4/2024		\$18.80

Number	Name	Print Date	Clearing Date	Amount
58872	WA ST Dept Labor & Indust (Olympia)	11/4/2024		\$338.80
		Total	Check	\$140,549.67
		Total	20016310	\$140,549.67
		Grand Total		\$140,549.67

**CITY OF GOLDENDALE
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 58827 through 58828, 58839 through 58872 in the amount of \$140,549.67, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 29th day of October, 2024.


Shelly Enderby, Clerk-Treasurer

Register Activity

Fiscal: 2024
Period: 2024 - Oct 2024
Council Date: 2024 - Oct 2024 - 2nd Council Oct 2024

Reference	Date	Amount	Notes
Reference Number: 58827 CL17811	Hattenhauer Energy Co LLC 10/15/2024	\$1,312.64 \$1,312.64	Fuel
Reference Number: 58828 Invoice - 10/21/2024 8:26:23 AM	WA St Treasurer 10/21/2024	\$2,977.09 \$2,977.09	3rd Quarter 2024
Reference Number: 58839 Invoice - 10/21/2024 5:31:22 PM	Pierre Ford of Hermiston 10/21/2024	\$41,117.41 \$41,117.41	2024 Ford Ranger - Building Dept
Reference Number: 58840 1394862	Stearns Bank N.A. 11/11/2024	\$1,360.07 \$1,360.07	Genie Lift Payment
Reference Number: 58841 287258483135x10182024	AT&T Mobility 10/10/2024	\$86.93 \$86.93	Chlorination Station Hotspot
Reference Number: 58842 Invoice - 10/29/2024 10:45:36 AM	Avista Utilities 10/11/2024	\$166.17 \$166.17	Natural Gas Utility
Reference Number: 58843 Invoice - 10/29/2024 3:56:45 PM	Umpqua Bank 10/15/2024	\$15,157.40 \$15,157.40	Credit Card
Reference Number: 58844 2426063	Anatek Labs Inc 10/15/2024	\$45.00 \$45.00	Nitrate and Ion Prep Testing
Reference Number: 58845 130927	Basin Feed & Supply 9/30/2024	\$39.76 \$39.76	Gloves
Reference Number: 58846 3A0518642 4A0143772 4A0627041	Christopher R Lanz Law Office LLC 10/16/2024 10/16/2024 10/16/2024	\$700.00 \$300.00 \$200.00 \$200.00	Vether Misterek Brandon Vlaew Amy Brabender
Reference Number: 58847 290573	Clifford & Martin Inc 10/15/2024	\$27.90 \$27.90	Bottles of Water
Reference Number: 58848	Corinne Thayer 10/21/2024	\$782.73 \$782.73	Travel Expense Voucher

Reference	Date	Amount	Notes
Reference Number: 58849 3794.0	Cortes Properties LLC 10/29/2024	\$9.45 \$9.45	Over Payment
Reference Number: 58850 Invoice - 10/29/2024 1:52:54 PM 1425	Cowgirl Collaboration LLC 10/29/2024	\$300.50 \$300.50	water bill refund
Reference Number: 58851 1425	Goldendale Chamber 10/11/2024	\$2,198.68 \$2,198.68	September 2024 Reimbursement
Reference Number: 58852 24-32	Goldendale City of 10/23/2024	\$189.42 \$189.42	Bulk Water
Reference Number: 58853 121086 121234 121358 121407	Goldendale Tire Center 10/2/2024 10/8/2024 10/14/2024 10/15/2024	\$1,565.89 \$669.56 \$421.29 \$226.77 \$248.27	Interstate Batteries Interstate Batteries Interstate Battery Interstate Battery
Reference Number: 58854 Brad Rappe -KENI 1082	Goldendale Veterinary Clinic 10/16/2024	\$2,325.11 \$2,325.11	Vet Bill
Reference Number: 58855 08083120 08083120	H.D. Fowler 10/16/2024 10/1/2024	\$1,805.13 \$1,558.15 \$246.98	Meter Stop and Tailpiece Tailpiece
Reference Number: 58856 Invoice - 10/29/2024 2:51:08 PM Invoice - 10/29/2024 2:51:47 PM	Jane Granum 10/19/2024 8/29/2024	\$310.00 \$290.00 \$20.00	Patches Patches
Reference Number: 58857 392	Klickitat County Fire Dist #7 10/1/2024	\$165.00 \$165.00	First Aid Training
Reference Number: 58858 INV00016-1024	Klickitat County Health Dept 10/7/2026	\$175.00 \$175.00	Bacteria Sample
Reference Number: 58859 INV865835 INV869672 INV869687 INV870432 INV872661 INV873542 INV875038 INV877258	L N Curtis & Sons 9/16/2024 9/25/2024 9/25/2024 9/27/2024 10/3/2024 10/7/2024 10/10/2024 10/17/2024	\$2,532.46 \$503.32 \$205.09 \$18.04 \$99.49 \$759.77 \$287.50 \$222.21 \$437.04	Hearing Protection Cargo Pants, Poly/Wool Pants Patch Shirt Shirts and Lapel Microphone Jumpsuit Patrol Boots Patrol Boots

Reference	Date	Amount	Notes
Reference Number: 58860 <u>61474</u>	Optimist Printers 10/17/2024	\$225.75 \$225.75	Delinquent/Termination Notices
Reference Number: 58861 <u>19-909-3</u> <u>23-902.15</u> <u>24-903.3</u>	Pioneer Surveying & Engineering Inc 9/30/2024 9/30/2024 9/30/2024	\$29,932.50 \$195.00 \$29,010.00 \$727.50	FEMA Flood Study Waterline Replacement Six Year Street Plan
Reference Number: 58862 <u>Q1552234</u>	Quadient Leasing USA Inc 10/12/2024	\$467.62 \$467.62	
Reference Number: 58863 <u>104622</u>	Radcomp Technologies 10/25/2024	\$1,343.75 \$1,343.75	Replacement Computer
Reference Number: 58864 <u>2609.0</u>	Resources NW Inc 10/29/2024	\$56.19 \$56.19	Credit Refund
Reference Number: 58865 <u>98242</u> <u>98384</u>	RH2 Engineering Inc 10/21/2024 10/24/2024	\$15,622.93 \$11,563.53 \$4,059.40	WWTP Improvements-SDC SCADA Support Services
Reference Number: 58866 <u>0019422</u>	Riley Brothers Inc 10/25/2024	\$377.00 \$377.00	Road Fabric
Reference Number: 58867 <u>2659</u>	Shield Assessments 10/13/2024	\$1,540.00 \$1,540.00	Pre-employment Evaluation
Reference Number: 58868 <u>53038101724</u>	Shred Northwest Inc 10/17/2024	\$75.25 \$75.25	Shredding Service
Reference Number: 58869 <u>B7853305</u>	Signature Energy 10/11/2024	\$14,997.86 \$14,997.86	AVGAS
Reference Number: 58870 <u>Invoice - 10/29/2024 3:52:21 PM</u>	Troy Witherite 10/29/2024	\$203.48 \$203.48	Water Bill Credit
Reference Number: 58871 <u>106999</u>	Vic's Auto & Supply 10/8/2024	\$18.80 \$18.80	Starter Univer - Keys
Reference Number: 58872 <u>380783</u> <u>380830</u>	WA ST Dept Labor & Indust (Olympia) 11/16/2024 10/17/2024	\$338.80 \$307.00 \$31.80	Boiler Pressure Vessel Test Boiler Pressure Vessel Test

Register

Number	Name	Fiscal Description	Cleared	Amount
58829	Johnston, Steve	2024 - Oct 2024 - 2nd Council Oct 2024		\$45.42
58830	American Family Life	2024 - Oct 2024 - 2nd Council Oct 2024		\$110.50
58831	Deferred Comp Program	2024 - Oct 2024 - 2nd Council Oct 2024		\$510.00
58832	Dept of Labor & Industries	2024 - Oct 2024 - 2nd Council Oct 2024		\$2,856.60
58833	Dept of Retirement	2024 - Oct 2024 - 2nd Council Oct 2024		\$12,886.93
58834	Employment Security - PFML	2024 - Oct 2024 - 2nd Council Oct 2024		\$486.58
58835	Employment Security - WA Cares Fund	2024 - Oct 2024 - 2nd Council Oct 2024		\$473.41
58836	Employment Security Department	2024 - Oct 2024 - 2nd Council Oct 2024		\$181.44
58837	Vimly Benefit Solutions Inc	2024 - Oct 2024 - 2nd Council Oct 2024		\$39,494.82
58838	Washington State Support Registry	2024 - Oct 2024 - 2nd Council Oct 2024		\$173.87
901823	City of Goldendale	2024 - Oct 2024 - 2nd Council Oct 2024		\$23,583.49
	Payroll Vendor	2024 - Oct 2024 - 2nd Council Oct 2024		\$64,026.59
Direct Deposit Run - 10/21/2024				\$144,829.65

AGENDA BILL: F1

AGENDA TITLE: 2025 BUDGET REVIEW

DATE: NOVEMBER 4, 2024

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X_____

RESOLUTION_____ OTHER_____

MOTION_____

EXPLANATION:

Attached is our 2025 Budget for review. Jen Forsberg will be in attendance to answer questions.

CITY OF GOLDENDALE

2025 PROPOSED BUDGET

2025 BUDGET INFORMATION

- 2% overall increase in expenditures across the board
- Revenues reviewed individually and adjusted as needed or kept constant with FY24
- Utilities updated per FCS rate study
- 1% increase in the property tax levy

2025 PROJECT INFORMATION

• RCO Parks Grant – carry over from 2024	\$ 45,000
• ASR Water Grant	\$ 150,000
• PW Trust Fund Water Improvements	\$1,700,000
• DOE Wastewater Improvements	\$ 500,000
• West Darland Improvement Project	\$ 900,000
• Not awarded yet - Requires match of \$90,000	
• Airport Land Purchase	\$ 360,000
• Airport Fuel System – carry over from 2024	\$ 114,000
• EV Charging Station	\$ 278,000
• Chip Seal Project	\$1,000,000
• City Match of \$50,000	

2025 SUMMARY

	Current Expense 001	Streets 101	Parks and Rec 103	Gdlae Housing 104	Economic Development 105	Public Safety Reserve 106	Capital Improvement 107	Criminal Justice 108	Drug Enforcement 109	Tourism 110	Water/Sewer 401	TOTAL
2025 Beginning Balances:												
Committed		121,115							9,978		1,566,196	1,697,289
Restricted						49,790	178,952	31,877	-	91,431	150,000	502,050
Unrestricted	1,306,424		115	68,256	30,064							1,404,859
Add Expected 2025 Revenues	3,906,625	2,476,307	220,500	3,000	13,000	185,060	45,000	6,327	6,000	69,600	5,271,282	12,202,701
Less Expected 2025 Expenses	4,075,585	2,485,055	219,766	1,050	12,607	180,000	15,000	3,000	5,253	84,050	4,939,341	12,020,707
Expected Ending 2025 Fund Balance	1,137,464	112,367	849	70,206	30,457	54,850	208,952	35,204	10,725	76,981	2,048,137	3,786,192
2025 Surplus (deficit) - not counting fund balance *	(168,960)	(8,748)	734	1,950	393	5,060	30,000	3,327	747	(14,450)	331,941	181,994
Match for projects:	170,000											
	1,040											

Beginning fund balance is an estimate and will change based on actual 2024 performance

- Budgeted match for street projects in the general fund
- Includes Forklift and Parks Mower

2025 REVENUES – CURRENT EXPENSE FUND

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
001-000-000-311-10-00-00	Real & Personal Property Tax	\$964,856.84	\$602,340.53	\$1,041,000.00	\$ 1,152,280.00
001-000-000-313-11-00-00	Local Sales & Use Tax	\$915,996.07	\$762,411.33	\$450,000.00	\$ 474,750.00
001-000-000-313-61-00-00	Brokered Natural Gas Use Tax	\$343,000.00	\$343,000.00	\$350,000.00	\$ 350,000.00
001-000-000-316-43-00-00	Private Util Tax (Gas)	\$56,395.68	\$73,962.41	\$110,000.00	\$ 122,161.05
001-000-000-316-44-00-00	Private Util Tax (Electric)	\$296,108.82	\$281,085.15	\$305,000.00	\$ 329,111.77
001-000-000-316-45-00-00	Private Util Tax (Solid Waste)	\$28,893.09	\$31,345.59	\$25,000.00	\$ 38,896.81
001-000-000-316-47-00-00	Private Util Tax (Telephone)	\$42,108.63	\$31,616.10	\$40,000.00	\$ 40,000.00
001-000-000-316-48-00-00	Private Util Tax Water	\$140,775.18	\$137,575.21	\$96,410.00	\$ 106,000.00
001-000-000-316-49-00-00	Private Util Tax Sewer	\$0.00	\$0.00	\$72,828.00	\$ 80,161.00
001-000-000-316-81-00-00	Gambling Taxes-Punch Board/Pull Tabs	\$9,104.36	\$8,157.63	\$10,000.00	\$ 10,000.00
001-000-000-316-82-00-00	Gambling Tax-Bingo/Raffles	\$172.67	\$403.12	\$0.00	\$ 500.00
001-000-000-317-20-00-00	Local Leasehold Tax	\$1,661.46	\$2,220.98	\$1,500.00	\$ 3,000.00
001-000-000-321-91-00-00	Franchise Fees	\$12,454.40	\$10,795.77	\$10,000.00	\$ 18,000.00
001-000-000-321-99-00-00	Business Licenses (General)	\$21,090.00	\$19,205.23	\$20,000.00	\$ 25,000.00
001-000-000-322-10-10-00	Non-Business/Building Permits	\$34,772.26	\$44,050.79	\$30,000.00	\$ 45,000.00
001-000-000-322-30-10-00	Non-Business/Animal Licenses	\$2,883.50	\$2,623.25	\$3,000.00	\$ 4,500.00
001-000-000-322-30-20-00	Non-Business/Impound Fees	\$1,257.50	\$453.00	\$1,000.00	\$ 1,000.00
001-000-000-334-04-20-22	Airport Fuel System	\$106,415.65	\$226,343.93	\$300,000.00	\$ 84,000.00
001-000-000-334-04-90-00	Department of Health	\$1,125.00	\$554.00	\$0.00	\$ 766.00
001-000-000-334-06-90-00	Other State Agency Revenue	\$0.00	\$0.00	\$360,000.00	\$ 638,000.00
001-000-000-335-00-91-00	PUD Privilege Tax	\$55,397.20	\$58,211.80	\$55,000.00	\$ 63,000.00
001-000-000-336-00-98-00	City Assistance	\$91,970.90	\$54,131.97	\$98,285.00	\$ 98,285.00
001-000-000-336-06-42-00	Marijuana Excise Tax	\$5,127.25	\$3,916.72	\$5,000.00	\$ 5,000.00

001-000-000-336-06-51-00	Dui - Cities	\$397.96	\$240.45	\$0.00	\$250.00
001-000-000-336-06-94-00	Liquor Excise Tax	\$24,569.06	\$17,943.78	\$25,197.00	\$23,058.00
001-000-000-336-06-95-00	Liquor Profits	\$26,951.05	\$26,347.94	\$26,312.00	\$25,906.00
001-000-000-341-35-00-00	Copy Fees	\$567.08	\$571.28	\$0.00	\$500.00
001-000-000-342-30-00-00	Housing of Prisoners	\$2,669.34	\$1,118.00	\$0.00	\$1,500.00
001-000-000-344-50-00-00	Airport Fuel Sales	\$0.00	\$0.00	\$30,000.00	\$40,000.00
001-000-000-345-22-00-00	Nuisance Control	\$13,638.83	\$1,159.50	\$1,000.00	\$1,000.00
001-000-000-345-81-00-00	Gen. Govt/Zoning & Subdiv	\$1,100.00	\$900.00	\$1,000.00	\$1,000.00
001-000-000-345-83-00-00	Plan Check Fees	\$18,537.48	\$15,670.37	\$15,000.00	\$18,000.00
001-000-000-353-10-00-00	Traffic Infractions	\$5,226.66	\$3,231.06	\$15,000.00	\$15,000.00
001-000-000-355-80-00-00	Other Criminal Traffic Penalty	\$3,493.85	\$2,068.75	\$3,000.00	\$5,000.00
001-000-000-356-90-00-00	Other Criminal Non-Traffic	\$2,488.55	\$1,235.32	\$5,000.00	\$3,000.00
001-000-000-357-33-00-00	Public Defense Costs	\$6,648.08	\$2,809.43	\$7,000.00	\$7,000.00
001-000-000-361-11-00-00	Interest On Investments	\$6,321.03	\$11,324.37	\$1,000.00	\$22,000.00
001-000-000-361-40-00-00	Interest-Receiveables, Contr.	\$958.28	\$2,810.21	\$0.00	\$2,500.00
001-000-000-361-41-00-00	Bishop - 724 W Darland Int	\$11,281.37	\$9,682.59	\$14,000.00	\$14,000.00
001-000-000-361-42-00-00	Slater - 819 Railroad Int	\$2,225.23	\$0.00	\$4,000.00	\$4,000.00
001-000-000-361-43-00-00	Overdorf - 749 Railroad Int	\$8,160.52	\$7,622.08	\$6,000.00	\$7,500.00
001-000-000-362-50-00-00	Space & Facility Leases	\$7,200.00	\$401.00	\$0.00	\$1,000.00
001-000-000-369-10-00-00	Sale of Scrap/Junk	\$0.00	\$0.00	\$1,000.00	\$1,000.00
001-000-000-369-91-00-00	Other Misc. Revenue	\$3,791.00	\$10,092.98	\$1,500.00	\$1,500.00
001-000-000-395-11-00-00	Bishop - 724 W Darland Pm	\$10,211.59	\$10,019.29	\$6,000.00	\$12,000.00
001-000-000-395-13-00-00	Overdorf - 749 Railroad Pm	\$9,839.48	\$8,877.92	\$6,000.00	\$10,500.00
Total Current Expense Fund		\$3,890,945.43	\$2,929,732.36	\$3,555,032.00	\$ 3,906,625.63

2025 EXPENDITURES – CURRENT EXPENSE FUND

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Current Expense Fund					
Expenditure					
Legislative					
001-000-000-511-30-44-00	Official Publication Service	\$2,091.79	\$1,014.37	\$2,060.00	\$ 2,101.20
001-000-000-511-60-11-00	Salaries & Wages	\$8,050.00	\$7,350.00	\$8,652.00	\$ 8,652.00
001-000-000-511-60-20-00	Personnel Benefits	\$780.19	\$710.65	\$1,030.00	\$ 1,030.00
001-000-000-511-60-31-00	Operating Supplies	\$1,616.61	\$2,737.73	\$515.00	\$ 525.30
001-000-000-511-60-41-00	Professional Services	\$0.00	\$754.00	\$515.00	\$ 525.30
001-000-000-511-60-42-00	Communications	\$193.32	\$169.74	\$0.00	\$ -
001-000-000-511-60-43-00	Travel Expenses	\$109.85	\$278.46	\$515.00	\$ 525.30
001-000-000-511-60-49-30	Dues and Subscriptions	\$0.00	\$0.00	\$0.00	\$ 525.00
Total Legislative		\$13,311.76	\$13,445.48	\$13,802.00	\$ 13,884.10
Judicial					
001-000-000-512-52-40-00	Intergov'l Prof Serv (East District Court)	\$13,860.55	\$0.00	\$70,040.00	\$ 16,000.00
001-000-000-512-52-41-00	Professional Services (Pros Atty)	\$66,000.00	\$55,334.00	\$61,800.00	\$ 75,000.00
001-000-000-512-52-41-10	Professional Services (Public Defender)	\$56,887.40	\$21,349.30	\$36,050.00	\$ 33,500.00
Total Judicial		\$137,236.15	\$77,362.44	\$167,890.00	\$ 124,500.00
Mayor					
001-000-000-513-10-11-00	Salaries & Wages	\$11,500.00	\$10,500.00	\$12,360.00	\$ 12,360.00
001-000-000-513-10-20-00	Personnel Benefits	\$911.72	\$832.44	\$1,030.00	\$ 1,030.00
001-000-000-513-10-31-00	Operating Supplies	\$478.27	\$2,075.72	\$515.00	\$ 525.30
001-000-000-513-10-42-00	Communications	\$950.69	\$140.69	\$1,030.00	\$ 1,030.00
001-000-000-513-10-41-00	Professional Services	\$0.00	\$0.00	\$0.00	\$ 1,000.00
001-000-000-513-10-43-00	Travel Expenses	\$0.00	\$0.00	\$515.00	\$ 530.00
Total Mayor		\$13,934.68	\$13,792.85	\$15,450.00	\$ 16,475.30

