

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
July 1, 2024  
6:00 PM**

**NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 5:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.**

- A. Call to Order
  - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
    - b. Claims
    - c. Payroll
    - d. Other
- F. Presentations
- G. Department Reports
- H. Council Business
  - 1. Chief of Police Employee Agreement
- I. Resolutions
  - 1. Res No 736 – Granting Additional Tourism Dollars to Chamber of Commerce
- J. Ordinances
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

THE NEXT REGULAR COUNCIL MEETING WILL BE ON JULY 15, 2024, AT 6:00 PM.

**AGENDA TITLE: CONSENT AGENDA**

**DATE: JULY 1, 2024**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION  X

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**EXPLANATION:**

The consent agenda includes the following:

Minutes of the June 17<sup>th</sup> regular council meeting, second pay period June checks #58362 – 58371, 901780, direct deposit 6/20/2024 in the amount of \$180,862.93, 6/25/2024 claims checks #58361, 58372 – 58398, 901781 in the amount of \$99,207.87.

**FISCAL IMPACT:**

Payroll checks in the amount of \$180,862.93, claims checks in the amount of \$99,207.87.

**ALTERNATIVES:**

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

**STAFF RECOMMENDATION:**

Approve the consent agenda

**MOTION:**

**I MOVE TO APPROVE THE CONSENT AGENDA.**

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
June 17, 2024  
6:00 PM**

Mayor Dave Jones called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

**ROLL CALL**

**Council Present:** Mayor Dave Jones (Not voting), Council Member Steve Johnston, Council Member Andy Halm, Council Member Miland Walling, Council Member Danielle Clevidence, Council Member Ellie Casey, Council Member Loren Meagher

**Staff Present (Not Voting):** Clerk Treasurer Sandy Wells, Fire Chief Noah Halm, Police Chief Mike Smith

**Motion:** I move to excuse, Council Member Theone Wheeler, **Action:** Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Ellie Casey

Motion Passed Unanimously

**CLOSED PUBLIC COMMENT  
NO COMMENT**

**AGENDA AND CONSENT AGENDA**

**Motion:** I move to approve the agenda and consent agenda, **Action:** Motion, **Moved by** Council Member Steve Johnston, **Seconded by** Council Member Danielle Clevidence.  
Motion Passed Unanimously

**PRESENTATIONS**

**Lions Club by Jay Olson** – Jay Olson gave a presentation to sell fireworks at the Goldendale Market Place  
Council gave consensus

**DEPARTMENT REPORTS**

**City Administrator Sandy Wells** - Public Works has been crack sealing for the last few weeks. The Wastewater Treatment Plant projects they just got done paving the dry beds the structure part of it should be done in August

**Fire Chief Noah Halm** - Reminder for fireworks that it is dry so be cautious. The school district does not want anyone on their property setting off fireworks. We had a house fire last Monday. The fire went out at 1916 our first engine arrived at 1920 it was a fully involved single wide. With the 4<sup>th</sup> of July coming keep the grass cut around your buildings.

**Police Chief Mike Smith** – On June 12<sup>th</sup> in about 14-15 hours we connected two search warrants simultaneously on an ongoing investigation that Officer Kruger has been working on. It's an ongoing investigation so I'm limited on what I can say. We did arrest two adults and one left the scene and fled. There is now a warrant for his arrest. We seized around 12 guns and some narcotics. We used Klickitat County Sherriff's Department and Fish and Game Officers as back up. Other than that, we are hoping to find someone that is lateral or entry level.

## **COUNCIL BUSINESS**

**Municipal Employees Union Contract by Tony Menke** - Collective Bargaining Agreement with Local 1533-G Municipal Employees. The agreement establishes an updated pay plan and minor changes to the longevity schedule plus a 3% COLA

**Motion:** I move to authorize the Mayor to execute the Collective Bargaining Agreement with Local 1533-G Municipal Employees Effective January 1, 2024 through December 31, 2025. **Action:** Motion, **Moved by** Council Member Ellie Casey, **Seconded by** Council Member Danielle Clevidence.

Motion Passed Unanimously

## **RESOLUTIONS**

**Resolution No 735 – Clerk Treasurer Appointment by Mayor Dave Jones**, the position of Clerk Treasurer was duly advertised, and Mayor Dave Jones has negotiated an employment agreement with Shelly Enderby. The mayor is requesting the council confirm the appointment of Shelly Enderby as Clerk Treasurer for the City of Goldendale.

**Motion:** I move to approve Resolution No 735 which confirms Mayor Jones Appointment of Shelly Enderby to position of Clerk Treasurer, **Action:** Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Ellie Casey.

Motion Passed (**summary:** Ayes = 6 Nays =0, Abstain =0)

**Ayes:** Council Member Miland Walling, Council Member Steve Johnston, Council Member Andy Halm, Council Member Danielle Clevidence, Council Member Ellie Casey, Council Member Loren Meagher

**Nays:** None

## **ORDINANCES**

**Revised Salary Schedule by Ordinance for the Municipal Employees** – The union contract for the municipal employees has been ratified by the union. The revised pay plan with the municipal employees must be incorporated into the 2024 Citywide salary grid which must be approved by council. This salary schedule includes the new grid for a Public Works Directors position as well as the City Administrator, Clerk treasurer and Building Official.

**Council Member Loren Meagher** disagreed with the salary matrix  
**Council Member Danielle Clevidence** in the future would like more information in the packet

**Motion:** I move to approve Ordinance No 1539 amending Ordinance No 1535 which is the 2024 budget and providing for a revised 2024 salary schedule and waiving the second reading, **Action:** Motion, **Moved by** Council Member Andy Halm, **Seconded by** Council Member Steve Johnston.

Motion Passed (**summary:** Ayes = 5 Nays =1, Abstain =0)

**Ayes:** Council Member Miland Walling, Council Member Steve Johnston, Council Member Andy Halm, Council Member Danielle Clevidence, Council Member Ellie Casey

**Nays:** Council Member Loren Meagher

**Updating City Criminal Code – Police Chief Mike Smith** discussed the new update to City Criminal Code

**Motion:** I move to approve Ordinance No 1538 updating City Criminal Code and revising code to be consistent with State Law, **Action:** Motion, **Moved by** Council Member Danielle Clevidence, **Seconded by** Council Member Ellie Casey

## **REPORT OF OFFICERS**

**Council Member Miland Walling –** Airport Committee has a meeting coming up and they hope to get good news from Senator Cantwell's office.