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Legislative					
001-000-000-511-30-44-00	Official Publication Service	\$2,091.79	\$1,014.37	\$2,060.00	\$ 2,101.20
001-000-000-511-60-11-00	Salaries & Wages	\$8,050.00	\$7,350.00	\$8,652.00	\$ 8,652.00
001-000-000-511-60-20-00	Personnel Benefits	\$780.19	\$710.65	\$1,030.00	\$ 1,030.00
001-000-000-511-60-31-00	Operating Supplies	\$1,616.61	\$2,737.73	\$515.00	\$ 525.30
001-000-000-511-60-41-00	Professional Services	\$0.00	\$754.00	\$515.00	\$ 525.30
Financial and Records Services					
001-000-000-514-20-11-00	Salaries & Wages	\$249,702.22	\$141,160.52	\$206,000.00	\$ 212,180.00
001-000-000-514-20-12-00	Salaries & Wages - Overtime	\$0.00	\$73.89	\$0.00	\$ -
001-000-000-514-20-20-00	Personnel Benefits	\$117,209.95	\$69,610.69	\$113,300.00	\$ 79,181.15
001-000-000-514-20-31-00	Operating Supplies	\$1,206.39	\$970.86	\$515.00	\$ 525.30
001-000-000-514-20-40-00	Intergovt Prof Serv (Auditor)	\$20,440.31	\$5,259.10	\$25,750.00	\$ 26,265.00
001-000-000-514-20-41-00	Professional Services	\$5,835.34	\$41,325.58	\$5,150.00	\$ 50,000.00
001-000-000-514-20-43-00	Travel Expenses	\$1,885.91	\$0.00	\$0.00	\$ 1,500.00
001-000-000-514-20-44-00	Advertising	\$730.12	\$182.12	\$0.00	\$ 1,500.00
001-000-000-514-20-46-10	Property/Equip Insurance	\$273.00	\$170.88	\$515.00	\$ 525.30
001-000-000-514-20-49-30	Dues And Subscriptions	\$3,486.00	\$3,782.50	\$3,605.00	\$ 3,677.10
001-000-000-514-20-49-40	Wire Transfer/Bank Fees	\$3,191.52	\$3,637.50	\$4,120.00	\$ 4,202.40
001-000-000-514-40-40-00	Election Costs	\$2,815.66	(\$432.00)	\$4,120.00	\$ 4,202.40
001-000-000-514-90-40-00	Voters Registration	\$7,510.18	\$6,499.36	\$9,270.00	\$ 9,455.40
	Total Financial and Records Services	\$414,527.92	\$272,722.82	\$372,345.00	\$ 393,214.05
Legal					
001-000-000-515-31-41-00	Professional Services	\$49,474.49	\$9,065.90	\$25,750.00	\$ 25,750.00
	Total Legal	\$49,474.49	\$9,065.90	\$25,750.00	\$ 25,750.00
Employee Benefit Programs					
001-000-000-517-20-20-00	Leoff 1 Medical Ins. Prem	\$16,301.04	\$14,134.46	\$18,540.00	\$ 18,450.00
001-000-000-517-20-20-01	Leoff 1 Medical Not Paid	\$266.20	\$209.48	\$515.00	\$ 250.00
001-000-000-517-60-26-00	Awc Retro Specative Program	\$1,950.54	\$2,843.66	\$2,060.00	\$ 2,101.20
	Total Employee Benefit Programs	\$18,517.78	\$17,187.60	\$21,115.00	\$ 20,801.20

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Centralized Services					
Property Management Services					
001-000-000-518-20-30-00	Property & Leasehold Taxes	\$1,183.30	\$2,373.32	\$515.00	\$ 2,420.79
City Hall					
001-000-000-518-21-31-00	Office Supplies	\$16,668.78	\$9,984.03	\$12,360.00	\$ 12,607.20
001-000-000-518-21-41-00	Professional Services	\$11,551.85	\$3,793.24	\$1,030.00	\$ 3,500.00
001-000-000-518-21-45-00	Rents & Leases	\$3,600.17	\$2,200.88	\$3,090.00	\$ 3,151.80
001-000-000-518-21-46-20	Property/Equip Insurance	\$3,945.80	\$5,891.18	\$4,120.00	\$ 15,703.00
001-000-000-518-21-47-00	Utilities	\$8,255.70	\$6,217.92	\$6,386.00	\$ 6,513.72
001-000-000-518-21-48-00	Repairs & Maintenance	\$1,871.80	\$2,403.55	\$2,060.00	\$ 2,101.20
Total City Hall		\$52,024.43	\$34,152.24	\$33,681.00	\$ 45,997.71
Administration					
001-000-000-518-30-31-00	Office & Operating Supplies	\$364.50	\$0.00	\$0.00	
001-000-000-518-30-42-00	Communications	\$10,067.06	\$9,062.00	\$10,300.00	\$ 10,506.00
001-000-000-518-30-49-00	Miscellaneous	\$0.00	\$282.19	\$0.00	\$ -
Total Administration		\$10,501.95	\$9,508.50	\$10,300.00	\$ 10,506.00
Information Technology					
001-000-000-518-80-30-00	Computer Software/Hardware	\$5,098.54	\$2,365.00	\$6,180.00	\$ 6,303.60
001-000-000-518-80-41-00	Professional Services	\$0.00	\$0.00	\$100,000.00	\$ -
001-000-000-518-80-48-00	Repair & Maintenance	\$15,736.35	\$16,240.45	\$15,450.00	\$ 15,759.00
Total Information Technology		\$21,244.47	\$18,605.45	\$121,630.00	\$ 22,062.60
Risk Management Services					
001-000-000-519-00-46-00	Liability Insurance	\$45,914.00	\$61,595.10	\$63,860.00	\$ 89,102.00
Total Risk Management Services		\$45,914.00	\$61,595.10	\$63,860.00	\$ 89,102.00

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Law Enforcement					
Administration					
001-000-000-521-10-11-00	Salaries & Wages	\$82,869.49	\$13,089.55	\$103,000.00	\$ 233,428.90
001-000-000-521-10-12-00	Salaries & Wages/OT	\$690.93	\$59.06	\$0.00	\$ -
001-000-000-521-10-20-00	Personnel Benefits	\$107,180.51	\$61,277.07	\$96,820.00	\$ 164,115.00
001-000-000-521-10-26-00	Clothing Allowance	\$304.03	\$1,765.88	\$1,030.00	\$ 1,050.60
001-000-000-521-10-31-00	Office Supplies	\$4,028.25	\$1,769.30	\$4,120.00	\$ 4,202.40
001-000-000-521-10-41-00	Professional Services	\$6,125.02	\$9,473.49	\$2,060.00	\$ 2,101.20
001-000-000-521-10-42-00	Communications	\$17,380.68	\$15,617.39	\$14,935.00	\$ 15,233.70
001-000-000-521-10-43-00	Travel Expenses	\$0.00	\$257.03	\$3,090.00	\$ 3,151.80
001-000-000-521-10-45-00	Operating Rents & Leases	\$598.63	\$559.38	\$1,030.00	\$ 1,050.60
001-000-000-521-10-49-30	Dues and Subscriptions	\$845.00	\$2,169.58	\$463.50	\$ 472.77
Total Administration		\$220,022.54	\$106,237.73	\$226,548.50	\$ 424,806.97
Investigation					
001-000-000-521-21-31-00	Office & Operating Supplies	\$824.34	\$0.00	\$1,030.00	\$ 1,050.60
001-000-000-521-21-41-00	Professional Services	\$249.44	\$1,408.00	\$515.00	\$ 525.30
001-000-000-521-21-43-00	Travel Expenses	\$0.00	\$0.00	\$257.50	\$ 262.65
Total Investigation		\$1,073.78	\$1,408.00	\$1,802.50	\$ 1,838.55
Police Operations					
001-000-000-521-22-11-00	Salaries & Wages	\$676,517.83	\$90,991.20	\$650,960.00	\$ 564,697.50
001-000-000-521-22-12-00	Salaries & Wages - Overtime	\$32,393.80	\$7,291.60	\$25,750.00	\$ 26,522.50
001-000-000-521-22-20-00	Personnel Benefits	\$254,376.21	\$36,820.46	\$310,030.00	\$ 222,901.35
001-000-000-521-22-26-00	Uniforms & Clothing Allowance	\$1,445.89	\$19,628.20	\$15,450.00	\$ 15,759.00
001-000-000-521-22-31-00	Office Supplies	\$1,036.54	\$22,549.14	\$16,480.00	\$ 16,809.60
001-000-000-521-22-40-00	Intergov't Dispatch Services	\$46,063.86	\$47,375.13	\$51,500.00	\$ 52,530.00
001-000-000-521-22-49-30	Dues And Subscriptions	\$250.00	\$350.00	\$257.50	\$ 262.65
Total Police Operations		\$1,016,287.43	\$229,761.29	\$1,070,427.50	\$ 899,482.60
Special Units/Reserves					
001-000-000-521-23-20-11	Disability Insurance	\$370.00	\$370.00	\$0.00	\$ 800.00
Total Special Units/Reserves		\$370.00	\$4,940.03	\$0.00	\$ 800.00

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Law Enforcement					
Training					
001-000-000-521-40-31-00	Operating Supplies-Training	\$6,220.95	\$2,396.08	\$6,695.00	\$ 6,828.90
001-000-000-521-40-43-00	Travel	\$4,166.22	\$5,123.30	\$7,725.00	\$ 7,879.50
001-000-000-521-40-49-20	Registrations	\$1,461.02	\$9,014.00	\$6,180.00	\$ 6,303.60
Total Training		\$11,848.19	\$16,533.38	\$20,600.00	\$ 21,012.00
Facilities & Equipment					
001-000-000-521-50-11-00	Salaries & Wages	\$2,654.09	\$101.19	\$3,090.00	\$ 500.00
001-000-000-521-50-20-00	Personnel Benefits	\$1,231.34	\$19.30	\$1,545.00	\$ 100.00
001-000-000-521-50-31-00	Office & Operating Supplies	\$1,686.82	\$2,611.81	\$3,090.00	\$ 3,151.80
001-000-000-521-50-32-00	Fuel Consumed	\$17,581.85	\$12,497.03	\$16,480.00	\$ 16,809.60
001-000-000-521-50-35-00	Small Tools & Minor Equipment	\$268.48	\$1,586.36	\$1,030.00	\$ 1,050.60
001-000-000-521-50-41-00	Professional Services	\$2,981.75	\$3,440.98	\$2,060.00	\$ 2,101.20
001-000-000-521-50-46-20	Property/Equip Insurance	\$5,597.27	\$6,993.34	\$6,180.00	\$ 16,553.00
001-000-000-521-50-47-00	Utilities	\$6,678.74	\$5,507.31	\$7,210.00	\$ 7,354.20
001-000-000-521-50-48-10	Repair & Maint/Equipment	\$2,913.48	\$19,453.55	\$3,090.00	\$ 3,151.80
001-000-000-521-50-48-20	Repair & Maint/Building	\$2,793.29	\$1,091.80	\$1,545.00	\$ 1,575.90
001-000-000-521-50-48-30	Repair & Maint/Computer	\$17,229.40	\$20,626.43	\$10,300.00	\$ 10,506.00
Total Facilities & Equipment		\$61,627.03	\$73,930.79	\$55,620.00	\$ 62,854.10
Total Law Enforcement		\$1,311,228.97	\$432,811.22	\$1,374,998.50	\$ 1,410,794.22

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Fire Control					
Administration					
001-000-000-522-10-11-00	Salaries & Wages (Officers)	\$43,752.50	\$35,153.20	\$51,500.00	\$53,045.00
001-000-000-522-10-11-10	Volunteer Firemen Pay	\$63,264.24	\$107,192.07	\$92,700.00	\$92,700.00
001-000-000-522-10-20-00	Personnel Benefits	\$4,006.52	\$2,895.63	\$4,120.00	\$4,326.00
001-000-000-522-10-20-10	Volunteer Firemen Personal Benefits	\$3,866.32	\$6,550.92	\$3,090.00	\$3,244.50
001-000-000-522-10-20-11	Pension & Disability Ins.	\$2,130.00	\$1,980.00	\$3,090.00	\$3,151.80
001-000-000-522-10-26-00	Uniforms & Clothing Allowance	\$6,636.15	\$3,464.05	\$10,300.00	\$10,506.00
001-000-000-522-10-31-00	Office & Operating Supplies	\$21,564.75	\$14,817.94	\$10,300.00	\$10,506.00
001-000-000-522-10-41-00	Professional Service	\$7,470.64	\$6,493.19	\$6,180.00	\$6,303.60
001-000-000-522-10-42-00	Communications	\$3,322.56	\$5,360.16	\$3,090.00	\$3,151.80
001-000-000-522-10-45-00	Rent & Leases	\$366.28	\$391.72	\$0.00	\$0.00
001-000-000-522-10-48-30	Repair Maint/Computer	\$15,180.87	\$16,240.44	\$17,510.00	\$17,860.20
001-000-000-522-10-48-30	Registrations	\$0.00	\$0.00	\$515.00	\$525.30
001-000-000-522-10-49-20	Dues And Subscriptions	\$1,296.43	\$1,347.80	\$1,545.00	\$1,575.90
001-000-000-522-10-49-30		\$172,890.41	\$202,037.12	\$203,940.00	\$206,896.10
Total Administration					
Training					
001-000-000-522-45-49-20	Registrations	\$390.00	\$166.41	\$0.00	\$0.00
Total Training					
Facilities					
001-000-000-522-50-31-00	Operating Supplies	\$10,135.82	\$3,974.92	\$3,090.00	\$3,151.80
001-000-000-522-50-34-00	Purchase of Inventory- Parts	\$0.00	\$648.34	\$0.00	\$0.00
001-000-000-522-50-46-20	Property/Equip Insurance	\$12,445.59	\$15,340.54	\$15,450.00	\$24,949.00
001-000-000-522-50-47-00	Utility Services	\$10,541.68	\$8,351.45	\$10,300.00	\$10,506.00
001-000-000-522-50-48-20	Repair Maint/Building	\$2,055.68	\$0.00	\$2,472.00	\$2,521.44
Total Facilities					
Equipment					
001-000-000-522-60-31-00	Operating Supplies	\$20,643.35	\$21,678.18	\$22,000.00	\$22,440.00
001-000-000-522-60-32-00	Fuel Consumed	\$6,221.26	\$5,319.15	\$6,180.00	\$6,303.60
001-000-000-522-60-45-00	Rents & Leases	\$607.93	\$476.22	\$0.00	\$0.00
001-000-000-522-60-48-10	Repair Maint/Equipment	\$11,074.91	\$665.47	\$13,390.00	\$13,657.80
Total Equipment					
Total Fire Control					
		\$251,476.04	\$258,892.43	\$280,633.00	\$290,425.74

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Detention/Correction Activities					
001-000-000-523-60-40-00	Intergov Prof Serv (Jail Services)	\$40,000.00	\$0.00	\$41,200.00	\$ 42,024.00
Total Detention/Correction Activities		\$40,000.00	\$0.00	\$41,200.00	\$ 42,024.00
Protective Inspections					
Inspections, Permits, Certificates, And					
Licenses					
001-000-000-524-20-11-00	Salaries & Wages	\$29,814.17	\$25,359.85	\$28,840.00	\$ 40,886.88
001-000-000-524-20-20-00	Personnel Benefits	\$16,007.81	\$16,311.58	\$14,420.00	\$ 19,353.60
001-000-000-524-20-31-00	Office Supplies	\$655.48	\$1,296.58	\$1,545.00	\$ 1,575.90
001-000-000-524-20-32-00	Fuel Consumed	\$1,050.47	\$315.98	\$515.00	\$ 525.30
001-000-000-524-20-42-00	Communications	\$455.11	\$385.28	\$515.00	\$ 525.30
001-000-000-524-20-46-20	Property/Equip Insurance	\$315.32	\$369.38	\$412.00	\$ 9,699.00
Total Inspections, Permits, Certificates, And		\$50,042.44	\$54,925.42	\$46,247.00	\$ 72,565.98
Regulations, Standards And					
Enforcement					
001-000-000-524-60-11-00	Salary & Wages	\$27,977.39	\$24,990.33	\$28,840.00	\$ 33,963.16
001-000-000-524-60-12-00	Salary & Wages/OT	\$1,062.22	\$792.10	\$0.00	\$ 376.48
001-000-000-524-60-20-00	Personal Benefits	\$11,140.83	\$11,652.89	\$10,300.00	\$ 15,673.78
001-000-000-524-60-31-00	Code Enforcement Supplies	\$33.59	\$180.35	\$0.00	\$ 248.82
001-000-000-524-60-32-00	Code Enforcement Fuel Consumed	\$478.51	\$241.94	\$0.00	\$ 286.19
001-000-000-524-60-41-00	Code Enforcement Prof Services	\$34,223.41	\$13,752.94	\$10,300.00	\$ 8,767.37
001-000-000-524-60-42-00	Communications	\$1,353.54	\$439.32	\$515.00	\$ 525.16
001-000-000-524-60-43-00	Travel Expenses	\$0.00	\$0.00	\$0.00	\$ 522.51
001-000-000-524-60-49-20	Registrations	\$0.00	\$0.00	\$0.00	\$ 673.20
001-000-000-524-60-49-50	Recording Fees	\$1,441.50	\$671.00	\$0.00	\$ 619.14
Total Regulations, Standards And		\$79,037.84	\$52,820.87	\$50,470.00	\$ 61,655.80
Total Protective Inspections		\$129,080.28	\$107,746.29	\$96,717.00	\$ 134,221.78

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Airport Facilities					
001-000-000-546-20-11-00	Salaries & Wages	\$13,528.10	\$76.77	\$1,545.00	\$ 500.00
001-000-000-546-20-20-00	Personnel Benefits	\$5,904.54	\$22.74	\$824.00	\$ 100.00
001-000-000-546-20-31-00	Operating Supplies	\$1,820.50	\$1,462.53	\$30,927.00	\$ -
001-000-000-546-20-40-00	Operating Assessments	\$45.21	\$25.59	\$0.00	\$ 39,812.24
001-000-000-546-20-46-10	Liability Insurance	\$3,497.00	\$3,675.00	\$4,120.00	\$ 4,202.40
001-000-000-546-20-46-20	Property/Equip Insurance	\$127.06	\$178.61	\$206.00	\$ 9,699.00
001-000-000-546-20-47-00	Utility Services	\$989.22	\$736.41	\$1,030.00	\$ 1,050.60
001-000-000-546-20-49-20	Registration/Training	\$1,170.60	\$0.00	\$0.00	\$ -
Total Airport Facilities		\$27,082.23	\$6,177.65	\$38,652.00	\$5,364.24
Animal Control					
001-000-000-554-30-11-00	Salaries & Wages	\$11,125.34	\$2,065.78	\$11,330.00	\$ 11,330.00
001-000-000-554-30-12-00	Salaries & Wages - Overtime	\$52.67	\$8.43	\$515.00	\$ 515.00
001-000-000-554-30-20-00	Personnel Benefits	\$7,141.73	\$96.47	\$8,755.00	\$ 8,755.00
001-000-000-554-30-26-00	Uniforms & Clothing Allowance	\$250.46	\$178.45	\$515.00	\$ 525.30
001-000-000-554-30-31-00	Operating Supplies	\$2,036.90	\$118.73	\$2,060.00	\$ 250.00
001-000-000-554-30-32-00	Fuel Consumed	\$77.26	\$829.64	\$515.00	\$ 525.30
001-000-000-554-30-41-00	Professional Services	\$2,773.83	\$10,927.73	\$2,060.00	\$ 2,101.20
001-000-000-554-30-42-00	Communications	\$498.36	\$290.71	\$515.00	\$ 525.30
001-000-000-554-30-46-20	Property/Equip Insurance	\$183.94	\$501.27	\$206.00	\$ 10,021.00
Total Animal Control		\$24,173.64	\$15,017.21	\$26,471.00	\$34,548.10
Planning and Community Development					
001-000-000-558-60-11-00	Salaries & Wages	\$0.00	\$15,496.99	\$28,840.00	\$ 29,705.20
001-000-000-558-60-12-00	Salaries & Wages - Overtime	\$0.00	\$496.21	\$0.00	\$ -
001-000-000-558-60-20-00	Personnel Benefits	\$0.00	\$7,212.63	\$14,420.00	\$ 15,501.50
001-000-000-558-60-31-00	Office & Operating Supplies	\$0.00	\$46.96	\$0.00	\$ -
001-000-000-558-60-41-00	Professional Service	\$0.00	\$1,036.50	\$5,150.00	\$ 5,253.00
001-000-000-558-60-41-01	Professional Services Contract	\$0.00	\$21,842.21	\$8,240.00	\$ 8,404.80
001-000-000-558-60-44-00	Advertising	\$333.85	\$516.87	\$1,030.00	\$ 1,050.60
001-000-000-558-60-49-50	Recording Fees	\$0.00	\$207.50	\$0.00	\$ -
Total Planning and Community		\$375.73	\$46,855.87	\$57,680.00	\$59,915.10

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Redemption Of Long-Term Debt -					
001-000-000-591-95-71-03	Baker Street Building Upgrade	\$9,288.32	\$9,288.33	\$9,289.00	\$9,289.00
Total Redemption Of Long-Term Debt -		\$9,288.32	\$9,288.33	\$9,289.00	\$9,289.00
Interest And Other Debt Service Costs					
001-000-000-592-95-83-03	Baker Street Building Upgrade	\$417.97	\$348.31	\$279.00	210.00
Total Interest And Other Debt Service		\$417.97	\$348.31	\$279.00	210.00
Capital Expenditures					
001-000-000-594-18-64-00	Capital Outlay - General Government	\$16,054.05	\$0.00	\$360,000.00	-
Total Capital Expenditures		\$16,054.05	\$0.00	\$360,000.00	-
Transfer Out					
001-000-000-597-21-00-00	Transfer-Fire Truck Reserve	\$88,000.00	\$66,000.00	\$0.00	-
001-000-000-597-42-00-00	Transfer-City Streets	\$720,000.00	\$330,000.00	\$411,959.00	344,500.00
001-000-000-597-76-00-00	Transfer-Park Fund	\$100,000.00	\$107,000.00	\$132,000.00	179,266.00
Total Transfer Out		\$908,000.00	\$503,000.00	\$543,959.00	523,766.00
Airport Fuel System					
001-022-000-594-46-41-00	Professional Services	\$39,984.26	\$55,070.07	\$0.00	-
001-022-000-594-46-44-00	Advertising	\$2,552.36	\$104.98	\$0.00	-
001-022-000-594-46-63-00	Construction	\$0.00	\$137,367.93	\$0.00	114,000.00
Total Airport Fuel System		\$42,536.62	\$192,542.98	\$0.00	114,000.00
Shoreline Master Plan					
001-024-000-594-58-41-00	Professional Services	\$6,859.00	\$4,928.50	\$0.00	-
001-024-000-594-58-44-00	Advertising	\$0.00	\$2,254.20	\$0.00	-
Total Shoreline Master Plan		\$6,859.00	\$7,182.70	\$0.00	-

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
ARPA Funds Law Enforcement					
001-026-000-521-10-11-00	Salaries & Wages	\$0.00	\$109,046.72	\$5,126.00	\$ -
001-026-000-521-10-12-00	Salaries & Wages OT	\$0.00	\$526.87	\$0.00	\$ -
001-026-000-521-10-20-00	Personnel Benefits	\$0.00	\$46,794.18	\$0.00	\$ -
Total ARPA Funds Law Enforcement		\$0.00	\$156,367.77	\$5,126.00	\$ -
ARPA Funds Law Enforcement Police					
001-027-000-521-22-11-00	Salaries & Wages	\$0.00	\$460,773.26	\$23,352.00	\$ -
001-027-000-521-22-12-00	Salaries & Wages OT	\$0.00	\$27,962.84	\$0.00	\$ -
001-027-000-521-22-20-00	Personnel Benefits	\$0.00	\$159,880.18	\$0.00	\$ -
Total ARPA Funds Law Enforcement Police		\$0.00	\$648,616.28	\$23,352.00	\$ -
Airport Property Purchase					
001-028-000-594-46-61		\$0.00	\$0.00	\$360,000.00	\$ 360,000.00
EV Charging Station - pass through from DOC					
001-028-000-594-46-61		\$ -	\$ -	\$ -	\$ 278,000.00
Total Current Expense Fund		\$3,578,875.81	\$2,914,658.74	\$4,085,043.50	\$ 4,074,851.14

2025 REVENUES – UTILITY FUND

Water/Sewer Fund		Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Licenses and Permits						
401-000-000-322-10-01-00		Water Permits	\$20,000.00	\$26,351.07	\$10,000.00	\$ 10,000.00
401-000-000-322-10-02-00		Sewer Permits	\$12,000.00	\$22,000.00	\$10,000.00	\$ 10,000.00
Total Licenses and Permits			\$32,000.00	\$48,351.07	\$20,000.00	\$ 20,000.00
Charges for Goods and Services						
401-000-000-343-40-00-00		Water Sales	\$1,431,970.84	\$1,195,473.63	\$1,606,828.00	\$ 1,536,914.35
401-000-000-343-40-01-00		Installation Costs (Existing Customer)	\$16,319.22	\$300.00	\$4,000.00	
401-000-000-343-40-03-00		T/On - T/Off	\$5,196.14	\$2,904.55	\$7,000.00	\$ 4,000.00
401-000-000-343-40-04-00		Bulk Water Sales	\$11,445.70	\$14,173.02	\$10,000.00	\$ 7,000.00
401-000-000-343-40-10-00		Installation Costs (New Service)	\$17,673.27	\$4,762.71	\$4,000.00	\$ 15,000.00
401-000-000-343-40-11-00		Connection Fee (New Customer)	\$20,000.00	\$8,199.80	\$10,000.00	\$ 5,000.00
401-000-000-343-40-12-00		Inspection Fee (New Customer)	\$0.00	\$400.00	\$0.00	\$ 20,000.00
401-000-000-343-40-13-00		NSF Return Check Charge	\$205.00	\$355.00	\$300.00	\$ 300.00
401-000-000-343-40-14-00		Penalties	\$9,276.03	\$7,172.42	\$10,000.00	\$ 10,000.00
401-000-000-343-50-00-00		Sewer Sales (25%)	\$991,569.35	\$859,463.74	\$1,213,800.00	\$ 1,292,067.44
Total Charges for Goods and Services			\$2,506,620.06	\$2,095,404.87	\$2,865,928.00	\$ 2,890,281.78
Miscellaneous Revenues						
401-000-000-361-11-00-00		Interest On Investments	\$5,041.56	\$8,798.14	\$3,000.00	\$ 9,000.00
401-000-000-362-90-35-00		Paul Gregg Lease	\$0.00	\$4,144.00	\$2,000.00	\$ 2,000.00
401-000-000-367-00-00-00		Contributions from Non-	\$23,014.99	\$0.00	\$0.00	\$ -
Total Miscellaneous Revenues			\$28,056.55	\$12,942.14	\$5,000.00	\$ 11,000.00
Other Financing Sources						
401-000-000-391-20-00-00		ASR Project Grant - DOE	\$0.00	\$0.00	\$200,000.00	\$ 150,000.00
401-000-000-391-80-03-00		WWTP Upgrade Revenue	\$0.00	\$0.00	\$0.00	\$ 1,700,000.00
401-000-000-391-80-05-00		PWTF Loan Proceeds 2023	\$0.00	\$0.00	\$2,588,359.00	\$ -
401-000-000-391-80-32-00		DOE - LKR Sewer Project	\$0.00	\$0.00	\$3,500,000.00	\$ 500,000.00
Total Other Financing Sources			\$0.00	\$0.00	\$6,288,359.00	\$ 2,350,000.00
Total Water/Sewer Fund			\$2,566,676.61	\$2,324,421.04	\$9,179,287.00	\$ 5,271,281.78

2025 EXPENDITURES – UTILITY FUND

Water/Sewer Fund	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Water Utilities					
Administration - General					
401-000-000-534-10-11-00	Salaries & Wages	\$139,604.60	\$167,373.30	\$127,720.00	\$217,100.54
401-000-000-534-10-12-00	Salaries & Wages (Overtime)	\$464.29	\$3,611.60	\$1,030.00	\$8,000.00
401-000-000-534-10-20-00	Personnel Benefits	\$83,496.19	\$91,486.77	\$64,890.00	\$118,634.04
401-000-000-534-10-26-00	Uniforms & Clothing Allowance	\$1,186.05	\$867.95	\$0.00	\$-
401-000-000-534-10-31-00	Office Supplies	\$7,228.08	\$11,142.95	\$4,120.00	\$4,202.40
401-000-000-534-10-40-00	Excise Taxes	\$80,653.80	\$54,523.17	\$51,500.00	\$52,530.00
401-000-000-534-10-41-00	Professional Services	\$32,881.68	\$82,966.24	\$32,960.00	\$33,619.20
401-000-000-534-10-42-00	Communications	\$19,497.33	\$20,353.34	\$17,304.00	\$17,650.08
401-000-000-534-10-44-00	Advertising	\$746.57	\$914.85	\$1,545.00	\$1,575.90
401-000-000-534-10-45-00	Rentals & Leases	\$638.14	\$565.31	\$0.00	\$-
401-000-000-534-10-46-10	Liability Insurance	\$32,795.00	\$44,223.36	\$46,350.00	\$63,644.00
401-000-000-534-10-46-20	Property/Equip Insurance	\$17,712.56	\$24,512.82	\$23,999.00	\$34,366.00
401-000-000-534-10-47-00	Utilities	\$982.60	\$326.33	\$0.00	\$-
401-000-000-534-10-48-00	Repair And Maintenance	\$1.45	\$5.69	\$0.00	\$-
401-000-000-534-10-48-30	Repair & Maintenance - Computer	\$6,072.33	\$5,718.95	\$0.00	\$-
401-000-000-534-10-49-20	Registrations	\$3,238.20	\$0.00	\$0.00	\$-
401-000-000-534-10-49-30	Dues And Subscriptions	\$1,331.00	\$1,387.98	\$0.00	\$-
401-000-000-534-10-49-40	Wire Transfer/Bank Fees	\$11,642.22	\$10,331.98	\$0.00	\$-
401-000-000-534-10-49-50	Recording Fees	\$1,031.50	\$0.00	\$0.00	\$-
401-000-000-534-10-49-90	Reimbursement	\$190.39	\$0.00	\$0.00	\$-
Total Administration - General		\$441,393.98	\$520,312.59	\$371,418.00	\$551,322.16
Training					
401-000-000-534-40-43-00	Travel Expenses	\$331.06	\$372.27	\$2,832.50	\$2,889.15
401-000-000-534-40-49-20	Registration/Training	\$3,681.80	\$2,397.50	\$2,060.00	\$2,101.20
Total Training		\$4,012.86	\$2,769.77	\$4,892.50	\$4,990.35

Water/Sewer Fund	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Maintenance					
401-000-000-534-50-11-00	Salaries & Wages	\$91,376.37	\$15,787.83	\$127,720.00	\$ 131,551.60
401-000-000-534-50-12-00	Salaries & Wages-Overtime	\$611.62	\$0.66	\$2,060.00	\$ 2,101.20
401-000-000-534-50-20-00	Personnel Benefits	\$44,584.31	\$500.45	\$64,890.00	\$ 69,756.75
401-000-000-534-50-26-00	Uniform Allowance	\$0.00	\$93.74	\$1,030.00	\$ 1,050.60
401-000-000-534-50-31-00	Operating Supplies	\$76,451.24	\$57,787.37	\$72,100.00	\$ 73,542.00
401-000-000-534-50-34-00	Inventory - Parts & Fillings	\$19,626.27	\$9,591.93	\$15,450.00	\$ 15,759.00
401-000-000-534-50-35-00	Small Tools & Minor Equipment	\$0.00	\$0.00	\$2,472.00	\$ 2,521.44
401-000-000-534-50-41-00	Professional Services	\$15,617.74	\$277.50	\$2,060.00	\$ 2,101.20
401-000-000-534-50-48-00	Repairs/Maintenance	\$2,503.55	\$5,584.81	\$9,270.00	\$ 9,455.40
401-000-000-534-50-49-30	Dues and Subscriptions	\$0.00	\$3,794.68	\$515.00	\$ 525.30
Total Maintenance		\$250,771.10	\$93,418.97	\$297,567.00	\$308,364.49
Operations - Customer Service And					
401-000-000-534-70-11-00	Salaries & Wages	\$29,640.61	\$1,689.83	\$22,660.00	\$ 23,339.80
401-000-000-534-70-12-00	Salaries & Wages-Overtime	\$646.33	\$1,333.82	\$1,030.00	\$ 1,050.60
401-000-000-534-70-20-00	Personnel Benefits	\$13,351.94	\$604.79	\$13,390.00	\$ 14,394.25
401-000-000-534-70-31-00	Operating Supplies	\$0.00	\$0.00	\$3,090.00	\$ 3,151.80
Total Operations - Customer Service		\$43,638.88	\$3,628.44	\$40,170.00	\$41,936.45
Operations - General					
401-000-000-534-80-11-00	Salaries & Wages	\$56,421.56	\$63,788.25	\$51,500.00	\$ 94,848.85
401-000-000-534-80-12-00	Salaries & Wages-Overtime	\$13,231.04	\$10,837.17	\$2,060.00	\$ 12,000.00
401-000-000-534-80-20-00	Personnel Benefits	\$25,243.49	\$25,869.16	\$31,930.00	\$ 30,678.56
401-000-000-534-80-26-00	Uniforms & Clothing Allowance	\$0.00	\$0.00	\$206.00	\$ 210.12
401-000-000-534-80-31-00	Operating Supplies	\$14,992.44	\$22,894.68	\$12,360.00	\$ 12,607.20
401-000-000-534-80-34-00	Purchase of Inventory (Parts)	\$809.67	\$0.00	\$0.00	\$ -
401-000-000-534-80-35-00	Small Tools & Minor Equipment	\$0.00	\$0.00	\$1,545.00	\$ 1,575.90
401-000-000-534-80-40-00	DOH/Water Permit Fee	\$2,651.20	\$4,800.60	\$4,635.00	\$ 4,727.70
401-000-000-534-80-41-00	Professional Services	\$29,609.36	\$11,862.26	\$7,725.00	\$ 7,879.50
401-000-000-534-80-44-00	Advertising	\$0.00	\$0.00	\$0.00	\$ -
401-000-000-534-80-47-00	Utility Services	\$49,474.60	\$58,282.23	\$56,650.00	\$ 57,783.00
401-000-000-534-80-48-00	Repair & Maintenance	\$2,864.88	\$6,014.92	\$3,090.00	\$ 3,151.80
401-000-000-534-80-49-60	Immunizations/Physicals	\$282.00	\$0.00	\$0.00	\$ -
Total Operations - General		\$195,580.24	\$204,349.27	\$171,701.00	\$225,462.63

Water/Sewer Fund	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Other Operating Expenditures					
401-000-000-534-90-11-00	Salaries & Wages	\$0.00	\$0.00	\$8,240.00	\$ 8,487.20
401-000-000-534-90-12-00	Salaries & Wages - Overtime	\$0.00	\$0.00	\$515.00	\$ 525.30
401-000-000-534-90-20-00	Personnel Benefits	\$0.00	\$0.00	\$5,150.00	\$ 5,536.25
401-000-000-534-90-31-00	Operating Supplies	\$0.00	\$0.00	\$4,120.00	\$ 4,202.40
401-000-000-534-90-32-00	Fuel Consumed	\$12,398.50	\$7,336.92	\$5,150.00	\$ 5,253.00
401-000-000-534-90-46-00	Insurance	\$0.00	\$0.00	\$1,030.00	\$ 1,050.60
401-000-000-534-90-48-00	Repair & Maintenance	\$0.00	\$0.00	\$515.00	\$ 525.30
Total Other Operating Expenditures		\$12,398.50	\$7,336.92	\$24,720.00	\$ 25,580.05
Total Water Utilities		\$947,795.56	\$831,815.96	\$910,468.50	\$ 1,157,656.13
Sewer Utilities					
Administration - General					
401-000-000-535-10-11-00	Salaries & Wages	\$129,733.01	\$166,106.69	\$127,720.00	\$ 217,098.97
401-000-000-535-10-12-00	Salaries & Wages - Overtime	\$437.33	\$3,582.08	\$1,030.00	\$ 12,000.00
401-000-000-535-10-20-00	Personnel Benefits	\$80,303.62	\$88,761.58	\$64,890.00	\$ 115,515.90
401-000-000-535-10-26-00	Uniforms & Clothing allowance	\$1,040.83	\$768.69	\$0.00	\$ -
401-000-000-535-10-31-00	Office Supplies	\$28,770.25	\$15,157.49	\$19,570.00	\$ 19,961.40
401-000-000-535-10-40-00	Excise Taxes	\$23,955.04	\$17,373.36	\$20,600.00	\$ 21,012.00
401-000-000-535-10-41-00	Professional Services	\$12,390.72	\$15,189.90	\$36,050.00	\$ 36,771.00
401-000-000-535-10-42-00	Communications	\$17,923.31	\$20,440.80	\$12,360.00	\$ 12,607.20
401-000-000-535-10-44-00	Advertising	\$486.52	\$818.01	\$0.00	\$ -
401-000-000-535-10-45-00	Rents & Leases	\$511.72	\$565.33	\$0.00	\$ -
401-000-000-535-10-46-10	Liability Insurance	\$17,491.00	\$23,464.80	\$23,690.00	\$ 33,944.00
401-000-000-535-10-46-20	Property/Equip Insurance	\$21,139.52	\$21,042.09	\$22,660.00	\$ 30,683.00
401-000-000-535-10-48-00	Repair & Maintenance	\$926.89	\$3,875.88	\$0.00	\$ -
401-000-000-535-10-48-30	Repair & Maintenance - Computer	\$5,313.32	\$4,771.80	\$0.00	\$ -
401-000-000-535-10-49-20	Registrations	\$2,951.80	\$0.00	\$0.00	\$ -
401-000-000-535-10-49-30	Dues And Subscriptions	\$871.28	\$197.00	\$0.00	\$ -
401-000-000-535-10-49-40	Wire Transfer/Bank Fees	\$11,642.22	\$10,132.02	\$0.00	\$ -
Total Administration - General		\$355,888.38	\$392,247.52	\$328,570.00	\$ 499,593.47