**Council Member Danielle Clevidence –** Will be attending the AWC annual conference. Will also be appointed with MCEDD

**Council Member Andy Halm –** Wanted to wish everyone a happy Pride Month

**Council Member Loren Meagher –** With his schedule and time commitments he would encourage anyone in the community that is interest in city council to step up and consider filling vacant positions

**Council Member Steve Johnston –** At the Public Works Committee Meeting we discussed The North Side Water Project that was just awarded it is only covering partial replacement of NW High Street and Pine Street. Part of it has been rectified and will be dealt with in a proper manner. The rest of it we can visit with our six-year street plan in the near future. Parks meeting scheduled for June 24<sup>th</sup> at 5:30pm

**Mayor Dave Jones –** Event Committee meeting scheduled for June 25<sup>th</sup> at 12pm to discuss a request from the Goldendale Chamber of Commerce for more tourism money

**Council Member Miland Walling –** Spoke with Larry about the six-year street plan he said he would look into it specifically Mill St. Talked about taking down the trees on Broadway that are a safety issue

**Council Member Danielle Clevidence** – The City needs to look into 110 N. Columbus to purchase for parking also need to look into the sealant

**OPEN PUBLIC COMMENT**

NO COMMENT

**EXECUTIVE SESSION**

**ADJOURNMENT**

**6:51 PM**

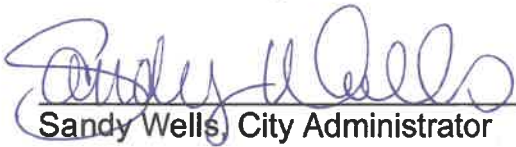
**Motion: I motion to Adjourn the meeting, Action: Motion, Moved by Council Member Andy Halm, Seconded by Council Member Ellie Casey.**

**Motion passed unanimously.**



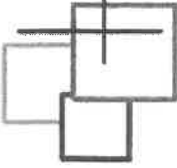
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Dave Jones, Mayor



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Sandy Wells, City Administrator



# Register


Fiscal: 2024  
 Deposit Period: 2024 - Jun 2024  
 Check Period: 2024 - Jun 2024 - 2nd Council Jun 2024

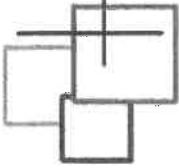
Check Number	Name	Print Date	Clearing Date	Amount
<b>1st Security Bank of Washington</b>				
20016310				
58361	Umpqua Bank	6/20/2024		\$20,549.94
58372	Hattenhauer Energy Co LLC	6/24/2024		\$2,093.96
58373	AT&T Mobility	6/25/2024		\$86.93
58374	Alpine Products, Inc	7/1/2024		\$3,850.32
58375	Anatek Labs Inc	7/1/2024		\$335.00
58376	Avista Utilities	7/1/2024		\$230.08
58377	Basin Feed & Supply	7/1/2024		\$42.99
58378	Christopher R Lanz Law Office LLC	7/1/2024		\$1,130.00
58379	Clifford & Martin Inc	7/1/2024		\$48.16
58380	Comprehensive Healthcare	7/1/2024		\$133.69
58381	Crafco Inc	7/1/2024		\$650.06
58382	Felicia Gray	7/1/2024		\$3,450.00
58383	Ferguson Portland Waterworks #3011	7/1/2024		\$1,472.11
58384	Fitzjarrald Law Office	7/1/2024		\$7,590.00
58385	Goldendale Sentinel	7/1/2024		\$450.00
58386	Hood River Sand Gravel & Ready Mix	7/1/2024		\$750.35
58387	Klickitat County Health Dept	7/1/2024		\$140.00
58388	L N Curtis & Sons	7/1/2024		\$202.10
58389	Menke Jackson Beyer LLP	7/1/2024		\$10,623.70
58390	Municipal Emergency Services Inc	7/1/2024		\$557.71
58391	North Central Laboratories	7/1/2024		\$314.60
58392	O'Reilly	7/1/2024		\$396.13
58393	Pioneer Surveying & Engineering Inc	7/1/2024		\$10,500.00
58394	Radcomp Technologies	7/1/2024		\$1,505.00
58395	RH2 Engineering Inc	7/1/2024		\$16,981.58
58396	Shelly Enderby	7/1/2024		\$99.16
58397	Verizon Wireless	7/1/2024		\$440.11
58398	Vision Municipal Solutions LLC	7/1/2024		\$1,121.66
901781	HSA Bank Employee Plan Funding	6/14/2024		\$13,462.53
	<b>Total</b>	<b>Check</b>		<b>\$99,207.87</b>
	<b>Total</b>	<b>20016310</b>		<b>\$99,207.87</b>
	<b>Grand Total</b>			<b>\$99,207.87</b>

**CITY OF GOLDENDALE  
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 58361, 58372 through 58398, 901781 in the amount of \$99,207.87, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 25 day of June, 2024.

  
Sandy Wells, City Administrator



# Register Activity

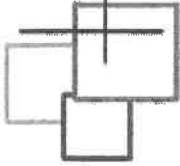
Fiscal: 2024  
 Period: 2024 - Jun 2024  
 Council Date: 2024 - Jun 2024 - 2nd Council Jun 2024

Reference	Date	Amount	Notes
<b>Reference Number: 58361</b>	<b>Umpqua Bank</b>		
Invoice - 6/20/2024 9:44:17 AM	6/13/2024	\$20,549.94	credit card
<b>Reference Number: 58372</b>	<b>Hattenhauer Energy Co LLC</b>		
CL15909	6/15/2024	\$2,093.96	Fuel
<b>Reference Number: 58373</b>	<b>AT&amp;T Mobility</b>		
287258483135X06182024	7/5/2024	\$86.93	Chlorination station Hotspot
<b>Reference Number: 58374</b>	<b>Alpine Products, Inc</b>		
TM-224668	6/13/2024	\$3,850.32	Traffic Paint
<b>Reference Number: 58375</b>	<b>Anatek Labs Inc</b>		
2413728	6/12/2024	\$335.00	Nitrate Testing
2413732	6/12/2024	\$55.00	Nitrate Testing
2413740	6/12/2024	\$165.00	Batericia Testing
2413798	6/12/2024	\$60.00	Fecal Coliform testing
<b>Reference Number: 58376</b>	<b>Avista Utilities</b>		
Invoice - 6/25/2024 1:28:48 PM	6/25/2024	\$230.08	Natural Gas Utility
<b>Reference Number: 58377</b>	<b>Basin Feed &amp; Supply</b>		
120668	5/23/2024	\$42.99	Feed Pan
<b>Reference Number: 58378</b>	<b>Christopher R Lantz Law Office LLC</b>		
2023-0002	6/10/2024	\$1,130.00	Lorienne Johnson
4A0102315	6/10/2024	\$400.00	Casey Stout
4A0313223	6/10/2024	\$200.00	Orvella Loncaric
4A0313321	6/10/2024	\$200.00	Kevin Griffith
4A0337424	6/10/2024	\$130.00	Justin Taylor
<b>Reference Number: 58379</b>	<b>Clifford &amp; Martin Inc</b>		
1219973	5/7/2024	\$48.16	Water
1227861	5/31/2024	\$35.26	Cooler Rental
<b>Reference Number: 58380</b>	<b>Comprehensive Healthcare</b>		
Invoice - 6/25/2024 1:40:34 PM	6/25/2024	\$133.69	Water Bill Credit