Water/Sewer Fund	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Training					
401-000-000-535-40-43-00	Travel Expenses	\$414.17	\$372.24	\$1,030.00	\$1,050.60
401-000-000-535-40-49-20	Registrations/Training	\$1,124.48	\$440.00	\$257.50	262.65
	Total Training	\$1,538.65	\$812.24	\$1,287.50	\$1,313.25
Maintenance					
401-000-000-535-50-11-00	Salaries & Wages	\$13,410.33	\$1,072.92	\$41,200.00	\$42,436.00
401-000-000-535-50-12-00	Salaries & Wages-OverTime	\$284.44	\$2.28	\$515.00	\$25.30
401-000-000-535-50-20-00	Personnel Benefits	\$5,277.50	\$215.21	\$22,880.00	\$24,359.50
401-000-000-535-50-26-00	Uniform Allowance	\$0.00	\$82.02	\$1,030.00	\$1,050.60
401-000-000-535-50-31-00	Operating Supplies	\$23,754.42	\$10,300.85	\$25,750.00	\$26,265.00
401-000-000-535-50-34-00	Inventory - Parts & Fillings	\$3,479.91	\$0.00	\$2,575.00	\$2,626.50
401-000-000-535-50-35-00	Small Tools & Minor Equipment	\$0.00	\$0.00	\$1,030.00	\$1,050.60
401-000-000-535-50-41-00	Professional Services	\$10,521.21	\$4,818.79	\$2,080.00	\$2,101.20
401-000-000-535-50-48-00	Repairs & Maintenance	\$4,990.87	\$2,613.30	\$24,720.00	\$25,214.40
	Total Maintenance	\$61,718.48	\$19,165.37	\$121,540.00	\$125,629.10
Operations - Customer Service And					
401-000-000-535-70-11-00	Salaries & Wages	\$4,226.52	\$663.10	\$6,180.00	\$-
401-000-000-535-70-12-00	Salaries & Wages-OverTime	\$153.94	\$0.00	\$412.00	\$-
401-000-000-535-70-20-00	Personnel Benefits	\$2,000.42	\$132.96	\$3,000.00	\$-
401-000-000-535-70-31-00	Operating Supplies	\$440.88	\$0.00	\$0.00	\$-
401-000-000-535-70-41-00	Professional Services	\$1,840.03	\$0.00	\$0.00	\$-
401-000-000-535-70-48-00	Repairs & Maintenance	\$1,233.57	\$0.00	\$1,030.00	\$-
	Total Operations - Customer Service	\$9,955.56	\$796.06	\$10,712.00	\$-
Operations - General					
401-000-000-535-80-11-00	Salaries & Wages	\$56,909.45	\$65,809.73	\$55,820.00	\$99,474.74
401-000-000-535-80-12-00	Salaries & Wages-OverTime	\$8,002.48	\$7,840.81	\$7,210.00	\$7,354.20
401-000-000-535-80-20-00	Personnel Benefits	\$23,902.34	\$25,606.25	\$30,800.00	\$35,813.11
401-000-000-535-80-26-00	Clothing And Uniform Allowance	\$0.00	\$0.00	\$309.00	\$315.18
401-000-000-535-80-31-00	Operating Supplies	\$21,067.33	\$0.00	\$20,800.00	\$21,012.00
401-000-000-535-80-34-00	Purchase of Inventory (Parts)	\$708.46	\$0.00	\$0.00	\$-
401-000-000-535-80-35-00	Small Tools & Minor Equipment	\$0.00	\$0.00	\$5,150.00	\$5,253.00
401-000-000-535-80-40-00	DOE/WWV Permit Fee	\$1,634.08	\$1,721.49	\$5,150.00	\$5,253.00
401-000-000-535-80-41-00	Professional Services	\$1,189.50	\$1,058.50	\$10,300.00	\$10,506.00
401-000-000-535-80-44-00	Advertising	\$11.00	\$0.00	\$0.00	\$-
401-000-000-535-80-47-00	Utility Services	\$101,329.16	\$77,341.15	\$105,080.00	\$107,161.20
401-000-000-535-80-48-00	Repair & Maintenance	\$0.00	\$0.00	\$2,575.00	\$2,626.50
401-000-000-535-80-49-30	Subscription and Dues	\$920.00	\$0.00	\$257.50	\$262.65
401-000-000-535-80-49-00	Immunizations/Physicals	\$172.00	\$184.00	\$0.00	\$-
	Total Operations - General	\$216,746.41	\$179,361.93	\$243,131.50	\$295,031.58

Water/Sewer Fund		Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Other Operating Expenditures						
401-000-000-535-90-32-00		Fuel Consumed	\$7,541.61	\$5,103.27	\$2,575.00	\$ 2,626.50
401-000-000-535-90-46-00		Insurance	\$0.00	\$0.00	\$1,339.00	\$ 1,365.78
Total Other Operating Expenditures			\$7,541.61	\$5,103.27	\$14,729.00	\$ 3,992.28
Total Sewer Utilities			\$653,388.89	\$597,486.39	\$719,970.00	\$ 925,559.68
Principal And Other Debt Service Costs						
401-000-000-591-34-72-07		DOH-Chlorination Station Well	\$47,368.98	\$47,368.98	\$47,369.00	\$ -
401-000-000-591-34-72-08		DOH-Chlorination Well #2	\$9,369.10	\$9,369.10	\$9,370.00	\$ 9,670.00
401-000-000-591-34-72-10		USRD-2009 Water Project	\$57,254.87	\$58,972.52	\$60,742.00	\$ 62,564.00
401-000-000-591-34-72-13		DWSRF Lower Reservoir Replacement	\$67,903.60	\$67,903.60	\$67,904.00	\$ 67,904.00
401-000-000-591-35-72-05		DOE - Little Klicitat River Sewer Project	\$111,809.80	\$114,866.31	\$118,007.00	\$ 121,233.00
401-000-000-591-35-72-06		PWTF - LKR Sewer Project	\$15,058.83	\$15,058.83	\$15,059.00	\$ 15,059.00
401-000-000-591-35-72-07		USRD - WCNIP	\$5,675.12	\$0.00	\$5,877.00	\$ 6,001.00
401-000-000-591-35-72-09		Vac Truck Payment - Principal	\$27,559.17	\$29,376.49	\$30,900.00	\$ 32,000.00
Total Principal And Other Debt Service			\$484,795.23	\$384,664.54	\$355,228.00	\$ 314,431.00
Interest And Other Debt Service Costs						
401-000-000-592-34-83-08		DOH-Chlorination St. Well #2	\$234.23	\$187.38	\$141.00	\$ 94.00
401-000-000-592-34-83-10		USRD-2009 Water Project	\$77,628.13	\$75,910.48	\$74,142.00	\$ 72,320.00
401-000-000-592-34-83-13		DWSRF Lower Reservoir Replacement	\$13,241.20	\$12,222.65	\$11,205.00	\$ 10,186.00
401-000-000-592-35-83-05		DOE - Little Klicitat River Sewer Project	\$52,391.70	\$49,335.19	\$46,196.00	\$ 42,970.00
401-000-000-592-35-83-06		PWTF - LKR Sewer Project	\$414.12	\$376.47	\$339.00	\$ 302.00
401-000-000-592-35-83-07		USRD - WCNIP	\$5,196.88	\$0.00	\$4,996.00	\$ 4,872.00
401-000-000-592-35-83-09		Vac Truck Payment - Interest	\$16,883.20	\$8,098.05	\$13,957.00	\$ 13,950.00
Total Interest And Other Debt Service			\$171,501.63	\$147,647.63	\$151,213.00	\$ 144,694.00

Water/Sewer Fund	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Capital Expenditures					
401-000-000-594-34-64-00	Capital Expenditures	\$0.00	\$0.00	\$0.00	\$ 30,000.00
401-000-000-594-34-64-01	Forklift	\$0.00	\$6,217.80	\$0.00	\$ 12,000.00
401-000-000-594-35-64-01	Genie Lift	\$0.00	\$5,440.55	\$0.00	\$ 5,000.00
Total Capital Expenditures		\$39,782.20	\$11,658.35	\$0.00	\$ 47,000.00
WW Treatment Plant Improvements					
401-000-049-594-35-41-00	Professional Services	\$107,574.77	\$230,365.30	\$3,757,500.00	\$ 500,000.00
401-000-049-594-35-44-00	Advertising	\$0.00	\$359.13	\$0.00	
Total WW Treatment Plant Improvements		\$107,574.77	\$230,724.43	\$3,757,500.00	\$ 500,000.00
PWTF Water Project					
401-000-050-596-34-41-00	Professional Services	\$0.00	\$36,457.50	\$2,588,359.00	\$ 1,700,000.00
Total PWTF Water Project		\$5,569.00	\$36,457.50	\$2,588,359.00	\$ 1,700,000.00
ASR Project - Grant DOE					
401-000-053-594-34-41-00	Professional Services	\$0.00	\$0.00	\$200,000.00	\$ 150,000.00
Total ASR Project - Grant DOE		\$0.00	\$0.00	\$200,000.00	\$ 150,000.00
Total Water/Sewer Fund		\$2,738,549.00	\$2,248,299.80	\$8,682,738.50	\$ 4,939,340.81

2025 REVENUES – STREET FUND

Street Fund	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
101-000-000-313-11-00-00	Special Sales Tax	\$ -	\$ -	\$ 270,000.00	\$ 283,440.07
101-000-000-322-40-00-00	Non-Business/Street Permits	\$1,182.73	\$5,797.00	\$1,000.00	\$ 1,000.00
101-000-000-334-03-80-25	TIB Chip Seal	\$0.00	\$0.00	\$0.00	\$ 950,000.00
101-000-000-334-03-80-30	TIB West Darland Street	\$0.00	\$0.00	\$772,975.00	\$ 810,000.00
101-000-000-336-00-71-00	Multimodal Transpo City	\$4,576.97	\$3,384.09	\$4,461.00	\$ 4,464.00
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax - City	\$65,253.03	\$53,435.89	\$63,566.00	\$ 66,903.00
101-000-000-344-10-00-00	Maint.& Repair Chgs	\$11,258.26	\$0.00	\$1,000.00	\$ 1,000.00
101-000-000-397-20-00-00	Oper. Transfers-In-Gener	\$595,000.00	\$236,250.00	\$411,959.00	\$ 344,500.00
101-000-000-397-21-00-00	Oper. Transfers - Opt. Sales Tax	\$125,000.00	\$93,750.00	\$0.00	\$ -
101-000-000-397-30-00-00	Oper. Transfer-Cap. Imp. Fund	\$15,000.00	\$11,250.00	\$15,000.00	\$ 15,000.00
Total Street Fund		\$1,362,742.30	\$759,171.48	\$1,539,961.00	\$ 2,476,307.07

2025 EXPENDITURES – STREET FUND

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Street Fund					
Street Operations and Maintenance					
Roadway					
101-000-000-542-30-11-00	Salaries & Wages	\$24,399.91	\$438.40	\$36,050.00	\$ -
101-000-000-542-30-20-00	Personnel Benefits	\$9,320.43	\$85.90	\$16,480.00	\$ -
101-000-000-542-30-31-00	Operating Supplies	\$61,479.91	\$36,740.23	\$33,990.00	\$35,009.70
101-000-000-542-30-35-00	Small Tools & Minor Equipment	\$0.00	\$0.00	\$2,060.00	\$2,121.80
101-000-000-542-30-45-00	Operating Rentals & Leases	\$8,738.91	\$0.00	\$5,150.00	\$5,304.50
101-000-000-542-30-48-00	Repair & Maintenance	\$317.07	\$1,460.50	\$5,150.00	\$5,304.50
Total Roadway		\$104,256.23	\$44,530.95	\$98,880.00	\$47,740.50
Drainage					
101-000-000-542-40-11-00	Salaries & Wages	\$844.35	\$90.08	\$5,150.00	\$ -
101-000-000-542-40-20-00	Personnel Benefits	\$530.78	\$18.83	\$3,090.00	\$ -
101-000-000-542-40-31-00	Operating Supplies	\$0.00	\$27.50	\$1,030.00	\$1,060.90
101-000-000-542-40-41-00	Professional Services	\$0.00	\$0.00	\$5,150.00	\$5,304.50
101-000-000-542-40-48-00	Repair & Maintenance	\$5,195.57	\$0.00	\$0.00	\$ -
Total Drainage		\$6,663.66	\$136.41	\$14,420.00	\$6,365.40
Street Lighting					
101-000-000-542-63-47-00	Utility Services	\$9,639.67	\$7,272.29	\$10,300.00	\$10,609.00
Total Street Lighting		\$9,639.67	\$7,272.29	\$10,300.00	\$10,609.00
Traffic Control					
101-000-000-542-64-11-00	Salaries & Wages	\$10,666.02	\$728.63	\$10,300.00	\$ -
101-000-000-542-64-20-00	Personnel Benefits	\$4,259.46	\$143.77	\$4,120.00	\$ -
101-000-000-542-64-31-00	Operating Supplies	\$2,616.70	\$290.25	\$3,090.00	\$2,000.00
101-000-000-542-64-48-00	Repair & Maintenance	\$0.00	\$0.00	\$10,300.00	\$2,000.00
Total Traffic Control		\$17,542.18	\$1,162.65	\$27,810.00	\$4,000.00

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2023
Snow And Ice					
101-000-000-542-66-11-00	Salaries & Wages	\$13,311.80	\$707.87	\$10,300.00	\$ -
101-000-000-542-66-12-00	Salaries & Wages - Overtime	\$1,814.08	\$515.75	\$3,000.00	\$ -
101-000-000-542-66-20-00	Personnel Benefits	\$8,550.83	\$247.91	\$6,180.00	6,365.40
101-000-000-542-66-31-00	Operating Supplies	\$0.00	\$0.00	\$1,545.00	1,591.35
Total Snow And Ice		\$29,053.59	\$1,471.53	\$21,115.00	7,956.75
Street Cleaning					
101-000-000-542-67-11-00	Salaries & Wages	\$4,540.09	\$103.89	\$5,150.00	\$ -
101-000-000-542-67-20-00	Personnel Benefits	\$1,719.81	\$20.32	\$3,000.00	\$ -
101-000-000-542-67-31-00	Operating Supplies	\$1,807.17	\$219.40	\$1,545.00	1,591.35
Total Street Cleaning		\$8,076.07	\$343.61	\$9,785.00	1,591.35
Roadside					
101-000-000-542-70-11-00	Salaries & Wages	\$4,361.55	\$1,171.45	\$10,300.00	\$ -
101-000-000-542-70-12-00	Salaries & Wages - Overtime	\$0.00	\$0.00	\$2,080.00	\$ -
101-000-000-542-70-20-00	Personnel Benefits	\$1,931.78	\$239.78	\$4,120.00	\$ -
101-000-000-542-70-31-00	Operating Supplies	\$2,210.52	\$1,050.92	\$4,120.00	3,000.00
Total Roadside		\$23,793.59	\$2,462.15	\$20,600.00	3,000.00
Administrative Services					
101-000-000-543-30-11-00	Salaries & Wages	\$33,588.11	\$109,004.90	\$28,840.00	143,456.34
101-000-000-543-30-12-00	Salaries & Wages - Overtime	\$91.81	\$3,401.47	\$0.00	5,000.00
101-000-000-543-30-20-00	Personnel Benefits	\$23,278.01	\$54,824.07	\$14,420.00	73,876.49
101-000-000-543-30-28-00	Uniforms & Clothing Allowance	\$453.78	\$446.95	\$0.00	\$ -
101-000-000-543-30-31-00	Office Supplies	\$23,706.65	\$4,607.65	\$7,210.00	6,000.00
101-000-000-543-30-34-00	Purchase of Inventory Parts	\$2,034.38	\$0.00	\$0.00	\$ -
101-000-000-543-30-41-00	Professional Services	\$3,470.87	\$18,783.42	\$3,090.00	6,000.00
101-000-000-543-30-42-00	Communications	\$3,178.66	\$3,685.20	\$1,090.00	3,000.00
101-000-000-543-30-43-00	Travel Expense	\$0.00	\$0.00	\$515.00	500.00
101-000-000-543-30-44-00	Advertising	\$191.91	\$131.58	\$309.00	300.00
101-000-000-543-30-47-00	Utility Services	\$2,094.48	\$1,501.39	\$2,080.00	2,300.00
101-000-000-543-30-48-00	Repair and Maintenance	\$86.62	\$4,486.92	\$0.00	\$ -
101-000-000-543-30-48-30	Repair & Maintenance - Computer	\$2,580.71	\$3,638.07	\$0.00	2,000.00
101-000-000-543-30-49-30	Dues And Subscriptions	\$142.40	\$142.40	\$0.00	\$ -
101-000-000-543-30-49-60	Immunizations/Physicals	\$0.00	\$818.00	\$0.00	\$ -
101-000-000-543-50-11-00	Salaries & Wages	\$5,720.00	\$95.09	\$5,150.00	\$ -
101-000-000-543-50-20-00	Personnel Benefits	\$3,977.74	\$18.51	\$3,000.00	1,060.90
101-000-000-543-50-31-00	Operating Supplies	\$0.00	\$0.00	\$1,030.00	5,304.50
101-000-000-543-50-32-00	Fuel Consumed	\$7,834.40	\$3,590.83	\$5,150.00	\$ -
101-000-000-543-50-41-00	Professional Services	\$2,060.00	\$2,916.66	\$0.00	\$ -
101-000-000-543-50-46-10	Liability Insurance	\$13,118.00	\$17,888.60	\$18,126.00	25,458.00
101-000-000-543-50-46-20	Property/Equip Insurance	\$3,591.10	\$5,241.03	\$1,238.00	14,103.00
Total Administrative Services		\$132,647.23	\$235,432.83	\$91,258.00	288,359.23
Total Street Operations and Maintenance		\$331,872.22	\$292,812.42	\$284,166.00	\$69,622.23

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Debt Service					
Redemption of Long Term Debt - Gov					
101-000-000-591-95-71-02	PWTF-E. Collins Pre-Const-Princ	\$3,165.40	\$3,165.39	\$3,166.00	\$ -
101-000-000-591-95-71-03	PWTF-E. Collins-Const-Principal	\$43,389.47	\$43,389.48	\$43,390.00	\$ 43,490.00
101-000-000-591-95-71-04	ECNIP - Principal	\$79,529.51	\$41,156.87	\$87,188.00	\$ 45,120.00
101-000-000-591-95-71-05	Cashmere GO Bond - WCNIP Princ	\$41,253.77	\$20,981.61	\$43,175.00	\$ 44,168.48
101-000-000-591-95-71-06	Street Sweeper Payment - Principal	\$20,790.25	\$22,161.20	\$23,215.00	\$ 24,000.00
Total Redemption of Long Term Debt -		\$188,128.40	\$130,854.55	\$200,134.00	\$ 156,778.48
Redemption of Long Term Debt - Gov					
101-000-000-592-95-83-02	PWTF-E. Collins-Pre-Const-Inter	\$47.48	\$31.65	\$25.00	\$ -
101-000-000-592-95-83-03	PWTF-E. Collins-Const-Interest	\$1,735.58	\$1,301.68	\$868.00	\$ 433.00
101-000-000-592-95-83-04	ECNIP - Interest	\$12,808.61	\$5,012.20	\$5,150.00	\$ 1,049.00
101-000-000-592-95-83-05	Cashmere GO Bond - WCNIP Interest	\$9,086.23	\$4,188.39	\$7,166.00	\$ 6,172.00
101-000-000-592-95-83-06	Street Sweeper Payment - Interest	\$12,739.73	\$6,109.04	\$13,956.00	\$ 13,000.00
Total Redemption of Long Term Debt -		\$36,417.63	\$16,642.96	\$27,165.00	\$ 20,654.00
Total Debt Service		\$224,546.03	\$147,497.51	\$227,299.00	\$ 177,432.48
Street Lights					
101-020-000-595-30-41-00	Professional Services	\$29,400.00	\$29,400.00	\$30,900.00	\$ 29,400.00
Total Street Lights		\$29,400.00	\$29,400.00	\$30,900.00	\$ 29,400.00

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Genie Lift					
101-029-000-594-44-64-00	Capital Expenditures-Equipment	\$0.00	\$2,661.51	\$0.00	\$ 2,600.00
Total Genie Lift		\$0.00	\$2,661.51	\$0.00	\$ 2,600.00
West Darland Street Improvement					
101-030-000-595-30	Capital Expenditures-Equipment	\$0.00	\$2,661.51	\$0.00	\$ 900,000.00
Chip Seal Project					
101-031-000-595-30	Capital Expenditures-Equipment	\$0.00	\$2,661.51	\$0.00	\$ 1,000,000.00
Fork Lift					
101-000-000-595-30	Capital Expenditures-Equipment	\$0.00	\$2,661.51	\$0.00	\$ 6,000.00
Total Street Fund		\$1,443,575.94	\$523,009.34	\$1,422,299.00	\$ 2,485,054.71