<u>Reference</u>	<u>Date</u>	<u>Amount</u>	<u>Notes</u>
<u>Reference Number: 58381</u> 9403205349	Crafco Inc 6/13/2024	\$650.06 \$650.06	Crack Sealant
<u>Reference Number: 58382</u> 194263	Felicia Gray 6/19/2024	\$3,450.00 \$3,450.00	New Logo
<u>Reference Number: 58383</u> 1239505	Ferguson Portland Waterworks #3011 6/10/2024	\$1,472.11 \$1,472.11	Water Meter Wires
<u>Reference Number: 58384</u> 2024-G006	Fitzjarrald Law Office 6/17/2024	\$7,590.00 \$7,590.00	May 2024 Prosecuring Attorney Services
<u>Reference Number: 58385</u> 157381 157501	Goldendale Sentinel 5/10/2024 6/17/2024	\$450.00 \$150.00 \$300.00	WWTP Operator Job Posting WWTP Operator Job Posting
<u>Reference Number: 58386</u> 3787589	Hood River Sand Gravel & Ready Mix 6/6/2024	\$750.35 \$750.35	Gravel
<u>Reference Number: 58387</u> INV00013-0624	Klickitat County Health Dept 5/8/2024	\$140.00 \$140.00	Bacteria Sample Testing
<u>Reference Number: 58388</u> INV824858	L N Curtis & Sons 5/16/2024	\$202.10 \$202.10	Chief Mike Uniforms
<u>Reference Number: 58389</u> Invoice - 6/25/2024 2:12:15 PM Invoice - 6/25/2024 2:13:34 PM	Menke Jackson Beyer LLP 5/31/2024 5/31/2024	\$10,623.70 \$1,682.50 \$8,941.20	Dan Byers Code Enforcement Attorney Services
<u>Reference Number: 58390</u> IN2070254	Municipal Emergency Services Inc 6/17/2024	\$557.71 \$557.71	Wash Down Kit
<u>Reference Number: 58391</u> 504829	North Central Laboratories 6/6/2024	\$314.60 \$314.60	Millipore 50mm Petri Dishes
<u>Reference Number: 58392</u> 2535-312357	O'Reilly 5/23/2024	\$396.13 \$396.13	Wheel Bearing
<u>Reference Number: 58393</u> 23-902-11	Pioneer Surveying & Engineering Inc 5/28/2024	\$10,500.00 \$10,500.00	Wasterline Replacement Project
<u>Reference Number: 58394</u> 103475	Radcomp Technologies 6/17/2024	\$1,505.00 \$1,505.00	New Computer

Reference	Date	Amount	Notes
Reference Number: 58395 9652Z	RH2 Engineering Inc 6/17/2024	\$16,981.58	WWTP Improvement Project
Reference Number: 58396 Invoice - 6/25/2024 2:29:15 PM	Shelly Enderby 6/19/2024	\$99.16	Milage Reimbursement
Reference Number: 58397 9965792659	Verizon Wireless 6/4/2024	\$440.11	GPD Laptops
Reference Number: 58398 09-14523	Vision Municipal Solutions LLC 5/17/2024	\$1,121.66	Utility Billing Mailing
Reference Number: 901781 Invoice - 6/25/2024 1:59:33 PM	HSA Bank Employee Plan Funding 6/14/2024	\$13,462.53	HSA Plan Funding

# Register



Number	Name	Fiscal Description	Cleared	Amount
58362	Johnston, Steve	2024 - Jun 2024 - 2nd Council Jun 2024		\$45.42
58363	American Family Life	2024 - Jun 2024 - 2nd Council Jun 2024		\$110.50
58364	Deferred Comp Program	2024 - Jun 2024 - 2nd Council Jun 2024		\$485.00
58365	Dept of Labor & Industries	2024 - Jun 2024 - 2nd Council Jun 2024		\$2,430.84
58366	Dept of Retirement	2024 - Jun 2024 - 2nd Council Jun 2024		\$10,282.45
58367	Employment Security - PFML	2024 - Jun 2024 - 2nd Council Jun 2024		\$699.26
58368	Employment Security - WA Cares Fund	2024 - Jun 2024 - 2nd Council Jun 2024		\$709.23
58369	Employment Security Department	2024 - Jun 2024 - 2nd Council Jun 2024		\$261.88
58370	Vimly Benefit Solutions Inc	2024 - Jun 2024 - 2nd Council Jun 2024		\$33,234.06
58371	Washington State Support Registry	2024 - Jun 2024 - 2nd Council Jun 2024		\$148.87
901780	City of Goldendale	2024 - Jun 2024 - 2nd Council Jun 2024		\$40,265.61
Direct Deposit Run - 6/20/2024	Payroll Vendor	2024 - Jun 2024 - 2nd Council Jun 2024		\$92,189.81
				<b>\$180,862.93</b>

**AGENDA BILL: H1**

**AGENDA TITLE: CHIEF OF POLICE EMPLOYEE AGREEMENT**

**DATE: JULY 1, 2024**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION  X

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**EXPLANATION:**

The Chief of Police position is an FLSA exempt position. On June 1, 2023, Mike Smith took over the position and is performing work without clear terms of his employment with the Employer. The attached Chief of Police Employee Agreement provides clear terms of working conditions that will protect the Employer and Employee rights equally and fairly.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

**MOTION:**

**I MOVE TO APPROVE THE CHIEF OF POLICE EMPLOYMENT AGREEMENT**

## CHIEF OF POLICE EMPLOYEE AGREEMENT

THIS EMPLOYMENT AGREEMENT is made and entered into the 1<sup>st</sup> day of July, 2024, by and between the City of Goldendale, Washington of the State of Washington (Employer) and Michael L Smith (Employee).

### AGREEMENT

Now, therefore, in consideration of the mutual covenants herein contained the parties agree as follows:

- A. Employer desires to employ the services of Employee as Chief of the Police Department of the City of Goldendale; and
- B. It is the desire of the employer to establish certain conditions of employment for the Employee; and
- C. It is the desire of the Employer to:
  - 1. Secure and retain the services of Employee and to provide inducement for Employee to remain in such employment;
  - 2. To make possible full work productivity by assuring Employee's morale and peace of mind with respect to future security;
  - 3. To act as a deterrent against malfeasance or dishonesty for personal gain on the part of Employee; and
  - 4. To provide a means for terminating Employee's services at such time as Employee may be unable fully to discharge Employee's duties due to disability or when Employer may otherwise desire to terminate Employee's services; and
- D. Employee agrees to accept employment and act as Chief of the Police Department for the City of Goldendale and to perform the duties to the best of his ability in accordance with the highest professional and ethical standards of the profession and shall comply with all laws,

general rules and regulations established by the State of Washington, standards of conduct established under the International Association of Chiefs of Police, the City as set forth in its Personnel Manual, Municipal Code, Policies or otherwise according the City Mayor's directive.

## SECTION 1. DUTIES

- A. The operational control of the Police Department for the City of Goldendale, or other responsibilities as provided for by Interlocal Agreement(s), shall be the responsibility of the Employee. The Employee shall have all the authority and powers granted to a Chief of Police under the provisions established by State law, Municipal Code, Policy and/or as director authorized by the City Mayor.
  