2025 REVENUES – OTHER FUNDS

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Parks & Rec. Fund					
103-000-000-334-20-40-00	State Grants	\$0.00	\$0.00	\$85,000.00	\$ 40,000.00
Total Grants		\$0.00	\$0.00	\$85,000.00	\$ 40,000.00
Charges for Goods and Services					
103-000-000-347-30-00-00	Activity Fees	\$500.00	\$200.00	\$0.00	\$ 500.00
Total Charges for Goods and Services		\$500.00	\$200.00	\$0.00	\$ 500.00
Other Financing Sources					
103-000-000-397-00-00-00	Operating Transfer In	\$100,000.00	\$107,000.00	\$132,000.00	\$ 179,266.00
Total Other Financing Sources		\$100,000.00	\$107,000.00	\$132,000.00	\$ 179,266.00
Total Parks & Rec. Fund		\$100,500.00	\$107,200.00	\$217,000.00	\$ 219,766.00
Gdale Housing Rehab					
Miscellaneous Revenues					
104-000-000-361-41-00-00	Mesecher Rehab Loan - Int	\$1,383.26	\$1,026.20	\$2,000.00	\$ 2,000.00
Total Miscellaneous Revenues		\$1,592.86	\$1,472.31	\$2,000.00	\$ 2,000.00
Sale of Capital Assets					
104-000-000-395-11-00-00	Mesecher Rehab Loan - Pm	\$2,727.12	\$1,504.75	\$1,000.00	\$ 1,000.00
Total Sale of Capital Assets		\$2,727.12	\$1,504.75	\$1,000.00	\$ 1,000.00
Total Gdale Housing Rehab		\$4,319.98	\$2,977.06	\$3,000.00	\$ 3,000.00
Economic Dev. Fund					
Miscellaneous Revenues					
105-000-000-361-11-00-00	Investment Interest	\$156.79	\$130.90	\$0.00	\$ 1,000.00
105-000-000-362-90-01-00	AM/Todd Lease	\$0.00	\$0.00	\$12,000.00	\$ 12,000.00
Total Miscellaneous Revenues		\$156.79	\$130.90	\$12,000.00	\$ 13,000.00
Total Economic Dev. Fund		\$156.79	\$933,250.90	\$12,000.00	\$ 13,000.00

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Public Safety Reserve					
Sales Tax					
106-000-000-313-21-00-00	Special Sales Tax Police	\$0.00	\$0.00	\$90,000.00	\$ 91,780.56
106-000-000-313-22-00-00	Special Sales Tax Fire	\$0.00	\$0.00	\$90,000.00	\$ 91,780.56
Total Sales Tax		\$0.00	\$0.00	\$180,000.00	\$ 183,561.12
Miscellaneous Revenues					
106-000-000-361-11-00-00	Investment Interest	\$254.13	\$243.62	\$0.00	\$ 1,500.00
106-000-000-367-11-00-00	Contributions/Private Sources	\$0.00	\$5,000.00	\$0.00	\$ -
Total Miscellaneous Revenues		\$254.13	\$5,243.62	\$0.00	\$ 1,500.00
Other Financing Sources					
106-000-000-397-00-00-00	Operating Trans. In-General	\$88,000.00	\$66,000.00	\$0.00	\$ -
Total Other Financing Sources		\$88,000.00	\$66,000.00	\$180,000.00	\$ -
Total Public Safety Reserve		\$95,097.23	\$77,152.62	\$180,000.00	\$ 185,061.12
Capital Imp. Fund					
Taxes					
107-000-000-318-34-00-00	Real Estate Excise Tax-1	\$67,007.77	\$45,165.52	\$50,000.00	\$ 45,000.00
Total Taxes		\$67,007.77	\$45,165.52	\$50,000.00	\$ 45,000.00
Total Capital Imp. Fund		\$67,007.77	\$45,165.52	\$50,000.00	\$ 45,000.00
Criminal Justice Prog.					
State Entitlements, Impact Payments and Taxes					
108-000-000-336-06-21-00	Crim Jus-POP	\$1,194.30	\$1,256.83	\$1,324.00	\$ 1,406.00
108-000-000-336-06-26-00	CJ - Special Programs	\$4,234.64	\$4,435.81	\$4,461.00	\$ 4,921.00
Total State Entitlements, Impact Payments and Taxes		\$5,428.94	\$5,692.64	\$5,785.00	\$ 6,327.00
Total Criminal Justice Prog.		\$5,428.94	\$5,692.64	\$5,785.00	\$ 6,327.00

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Drug Enf./Investig.					
Fines and Penalties					
109-000-000-356-50-00-00	Investigative Fund Assessment	\$4,476.23	\$2,121.47	\$5,000.00	\$5,000.00
Total Fines and Penalties		\$4,476.23	\$2,121.47	\$5,000.00	\$5,000.00
Miscellaneous Revenues					
109-000-000-369-30-00-00	Confiscated Property	\$450.00	\$0.00	\$1,000.00	\$1,000.00
Total Miscellaneous Revenues		\$2,339.15	\$59.13	\$1,000.00	\$1,000.00
Total Drug Enf./Investig.		\$6,815.38	\$2,180.60	\$6,000.00	\$6,000.00
Tourism Fund					
Taxes					
110-000-000-313-31-00-00	Hotel/Motel Lodging/Stadium	\$93,971.21	\$67,558.84	\$75,000.00	\$65,000.00
Total Taxes		\$93,971.21	\$67,558.84	\$75,000.00	\$65,000.00
Charges for Goods and Services					
110-000-000-347-40-00-00	Event Admissions	\$0.00	\$0.00	\$1,000.00	\$1,000.00
110-000-000-347-90-00-00	Event Sponsorships	\$0.00	\$0.00	\$2,000.00	\$2,000.00
110-000-000-347-91-00-00	Vendor Space Charges	\$0.00	\$0.00	\$1,000.00	\$1,000.00
110-000-000-347-93-00-00	Deposit Refund	\$200.00	\$0.00	\$0.00	\$0.00
Total Charges for Goods and Services		\$5,780.00	\$40.00	\$4,000.00	\$4,000.00
Miscellaneous Revenues					
110-000-000-361-11-00-00	Interest On Investments	\$291.80	\$634.62	\$0.00	\$600.00
Total Miscellaneous Revenues		\$291.80	\$634.62	\$0.00	\$600.00
Total Tourism Fund		\$100,043.01	\$68,233.46	\$79,000.00	\$69,600.00

2025 EXPENDITURES – OTHER FUNDS

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Parks & Rec. Fund					
General Parks					
103-000-000-576-80-11-00	Salaries & Wages	\$42,667.09	\$72,608.46	\$59,740.00	\$58,068.39
103-000-000-576-80-12-00	Salaries & Wages - Overtime	\$139.33	\$1,147.84	\$0.00	\$3,000.00
103-000-000-576-80-20-00	Personnel Benefits	\$21,328.90	\$32,751.66	\$28,840.00	\$30,848.22
103-000-000-576-80-26-00	Clothing & Uniform Allowance	\$213.56	\$240.22	\$0.00	\$-
103-000-000-576-80-31-00	Operating Supplies	\$16,703.20	\$18,481.26	\$16,995.00	\$17,334.90
103-000-000-576-80-32-00	Fuel Consumed	\$4,330.22	\$4,186.46	\$1,454.00	\$1,483.08
103-000-000-576-80-34-00	Purchase of Inventory Parts	\$713.11	\$0.00	\$0.00	\$-
103-000-000-576-80-35-00	Small Tools & Minor Equipment	\$0.00	\$0.00	\$515.00	\$525.30
103-000-000-576-80-41-00	Professional Services	\$302.69	\$378.80	\$4,120.00	\$4,202.40
103-000-000-576-80-42-00	Communications	\$2,095.26	\$2,164.51	\$0.00	\$-
103-000-000-576-80-44-00	Advertising	\$90.32	\$37.14	\$0.00	\$-
103-000-000-576-80-46-20	Property/Equip Insurance	\$1,528.27	\$3,077.26	\$0.00	\$12,614.00
103-000-000-576-80-47-00	Utility Services	\$19,250.76	\$13,887.70	\$21,630.00	\$22,062.60
103-000-000-576-80-48-00	Repair & Maintenance	\$226.29	\$508.64	\$2,575.00	\$2,626.50
Total General Parks		\$111,484.12	\$151,747.66	\$135,869.00	\$152,765.40
Capital Outlay					
103-000-000-594-76-63-00	Capital Outlay-Improvements	\$0.00	\$0.00	\$85,000.00	\$45,000.00
103-000-000-594-76-64-00	Equipment	\$0.00	\$1,250.54	\$0.00	\$22,000.00
Total Capital Outlay		\$0.00	\$1,250.54	\$85,000.00	\$67,000.00
Total Parks & Rec. Fund		\$113,283.78	\$152,998.20	\$220,869.00	\$219,765.40
Gdale Housing Rehab					
Housing and Community Development					
104-000-000-558-30-49-50	Recording Fees	\$0.00	\$0.00	\$1,030.00	\$1,050.60
Total Housing and Community		\$0.00	\$0.00	\$1,030.00	\$1,050.60
Total Gdale Housing Rehab		\$0.00	\$0.00	\$1,030.00	\$1,050.60
Economic Dev. Fund					
Economic Development					
105-000-000-558-70-40-00	MCEDD	\$2,797.00	\$3,136.00	\$0.00	\$-
105-000-000-558-70-41-00	Professional Services	\$0.00	\$0.00	\$12,360.00	\$12,607.20
Total Economic Development		\$3,725.28	\$3,731.78	\$12,360.00	\$12,607.20

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Public Safety Reserve					
Debt Repayment - Principal					
106-000-000-591-21-71-01	Police Vehicles - Principal	\$39,760.67	\$41,748.71	\$0.00	\$
106-000-000-591-22-71-02	Fire Truck - Principal	\$24,678.70	\$25,912.64	\$27,209.00	\$ 28,567.00
Total Debt Repayment - Principal		\$64,439.37	\$67,661.35	\$27,209.00	\$ 28,567.00
Interest And Other Debt Service Costs					
Interfund Loan Interest					
106-000-000-592-21-83-01	Police Vehicles - Interest	\$3,081.45	\$1,043.72	\$0.00	\$ -
106-000-000-592-22-83-02	Fire Truck - Interest	\$9,429.75	\$4,406.39	\$6,837.00	\$ 5,443.00
Total Interfund Loan Interest		\$12,511.20	\$5,450.11	\$6,837.00	\$ 5,443.00
Capital Expenditures					
106-000-000-594-21-64-00	Police Vehicle Purchases	\$52,774.54	\$0.00	\$90,000.00	\$ 90,000.00
106-000-000-594-22-64-00	Capital Outlay- Fire Dept Equip	\$11,517.18	\$1,151.87	\$55,954.00	\$ 56,000.00
Total Capital Expenditures		\$64,291.72	\$1,151.87	\$145,954.00	\$ 146,000.00
Total Public Safety Reserve		\$141,242.29	\$74,263.33	\$180,000.00	\$ 180,010.00
Capital Imp. Fund					
Expenditure					
Transfer Out					
107-000-000-597-42-00-00	Operating Transfers - City Streets	\$15,000.00	\$11,250.00	\$15,000.00	\$ 15,000.00
Total Transfer Out		\$15,000.00	\$11,250.00	\$15,000.00	\$ 15,000.00
Total Capital Imp. Fund		\$15,000.00	\$11,250.00	\$15,000.00	\$ 15,000.00
Criminal Justice Prog.					
Crime Prevention					
108-000-000-521-30-31-00	Operating Supplies	\$2,419.53	\$1,248.92	\$1,545.00	\$ 3,000.00
Total Crime Prevention		\$2,419.53	\$1,248.92	\$1,545.00	\$ 3,000.00
Total Criminal Justice Prog.		\$2,419.53	\$1,248.92	\$1,545.00	\$ 3,000.00

Account Number	Description	Actual 2022	Actual 2023	Budget 2024	Budget 2025
Drug Enf./Investig.					
Drug Investigation					
109-000-000-521-21-31-01	K-9 Expenses	\$4,879.82	\$2,027.46	\$5,150.00	\$ 5,253.00
Total Drug Enf./Investig.		\$5,774.75	\$2,077.46	\$5,150.00	\$ 5,253.00
Tourism Fund					
Tourism Money Awarded - Chamber					
110-000-001-557-30-41-00	Professional Services - Chamber	\$40,442.40	\$36,387.84	\$46,350.00	47,277.00
Total Tourism Money Awarded - Chamber		\$40,442.40	\$36,387.84	\$46,350.00	47,277.00
Tourism Money Awarded - GMA					
110-000-002-557-30-31-00	Operating Supplies - GMA	\$0.00	\$0.00	\$4,120.00	\$ 4,202.40
110-000-002-557-30-41-00	Professional Services - GMA	\$0.00	\$0.00	\$5,150.00	\$ 5,253.00
110-000-002-557-30-44-00	Advertising - GMA	\$11,389.80	\$5,500.00	\$2,060.00	\$ 2,101.20
Total Tourism Money Awarded - GMA		\$11,389.80	\$5,500.00	\$11,330.00	\$ 11,556.60
Tourism Money Awarded - Jaycees					
110-000-003-557-30-41-00	Professional Services - Jaycees	\$0.00	\$0.00	\$10,300.00	\$ 10,506.00
Total Tourism Money Awarded - Jaycees		\$0.00	\$0.00	\$10,300.00	\$ 10,506.00
Tourism Money Awarded - ABATE					
110-000-004-557-30-31-00	Supplies - ABATE	\$0.00	\$12,953.54	\$13,390.00	\$ 13,657.80
Total Tourism Money Awarded - ABATE		\$0.00	\$12,953.54	\$13,390.00	\$ 13,657.80
Tourism Money Awarded - Brighter					
110-000-009-557-30-31-00	Supplies	\$13,241.88	\$9,023.35	\$1,030.00	\$ 1,050.60
110-000-009-557-30-44-00	Advertising - Brighter Goldendale	\$150.55	\$0.00	\$0.00	\$ -
Total Tourism Money Awarded - Brighter		\$13,392.43	\$9,023.35	\$1,030.00	\$ 1,050.60
Total Tourism Fund		\$87,347.46	\$65,355.65	\$82,400.00	\$ 84,048.00

NEXT STEPS/QUESTIONS

- Further refinement of the budget numbers
- Public hearings will be set for November 18
- Hold the public hearings and pass the budget

AGENDA BILL: F2

**AGENDA TITLE: UPDATE ON THE 2024 NORTH PHASE
WATERLINE IMPROVEMENT PROJECT**

DATE: NOVEMBER 4, 2024

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X_____

RESOLUTION_____ OTHER_____

MOTION_____

EXPLANATION:

Dustin Conroy will be in attendance to give an update on the 2024 North Phase Waterline Improvement Project

AGENDA BILL: F3

**AGENDA TITLE: UPDATE ON THE WASTEWATER
TREATMENT PLANT IMPROVEMENT
PROJECT**

DATE: NOVEMBER 4, 2024

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ X _____

RESOLUTION _____ OTHER _____

MOTION _____

EXPLANATION:

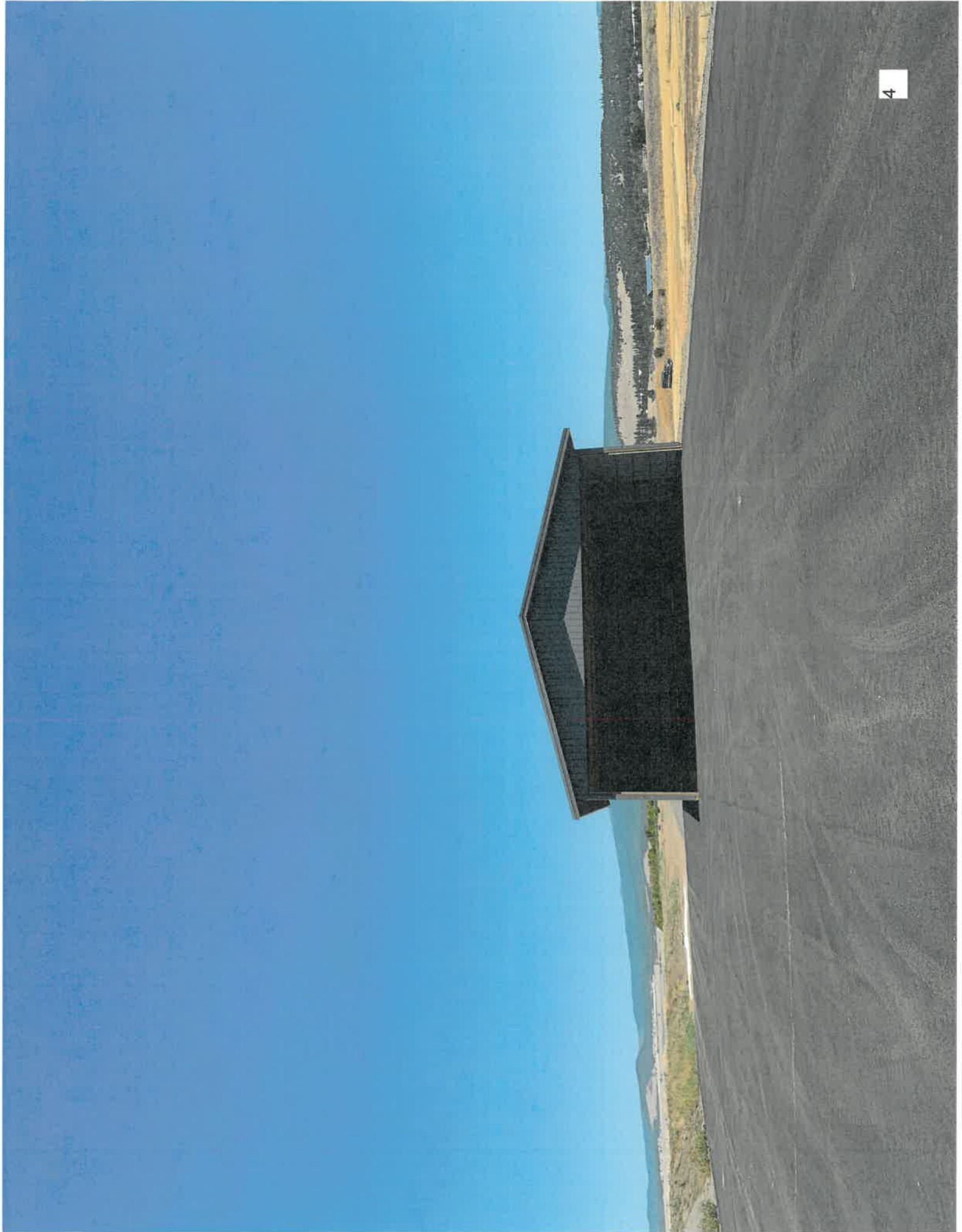
Katrina Olson from RH2 Engineering will be attending by zoom and will give an update on the Wastewater Treatment Plant Project

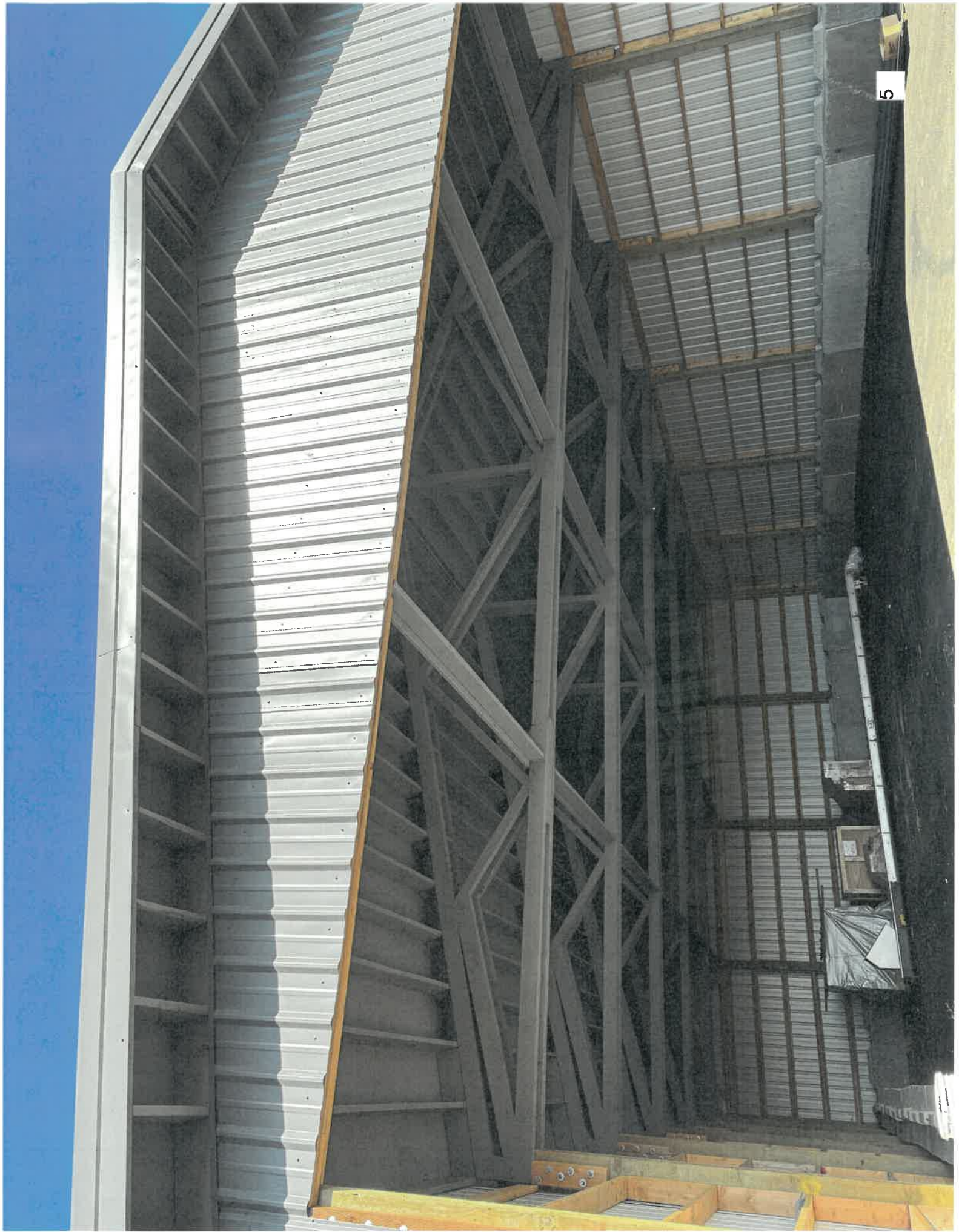
**City of Goldendale
Wastewater Treatment Plant Improvements
Project Update
City Council Meeting 11/4/2024**

Recently Completed Work

- Basin diffusers
- Structural work for buildings and grit chamber
- In-ground piping
- Paving
- Mechanical equipment delivered to site
- Construction contract 81.5% complete as of September pay estimate







5





Upcoming Work

- Mechanical equipment installation
- Final plumbing, HVAC, and electrical
- MCC delivery December
- Startup new equipment January

AGENDA BILL: J1

**AGENDA TITLE: ORD NO 1541 – HEARING EXAMINER
REVIEW**

DATE: NOVEMBER 4, 2024

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____X_____

RESOLUTION_____ OTHER_____

MOTION_____

EXPLANATION:

Quinn Plant has prepared a draft ordinance establishing the office of hearing examiner, eliminating the board of adjustment. Attached a memorandum summarizes the ordinance and highlights subjects that require further consideration by the City. Quinn Plant will be attending via zoom for questions.