- B. Under the general direction of the City Mayor, the Employee shall be responsible for planning, organizing, and coordination of police operations. Pursuant to the Employee duties set forth in GMC Ch. 2.40.030 and the Chief of Police job description other duties shall include, but not limited to, the following:
  - 1. Supervising the daily operations of the Police Department of the City of Goldendale;
  - 2. Supervising all department personnel;
  - 3. Preparing and submitting the police department budget;
  - 4. Submitting reports to the City Mayor and City Administrator either orally or in writing when requested or required in order to ensure the proper communication between the City Mayor, City Administrator, and the police department;
  - 5. Being responsible for all departmental expenditures, as well as the receipt of funds and property in the custody of the police department;
  - 6. Supervising and controlling all equipment and motor vehicles belonging to or used by the police department;
  - 7. Establishing weapons, ammunition, uniforms, equipment and vehicle specifications for the police department, as well as being in charge of all special, auxiliary and/or reserve police officers;
  - 8. Supervising and controlling all training programs for the department personnel and the assignment of personnel to such programs;

9. Maintaining the discipline of the department personnel; the issuing of orders, rules, regulations, policies and procedures, subject to approval of the Mayor, and the assigning shifts and duties of all department personnel;
  10. Being available for hearings before any appointed or elected City Council at which the police department is required to appear and before the City Council meetings when necessary;
  11. Being responsible for communicating with the public, including the media, on matters relating to crime, police operations and department policy;
  12. Commanding all police officers;
  13. Serving as Chief law enforcement officer of the City of Goldendale as established by Interlocal agreement; and
  14. Performing related work as required and appropriate for the position of Chief of the Police Department of the City of Goldendale.
  15. In the event that the Employee duty resources specified in this section conflict with each other the stricture shall apply.
- C. Employee shall not engage in any activity that is, or may become, a conflict of interest as defined by Washington law, or would be incompatible with the position of Chief of the Police Department of the City of Goldendale, or enter into a prohibited contract, as defined by Washington law.

## SECTION 2. STATUS AND TERM:

- A. Employee shall be employed for an indefinite term, commencing June 1<sup>st</sup> 2023, and shall serve at the pleasure of the City Mayor. Employee shall be considered an “at will” employee of the City. Employee is an exempt employee under the Fair Labor Standards Act (FLSA), is not a member of the uniformed personnel collective bargaining unit, and is exempt from police civil service.
- B. Nothing in this agreement shall prevent, limit or otherwise interfere with the City’s right to terminate the Agreement, with or without cause, at any time, subject only to the provisions set forth in Section 6 of this Agreement, the laws of the State of Washington, and City ordinances.

- C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign and terminate this Agreement at any time, subject only to the provisions set forth in Section 6 of this Agreement.
- D. Employee agrees to remain in the exclusive employment of the City for an indefinite period of time and shall neither accept other employment nor become employed by any other employer without the prior written approval of the City Mayor. The term “employed” and derivations of that term as used in the proceeding sentence shall include employment by another legal entity, but shall not be construed to include occasional teaching, writing, or consulting performed on Employee’s own time, and with the advance approval of the City Mayor.
- E. Employee shall report directly to the City Mayor, and the City Mayor shall communicate directly with Employee. Under extenuating circumstances such as severe crimes and disasters that could be detrimental to the public safety and welfare of the community; the Employee is required to keep the City Mayor fully advised of the situation, remedies and action sought on continual basis until the event has subsided.

### SECTION 3. SALARY

- A. City agrees to pay Employee a starting salary of Step G, of the 2023 salary schedule (attached) payable in equal installments at the same time as other employees of the City of Goldendale. The City’s budget will contain all salary and benefit amounts. The Employee will receive a salary adjustment in accordance with part B of this section.
- B. Salary increases shall follow as indicated on the Salary Schedule on an annual basis including all retained longevity pay.
- C. The parties agree that Employee shall receive annual cost-of-living adjustment, compatible with, and not lower than, the amount granted to other union and non-union City employees.

- D. This agreement shall be automatically amended to reflect any salary adjustments that are provided or required by the Employer's compensation policy or as may be amended.

#### SECTION 4. BENEFITS:

Except as modified by this agreement, Employee shall be entitled to receive the same retirement, vacation and sick leave benefits, holidays, and other fringe benefits and working conditions as the now exist or may be amended in the future, as apply to any other union or non-union Employees and in accordance with the most recent policies of the City of Goldendale.

- A. With respect to vacation benefits, the Employee shall retain all currently accrued vacation hours, and he will continue to accrue vacation leave with pay at the rate of 20 hours per month, as he currently enjoys as of the date of this Agreement, and any amended changes to the accrual rates that apply to any other union or non-union Employees. Employer believes an employee needs rest and personal restoration time to stay happy and productive. Employer encourages all employees to take vacation at least annually.
- B. Employee shall retain all currently accrued hours of sick leave. Upon commencing employment as an FLSA exempt Employee, sick leave accrual and sick leave employee share programs shall be the same as those granted to other union and non-union employees.
- C. The Employer shall provide major medical, dental, vision, and Life Flight insurance benefits and shall be the same as those granted to other union and non-union employees.

#### SECTION 5. RETIREMENT:

Employer shall enroll Employee in the Law Enforcement Officers' and Fire Fighters' Retirement System of Washington ("LEOFF") and to make all appropriate contributions on the Employee's behalf for both the required Employer and Employee shares.

#### SECTION 6. RESIGNATION, TERMINATION AND SEVERENCE PAY:

- A. Employee may resign at any time, with or without cause, and shall give the City at least thirty (30) days written notice of the effective date of his resignation.
- B. This agreement shall be dissolved upon termination, resignation, death, permanent disability; or any other mental or medical condition that prevents the Employee from performing the duties of Chief of Police.
- C. If Employee is terminated by the City without cause and during such time the Employee is willing and able to perform Employee's duties under this agreement, the Employer shall pay Employee, as severance, a cash payment equal to one (1) year of the Employee's then current annual gross salary.
- D. The following reasons shall constitute , but are not limited to, grounds to terminate this Agreement with cause and without payment of severance provided in paragraph D of this section:
  - 1. Use of alcohol while on the job.
  - 2. Use of prescription drugs while on the job that would interfere with Employee's ability to perform his duties.
  - 3. Falsifying of records.
  - 4. A breach of this Agreement or repeated neglect by Employee to perform the duties.
  - 5. Conviction of any criminal act relating to or adversely affecting Employee's ability to perform his duties.
  - 6. Conduct, relating to City employment, which, while not criminal in nature, violates Municipal Code, Policies or other reasonable standards of professional and personal conduct in a substantial manner.
  - 7. Insubordination: a refusal to obey lawful orders.

8. Misconduct: sexual harassment, criminal misbehavior, Unethical conduct, including lying, stealing, fraud.

Depending on the severity of the offense, \*Gross Negligence or \*\*Negligence, Employee shall be entitled to progressive disciplinary actions at a level appropriate for the violation as determined by the Employer. Examples of progressive disciplinary actions include verbal warnings, written warnings, suspension with pay, suspension without pay, and termination.

The Employee can expect \*\*Negligent acts of conduct or omissions to result in lower levels of disciplinary actions such as verbal warnings, written warnings and suspension with pay. Continual acts of Negligence will result in higher levels of disciplinary actions up to and including termination.

The Employee can expect \*Gross Negligent acts of conduct or omissions to result in higher levels of disciplinary actions such as suspension with pay, suspension without pay, and termination depending on the severity of the act. Repeated acts of Gross Negligence will result in termination.

*\*Gross Negligence is a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable issues, grave injury or harm to persons, property, or both.*

*\*\*Negligence is a mere failure to exercise reasonable thought and/or care.*

F. It is understood that after notice of termination or resignation in any form, Employee and Employer will cooperate to provide for an orderly transition. Specific responsibilities during such transition may be specified in a written separation agreement. If Employee is terminated without cause and reasons for termination are publicly given or Employee is stigmatized in the process, Employee may request, and if requested, Employee shall be given an opportunity for a public name clearing hearing with the Mayor and City Council. A name clearing hearing does not eliminate the Employee's right to legal remedies if he believes he has been stigmatized by termination without cause.

#### SECTION 7. HOURS OF WORK:

It is recognized that Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end Employee shall be allowed to establish an appropriate work schedule that allows time away from the office during normal office hours; normal office hours for the purpose of this position of this position shall be considered 7:00 A.M. to 5:00 P.M. Monday through Thursday with a one-hour lunch break. It is expected that Employee will work at least 40 hours per week or be available by phone. The parties recognize that the Employee will be exempt from the provisions relating to overtime payment and compensatory time under the Fair Labor Standards Act.

#### SECTION 8. PERFORMANCE EVALUATION:

Performance evaluations shall be conducted yearly by the Mayor.

#### SECTION 9. PROFESSIONAL DEVELOPMENT:

- A. Employer shall budget and pay for professional dues and subscriptions of Employee necessary for his continuation and full participation in state and local associations and organizations, including the Washington Sheriffs and Police Chief Association that are necessary and desirable for his continued professional participation, growth and advancement, to better serve the interests of the City.
- B. Employer will pay the actual costs, including travel, lodging and meal expenses, associated with Employee's attendance at the annual conference to better serve the interests of the City.

#### SECTION 10. OTHER TERMS AND CONDITIONS OF EMPLOYMENT:

The Mayor and the City Council will affix in writing any such other terms and conditions of employment, as they may determine from time to time, after consultation with Employee, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, City ordinances, or any other law. All provisions of City ordinances, regulation rules and the Personnel Policy as they now exist or hereafter may be amended, shall also apply to Employee as they would to other employees of City, except as may be specifically agreed upon herein.

IN WITNESS WHEREOF, The City of Goldendale has caused this Agreement to be signed and executed on its behalf by the Mayor, and duly attested by the City Clerk, and Employee has signed and executed this Agreement, both in duplicate, the day and year first above written.

CITY OF GOLDENDALE

EMPLOYEE

\_\_\_\_\_  
Mayor, Dave Jones

\_\_\_\_\_  
Chief Michael L Smith

\_\_\_\_\_  
City Administrator, Sandy Wells

**AGENDA BILL: I1**

**AGENDA TITLE: GRANTING ADDITIONAL TOURISM DOLLARS**

**DATE: JULY 1, 2024**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION  X   
RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_  
MOTION  X   
\_\_\_\_\_

**EXPLANATION:**

The Tourism Events Committee met on June 25, 2024, to review an application sent in by the Goldendale Chamber of Commerce requesting additional tourism dollars for community days in the amount of \$1000.00.

**FISCAL IMPACT:**

The current balance in the Tourism Fund is \$104,936.02. The 2024 Committee approve funding totaled \$43,250.00. and to date the money spent is \$15,404.39. Leaving the available balance is \$77,090.41.

**ALTERNATIVES:**

**STAFF RECOMMENDATION:**

The committee has recommended the Council approve their \$1000.00 request.

**MOTION:**

**I MOVE TO APPROVE RESOLUTION NO 736 AMENDING RESOLUTION NO 731 FOR TOURISM FUNDING TO GIVE THE GOLDENDALE CHAMBER OF COMMERCE ADDITIONAL FUNDS FOR COMMUNITY DAYS IN THE AMOUNT OF \$1000.00.**

**CITY OF GOLDENDALE  
GOLDENDALE, WASHINGTON**

**RESOLUTION NO. 736**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION 731 FOR FUNDING TOURISM EVENTS AND FESTIVALS IN 2024 WITH FUNDS RECEIVED FROM THE COLLECTION OF LODGING TAXES IN ACCORDANCE WITH THE GOLDENDALE MUNICIPAL CODE SECTION CHAPTER 3.22**

**WHEREAS**, on November 1, 2023, the City of Goldendale mailed and advertised a call of proposals requesting funding for events and festivals with lodging tax revenue, and

**WHEREAS**, an application for additional Tourism funding was submitted by Chamber of Commerce to support Community Days, and

**WHEREAS**, on June 25, 2024, the Event Committee made a recommendation to the City Council to fund this request in the amount of \$1,000.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON AS FOLLOWS:**

The City Council of the City of Goldendale approves the recommendation of the Event Committee, to grant additional tourism funding for the Chamber of Commerce to sponsor community days in the amount of \$1,000 and further that staff be directed to prepare a contract with the event organizers.

**APPROVED BY THE GOLDENDALE CITY COUNCIL THIS 1<sup>st</sup> DAY OF JULY 2024.**

\_\_\_\_\_  
Dave Jones, Mayor

ATTEST:

\_\_\_\_\_  
Sandy Wells, City Administrator

6-17-24  
4:15 pm  
SE

CITY OF GOLDENDALE  
2024 LODGING TAX FUNDING  
APPLICATION



SUBMISSION DEADLINE:  
November 30, 2023

City of Goldendale  
1103 South Columbus Avenue  
Goldendale, WA 98620  
(509) 773-3771

→  
Monday 24<sup>th</sup>  
Tuesday 25<sup>th</sup> Noon



## GENERAL INFORMATION

The lodging tax is an existing (sales tax) authorized by Washington State law in RCW 67.28, Public Stadium, Convention, Arts and Tourism Facilities. The City of Goldendale receives revenue from the Washington State Revenue Department under a special Hotel-Motel Tax. The tax is a charge placed on consumers for lodging at hotels, motels, rooming houses, private campgrounds, recreational vehicle parks, and similar facilities for continuous periods of less than one month.

Funding for this program comes from the City of Goldendale Tourism Fund which receives hotel/motel taxes from lodging establishments from inside the city limits. The city collects a four percent tax on charges for overnight lodging 2% is considered a basic hotel/motel tax and the second 2% is a credit against the sales tax that lodging establishments collect.

The City of Goldendale considers lodging tax funded proposals from public agencies and non-profit organizations. Proposals must completely address the questions in the application, and all requested supplemental information must be provided.

## EVENT COMMITTEE ALLOCATION EVALUATION CRITERIA

The criteria listed below constitute the standards by which applications for funding from the Lodging Tax Fund are judged. In some cases, by their nature, some applicant events, activities, programs, organizations and facilities will not be able to meet all criteria. However, the more criteria met the stronger the application.

### **Community Economic Impact**

Potential positive economic impact of tourism on the community is a significant benefit that can be measured. In its most fundamental effect, tourism impacts the community's economy through the dollars brought to and spent in the City of Goldendale. Overnight stays generate more revenue than day visits.

The total impact can be measured in terms of direct dollar expenditures made by the visitors themselves and indirect dollar expenditures made as the money moves through the community. In evaluating applications in this area, more weight will be given to direct expenditures as they are more readily measurable.

In assessing the probable economic impact of the proposal, the Committee will consider: (a) The estimated number of visits to be generated; (b) The estimated number of overnight stays to be generated; (c) The duration of the event, activity or program; (d) The event's generation of economic activity during off-peak tourism seasons or periods; (e) The use of local firms and resources in the proposed event, activity, program or facility; and (f) New or first time events or activities.

### **Resources Available for Event or Facility**

The applicant should identify other community capital and/or labor sources to ensure project success. Each year applications submitted for funding proposal is not guaranteed for subsequent years.