TO: Dave Jones, Mayor
City of Goldendale City Council

FROM: Quinn N. Plant, City Attorney

SUBJECT: Hearing Examiner Ordinance

DATE: October 29, 2024

This office has prepared a draft ordinance establishing the office of hearing examiner, eliminating the board of adjustment, and otherwise amending the Goldendale Municipal Code ("GMC"). This memorandum summarizes the ordinance and highlights subjects that require further consideration by the City.

A. Creating the Office of Hearing Examiner.

The ordinance establishes an office of the hearing examiner at Ch. 2.50 GMC. The ordinance specifies the powers and responsibilities of the hearing examiner. The hearing examiner (1) hears appeals on some decisions made by city staff; (2) makes decisions on certain project permit applications (mainly conditional use permits and variances); and (3) makes recommendations to the city council.

B. Eliminating the Board of Adjustment.

The GMC establishes the board of adjustment at Ch. 17.64 GMC. The main function of the board of adjustment is to convene public hearings and issue decisions on variances (Ch. 17.60 GMC) and conditional use permits (Ch. 17.62 GMC). Decisions of the board of adjustment on variances and conditional use permits may be appealed to the city council.

The ordinance repeals Ch. 17.64 GMC and eliminates the board of adjustment. Decisions on variances and special use permits will instead be made by the hearing examiner, and can be appealed to the city council.

C. Changes to the Subdivision Ordinance.

The City's subdivision ordinance distinguishes between short subdivisions (4 lots or less) and long subdivisions (more than 4 lots).

The city administrator has authority to grant preliminary approval of short subdivision applications. GMC 16.16.050. The city administrator also has the authority to refer a short subdivision application to the subdivision review committee. GMC 16.16.060. This ordinance does not eliminate the subdivision review committee. A decision by the city administrator or subdivision review committee on preliminary approval of a short subdivision application may be appealed to the planning commission and then to the city council. GMC 16.16.090 to .100. The

ordinance changes this so that appeals are made first to the hearing examiner and then to the city council.

With regard to long subdivisions, preliminary approval is given by the planning commission after a public hearing. GMC 17.58.040. Under the revised ordinance, preliminary approval is made by the hearing examiner with an appeal to the city council.

The manner of final plat approval is also changed. These decisions are made by the city council upon recommendation from the planning commission. GMC 17.58.040. Under the ordinance, the recommendation will come from the hearing examiner.

D. Zoning Changes.

Site-specific rezones are a Type III land use pursuant to which the planning commission holds a public hearing and makes a recommendation to the city council. GMC 17.66.020; 17.58.040. This process is unchanged except the hearing examiner will conduct the public hearing and make the recommendation.

Zoning text changes and area-wide rezones remain policy-driven decisions. The ordinance does not change the manner in which these decisions are made. The planning commission will hold a public hearing and make a recommendation to the city council.

Planned unit developments are regulated by GMC Ch. 17.30. The ordinance requires that, before submitting a development application, a developer may submit development plans to the planning commission for review and suggestion. The application (a site plan) is then submitted for planning commission review with a request for a zoning change. While somewhat ambiguous, it appears that the application should be preliminarily approved by the planning commission. The developer then has three years to submit the final development plan to the planning commission, which recommends final approval to the city council. The ordinance replaces the planning commission with the hearing examiner.

E. The Board of Appeals.

Title 58 of the GMC governs buildings and construction. Ch. 15.60 RCW establishes a board of appeals responsible for adjudicating appeals under the various building codes adopted by the City (e.g., state building code, uniform fire code, plumbing code, etc.). The ordinance eliminates the board of appeals. Appeals are transferred to the hearing examiner.

F. The Community Review Board.

The City's nuisance abatement ordinance is codified at Ch. 8.45 GMC. The manner in which the City abates nuisance is circumscribed in large part by state law, and specifically RCW 35.80.030. Under that statute, if the City identifies the need for abatement, the City may issue a "complaint" (usually referred to as a "notice and order") that the nuisance conditions must be abated. The complaint "shall contain a notice that a hearing will be held before the board or officer, at a place therein fixed, not less than ten days nor more than thirty days after serving of the complaint; and

that all parties in interest shall be given the right to file an answer to the complaint, to appear in person, or otherwise, and to give testimony at the time and place in the complaint.” RCW 35.80.030(1)(c).

The City complies with this requirement by way of the community review board established at GMC 8.45.120 and .400. When the City issues a complaint, a hearing is set before the community review board, which then issues a decision that can be appealed to the “appeal decision maker,” which is presumably the city council.

The ordinance does not change this process or eliminate the board of adjustment. The ordinance committee and city council should give additional consideration to this process. Specifically, state law requires a hearing before a board or officer each time the City issues a complaint. Currently, this hearing is convened by the community review board. However, the City may not wish to incur costs of a hearing examiner each time it issues a complaint. An alternative approach would be to designate a separate officer for the hearing, with an appeal to either the hearing examiner or the city council. For example, a complaint could set the hearing before the city administrator, and provide an appeal to the hearing examiner. Because this would involve changes to the procedure by which code enforcement actions are processed, these changes, if any, should be adopted pursuant to a separate ordinance.

G. Other Miscellaneous Changes.

Several other provisions in the GMC are modified to provide for a decision or appeal to the hearing examiner.

Chapter 15.48 GMC regulates development in areas prone to flooding. Variances from regulations are considered by the board of adjustment. These requests are re-directed to the hearing examiner.

The City’s critical areas ordinance is also amended. A critical areas review not associated with an underlying permit can be appealed to the board of adjustment. GMC 18.08.060. Such an appeal will now be considered by the hearing examiner.

ORDINANCE NO. 1541

**AN ORDINANCE OF THE CITY OF GOLDENDALE,
WASHINGTON, ELIMINATING THE BOARD OF
ADJUSTMENT; CREATING THE OFFICE OF HEARING
EXAMINER; ESTABLISHING QUALIFICATIONS FOR
THE POSITION; PROVIDING FOR THE APPOINTMENT
OF A SUITABLE PERSON TO THE POSITION; DEFINING
THE DUTIES OF THE POSITION; PROVIDING
PROCEDURES FOR HEARINGS OF THE HEARING
EXAMINER; AND REPEALING ANY CONFLICTING
ORDINANCES**

**THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON DO
ORDAIN AS FOLLOWS:**

SECTION 1. Chapter 17.64 of the Goldendale Municipal Code ("GMC"), Board of Adjustment, is repealed in its entirety.

SECTION 2. A new Chapter 2.50 of the GMC, Office of the Hearing Examiner, is hereby adopted to read as follows:

2.50.010 Purpose.

It is the purpose of this chapter:

- A. With regard to land use matters to:
 - 1. Provide a single, efficient, integrated land use regulatory hearing system;
 - 2. Render land use regulatory decisions and recommendations to the city council;
 - 3. Provide a greater degree of due process in land use regulatory hearings;
 - 4. Separate the land use policy formulation and the land use policy administration processes.
- B. With regard to other matters to:
 - 1. Provide a single, efficient integrated system for hearing appeals of administrative decisions;
 - 2. Provide a forum to hear other matters as established by city code.

2.50.020 Creation.

The office of the hearing examiner is created. The hearing examiner shall interpret, review, and implement land use regulations, hear appeals from orders, recommendations, permits, decisions or determinations made by a city official as set forth in this chapter, and review and hear other matters as provided for in this code and other ordinances.

2.50.030 Appointment and terms.

The hearing examiner shall be appointed by and shall serve at the pleasure of the city council.

2.50.040 Compensation.

The city shall contract with the hearing examiner for the performance of duties described in the code. The compensation paid the hearing examiner shall be that established in the contract.

2.50.050 Qualifications.

The hearing examiner shall be appointed solely with regard to his or her qualifications for the duties of the office, which shall include, but not be limited to, any or all of the following:

- A. Appropriate educational experience, such as an urban planner or public administrator;
- B. Extensive experience in planning work in a responsible capacity; and
- C. Legal experience, particularly where the experience is in the area of land use management or administrative law.

2.50.060 Conflict of interest.

The hearing examiner shall not conduct or participate in any hearing or decision in which he or she has a direct or indirect personal interest which might exert such influence sufficient to interfere with the decision-making process. Any actual or potential conflict of interest shall be disclosed to the parties immediately upon discovery of such conflict. If the hearing examiner concludes that he or she has a conflict of interest, then unless all parties agree in writing to have the matter heard by that hearing examiner, the hearing examiner shall disqualify himself or herself from participating in the deliberations and the decision-making process with respect to the matter. If this occurs and there is not a pro tem hearing examiner already appointed, the mayor shall appoint a person to serve as the hearing examiner for that matter.

2.50.070 Freedom from improper influence.

No city council member, city official or any other person shall attempt to interfere with, or improperly influence, the hearing examiner in the performance of his or her designated duties.

2.50.080 Duties.

A. Applications. ~~With respect to applications of matters submitted before him or her,~~ The hearing examiner shall receive and examine available information, conduct public hearings, prepare a record thereof, and enter findings of fact and conclusions based upon these facts, which conclusions shall represent the final action on the application, unless appealed as hereinafter specified, for the following:

1. Conditional use permits pursuant to Chapter 17.62 GMC; and
2. Variances pursuant to Chapter 17.60 GMC;

B. Appeals. With respect to appeals, the hearing examiner shall receive and examine available information, conduct public hearings, prepare a record thereof, and enter findings of fact and conclusions based upon those facts, which conclusions shall represent the final action on the appeal for the following:

1. Appeals from development plan and zoning permit review decisions;
2. Appeals from administrative interpretation decisions;
3. Appeals from administrative design review decisions;
4. Appeals from preliminary approval of short subdivisions pursuant to GMC 16.16.090;
5. Appeals from orders and decisions issued under Title 15 of the ~~Goldendale~~~~Grandview~~ Municipal Code.
6. Appeals from notices and orders issued under Title 8 of the ~~Goldendale~~~~Grandview~~ Municipal Code;
7. Appeals of SEPA determinations;
8. All other hearings and appeals provided for in the Goldendale Municipal Code, except for those before the community review board. If there is a conflict between this section and any other code section regarding hearings or appeals, this chapter shall apply and the hearing examiner is hereby designated to hear all hearings and appeals provided for in this code.

C. Recommendations. The hearing examiner shall receive and examine available information, conduct public hearings, prepare a record thereof and enter

findings of fact and conclusions based upon those facts, together with a recommendation to the city council, for the following:

1. Annexations;
2. Rezones;
3. Preliminary plats;
4. Planned unit developments; and
5. All other hearings and appeals provided for in the Goldendale Municipal Code whether designated as an appeal to the city council or hearings before any other commission or board. In the event there is a conflict between this section and any other code section regarding hearings or appeals, this chapter shall apply and the hearing examiner is hereby designated to hear all hearings and appeals provided for in this code.

D. Public Hearings. The hearing examiner shall conduct public hearings when required under the provisions of the State Environmental Policy Act; conduct open record public hearings or closed-record appeals in accordance with the provisions of GMC Title 14, Administration of Development Regulations; and conduct such other hearings as the city council may from time to time deem appropriate.

E. References. All references in the city code and elsewhere to the board of adjustment and the board of appeals shall be construed as referring to the hearing examiner. The provisions of this chapter shall supersede any inconsistent or conflicting provisions elsewhere in this code as to the powers and duties of the planning commission.

F. Recommendation or Decision. The hearing examiner's recommendation or decision may be to grant or deny the application, or the hearing examiner may recommend or require of the applicant such conditions, modifications and restrictions as the hearing examiner finds necessary to make the application compatible with its environment, with applicable state laws, and to carry out the objectives and goals of the comprehensive plan, the zoning code, the subdivision code, and other codes and ordinances of the city. Conditions, modifications and restrictions that may be imposed are, but are not limited to, additional setbacks, screenings in the form of landscaping and fencing, covenants, easements and dedications of additional road rights-of-way. Performance bonds or other financial assurances may be required to ensure compliance with conditions, modifications and restrictions.

2.50.090 Applications.

Applications for all matters to be heard by the hearing examiner shall be presented to the affected city department and to the city clerk. When it is found an application meets the applicable requirements, the application shall be accepted. The city clerk shall be responsible for assigning a date for the public hearing for each application. The date set for a public hearing shall not be more than 60 calendar days after the applicant has complied with all requirements and furnished all necessary data to the city clerk. Hearings on project permit applications are subject to the notice and hearing requirements set forth in Chapter 17.58 GMC, Administration of Development Regulations.

2.50.100 Fees.

All applications made or appeals filed under this chapter shall be accompanied by the fee required by Section 17.58.710 or other applicable ordinance.

2.50.110 Report by city department.

For permit applications, the city clerk shall coordinate and assemble the comments and recommendations of city departments and governmental agencies having an interest in the application and shall prepare a report that includes the information described in Chapter 17.58 GMC, Administration of Development Regulations. For all other matters, the appropriate city department shall prepare a report summarizing the factors involved and the department findings and supportive recommendations. At least seven calendar days prior to the scheduled hearing, the report shall be filed with the hearing examiner and copies shall be mailed to the applicant and shall be made available for use by any interested party for the cost of reproduction.

2.50.120 Open record public hearing.

A. Before rendering a decision or recommendation on any application, the hearing examiner shall hold at least one open record public hearing thereon.

B. For permit applications, notice of the time and place of the public hearing shall be given as provided in Chapter 17.58 GMC, Administration of Development Regulations. For all other applications, notice of the time and place of the public hearing shall be given as provided in the ordinance governing the application. If none is specifically set forth, such notice shall be given at least 10 working days prior to such hearing.

C. The hearing examiner shall have the power to prescribe rules and regulations for the conduct of hearings under this chapter and also to administer oaths and preserve order.

2.50.130 Decision and recommendation.

A. When the hearing examiner renders a decision or recommendation, the hearing examiner shall make and enter written findings from the record and conclusions therefrom which support such decision. The decision shall be rendered within 10 working days following conclusion of all testimony and

hearings, unless a longer period is mutually agreed to on the record by the applicant and the hearing examiner. The copy of such decision, including findings and conclusions, shall be transmitted by first-class mail to the applicant and other parties of record in the case requesting the same. There shall be kept in the planning department a signed affidavit which shall attest that each mailing was sent in compliance with this provision.

B. In the case of applications requiring city council approval, the hearing examiner shall file a decision with the city council at the expiration of the period provided for reconsideration or, if reconsideration is accepted, within 10 working days after the decision on reconsideration.

2.50.140 Reconsideration.

A party of record believing that a decision or recommendation of the hearing examiner is based on erroneous procedures, errors of law or fact, or the discovery of new evidence which could not be reasonably available at the prior hearing, may make a written request for reconsideration by the hearing examiner within five working days of the date the decision or recommendation is rendered. This request shall set forth the specific errors or new information relied upon by such appellant, and the hearing examiner may, after review of the record, take further action as he or she deems proper. If a request for reconsideration is accepted, a decision is not final until after a decision on reconsideration is issued.

2.50.150 Appeal of decision.

A. Any party who feels aggrieved by the hearing examiner's decision may submit an appeal within 21 calendar days from the date the final decision of the hearing examiner is rendered to the Klickitat County Superior Court.

B. No appeal may be made from a recommendation of the hearing examiner.

2.50.160 City council action.

A. Any application requiring action by the city council shall be taken by the adoption of a motion, resolution or ordinance by the city council. When taking any such final action, the city council shall make and enter findings of fact from the record and conclusions therefrom which support its action. The city council may adopt all or portions of the findings and conclusions from the hearing examiner's recommendation.

B. In the case of an ordinance for rezone of property, the ordinance shall not be placed on the city council's agenda until all conditions, restrictions or modifications that may have been stipulated by the city council have been accomplished or provisions for compliance made to the satisfaction of the legal department.

C. The action of the city council, approving, modifying, or rejecting a recommendation of the hearing examiner, shall be final and conclusive.

Appellants have 21 calendar days from the date of city council action to file an appeal with the superior court.

2.50.170 City administrative staff is to be considered a person or party.

The city's administrative staff shall be considered a "person" and/or "party" and shall have the same rights as any other person or party to make requests for reconsideration to the hearing examiner or to appeal decisions of the hearing examiner to superior court.

SECTION 3. GMC Chapter 15.60, Board of Appeals, is repealed in its entirety.

SECTION 4. Section 17.58.030, Determination of proper procedure type, is hereby amended to read as follows:

17.58.030 Determination of proper procedure type.

A. Determination by Administrator. The city administrator or his/her designee (hereinafter the "administrator"), shall determine the proper procedure for all development applications. If there is a question as to the appropriate type of procedure, the administrator shall resolve it in favor of the higher procedure type number.

B. Optional Consolidated Permit Processing. An application that involves two or more procedures may be processed collectively under the highest numbered procedure required for any part of the application or processed individually under each of the procedures identified by the code. The applicant may determine whether the application shall be processed collectively or individually. If the application is processed under the individual procedure option, the highest numbered type procedure must be processed prior to the subsequent lower numbered procedure.

C. Decision-maker(s). Applications processed in accordance with subsection B of this section which have the same highest numbered procedure but are assigned different hearing bodies shall be heard collectively by the highest decision-maker(s). The city council is the highest, followed by the planning commission, then the ~~board of adjustment~~ hearing examiner, and then the administrator. Joint public hearings with other agencies shall be processed according to Section 17.58.050.