Providing seed money that will help establish the activity, program, event, organization, or facility which will later function successfully on its own are preferred.

**Builds on Identified Community Assets**

Community assets include natural amenities, facilities, festivals, events and activities that distinguish the City of Goldendale in the region, state and nation. Those things both help constitute and promote the County's positive image.

**Meets Community Objectives**

Events, projects, activities, and facilities that also serve the broader community will be given preference. The Committee will assess whether the proposal furthers the success of and coordinates with scheduled community events, facilities, and community promotion and marketing efforts.

**Meets the Requirements of the Lodging Tax Law RCW 67.28.080 & 67.28.1815**

Information on the requirements can be found on the Washington State Legislature website at: <http://apps.leg.wa.gov/rcw/> Committee will only consider proposals meeting statutory requirements.

**ADDITIONAL GUIDELINES & REQUIREMENTS**

**Eligibility**

Each applicant will concisely define the project or event to be pursued and demonstrate how it will do so. The project or event must be in compliance with Washington State statutes and the City of Goldendale guidelines established in this program.

**Project Description and Scope of Work**

The applicant will submit a scope of work that describes the project in detail.

**Promotion Plan**

If applicable, the proposal will include a detailed description of the plan to advertise, publicize and distribute information related to the project.

**Schedule/Timeline**

The scope of work will include a timeline indicating when each element will be undertaken and completed. Projects are expected to be completed during the funding year. It is within the City Council's discretion to revoke the funding if funds are not expended within the funding year without proper explanation.

**Budget**

The project will include both income and expense categories; all income (including in-kind) will be broken out by amount, source and eligible expenses will be itemized.

**Insurance**

As part of its contract for performance, the City requires contractors to maintain liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate coverage.

Where automobiles are used in conjunction with the performance of this agreement, throughout the life of this Agreement the Contractor and its Subcontractors shall, at their own expense, maintain automobile liability insurance with a carrier licensed to do business in the state of Washington and with minimum coverage as follows: Bodily Injury Liability and Property Damage Liability Insurance, \$1,000,000 each occurrence or combined single limit coverage of \$1,000,000.

General Liability insurance and, if applicable, automobile liability insurance coverage shall be provided under a comprehensive general and automotive liability form of insurance, such as is usual to the practice of the insurance industry, including, but not limited to all usual coverage referred to as Personal Injury including coverage A, B, and C. If applicable, automobile liability insurance shall include coverage for owned, non-owned, leased or hired vehicles.

The City of Goldendale shall be named as an additional insured on all policies except automobile insurance and all such insurance as is carried by the Contractor shall be primary over any insurance carried by the City of Goldendale. The Contractor shall provide a certificate of insurance.

#### **Reimbursement**

The City intends to enter into cost reimbursement contracts.

#### **Reporting**

When the project is complete, applicants will complete and return a *Final Event/Project Report* with original receipts and documentation for reimbursement. State law, under RCW 67.28.1816, requires that local jurisdictions receiving Lodging Tax revenues must submit an annual economic impact report.

#### **Selection Process**

After applications are submitted to the Event Committee, they will be reviewed and evaluated by committee members and staff for eligibility, quality of proposal, and consideration of the project/event. Applicants may be contacted to provide clarification, make corrections or supply additional information. Applications that do not meet the guidelines will be disqualified and returned.

Applicants may be requested to attend a meeting of the Event Committee or City Council. They will be notified of the date, time and meeting location.

#### **Applicable Definitions from RCW 67.28.080**

(1) "Acquisition" includes, but is not limited to, siting, acquisition, design, construction, refurbishing, expansion, repair, and improvement, including paying or securing the payment of all or any portion of general obligation bonds, leases, revenue bonds, or other obligations issued or incurred for such purpose or purposes under this chapter.

(2) "Municipality" means any county, city or town of the state of Washington.

- (3) "Operation" includes, but is not limited to, operation, management, and marketing.
- (4) "Person" means the federal government or any agency thereof, the state or any agency, subdivision, taxing district or municipal corporations thereof other than county, city or town, any private corporation, partnership, association, or individual.
- (5) "Tourism" means economic activity resulting from tourists, which may include sales of overnight lodging, meals, tours, gifts, or souvenirs.
- (6) "Tourism promotion" means activities and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing of special events and festivals designed to attract tourists.
- (7) "Tourism-related facility" means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor, and used to support tourism, performing arts, or to accommodate tourist activities.
- (8) "Tourist" means a person who travels from a place of residence to a different town, city, county, state, or country, for purposes of business, pleasure, recreation, education, arts, heritage, or culture.

***Disclaimer:*** *The City of Goldendale reserves the right, in its sole discretion, to fund or not fund any particular project or program for which an application is submitted. The determination of whether to fund a particular project or program will be based upon a number of factors, including, but not limited to, the ability of the program or project to promote tourism in the City of Goldendale, the relative merits of the project or program compared to other applications, and the overall availability of funding. The City is the sole judge of its obligation to fund any particular project or program regardless of its merits under these factors.*

**CITY OF GOLDENDALE  
LODGING TAX FUNDS APPLICATION**

**Application Deadline:** November 30, 2023  
**Submit Original To:** City of Goldendale  
 1103 South Columbus Avenue  
 Goldendale, WA 98620

**Project Title:** 2024 Goldendale Community Days      **Amount Requested** \$1,000  
**Project/Event Location** Goldendale, WA  
**Project/Event Date(s)** July 5<sup>th</sup> & 6<sup>th</sup> **Project/Event Hours** July 5<sup>th</sup> 7:30- 12pm / July 6<sup>th</sup> 8am to 6pm

**ESTIMATE EVENT ATTENDANCE FOR THE FOLLOWING:**

# Event Attendance	Estimated Local # of Attendees	# of Attendees Staying only the day (more than 50 miles)
3,000	2,000	320
Estimated # of Attendees Staying Overnight		Estimated # of Attendees Out-of-State & other countries
700		450
# of Attendees Staying in Unpaid Accommodations		# of Lodging Stays Generated (rooms rented)
300		300

**Category:**

- Tourism Promotion Activities
- Tourism Related Facility/Operation
- Events/Festivals

**Organization Status:**       Non-Profit     Public Agency     Cooperative Project

**Organization:** Greater Goldendale Area Chamber of Commerce

**Address:** 903 E Broadway St.

**City:** Goldendale      **State:** WA      **Zip Code:** 98620

**Website:** www.goldendalechamber.org, www.goldendaleobservatory.com (Chamber maintains ownership of domain.)

**Contact:** Teja Finch

**Telephone:** (509) 773-3400 **Cell Phone:** (307) 321-7641

**Email:** [execdir@goldendalechamber.org](mailto:execdir@goldendalechamber.org)

## PROJECT/EVENT SUMMARY

**Please insert answers and responses following each question with the suggested word count. If additional sheets are required, please have sheets coincide with summary questions.**

**Provide a concise summary of your request and what it will accomplish. If your request is part of a larger project, you may briefly describe the over-all project. However, focus your response on the portion to be funded. (Approximately 250 words or less)**

Goldendale Community Days, an annual celebration held in Goldendale, Washington, that serves as a vibrant gathering uniting our community for a weekend filled with festivities, camaraderie, and shared experiences. Traditionally, the Chamber of Commerce coordinated vendor participation, but in 2023, the Greater Goldendale Area Chamber of Commerce (GGACC) assumed full event coordination responsibilities.

**Objectives for 2024:** The primary goal of the 2024 Goldendale Community Days is to create an enjoyable weekend for all Goldendale residents as well as those visiting from out of town for class and family reunions. To achieve this, we've strategically engaged local organizations and businesses to coordinate various aspects of the event. By involving them in smaller roles, we aim to highlight their contributions and foster community pride.

**Examples include:** In an effort to maintain the presence of the car show at Community Days the Chamber decided to take that on. With the help of a local business (Top Hat Tavern) we have been able to keep that piece of the event which is much enjoyed by the community.

Anticipate an exceptional event filled with engaging activities and memorable moments during the 2024 Goldendale Annual Community Days!

## SCOPE OF WORK

### What are the goals for the project, such as the following:

- (a) How and why the community will benefit? (specifically lodging, food service sectors and community facilities)
    - Goldendale Community Days, an annual celebration held in Goldendale, Washington, serves as a fun filled gathering for our community, those visiting for class and family reunions, and tourists for a weekend filled with festivities, camaraderie, and shared experiences.
  - (b) The expected event attendance;
    - Expected attendance: 3,000
  - (c) Describe the marketing /promotion methods
    - Chamber Website – [goldendalechamber.org](http://goldendalechamber.org)
    - Chamber Ran Social Media – Facebook/TikTok/Instagram
    - Flyer Distribution
    - Targeted Emails
  - (d) What are the beginning and ending dates of your project?
    - Event Planning: January – July
    - Active Event Dates: July 5<sup>th</sup> & 6<sup>th</sup>
  - (e) Do you expect this project to be an annual activity or a one-time event/project?
    - Annual Activity
- (Approximately 200 words or less)

## COMMUNITY ECONOMIC IMPACT

**Estimate the number of participants who will attend in each of the following categories:**

- (a) Staying overnight in paid accommodations away from their place of residence or business;
  - 300
- (b) Staying overnight in unpaid accommodations (e.g., with friends & family) and traveling fifty miles or more one way from their place of residence or business;
  - 100
- (c) Staying for the day only and traveling more than fifty miles or more one way from their place of residence or business;
  - 320
- (d) Attending but not included in one of the three categories above; and
  - 2400
- (e) Estimated number of participants in any of the above categories that will attend from out-of-state (includes other countries).
  - 450

**Describe methods you will use to determine attendance from visitor categories above. (Approximately 100 words or less)**

- Vendor Registration
- Car Show Registration
- Lodging data from Hotel/Motel

## TOURISM OBJECTIVES

**In what way will the project/event/Visitor Information Center encourage spending in the City of Goldendale attractions and businesses?** (Approximately 50 words or less)

- Community Members and Tourists will have the opportunity to shop from local vendors
- Due to the location of the Car Show (Main St) attendees will be positioned directly in front of local businesses and restaurants, therefore increasing the potential sales of those restaurants.
- It is also possible that tourists traveling to Goldendale for the Demolition Derby will chose to stay longer and spend more, simply because of how close the two events are this year.

**Will this project/event/Visitor Information Center have a broad-based community benefit or appeal?** (Approximately 35 words or less)

- Goldendale Community Days is a community event, its purpose is to provide a fun activity for the community and celebrate the history of Goldendale with the extra benefit of showcasing local businesses and organizations.
- Welcoming past graduates who now live out of town and are visiting for class reunions.

**What measures will you be able to provide to evaluate the success of the project/event/Visitor Information Center?** (Approximately 50 words or less)

- We will have surveys available for those in attendance who are interested.
- Post event surveys will be sent out to vendors.
- Post event surveys sent to the community via email and social media.

**Please provide a project schedule/timeline identifying relevant milestones.**

- **January to July**
  - **Event Planning**
  - **Vendor Registration OPEN**
  - **Marketing**
- **July**
  - **Active Event Time**



## ATTACHMENTS

Please provide the following as attachments and convert documents to .pdf format if e-mailing. Include your organization's name (abbreviation is acceptable) and type of document (such as "State Certificate")

### Non-Profit Organizations

- State certificate of non-profit incorporation and/or federal copy of 501(C)(3) or 501(C)(6) – **On File or Previously Submitted**
- IRS Tax ID number – **91-6053873**
- Articles of incorporation – **Previously Submitted**
- Most recent proposed and approved budgets of the overall organization – **Attached**
- Names and titles of the organization's board of directors and principal staff- **Attached**
- Copy of meeting minutes showing official approval of project and authorization of application or a signed resolution of the board of directors authorizing the application - **Attached**

### Public Agencies

- Meeting minutes approving project and authorization of application or a letter or resolution indicating official approval of project and application

**Incomplete and/or late applications may not be considered.**

### APPLICATION CERTIFICATION

I attest that the information provided in the Lodging Tax Fund application is true, complete and accurate. I understand that the Lodging Tax Funds being applied for can be used only in accordance with the purposes outlined in RCW67.28.1815. I further agree that if my application is approved by City Council of the City of Goldendale that I will provide the Final Project Report in compliance with the application reporting requirements within 30 days after the event and that I may be subject to a state audit of expenditures for the lodging tax funds. Should I furnish any false information in this application, I hereby agree that such act shall constitute denial, suspension or revocation of my application.

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**GREATER**  **LDENDALE** **AREA**  
**Chamber of Commerce**

**2024 BOARD OF DIRECTORS**

Position		Term		
1	Terra McLeod	2020-2026	Goldendale Community Library	360-906-4803 tmcleod@fvrl.org
4	Trisha Atchley	2023-2026	Fairy Godmother's Events	541-993-8037 trishaatchley@gmail.com
8	Amanda Derschon	2023-2026	Top Hat Tavern	541-993-1310 Tophattavern23@gmail.com
3	Jacqueline Eide	2022-2024	Goldendale Pharmacy	206-427-6123 Jacqueline.eide@goldendalex.com
5	Sandra Choate	2022-2025	Monkey Shines Studio	509-250-3835 Sandra_choate@gmail.com
2	Jeanne Morgan	2022-2024	Golden Photo Services	509-722-2717 artchair@goldendalechamber.org
6	Sunday Sutton	2023-2025	CPAK	541-980-5347 sunday@gorge.net
7	Scott Robinson	2023-2024	ABATE of Washington	509-250-2001 Scotth_robinson@yahoo.com
9	Nicole Lundin	2023-2025	Toss Products LLC	509-314-0516 nicole@goldendalechamber.org
PP	Phil Farmer	Past President	Columbia OPSCO	360-907-4198 phil.farmer@columbiaopsco.com

## STAFF

Executive Director	Teja Finch	307-321-7641 execdir@goldendalechamber.org
Administrative Assistant	Sandra Harmon	sandra@goldendalechamber.org
Bookkeeper	Rebekah Johnson	509-426-7148 billing@goldendalechamber.org
Economic Development Specialist	Miland Walling	541-980-4185 Walling.miland@gmail.com

## 2024 COMMITTEE CHAIRS

### Executive

- President – Jacqueline Eide
- Vice President – Terra McLeod
- Treasurer – Nicole Lundin