SECTION 5. Section 17.58.040, Project Permit Application Framework, is hereby amended to read as follows:

ACTION TYPE					
PROCEDURE PROJECT PERMIT APPLICATIONS (TYPE I–IV)					
LEGISLATIVE					
	Type I	Type II	Type III	Type IV	Type V

ACTION TYPE					
PROCEDURE PROJECT PERMIT APPLICATIONS (TYPE I–IV)					
LEGISLATIVE					
	Type I	Type II	Type III	Type IV	Type V
Recommendation made by:	N/A	N/A	Staff	Planning Commission Hearing Examiner	Planning Commission
Final decision made by:	Admin.	Admin.	Planning Commission or Board of Adjustment Hearing Examiner	City Council	City Council
Notice of application	No	Yes	Yes	No	No
Open record public hearing:	Only if appealed, open record hearing before City Council	Only if appealed, open record hearing before City Council	Yes, before Planning Commission or Board of Adjustment Hearing Examiner to render final decision	No	Yes, before Planning Commission to make recommendation to Council
Closed record appeal/final decision:	No	No	Only if appealed, then before Council, unless rezone, preliminary and final plats then before Council for approval	Yes, before Council to render final decision	Yes, or Council could hold its own hearing

A. The following are Type I land use decisions unless they require SEPA review, in which case they shall be a Type II land use decision:

1. Permitted uses not requiring site plan review in accordance with Chapter 17.46.
2. Boundary line adjustments.
3. Lot consolidations.
4. Sign permits in accordance with Chapter 17.42 unless a different process is designated in that chapter for a specific permit.
5. Minor amendment to PUD in accordance with Section 17.30.150(B).
6. Accessory apartments in accordance with Section 17.04.035.
7. In home day cares in accordance with Section 17.8.030, 17.10.030, 17.12.030, 17.14.030 and 17.16.030.
8. Special event permits in accordance with Chapter 12.24.
9. Permits or decisions issued or rendered in accordance with Chapter 15.48.

Commented [MR1]: The ordinance committee or planning commission should study whether the ADU regulations need to be revised.

B. The following are Type II land use decisions:

1. Site plan review in accordance with Section 17.46.020(A).
2. Site plan review in accordance with Section 17.46.020(B).
3. Nursery schools and day care centers in accordance with Sections 17.08.040, 17.10.040, 17.12.040, 17.14.040 and 17.16.040.
4. Short plats or short plat amendments in accordance with Chapter 16.16, unless it contains a dedication of right-of-way, in which case it shall be a Type III decision.
5. Home occupations in accordance with Chapter 17.48.

C. The following are Type III land use decisions:

1. Preliminary plats or alteration of preliminary plats in accordance with Chapter 16.20 (~~planning—commission~~ **hearing examiner** recommendation).
2. Planned unit development in accordance with Chapter 17.30 (~~planning commission~~ **hearing examiner** recommendation).

3. Conditional use permits in accordance with Chapter 17.62 (~~board of adjustment~~ hearing examiner).
4. Variances in accordance with Chapter 17.60 (~~board of adjustment~~ hearing examiner).
5. Site-specific rezones in accordance with Chapter 17.66 (~~planning commission~~ hearing examiner recommendation).
6. Shoreline substantial development permits (~~planning commission~~ hearing examiner decision).
7. Shoreline variances (~~planning commission~~ hearing examiner decision).
8. Shoreline conditional use permits (~~planning commission~~ hearing examiner decision).

D. The following are Type IV land use decisions:

1. Final plats in accordance with Chapter 16.20 (~~planning commission~~ hearing examiner recommendation).

E. The following are Type V land use decisions:

1. Area-wide rezones in accordance with Chapter 17.66 (planning commission recommendation).
2. Establishment of overlay zones unless they are site-specific then they are processed as a Type III land use decision (planning commission recommendation).
3. Zoning text amendments in accordance with Section 17.66.030 (planning commission recommendation).
4. Comprehensive plan amendments (planning commission recommendation).
5. Annexations (city council).

SECTION 6. GMC Section 17.58.060, Legislative decisions, is hereby amended to read as follows:

17.58.060 Legislative decisions.

A. Decisions. The following decisions are legislative, and are not subject to the procedures in this chapter, unless otherwise specified:

1. Zoning code text and zoning district amendments;
2. Adoption of development regulations and amendments;
3. Area-wide rezones to implement new city policies;
4. Adoption of the comprehensive plan and any plan amendments; and
5. Annexations.

B. Planning Commission. The planning commission shall hold a public hearing and make recommendations to the city council on the decisions listed in subsection A of this section. The public hearing shall be held in accordance with the requirements of Sections 17.58.410 to 17.58.480.

C. City Council. The city council may consider the planning commission's recommendation in a public meeting held in accordance with the requirements of this chapter.

D. ~~Board of Adjustment~~ Hearing Examiner. The ~~board of adjustment hearing examiner~~ shall hold a public hearing and render a decision on ~~conditional-use permits and variances~~ the decisions listed in Section 17.58.040.

E. Public Notice. Notice of the public hearing shall be provided to the public as set forth in Section 17.58.210.

F. Implementation. The city council's decision shall become effective by passage of an ordinance.

SECTION 7. GMC Section 16.16.090, Appeals, is hereby amended to read as follows:

16.16.090 Appeals.

Any decision by administrator or subdivision review committee may be appealed in writing to the ~~planning commission~~ hearing examiner by the applicant or any interested party within ten days after notice of decision of the administrator or the subdivision committee. The ~~planning commission~~ hearing examiner shall act on appeal within thirty days after receipt of the notice of appeal and shall approve, conditionally approve or disapprove a short subdivision when not acted upon or denied by the administrator or the subdivision review committee within the time limits specified by GMC Section 16.16.070.

SECTION 8. GMC Section 16.16.100, Council action, is hereby amended to read as follows:

16.16.100 Council action.

Any decision by the ~~planning commission~~ hearing examiner relative to short subdivisions may be appealed to the council by the applicant or any interested party within ten days after notice of the decision by the ~~planning commission~~ hearing examiner. The council shall, at its next regular meeting, set the date for consideration of the appeal at a public meeting. In reviewing an appeal, the council shall consider all matters submitted by the administrator, the subdivision review committee and the ~~planning commission~~ hearing examiner, together with such other evidence as it deems relevant and shall either affirm or reverse the ~~planning commission~~ hearing examiner's decision.

SECTION 9. GMC Section 16.16.110, Design standards, is hereby amended to read as follows:

16.16.110 Design standards.

All short subdivisions shall conform to Chapter 16.24 GMC. The administrator, subdivision review committee or ~~planning commission~~ hearing examiner may impose the following requirements:

- A. Lots created by a short subdivision shall not be of a size which is out of character with recommendations of the comprehensive plan.
- B. Dedication of utility easements and right-of-way shall be by separate instruments prepared by the city attorney in favor of and accepted by the city and the county.
- C. Proof of adequate water supply and sewage disposal shall be provided for each lot or parcel.
- D. There shall be installed such street and sidewalk improvements, water, sewer, electrical and telephone, utility lines, street landscaping, fire hydrants and other improvements as are deemed necessary.
- E. A survey of all short subdivisions shall be conducted by or under the supervision of a registered land surveyor. The surveyor shall certify on the short plat that it is a true and correct representation of the lands actually surveyed. All surveys shall conform to standard practices and principles for land surveying.

SECTION 10. GMC Section 16.20.040, Review by planning commission, is hereby amended to read as follows:

16.20.040 Review by ~~planning commission~~ planning director.

Commented [QP2]: It would not be appropriate to allow for an informal meeting with the hearing examiner. This proposes an informal meeting with the planning director (whom I think is also the City administrator).

Prior to submitting a preliminary plat and detailed design data the subdivider may request a general review of the proposed subdivision by the planning ~~commission~~ director in an effort to determine if there are any obvious changes the planning ~~commission~~ director feels are needed. Such request for a general review shall be made at least fifteen days before the ~~planning commission meeting~~ public hearing before the hearing examiner at which the subdivision will be reviewed and not until after the subdivision review committee has reviewed and made its recommendations regarding the preliminary plat.

Commented [QP3]: Is there still a subdivision review committee?

SECTION 11. GMC Section 16.20.050, Review criteria, is hereby amended to read as follows:

16.20.050 Review criteria

Full subdivisions shall be given preliminary approval by the administrator or ~~planning commission~~ hearing examiner upon finding that all the following have been satisfied:

Commented [MR4]: Consider vesting this authority solely with the hearing examiner.

A. The proposed subdivision conforms to:

1. Goldendale comprehensive plan;
2. Goldendale zoning code;
3. Engineering standards;
4. Critical area regulations; and
5. Other applicable policies or plans adopted by the city.

B. Availability of utilities and other public services necessary to serve the needs of the proposed subdivision.

C. Potential environmental impacts and proposed mitigation measures have been considered.

D. Approval of the proposed subdivision will serve the public's best interest and adequate provisions have been made to ensure public health, safety, and welfare.

E. A proposed subdivision may be denied due to flooding or inundation of the property. Where any portion of the proposed subdivision lies within the one-hundred-year floodplain as specified by Chapter 17.38 GMC, the ~~planning commission~~ hearing examiner shall not approve the preliminary plat unless it imposes a condition requiring the applicant to comply with the flood control ordinance.

SECTION 12. GMC Section 16.20.080, Preliminary plat approval, is hereby amended to read as follows:

16.20.080 Preliminary plat approval.

Approval of the preliminary plat shall constitute authorization for the subdivider to develop the subdivision's facilities and improvements in strict accordance with standards established by this title and any conditions imposed by the subdivision review committee or ~~planning commission~~ hearing examiner. This authorization shall not imply approval to convey lots.

SECTION 13. GMC Section 16.20.110, Final plat--Filing period, is hereby amended to read as follows:

16.20.110 Final plat--Filing period.

At any time within twelve months following ~~planning commission~~ hearing examiner approval of a preliminary plat the subdivider may cause the subdivision or any part thereof to be surveyed and a final plat to be prepared. The original and five copies shall be filed with the administrator. Any failure to record a final plat within the time limits specified in GMC Section 16.12.090 shall terminate all proceedings. The final plat prepared in accordance with the provisions of this section and GMC Sections 16.20.130 through 16.20.160 shall be submitted to the administrator not less than five days prior to the date of the meeting at which the board will be requested to act thereon.

SECTION 14. GMC Section 16.24.190, Utility installation, is hereby amended to read as follows:

16.24.190 Utility installation.

Subdivisions shall provide underground utility lines, including but not limited to those for electricity, communications and street lighting. Where topography, soil or other conditions make underground installations impracticable and the council, upon recommendation from the ~~planning commission~~ hearing examiner, upon written evidence presented by the supplier of such utilities may waive this requirement for underground utilities.

SECTION 15. GMC Section 16.24.210, Watercourses, is hereby amended to read as follows:

16.24.210 Watercourses.

Where a subdivision is traversed by a watercourse, a drainage right-of-way conforming substantially to the line of such watercourse, drainage way, or stream will be maintained as determined by the city engineer and the ~~planning commission~~ hearing examiner.

SECTION 16. GMC Section 16.24.220, When required, is hereby amended to read as follows:

16.24.220 When required.

All subdivisions containing lots of less than one acre shall be required to provide water supplies for fire protection in addition to those water supplies required for domestic purposes. Water supplies for fire protection of lots over one acre in size may be required by the council upon recommendation of the ~~planning commission~~ hearing examiner or the responsible fire authority in the area concerned.

SECTION 17. GMC Chapter 16.32, Modifications and Appeals, is hereby amended to read as follows:

16.32.010 Appeals and variances.

Applicants may request a variance or appeal any decision to require further study under this chapter or subsequently adopted rules in writing to the ~~board of adjustment~~ hearing examiner within fourteen calendar days of the date a notice for a special study was mailed. Public notice shall be given in accordance with Section 16.08.250.

16.32.030 ~~Board of adjustment~~ Hearing examiner action.

When necessary the ~~board of adjustment~~ hearing examiner may authorize variances to requirements of this title in order to preserve the public health, safety, and welfare. Conditions necessary for this purpose shall be specified in granting the variance and the ~~board of adjustment~~ hearing examiner shall make a written record of its findings and facts in connection therewith and shall specifically and fully set forth the variance granted and the conditions designated.

A. Application for a variance shall be made by petition, stating fully the grounds of the application and the facts relied upon by the petitioner. The ~~board of adjustment~~ hearing examiner shall find that all of the following facts are met:

1. That there are special circumstances or conditions affecting the property that are not common to all other properties in the area;
2. That the variance is necessary for the preservation and enjoyment of substantial property rights enjoyed by the other properties in the same vicinity and that extraordinary hardship would result from strict compliance with these regulations because of the special circumstances or conditions affecting the property;
3. That the granting of a variance will not be detrimental to the public health, safety or welfare or injurious to other property in the vicinity of the property involved.

B. When variances are sought concerning the administration of requirements rather than restrictions on physical improvements or design the petitioner shall

apply for a variance in the above manner but is not required to meet the requirements as set forth in subsection A of this section.

C. The ~~board of adjustment~~ hearing examiner may authorize a variance only after a public hearing on the variance application has been held by them

SECTION 18. GMC Section 16.36.010, General penalties, is hereby amended to read as follows:

16.36.010 General penalties.

Whenever any person, firm, or corporation at various and successive times, or any one time, has platted, subdivided, or divided into smaller parts, any parcel of land or property into two or more such lots, plots, tracts, or smaller parts, the area of each of which is five acres or less, for purposes of providing building sites, now, or at any time hence, held in one ownership, either by contract for purchase, by deed or by both, and after the time of the adoption of the ordinance codified herein, and has failed to comply with the provisions of this title, shall be punished as provided in Section 1.20.010; and whoever, being the owner or agent of the owner, of the land located within a plat or subdivision containing two or more such lots, plots, tracts, or smaller parts, transfers or sells, or agrees to sell, or option any land by reference to, or exhibition of or by any other use of a plat or map of a subdivision, before such plat or map has been approved by the city, and before the same has been filed for record in the office of the county auditor, shall forfeit and pay a penalty of three hundred dollars for each lot, or parcel so transferred, or sold, or agreed or optioned to be sold, and the description of such lot by metes and bounds in the instrument of transfer, agreeing or optioning shall not exempt the transaction for such penalty. The ~~planning commission~~ city may initiate an action to enjoin such transfer, sale, agreement or option by making application for an injunction in the superior court; or the ~~planning commission~~ city may recover said penalty for the city by a civil action in any court of competent jurisdiction, if, in the opinion of the ~~planning commission~~ city either of said actions is justifiable. Each day that the violation persists shall constitute a new and separate offense contrary to this title and punishable by a separate penalty.

SECTION 19. Chapter 17.60 GMC, Variances, is hereby amended to read as follows:

17.60.010 Authority.

A variance may be granted by the ~~board of adjustment~~ hearing examiner after a public hearing and review by the ~~board of adjustment~~ hearing examiner.

17.60.020 Application.

A written application for a variance from zoning ordinances and other land use ordinances or plans shall be submitted to the ~~board of adjustment~~ city for transmittal of the hearing examiner on forms prescribed by the ~~board of adjustment~~ city and shall include such information as requested thereon. No

application shall be accepted unless it complies with such requirements. Public hearing requirements shall be processed in accordance with the terms of Section 16.08.250.

17.60.030 Approval or denial.

Subject to conditions and procedures provided by ordinance, the ~~board of adjustment~~ hearing examiner shall be empowered to hear and decide:

A. Applications for variances from the terms of the zoning ordinances, from the official zoning map, and from other land use ordinances prescribed by city ordinance, and no application for a variance shall be granted unless the ~~board of adjustment~~ hearing examiner finds:

1. That the variance shall not constitute a granting of special privilege inconsistent with limitations upon uses of other properties in the vicinity and zone in which the subject property is located; and
2. That such variance is necessary, because of special circumstances relating to size, shape, topography, location or surroundings of the subject property, to provide it with use rights and privileges permitted to other properties in the vicinity and in the zone in which the subject property is located; and
3. That the granting of such variance will not be detrimental to the public welfare or injurious to property or improvements in the vicinity and zone in which the subject property is situated.

B. In deciding any of the matters referred to it, the ~~board of adjustment~~ hearing examiner shall issue a written report giving the reasons for it his or her decision. The ~~board of adjustment~~ hearing examiner shall further make a finding that the reasons set forth in the application justify the granting of the variance and that the variance is the minimum variance that will make possible the reasonable use of the land, building or structure.

17.60.040 Conditions of approval.

In approving any variance, the ~~board~~ hearing examiner may impose reasonable conditions to ensure that the variance shall not be detrimental to the public welfare or injurious to property or improvements in the area.

17.60.050 Review and appeal of decisions.

The ~~board~~ hearing examiner may review any interpretation of the zoning ordinance made by the building official and any decision or determination relating thereto, in applying specific provisions of the zoning ordinance to any parcel of land and/or structure. The ~~board~~ hearing examiner may after public hearing confirm or reverse the interpretation made by the building official and any decision or determination relating thereto; and the ~~board's~~ hearing examiner's

decision shall be based upon the record and the findings in each case, and to that end it shall have all of the powers of the building official.

17.60.060 Appeal from decisions--Time limits.

Action by the ~~board of adjustment~~ hearing examiner on an application for a variance or an appeal from the decision of the building official shall be final.

~~Any board decision shall be reviewable for unlawful, arbitrary, capricious or corrupt action or nonaction by writ of review before the Klickitat County superior court; provided, that the application for writ of review shall be made to the court within ten days from any decision reviewed. The costs of transcription of all records ordered certified by the court for such review shall be borne by the appellant at the rate prescribed by the administrator of this title. Such costs shall not exceed the amount necessary to reimburse the city for its expenses actually incurred.~~

17.60.070 Findings of fact.

In issuing an order, requirement, decision or determination, the ~~board of adjustment~~ hearing examiner shall make written findings of fact stating reasons upon which the action is based.

SECTION 20. GMC Chapter 17.62, Conditional Uses, is hereby amended to read as follows:

17.62.010 General provisions.

A. Conditional uses shall be permitted only upon the approval of the ~~board of adjustment~~ hearing examiner, after due notice and a public hearing held in accordance with ~~Section 16.08.250~~ Chapter 17.58, Administration of Development Regulations.

B. Permits for conditional uses shall be signed by the ~~board of adjustment~~ hearing examiner and shall stipulate conditions which may include time limits, provisions for front, side or rear yard requirements differing from the zoning ordinance, landscaping, off-street parking and any other conditions or safeguards that would uphold the spirit and intent of the zoning ordinance and mitigate adverse effect upon neighboring properties.

C. The ~~board of adjustment~~ hearing examiner may require that the applicant for a conditional use provide the city with a performance bond to assure development of a conditional use with the restrictions and conditions specified by the ~~board of adjustment~~ hearing examiner on the conditional use permit.

D. A conditional use permit shall expire at the end of one year from the time it is granted if the permitted use is not substantially established by that time. Any conditional use permit, if granted, shall pertain only to the specific use and specific property of the applicant.

E. Any applicant desiring an amendment to an existing conditional use permit must comply with the procedures for approval as set forth in this title.

F. Any conditional property use shall meet the minimum dimensional standards of the zone in which it is to be located as well as the minimum conditions listed in this chapter and in this title.

17.62.020 Approval or denial.

The ~~board of adjustment~~ hearing examiner may approve a conditional use permit application only upon finding that:

- A. The proposal is compatible with the comprehensive plan;
- B. The proposal is compatible with the purpose and intent of the said zoning district;
- C. The proposal is compatible with the surrounding neighborhood;
- D. Traffic patterns are not severely impacted;
- E. Public facilities are available to serve the proposed development;
- F. The proposal has no detrimental effects on neighboring properties due to excessive noise, lighting or other interference with the said neighboring properties;
- G. The proposal has been designed to minimize adverse effects on neighboring properties;
- H. Landscaping materials are provided in sufficient quantities and locations to screen objectionable views, break up large parking areas, and present an aesthetically attractive appearance.

17.62.030 Appeal from ~~board~~ hearing examiner decisions.

All appeals of any decision by the ~~board of adjustment~~ hearing examiner shall be made in accordance with Section ~~17.64.060~~ 2.50.150.

SECTION 21. GMC Section 15.48.140, Variances procedure, is hereby amended to read as follows:

15.48.140 Variance procedure.

A. Appeal Board.

- 1. The ~~board of adjustment as established by the city~~ hearing examiner shall hear and decide appeals and requests for variances from the requirements of this chapter.

2. The ~~board of adjustment~~ hearing examiner shall hear and decide appeals when it is alleged there is an error in any requirement, decision or determination made by the city administrator or his designee in the enforcement or administration of this chapter.

3. Those aggrieved by the decision of the ~~board of adjustment~~ hearing examiner, or any taxpayer, may appeal such decision to the city council, as provided in Chapter 17.60.