### Art at the Heart

- CHAIR – Sandra Choate

### Finance

- Vice President – Terra McLeod
- Treasurer – Nicole Lundin
- Bookkeeper – Rebekah Johnson

### Membership

- Co-Chair – Trisha Atchley
- Co-Chair – Amanda Derschon

### Events

- Chair (H&G) – Scott Robinson
- Chair (Community Days) – Sunday Sutton
  - Co-Chair – Trisha Atchley
- Chair (Art Fest) – Jeanne Morgan

## E-Vote Minutes June 13th, 2024

Meeting convenes at 8:00 a.m. on at the Goldendale Chamber office and via zoom at: <https://us02web.zoom.us/j/88195456414>

### Call to Order and Roll Call

Staff:

Visitors:

Position	Name	Present
1	Terra McLeod	
2	Jeanne Morgan	
3	Jacqueline Eide	
4	Trisha Atchley	
5	Sandra Choate	
6	Sunday Sutton	
7	Scott Robinson	
8	Amanda Derschon	
9	Nicole Lundin	
Past Pres	Phil Farmer	

### OLD BUSINESS

#### Community Days Lodging Tax Application

- Submitted to the Board of Directors via email on June 13<sup>th</sup> at 3:30 PM
  - Nicole Lundin Moved to approve the application as written
  - Jacqueline Eide 2<sup>nd</sup> the motion
  - Majority Pass

### Adjourn

#### **Vision**

*We will engage with business owners, Klickitat County, the City of Goldendale, and surrounding communities in central and eastern Klickitat County to support local entrepreneurship and business growth through economic development activities including tourism, community livability planning, and creation of partnership opportunities.*

#### **Mission**

*We will work to create and grow business opportunities for our area entrepreneurs by leveraging community assets, existing and future businesses, existing and future events, and a high-quality public art project to identify and revitalize the commerce areas that impact businesses in our service area. The Chamber will partner with businesses and communities to engage them in creating the visions and plans for revitalization.*

#### **Values**

- *As stewards of the business community, we work thoughtfully and intentionally to benefit all stakeholders.*
- *We demonstrate honesty and integrity through our actions.*
- *As an organization, we do not put personal benefit or benefit to our personal businesses ahead of our Vision and Mission.*



# 2024 Final Applicants

	<u>Requested</u>	<u>Committee Recommendations</u>
Brighter Goldendale Christmas Committee	\$15,000.00	\$7,000.0
Abate of Washington	\$15,000.00	\$7,000.00
Kiwanis	\$1,800.00	\$1,000.00
Goldendale Pride Event	\$3,000.00	\$1250.00
Goldendale Chamber of commerce	\$33,000.00	\$27,000.00
<b>TOTAL</b>	<b>\$67,800.00</b>	<b>\$43,250.00</b>

# Cash Activity Out

Period: 2024 - Jun 2024  
 Period Totals: Fiscal

Fund	Description	Investments Acquired	Other Transfers	Disbursements	Total Used	Ending Balance
001	Current Expense Fund	\$0.00	\$66,000.00	\$1,533,494.13	\$1,599,494.13	\$1,272,260.47
101	Street Fund	\$0.00	\$0.00	\$369,489.40	\$369,489.40	\$328,128.87
103	Parks & Rec. Fund	\$0.00	\$0.00	\$74,330.81	\$74,330.81	(\$10,053.77)
104	Gdale Housing Rehab	\$0.00	\$0.00	\$0.00	\$0.00	\$70,629.75
105	Economic Dev. Fund	\$0.00	\$0.00	\$1,171.27	\$1,171.27	\$136,672.31
106	Public Safety Reserve	\$0.00	\$0.00	\$225,872.57	\$225,872.57	\$127,576.68
107	Capital Imp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$203,669.59
108	Criminal Justice Prog.	\$0.00	\$0.00	\$1,141.16	\$1,141.16	\$33,846.89
109	Drug Enf./Investig.	\$0.00	\$0.00	\$3,772.06	\$3,772.06	\$8,265.33
110	Tourism Fund	\$0.00	\$0.00	\$15,404.39	\$15,404.39	\$104,936.02
401	Water/Sewer Fund	\$0.00	\$0.00	\$2,280,337.28	\$2,280,337.28	\$604,611.19
410	W/S Bond Red. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
411	W/S Bond Res. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	Public Works Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
650	Agency Suspense Fund	\$0.00	\$0.00	\$4,071.12	\$4,071.12	\$36,842.68
750	*Treasurer Invest.	\$7,055.32	\$0.00	\$0.00	\$7,055.32	(\$797,510.33)
754	*Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
755	*Confidential Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
		<b>\$7,055.32</b>	<b>\$66,000.00</b>	<b>\$4,509,084.19</b>	<b>\$4,582,139.51</b>	<b>\$2,124,275.68</b>



# Expenditure

Starting Account Number: 110-000-000-508-00-09-00 Ending Cash  
 Ending Account Number: 110-000-015-557-30-31-00 Office Supplies - Kiwanis  
 Period: 2024 - Jun 2024

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Tourism Fund</b>						
<b>Tourism Money Awarded - Chamber</b>						
110-000-001-557-30-41-00	Professional Services - Chamber	\$2,396.43	\$8,404.39	\$46,350.00	18.13%	\$37,945.61
<b>Total Tourism Money Awarded - Chamber</b>		<b>\$2,396.43</b>	<b>\$8,404.39</b>	<b>\$46,350.00</b>	<b>18.13%</b>	<b>\$37,945.61</b>
<b>Tourism Money Awarded - GMA</b>						
110-000-002-557-30-31-00	Operating Supplies - GMA	\$0.00	\$0.00	\$4,120.00	0.00%	\$4,120.00
110-000-002-557-30-41-00	Professional Services - GMA	\$0.00	\$0.00	\$5,150.00	0.00%	\$5,150.00
110-000-002-557-30-44-00	Advertising - GMA	\$0.00	\$0.00	\$2,060.00	0.00%	\$2,060.00
<b>Total Tourism Money Awarded - GMA</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,330.00</b>	<b>0.00%</b>	<b>\$11,330.00</b>
<b>Tourism Money Awarded - ABATE</b>						
110-000-004-557-30-31-00	Supplies - ABATE	\$0.00	\$7,000.00	\$13,390.00	52.28%	\$6,390.00
<b>Total Tourism Money Awarded - ABATE</b>		<b>\$0.00</b>	<b>\$7,000.00</b>	<b>\$13,390.00</b>	<b>52.28%</b>	<b>\$6,390.00</b>
<b>Tourism Money Awarded - Brighter Goldendale</b>						
110-000-009-557-30-31-00	Supplies	\$0.00	\$0.00	\$11,330.00	0.00%	\$11,330.00
<b>Total Tourism Money Awarded - Brighter Goldendale</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,330.00</b>	<b>0.00%</b>	<b>\$11,330.00</b>
<b>Total Tourism Fund</b>		<b>\$2,396.43</b>	<b>\$15,404.39</b>	<b>\$82,400.00</b>	<b>18.69%</b>	<b>\$66,995.61</b>
<b>Grand Totals</b>		<b>\$2,396.43</b>	<b>\$15,404.39</b>	<b>\$82,400.00</b>	<b>18.69%</b>	<b>\$66,995.61</b>