Commented [MR5]: This should be amended by way of a separate ordinance because Ch. 17.60 does not contemplate an appeal to the city council.

4. In passing upon such applications, the ~~board of adjustment~~ hearing examiner shall consider all technical evaluations, all relevant factors, standards specified in other sections of this chapter, and:

- a. The danger that materials may be swept onto other lands to the injury of others;
- b. The danger to life and property due to flooding or erosion damage;
- c. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- d. The importance of the services provided by the proposed facility to the community;
- e. The necessity to the facility of a waterfront location, where applicable;
- f. The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
- g. The compatibility of the proposed use with existing and anticipated development;
- h. The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
- i. The safety of access to the property in times of flood for ordinary and emergency vehicles;
- j. The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and

k. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities, such as sewer, gas, electrical, and water systems, and streets and bridges.

5. Upon consideration of the factors of subsection (A)(4) of this section and the purposes of this chapter, the ~~board of adjustment~~ hearing examiner may attach such conditions to the granting of variances as it deems necessary to further the purposes of this chapter.

6. The city shall maintain the records of all appeal actions and report any variances to the Federal Insurance Administration upon request.

B. Conditions for Variances.

1. Generally, the only condition under which a variance from the elevation standard may be issued is for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items in subsections (A)(4)(a) through (A)(4)(k) of this section have been fully considered. As the lot size increases, the technical justification required for issuing the variance increases.

2. Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the state inventory of historic places, without regard to the procedures as set forth in this section.

3. Variances shall not be issued within a designated floodway if any increase in flood levels during the base flood discharge would result.

4. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.

5. Variances shall only be issued upon:

- a. A showing of good and sufficient cause;
- b. A determination that failure to grant the variance would result in exceptional hardship to the applicant;
- c. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in subsections (A)(4)(a)

through (A)(4)(k) of this section, or conflict with existing local laws or ordinances.

6. Variances as interpreted in the National Flood Insurance Program are based on the general zoning law principle that they pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods. As such, variances from the flood elevations should be quite rare.

7. Variances may be issued for nonresidential buildings in very limited circumstances to allow a lesser degree of floodproofing than watertight or dry-floodproofing, where it can be determined that such action will have low damage potential, complies with all other variance criteria except subsection (B)(1) of this section, and otherwise complies with Sections 15.48.150 (A) and (B).

8. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

SECTION 22. GMC Section 18.08.140, Variances, is hereby amended to read as follows:

18.08.140 Variances

A. Variances to reduce the prescribed habitat buffers for wetlands and/or fish and wildlife habitat conservation areas may be considered. Variances may not be used to reduce the prescribed water quality buffers for wetlands and/or fish and wildlife habitat conservation areas.

1. Applicability. An applicant may seek a variance from habitat buffer standards for wetlands or fish and wildlife habitat conservation areas, where application of the standards renders compliance with these provisions an unnecessary hardship. A variance is authorized primarily for relief from wetland and stream habitat buffer averaging. A variance will not be allowed for reduction of the water quality buffers. Alterations specific to wetlands and streams and their water quality buffers are processed pursuant to a reasonable use exception.

2. A variance may be granted when it can be shown that the application meets all of the following criteria:

- a. Special circumstances applicable to the subject property, including size, shape or topography, and the strict application of this chapter is found to deprive the subject property of rights and privileges enjoyed by other properties in the vicinity; and
- b. The special circumstances referred to in subsection (A)(2)(a) of this section are not the result of the actions of the current or previous owner; and
- c. The granting of the variance will not result in substantial detrimental impact to the critical area, public welfare or be injurious to the property or improvements in the vicinity and area in which the property is situated; and
- d. The granting of the variance is the minimum necessary to accommodate the permitted use; and
- e. No other practicable or reasonable alternative exists; and
- f. A mitigation plan has been submitted and is approved for the proposed use of the critical area; and
- g. If structures are the approved use for which the variance is applied, the structures shall be no greater than the minimum size necessary to accommodate the permitted use; and
- h. Retention of existing native or equivalent vegetation in other portions of the site is provided in order to offset habitat loss from buffer reduction; and
- i. A habitat management plan has been prepared, unless it is determined through the applicable review process that such a plan is unnecessary.

B. Requests for variances shall include the application requirements and payment of a prescribed application fee.

C. The city shall administratively review variances based on the criteria and standards referenced in this section.

D. The city may grant a variance from the substantive or procedural requirements of this chapter for the development of public utilities when:

- 1. The application of the requirements of this chapter would be inconsistent with the comprehensive plan or the city's public service obligations; and

2. The proposed utility activity does not pose an unreasonable threat to the public health, safety or welfare on or off the development proposal site; and

3. Any alterations to critical areas and buffers are the minimum necessary to reasonably accommodate the proposed utility activity and any impacts are mitigated.

E. Reasonable Economic Use Variance.

1. Generally. If the application of this chapter would deny all reasonable economic use of the subject property, the property owner, upon a denial of a permit due to the requirements of this chapter, may apply for a reasonable economic use variance.

2. Burden of Proof. The property owner and/or applicant for a reasonable economic use variance shall bear the burden of proving that the property is deprived of all reasonable economic use.

3. ~~Board of Adjustment Hearing~~ Examiner Process. The ~~board of adjustment hearing examiner~~ shall conduct a public hearing on the variance request. All decisions of the ~~board of adjustment hearing examiner~~ shall be final and conclusive. Public notice shall be provided as follows:

a. The city shall arrange for at least one publication of the notice of hearing to appear in a newspaper of general circulation within the county at least ten calendar days before the hearing. Payment of all publication fees shall be the responsibility of the applicant.

b. The city shall send notice to adjacent land owners advising them of the hearing. The notice shall be mailed to the owners of record of all property situated within three hundred feet of the property at issue, at least ten calendar days before the public hearing. Names and addresses of adjacent property owners shall be provided to the city by the applicant, subject to the city approval.

c. All hearing notices shall include a legal description of the property involved, and a concise description of the variance requested in lay language.

4. ~~Board of Adjustment Hearing~~ Examiner Required Findings. A reasonable economic use variance may be granted only when the ~~board of adjustment hearing examiner~~ finds that the application meets all of the following criteria:

- a. No reasonable economic use with less impact on the critical area or its buffer is possible.
- b. There is no feasible on-site alternative to the proposed activities that would allow a reasonable economic use with less adverse impacts to critical areas or associated buffers. Feasible on-site alternatives shall include, but are not limited to:
 - i. Reduction in density, scope, scale, or intensity;
 - ii. Phasing of project implementation;
 - iii. Change in timing or activities; and
 - iv. Revision of road and parcel layout or related site planning considerations.
- c. The proposed variance will result in the minimum feasible alteration or impairment to the critical area functional characteristics and existing contours, vegetation, fish and wildlife resources, and hydrological conditions.
- d. Disturbance of critical areas has been minimized by locating any necessary alteration in critical area buffers to the minimum extent possible.
- e. The proposed variance will not cause degradation to surface or groundwater quality.
- f. The proposed variance complies with all federal, state, and local statutory and common law, including the Endangered Species Act, and statutory laws related to sediment control, pollution control, floodplain restrictions, and on-site wastewater disposal, and common law relating to property and nuisance.
- g. There will be no material damage to nearby public or private property and no material threat to the health and safety of people on or off the property.
- h. The inability to derive reasonable economic use of the property is not the result of actions by the applicant in segregating or dividing the property and creating the undevelopable condition after the effective date of the regulations codified in this chapter.

5. Conditions.

a. In granting approval for reasonable economic use variances, the ~~board of adjustment~~ hearing examiner may require mitigating conditions.

b. In granting approval for reasonable economic use variance involving designated wetlands, the ~~board of adjustment~~ hearing examiner shall consider the following mitigating conditions:

i. Provisions of a mitigation plan demonstrating how the applicant intends to substantially restore the site to predevelopment conditions following project completion; and

ii. The restoration, creation or enhancement of wetlands and their buffers in order to offset the impacts resulting from the applicant's actions; the overall goal of any restoration, creation or enhancement project shall be no net loss of wetlands function and acreage.

6. Performance Bond. The city administrator may require a performance bond of one hundred twenty percent of the cost of the outstanding work items to be accomplished.

F. Pilot Projects. The city council may, by resolution, establish a site-specific pilot project in partnership with an applicant that encourages the applicant to undertake creative, nonstandard efforts that were not envisioned during the development of this chapter, but through which a greater conservation of critical areas will be achieved; provided, that such project will satisfy the intent of this chapter.

SECTION 23. GMC Chapter 17.66, Amendments, is hereby amended to read as follows:

17.66.010 Criteria for amendments.

The ~~planning commission~~ hearing examiner and city council shall be guided by the following criteria in granting requests for amendments to the official zoning map of this title:

A. Any change in zoning shall conform with comprehensive plan, provisions of this title, and shall be in the public's best interest;

B. Any change in zoning shall be supported by a site plan showing the proposed development and its relationship to surrounding uses;

C. When a change in zoning is not in agreement with the comprehensive plan, the applicant shall provide evidence to the city council's satisfaction that there is an additional need for the requested land use district.

17.66.020 Map changes.

The council may, upon submittal of a complete application and upon recommendation from the ~~planning commission~~ hearing examiner, or on its own motion, and after public hearing and referral to and report from the ~~planning commission~~ hearing examiner, change by ordinance the district boundary lines or zone classification as shown on the zoning map, provided such change is duly considered in relationship to a comprehensive plan as required by the laws of the state.

17.66.030 Text changes.

The council may, upon recommendation of the planning commission, or upon its own motion, after public hearing and referral to and report from the planning commission, amend, delete, supplement, or change by ordinance the regulations herein established, provided such revision conforms to the laws of the state.

17.66.040 Application procedure.

An application for a change of zone classification or district boundary lines submitted by the property owner, or his authorized representative, shall be filed with the zoning administrator ~~at least ten days before a regularly scheduled meeting of the planning commission.~~ The petition shall be accompanied by a check made payable to the city in the sum of one hundred dollars which shall be nonrefundable and used to cover costs incurred in connection with posting of the premises, mailing of notices and conducting the hearing as provided in this title.

SECTION 24. GMC Section 18.08.060, Appeals, is hereby amended to read as follows:

18.08.060 Appeals.

A. If a critical areas review is associated with a city permit, any appeal issues associated with critical areas review must be incorporated into a timely appeal of that permit, in accordance with the administrative appeal remedies available through the city municipal code.

B. If critical areas review is not associated with another city permit, then appeals of the final review decision may be filed by the applicant with the ~~board of adjustment~~ hearing examiner within fourteen calendar days of the date a final decision on critical areas code compliance is issued.

SECTION 25. GMC Section 17.30.040, Review by planning commission, is hereby amended to read as follows:

17.30.040 Review by ~~planning commission~~ city administrator.

Prior to submitting a preliminary plat and detailed design data the subdivider may request a general review of the proposed subdivision by the ~~planning commission~~ city administrator in an effort to determine if there are any obvious changes the ~~planning commission~~ city feels are needed. Such request for a general review shall be made ~~at least fifteen days before the planning commission meeting at which the subdivision will be reviewed and not until~~ after the subdivision review committee has reviewed and made its recommendations regarding the preliminary plat.

SECTION 26. GMC Section 17.30.090, Review by planning commission, is hereby amended to read as follows:

17.30.090 Preliminary site plan approval.

The applicant shall submit a preliminary site plan to the ~~planning commission~~ city clerk with submission of a change in zoning application. A list of the names, mailing addresses, and individual property legal descriptions of all property owners within the proposed planned unit development and the surrounding property owners within three hundred feet of the proposed planned unit development shall be on file with the city before staff study of a preliminary development plan shall be commenced. Any preliminary development plan shall include the following information presented in a general, schematic fashion.

- A. A site plan showing: land uses including landscaping, parks, playgrounds, and other open spaces, lots, partition lines or other land divisions, building locations, common areas and facilities, circulation patterns, landscaping plans, setbacks, distance to property lines, and land use relationships;
- B. Preliminary building plans, including floor plans and exterior elevations;
- C. Engineering plans, including site grading, elevation and perspective drawings, street improvements, parking, drainage, and public utility extensions, as necessary;
- D. A copy of all protective codes, covenants, restrictions and/or articles assuring continuous maintenance of open space, common areas and/or shared facilities, transportation corridors, utility easements;
- E. A development schedule indicating approximate beginning date for the project, stages and timeline for project development, anticipated rate of development and approximate completion date for each stage and final project completion date;
- F. Delineation of the units to be constructed in progression, if applicable;

G. A market analysis of proposed commercial uses, if the property is not zoned for commercial purposes at the time of the submittal of the preliminary development plan;

H. An environmental assessment statement; provided, that the city will not be precluded from requiring a detailed statement prepared pursuant to RCW 43.21C.020(2)(c) and Chapter 197-10 WAC;

I. Relation to future land use in the surrounding area;

J. A written statement which is part of the preliminary development plan and shall contain: a statement of proposed financing; statement of present ownership; and approximate expected schedule of development; and

K. Preliminary approval of the site plan shall be binding on both the city and the applicant.

SECTION 27. GMC Section 17.30.100, Site plan and schedule approval, is hereby amended to read as follows:

17.30.100 Site plan and schedule approval.

Together with the application for rezoning classification, the applicant shall submit the following documents and supporting evidence:

A. A reproducible map with ten prints of a site plan which shall be in conformance with the approved preliminary site plan and which shall include a survey of the property showing existing features of the property which are to be incorporated into the proposed development, including specimen trees, structures, streets, topography, easements, utility lines, and proposed land use including location and proposed density of dwelling units; and nonresidential building intensity. The following signature blocks and statements are to be placed upon the face of the map or succeeding page thereof:

1. A signature block for the city council to certify approval of the site plan.

2. A signature block for the applicant(s) binding the applicant(s) to the conditions and regulations proposed and which will be controlling within the planned unit development.

3. A statement that the land shall not be further divided nor shall uses be allowed other than those designated on the map without rezoning and replatting the property in accordance with state and county laws.

B. A schedule for the development of units to be constructed in progression and description of the design principles for buildings and streetscapes; tabulation of total number of dwelling units proposed by type of dwelling for each unit of the

planned unit development; estimated residential population by type of dwelling for each unit of the planned unit development; proposed retail sales area and economic justification; anticipated timing for each unit; and standards for height, open space, building intensity, population density, and public improvements proposed for each unit of development.

C. Engineering feasibility information deemed necessary.

D. Such other detailed information deemed necessary by staff or the ~~planning commission~~ hearing examiner. Applications shall not be accepted and considered filed until all of said documents and supporting evidence has been submitted to the administrator.

SECTION 28. GMC Section 17.30.110, Final approval, is hereby amended to read as follows:

7.30.110 Final approval.

The final development plan shall be submitted to the ~~planning commission~~ hearing examiner within three years from the date of approval of the preliminary development plan. The ~~planning commission~~ hearing examiner may extend for up to two years the period for filing of the final development plan. Planned unit development plans shall be concerned with information necessary for evaluation, but not necessarily limited to, the following:

A. A binding site plan prepared in accordance with the requirements of Title 16, Subdivisions, showing individual lots;

B. Compliance with Section 17.30.090, Preliminary site plan approval;

C. Completion of roads, utilities, landscaping, etc., or performance bonding sufficient to ensure completion of project development; and

D. Other information necessary for project evaluation, as required by the planning staff or ~~planning commission~~ the hearing examiner, including proposed use and occupancy, type of construction, building height and coverage, and proposed distances between structures and property lines. Minor changes to an approved planned unit development pertaining to siting may be approved with the intent expressed in the general development plan. Approval of a planned unit development will not be considered until all of the said documents have been submitted to the director of planning and an approved mylar of the planned unit development has been filed with the city clerk-treasurer.

SECTION 29. GMC Section 17.30.120, Findings required, is hereby amended to read as follows:

17.30.120 Findings required.

The ~~planning—commission~~ hearing examiner, after public hearing, may recommend the establishment of a planned unit development, and the city council may by ordinance establish a planned unit development provided it finds that the facts submitted with the application and presented at the hearing establish that:

- A. The proposed planned unit development, or given unit thereof, can be substantially completed within four years of the establishment of the planned unit development;
- B. That each individual unit of development, as well as the total development, can exist as an independent unit capable of creating an environment of sustained desirability and stability or that adequate assurance will be provided that such objective will be attained; that the uses proposed will not be detrimental to present and potential surrounding uses, but will have a beneficial effect which could not be achieved under other zoning districts;
- C. That the streets and thoroughfares proposed are suitable and adequate to carry anticipated traffic, and increased densities will not generate traffic in such amounts as to overload the street network outside the planned unit development;
- D. That any proposed commercial development can be justified economically at the locations to provide for adequate commercial facilities of the types proposed;
- E. That any exception from standard ordinance requirements is warranted by the design and amenities incorporated in the site plan, in accordance with adopted policy of the ~~planning—commission~~ and the city council;
- F. That the area surrounding said development can be planned and zoned in coordination and substantial compatibility with the proposed development;
- G. That the planned unit development is in conformance with the comprehensive plan of Goldendale;
- H. That utility services are adequate for the population densities proposed; and
- I. That said development will not cause substantial or unjustifiable detrimental effects on the environment.

The ~~planning—commission~~ hearing examiner and council shall approve site plans for this zone district only after review and comment by the administrator, city engineer, public health officer and other agencies of concern. The property shall be developed in accordance with the approved site plan and other applicable city ordinances. Further development beyond that allowed by the underlying zone shall not be allowed unless the underlying zoning changes to permit increased density.

SECTION 30. GMC Section 17.30.130, Plainning commission and city council, is hereby amended to read as follows:

7.30.130 ~~Planning commission~~ Hearing examiner and city council.

A. If, from the facts presented, the ~~planning commission~~ hearing examiner or the city council is unable to make the necessary findings, the application shall be denied.

B. In taking action, the ~~planning commission~~ hearing examiner may deny the site development plan and development schedule as submitted, or may recommend approval of said plan and schedule subject to specified amendments or conditions.

C. Major changes in a site development plan shall be considered the same as a change in the zoning map and shall be made in accordance with the provisions of this title.

D. If no development has occurred to effectuate a planned unit development within three years after the district is created, the planned unit development shall revert back to the underlying zoning district.

E. At the time of adopting any ordinance establishing a planned unit development, the city council shall make appropriate arrangements with the applicant, which will insure the accomplishment at the scheduled times, of the public improvements and grants of easement shown on the approved general development plan.

SECTION 31. GMC Section 17.30.140, Other requirements, is hereby amended to read as follows:

17.30.140 Other requirements.

Underground utilities, including telephone and electric systems, are required within the limits of all planned unit developments. Appurtenances to these systems which may be effectively screened may be exempted from this requirement if the ~~planning commission~~ hearing examiner finds that such exemption will not violate the intent or character of the proposed planned unit development.

SECTION 32. Except as amended herein, each and every other provision of the Goldendale Municipal Code remains unchanged.

SECTION 33. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person, entity, or circumstances, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION 34. This Ordinance shall take force and be in effect five (5) days from and after its passage, approval, and publication according to law, subject to the provisions of Section 4 herein in the event of the filing of a referendum.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON THIS _____ DAY OF DECEMBER 2024.

Dave Jones
Mayor

ATTEST:

Shelly Enderby
Clerk-Treasurer

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

**CITY OF GOLDENDALE
SUMMARY OF**

ORDINANCE NO. _____

On _____, 2024 the City Council of the City of Goldendale, Washington passed Ordinance No. _____. A summary of the content of said ordinance provides as follows:

AN ORDINANCE OF THE CITY OF GOLDENDALE, WASHINGTON, ELIMINATING THE BOARD OF ADJUSTMENT; CREATING THE OFFICE OF HEARING EXAMINER; ESTABLISHING QUALIFICATIONS FOR THE POSITION; PROVIDING FOR THE APPOINTMENT OF A SUITABLE PERSON TO THE POSITION; DEFINING THE DUTIES OF THE POSITION; PROVIDING PROCEDURES FOR HEARINGS OF THE HEARING EXAMINER; AND REPEALING ANY CONFLICTING ORDINANCES

The full text of this ordinance is on file at City Hall and the full text of the ordinance will be mailed upon request.

Dated: _____, 2024

Shelly Enderby
Clerk-Treasurer